

Town of Cedar Fort

Cemetery Committee Meeting Minutes

Monday, June 1, 2026 – 7:00 PM

Cedar Fort Cemetery, 200 South Street, Cedar Fort, UT

CALL TO ORDER

The meeting was called to order at **7:10 p.m.**

1. Roll Call

Committee Members Present:

- Andra Carter
 - Lynda Norris
 - Gina Hacking
 - Cody Cook (virtual)
 - Sexton: Harry Draper
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2. Prayer / Thought

A prayer was offered by Andra Carter.

3. Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

CONSENT ITEMS

1. Approval of Minutes: May 4, 2026

The Committee reviewed the May 4, 2026 meeting minutes.

During the review, members discussed the wording regarding the cemetery summer watering schedule. A question was raised concerning whether the cemetery signage states watering is permitted for 30 minutes or 30–50 minutes. Members believed the minutes should accurately reflect the posted signage and agreed the signage would be checked. It was noted that if the signage differs from the minutes, the correction can be made in a future meeting after verification.

Motion:

Lynda Norris made the motion:

"I make a motion to approve the May 4, 2026 meeting minutes."

Seconded: Andra Carter

Vote:

All those in favor said "Aye."

The motion passed unanimously.

BUSINESS ITEMS

1. Discussion of Grant Project Requirements

Chair Carter contacted Mayor Cook by telephone during the meeting to discuss the status of the Cemetery Grant Project.

Wyatt reported that:

- The cemetery website project is approximately 99% complete.
- A final meeting with Amy Berry is scheduled for June 24 at 9:00 a.m. to review the completed website.
- Committee members were invited to attend the meeting if interested.
- The required documentation for the state grant has been completed and is ready for submission.
- Remaining work primarily involves reconciling financial records and ensuring grant expenditures are properly documented before submitting the final paperwork.

The Committee expressed appreciation for the work completed on the grant and website project and looked forward to its completion.

No action was taken.

2. Water Restrictions

Chair Carter discussed the need to include the cemetery in the Town's recently implemented water conservation efforts due to ongoing drought conditions.

Wyatt explained that:

- The Governor had declared a drought-related emergency encouraging water conservation.
- The Town has already implemented an outdoor watering schedule for residents.
- Similar restrictions should be considered for cemetery irrigation.

Committee members discussed several possible options, including:

- Rotating watering by cemetery sections.
- Pairing sections together for irrigation on designated days.
- Reviewing previous cemetery watering schedules that had been adopted by the Town.
- Verifying existing watering restrictions that had previously been posted on the Town website.

The Committee agreed additional research is needed before adopting any changes and plans to revisit the matter after reviewing prior policies.

No formal action was taken.

PUBLIC COMMENT

Chair Carter opened the floor for public comment and committee discussion.

Discussion focused primarily on the future need for public restroom facilities at the cemetery.

Committee members noted:

- The cemetery currently has no restroom facilities available for visitors.
- Funeral services often bring visitors from outside the community who have limited access to nearby restrooms.
- Portable restrooms, permanent facilities, or directing visitors to nearby public facilities were all discussed as possible solutions.
- Cody Cook explained that installing permanent restrooms would require consideration of sewer service, drain fields, winterization, and long-term maintenance. He suggested a holding tank could also be an option, though it would require periodic pumping.
- Members discussed researching grant opportunities, particularly grants available to rural communities or parks and recreation facilities.
- Donations and community fundraising were also suggested as possible funding sources.
- Committee members agreed the restroom project could become a future committee priority.

Additional informal discussion included:

- Removing Memorial Day flags and military crosses from the cemetery.

- Cleaning up old floral arrangements that remained following Memorial Day.
- General conversation regarding future improvements to the cemetery.

No formal public comments requiring Committee action were received.

ADJOURNMENT

Motion

A motion was made to adjourn the meeting.

Lynda Norris made a motion:
"I make a motion we adjourn."

Seconded: Gina Hacking

Vote:
All those in favor said "Aye."

The motion passed unanimously.

The meeting adjourned at **7:40 PM**.

Minutes approved by the Cedar Fort Town Cemetery Committee on:

07/06/2026

Date

Kandice Johnson
Kandice Johnson Town Recorder