Board Meeting

Ensign Leadership Academy Board Meeting DRAFT MINUTES

Virtual

ELA 7-1-2026 at 4:00 p.m.

Board of Directors' Access:

https://us02web.zoom.us/j/87389263978
Meeting ID: 873 8926 3978
One tap mobile 3462487799,,87389263978#

I. **Call to Order** by Chairman Curt Bramble at 4:02PM

II. **Pledge of Allegiance** IMAGE by Vice Chairman Howard Stephenson

III. **Reading of the Mission Statement (Assign or Ask for Volunteer):** By Secretary Stephanie Hill
The mission of Ensign Leadership Academy is, in support of the family, provide the best educational experience to as many students as possible in a moral and wholesome environment.

IV. **Roll Call of membership onto the Board of Directors** Roll call by Matt Throckmorton - Quorum present
(Staff perform roll call)

Board Member	Title	Term Expires	Attendance
Curt Bramble	Chair	June 2028	Present
Howard Stephenson	Vice Chair	June 2028	Present
David Erickson	Treasurer	June 2028	Present
Stephanie Hill	Secretary	June 2030	Present
Richard Moss	Director	June 2030	Present

Guests: Matt Throckmorton

V. **Approval of the Consent Agenda** (**Motion** by Howard Stephenson, Seconded by Richard Moss, Voice vote, 5-0)
   A. Meeting Minutes from June 3, 2026 LINK

VI. **Discussion/New Business/Action Items**
   A. Discussion and review of policies LINK Matt Throckmorton updates, which is Charter One staff has taken the notes, edits and comments by Howard Stephenson and Stephanie Hill and are working to incorporate those, as well update for very specific Utah language. Howard Stephenson asked about the timing of receiving an updated policy handbook that has been

edited with 'universal' language that is consistent throughout all policies, reflecting proper Utah verbiage. Matt did not have an exact timeframe though he will get with Charter One staff for an update and share with the ELA Board. While the full policy handbook does not need to be approved by SCSB timelines until May of 2027, the ELA seeks to have this completed and approved many months prior to this deadline.

B. Discussion and approval of Charter One operating agreement: David Erickson referenced the prior board meeting, in which Charter One attorney Mitch Schwab answered many questions and comments made in detail by David Erickson. Matt had sent out a copy of the Agreement a week ago, though it did not have any of the updates previously discussed. Matt was not aware or privy to an updated agreement. Matt noted that Mitch had sent an email with very detailed responses, point by point to the four page document that David had previously sent out. Stephanie noted the time, which is that David sent a detailed letter prior to the June ELA Board meeting, and Mitch responded via email, point by point after that board meeting. Chairman Bramble asked Matt if we had an updated Agreement based on the David Erickson/Mitch Schwab exchanges and conversation. Matt acknowledged that we do not have an updated Agreement. David noted that most of his questions identified in writing were explained, though there were two areas where Mitch agreed with the questions raised by David. David noted we may want to go into executive session to discuss further. Curt directed Matt to get with Charter One to get the updated Agreement to be discussed at the next Board meeting.

C. Other items - nothing was raised.

VII. Executive Session (if needed, closed to public)

CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.

Matt read the above statement, per law. To discuss real estate and Agreement.
Motion into Executive Session by Howard Stephenson, seconded by David Erickson.
Roll call vote by Matt Throckmorton, 5-0 at 4:19PM
Motion out of Executive Session by Howard Stephenson, seconded by Stephanie Hill.
Roll call vote by Matt Throckmorton, 5-0 at 4:28PM

Discussion about Freedom Festival, Balloon-fest, etc. No board business

VIII. Adjournment

(Next regular board meeting is Wednesday August 5, 2026 at 4PM) Note: Date on agenda was incorrectly printed as August 1. It is August 5

Motion by David Erickson, voice vote 5-0 at 4:33PM