



The mission of the Summit County Public Art Advisory Board is to celebrate and unite Summit County residents through public art. Program projects are aligned with County Core Areas of transportation, environmental sustainability and economic diversity.

AGENDA

SUMMIT COUNTY PUBLIC ART ADVISORY BOARD

Tuesday, July 7th, 2026 at 4:00pm, Summit County Richins Building,
Room 133, 1885 W. Ute Blvd., Park City, UT 84098

Public Art Advisory Board will also meet electronically, via Zoom, on Tuesday, July 7th, 2026, at 4:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/89047256358?pwd=eG5NR05hTEZtbkxieWFkVEJ2NzhxZz09>

Meeting ID: 890 4725 6358

Passcode: 340926

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- +1 507 473 4847 US
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- +1 386 347 5053 US

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Find your local number: <https://us02web.zoom.us/j/kTWJaPwRI>

Roll Call:

In person Attendance:

Virtual Attendance:

Absent:

Staff Attendance:

Members of the Public:

Minutes by: Jenny Diersen

The following is the agenda for said session:

1. 4:00pm CALL TO ORDER: 4:00 p.m.

Called to Order by:

2. APPROVAL OF MINUTES:

May 5th, 2026

Changes:

Approved:

3. CONFIRM ATTENDANCE/QUORUM

August 4, 2026, SCPAAB Meeting

Attend:

Absent:

4. BOARD WRITTEN UPDATES (Review and ask questions as needed in Board Comments)

a) Henefer Civic Center Public Art & Pianos Update

Jocelyn wrote a RAP Tax Grant for \$3,750 for Art Pianos. We received \$1,500 in funding for this project. We are working with Thea to write an additional Art Pianos grant with Sunrise Rotary for some additional funding and will follow up when we hear back about that grant, which we received \$500. Jenny is working to draft this RFP and following up with partners in Henefer and Newpark for thematic ideas which will come to the board for finalization. Annual maintenance/piano tuning for all pianos in the collection will occur by the end of the month. The Basin Recreation Piano has been moved to Create PC because they needed it moved before summer camps started and this was the best quick option to get the issue resolved.

b) Signage for Roundabout Sculptures

All permitting has been completed for signs, and signs have been fabricated and installed. This project is officially complete! **See attached map of where signs are located.**

c) Quilted Together Project

This project has been completed, and we had a great turn out at the ribbon cutting. The signage for this project has been approved and should be installed in the next month. Signage will be

placed directly adjacent to the artwork. RAP Tax Grant report was also submitted and completed.

d) Peak Building Project

The County Manager supported the boards direction to focus on the Main Lobby regarding public art at the Peak Building. We included that in order to maximize creativity, we wanted the artist who submit designs to be allowed to encompass the whole space, rather than dictating if we need a mural, hanging sculpture or other specific artworks. We will begin drafting a timeline and RFP for this project and follow up with the board before releasing the RFP.

e) Pedestrian Bridge Project

Refer to April minutes for previous discussions. Carl and other County representatives will follow up with next steps in September.

f) Summit County Fair Volunteer Opportunities

The Summit County Fair will be held August 1 to 8. We 2 need volunteers to recommend artworks to the County Council for purchasing for the County Collection on Friday, August 7 from 10 to 11 a.m.

5. GENERAL BOARD BUSINESS

a) Volunteer Hours — Jenny Diersen (1 minute)

Megan:

Bob:

Heather:

Jorg:

Georgia:

Lisa:

Glen:

Marion:

b) Staff/ Council/ Board Communications (15 minutes)

Board Questions on Written Updates or other comments (5 minutes)

Park City Public Art Advisory Board Updates (PCPAAB) — Jocelyn Scudder (5 minutes)

Arts Council of Park City & Summit County Update — Jocelyn Scudder (5 minutes)

6. PUBLIC INPUT for any items that are not on the agenda.

7. BUDGET & GRANT UPDATES (2 minutes)

- a) Daniel, Jocelyn and Jenny will provide budget and grant updates to the board.

8. Silver Summit Artful Benches Procurement Discussion (45 minutes) — Jocelyn Scudder & Jenny Diersen

- a) Jocelyn & Jenny will provide a high-level overview of the project location and rfp and present the boards average scores of the submissions.
- b) Board will review the scoring and make a recommendation to select an artist for this project.

9. ACTION ITEMS AND UPCOMING MEETINGS

- a) Confirm action items identified during meeting – Jenny Diersen (2 minutes - highlighted in yellow).

Meeting adjourned

Meeting Adjourned at:

Upcoming SCPAAB Meeting Dates

*First Tuesday of every month at 4pm, unless otherwise noted.

