

Town of Cedar Fort

Cemetery Committee Meeting Minutes

Monday, April 6, 2026 – 7:00 PM

Town Hall, 50 East Center Street, Cedar Fort, UT

CALL TO ORDER

The meeting was called to order at **7:05 p.m.**

1. Roll Call

Committee Members Present:

- Vickie Draper
 - Lynda Norris
 - Gina Hacking
 - Sexton: Harry Draper
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2. Prayer / Thought

A prayer was offered by Lynda Norris.

3. Pledge of Allegiance

All present stood and recited the Pledge of Allegiance.

CONSENT ITEMS

The Committee reviewed the following meeting minutes:

- March 2, 2026

During discussion it was noted that the April 2, 2025 minutes needed additional review.

Motion:

Lynda Norris made the motion:
"I make a motion to approve March meeting minutes."

Seconded: Gina Hacking

Vote:
All those in favor said "Aye."

The motion passed unanimously.

BUSINESS ITEMS

1. Grant Project Update

Discussion included:

- Ongoing cemetery mapping project and coordination with a mapping company
- Extensive corrections being made to cemetery records and plot data
- Use of FamilySearch to gather birth and death information
- Difficulty obtaining complete historical data
- Work being done to correct burial locations and fill in missing records
- Goal to meet upcoming June deadline
- Need to track volunteer hours for grant match requirements

Additional discussion included:

- Creation of a detailed cemetery map including block, plot, and burial locations
- Future plan to install a display board/map for visitors to locate graves
- Consideration of adding recognition for veterans, possibly on a wall near the gazebo
- Target timeline of Memorial Day for some project elements

No motion was made.

2. Cemetery Grant

Discussion included:

- Coordination with Kimball regarding placement of the gazebo
- Cement quote received from Geneva Rock (approximately \$1,050 for a 12x12 slab, 4-inch thickness)
- Gravel to be donated by Sons and Daughters
- Discussion of improvements to cemetery layout and infrastructure

Additional topics:

- Proposal to redesign cemetery entrance and parking layout to improve safety and accessibility
- Concern about fire risk due to parking in tall grass
- Discussion of creating a gravel parking area and adjusting road alignment
- Plan to review layout onsite at a future meeting

No motion was made.

3. Service Project – April 29th

Discussion included:

- Community cleanup project scheduled for April 29
- Coordination with youth groups and community volunteers
- Tasks identified:
 - Placing rocks to mark burial locations
 - Weed trimming and cleanup
 - Removing unwanted or deteriorated items
 - General maintenance and beautification

Additional discussion:

- Need for supplies such as gloves, garbage bags, and tools
- Encouragement for volunteers to bring personal yard equipment
- Possible provision of water/refreshments by Sons and Daughters
- Spraying scheduled for Wednesday prior to cleanup (cemetery, park, and rec center)

Also discussed:

- Responsibility and authority for removing old decorations from graves
- Ongoing maintenance concerns including weeds, sagebrush, broken benches, and sprinkler issues

No motion was made.

PUBLIC COMMENT

No public comments were received.

ADJOURNMENT

Motion

A motion was made to adjourn the meeting.

Lynda Norris made a motion:
"I make a motion we adjourn."

Seconded: Gina Hacking

Vote:
All those in favor said "Aye."

The motion passed unanimously.

The meeting adjourned at **7:40 PM**.

Minutes approved by the Cedar Fort Town Cemetery Committee on:

05/04/2026
Date

Kandice Johnson
Kandice Johnson, Town Recorder