- September 8th, 2026
- October 6th, 2026
- November 3rd, 2026
- December 8th, 2026
- January 5th, 2027
- February 2nd, 2027
- March 2nd, 2027
- April 6th, 2027
- May 4th, 2027
- June 1st, 2027
- July 6th, 2027
- August 3rd, 2027



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DRAFT MINUTES

SUMMIT COUNTY PUBLIC ART ADVISORY BOARD

Tuesday, May 5th, 2026 at 4:00pm, Summit County Richins Building,
Room 133, 1885 W. Ute Blvd., Park City, UT 84098

The Summit County Public Art Advisory Board will also meet electronically, via Zoom, on Tuesday, May 5th, 2026, at 4:00 p.m.

Join Zoom Meeting

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- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
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Meeting ID: 890 4725 6358

Passcode: 340926

Find your local number: <https://us02web.zoom.us/j/kTWJaPwRI>

Roll Call:

In person Attendance: Megan, Bob, Jorg, Glen, Marion

Virtual Attendance: Lisa, Georgia, Heather

Absent: All were present.

Staff Attendance: Dan, Jenny, Jocelyn

Members of the Public: None

Minutes by: Jenny Diersen

The following is the agenda for said session:

1. 4:00pm CALL TO ORDER: 4:00 p.m.

Called to Order by: Megan called the meeting to order at 4:01 p.m.

2. APPROVAL OF MINUTES:

April 7th, 2026

Changes:

Approved: Georgia made the motion, Bob seconded – all were in favor

3. CONFIRM ATTENDANCE/QUORUM

June 2, 2026, SCPAAB Meeting

Attend: All can attend except as noted below.

Absent: **Bob may have a conflict – he will follow up.** Marion may be able to zoom in June, but will be absent in July.

4. BOARD WRITTEN UPDATES (Review and ask questions as needed in Board Comments)

a) Henefer Civic Center Public Art & Pianos Update

No update since last meeting: Jocelyn wrote a RAP Tax Grant for \$3,750 for Art Pianos. This funding includes two performances, maintenance of existing pianos, fee to move piano and an original artwork design for Henefer. We have additional funding to move forward with the New Park piano. We will wait for the results of the grant (anticipated in June) before we release one RFP for both projects. We will discuss further details of the RFP (such as theme) at a future meeting after we understand final funding allocations.

b) Silver Summit Services Building Artful Benches RFP Update

The RFP has been released ([here](#)). RFP is due on May 22, and the board will review submissions on June 2 at the regularly scheduled meeting. The RFP is for 7 artful benches. Two benches are 8 feet long and 5 benches are 5 feet long. Total project budget is \$52,000.

c) Signage for Roundabout Sculptures

All permitting has been completed for signs, and signs have been fabricated. We anticipate

signage installation by mid-April.

d) Quilted Together Project

Agreements with the artists and State Parks have been executed and finalized!! The artists' first payment (50%) has been released. The artists are working towards an early May (around May 19). We have requested a two-week extension to the grant spending deadline. The ribbon cutting was rescheduled for June 19 at 11 a.m. at the project site due to additional coordination of County schedules. Artists have received sign off from County Building Official and are in fabrication phase of the artwork. We are concurrently working on signage and will also work on media release for the artwork as it gets closer to installation.

e) Pedestrian Bridge Project

Notes from our meeting last month were included as part of the minutes. At this time there is no further action needed from the board. Carl and other County representatives will follow up with next steps over the next few months.

f) Board Vacancies

There are no board vacancies this year, which means we will not need to do any recruitment this Spring for vacant/open seats. We will review board vacancies next spring ahead of the terms ending in July 2027.

5. GENERAL BOARD BUSINESS

a) Volunteer Hours — Jenny Diersen (3 minutes)

Megan: 2

Bob: 2

Heather: 1

Jorg: 1

Georgia: 1

Lisa: 1

Glen: 1

Marion: 1

b) Staff/ Council/ Board Communications (15 minutes)

Board Questions on Written Updates or other comments (5 minutes)

Jorg asked what one of the Pedestrian Bridge was about. Jenny explained.

Bob said the bridge will be a canvas and think this was a great comment and said that this is why we should be involved from an early stage. Jenny will follow up with [link for zoom recording for Jorg](#). Bob asked what the best approach could be for an elevator speech and talking points as this comes to the community. Georgia asked if we could clarify and asked if we could get early design concepts. No other questions about the written updates were received.

Marion also mentioned that the Brolley Arts is having their 30th Anniversary on June 6 that is free. She will send out the link. The non profit helps do social justice projects through art and they would welcome anyone to attend.

Jenny mentioned the South Salt Lake Mural Fest. She will share a link with the board.

Bob asked if Basin Rec projects are included in Percent for Arts projects with the board. Jenny clarified that Basin, High Valley and Fire are separate districts and don't apply. Dan stated we can always partner.

Park City Public Art Advisory Board Updates (PCPAAB) — Jocelyn Scudder (5 minutes)
Active RFP closed on Friday for the next round of bus shelters. These will be discussed at the May meeting. They are also finalizing capital projects including items at the MARC and new community center at City Park.

Arts Council of Park City & Summit County Update — Jocelyn Scudder (5 minutes)
Arts Council is working on a Public Private Partnership with an RFQ for Artful Cabriolets. These will be displayed at Canyons. [Latino Arts Festival is coming up in June](#). We would love you all to come and check it out.

6. PUBLIC INPUT for any items that are not on the agenda.

Jocelyn stated that **the art piano at Basin Rec needs to be removed by the start of summer camp** this summer. We are looking at costs to move and timing. The library one also is getting worn. Come up with list of all pianos, follow up with broader piano convo. Lisa asked if there was a contract for the No contract agreeing to keep it. But it is in our county collection, so we maintain it.

7. BUDGET & GRANT UPDATES (5 minutes)

- a) Daniel, Jocelyn and Jenny will provide budget and grant updates to the board.

We are waiting to hear back about RAP tax. No other updates were provided.

8. PEAK BUILDING Project Discussion (20 minutes) — Jocelyn Scudder

- a) Jocelyn will review possible project locations and high-level themes for potential RFP development. (Please review attachment)
- b) Board prioritize recommended project areas for the development of an RFP.

Jocelyn met with Shayne Scott and the facilities director. We included some architectural drawings in the board packet. A series of spaces where public art may be considered were discussed by the County Staff. The board should recommend spaces to be considered to the County Manager and then we will work on an RFP. Jocelyn asked to reference the map and photos (attached).

The board reviewed spaces on the first floor where the main entrance is. They reviewed areas including DMV, Lobby, Public Hallway, Council Chambers (already have a designed artwork for CC Chambers), Public Restrooms and conference rooms, storage areas, and then the Library space. It was explained that the board could break the funding into different funding sources.

Mezzanine: Jocelyn showed some images of various spaces. There is a mezzanine that could have a sculpture or play sculpture. There is a very good view from this space that will be well utilized. Jocelyn mentioned the railing and that there was a concern about kids climbing it. Seating or railing may be an area to consider for public art. However, the railing is a large section

and its not likely the boards \$52K budget would be able to cover it. Georgia said artful railing may detract from the view. She also asked if this is south facing, can we look at public art as shade structure.

Library Welcome Desk: This could be a good location for a hanging sculpture.

Lobby: This could be a good location for a hanging sculpture. There is also a good size wall for a mural. He said the mural could also be used for a new library card design. This is the most feasible area as it is a welcoming area and likely the highest traffic area.

Children's Area: There are some furniture and playthings planned. However, may be seen less than the Lobby area.

The board asked about the process for acquiring the artwork. We discussed RFQ and RFP process. Jorg gave an example of an art competition process. RFQ example is Jeremy Ranch Roundabouts when you narrow down selection of artist and provide funding for them to finalize their projects.

Jocelyn reiterated that the goals for the day are prioritized locations for public art at Peak Building.

Georgia said the lobby may nice for a sculpture in the round to move past it and for it to be a wayfinding element. She asked for more scale. She asked if we can do an RFP and an RFQ?

Glen asked about guidance on budgeting? How do we know how much to charge for a mural vs sculpture.

Marion said she thinks the lobby is a great place to do something sculptural. She asked for the budget for the Kamas Library. Jocelyn confirmed the Kamas library project was \$60K.

Megan said we are thinking a little ahead of the convo. She asked if we could focus on the locations. She said the lobby is going to be the most public facing for all visitors. She had concerns about the patio due to weather / 4 seasons. She thought the public lobby would be the best location.

Lisa said the RFQ/RFP gives the price point. It's up to the artist to decide whether to apply. Lisa said her preferred location is the Lobby. Let the artist decide if it should be sculptural or on the wall etc.

We heard from the board that the preferred location was the lobby. Maybe incorporate different areas in the RFP. Marion hoped that if this was successful additional funding could be made for other areas of the building in the future.

Jenny mentioned the public artwork at the Park City Library and needing ada requirements that would be incorporated into the RFQ/RFP. We will also follow up to get specific dimensions.

Heather asked if there were any negatives to keeping an open idea. She liked the idea of keeping it open for the artist to decide how to incorporate artwork throughout the area.

Bob asked about theme for the project. Dan said a theme of public engagement and understanding of what departments would be involved will be part of the RFP.

Next steps are that staff will reach out to County Manager and get the thumbs up before working on an RFP. We will also get dimensions of the space and develop a timeline for the artwork if it can happen together, understanding the area needs to be finished (late summer). Budget should be around \$50,000 to \$60,000. If any changes are made, Dan will update us.

Lisa asked about artwork for lobby, no reason to rush it. Lets get it right.

Georgia said understand plan for ceiling so we understand what kind of weight can be tolerated. Dan will follow up and get this info.

9. ACTION ITEMS AND UPCOMING MEETINGS

- a) Confirm action items identified during meeting – Jenny Diersen (2 minutes - highlighted in yellow).

Meeting adjourned

Meeting Adjourned at: Glen made the motion to adjourn at 5:03 p.m., Jorg seconded the motion. All agreed to adjourn the meeting.

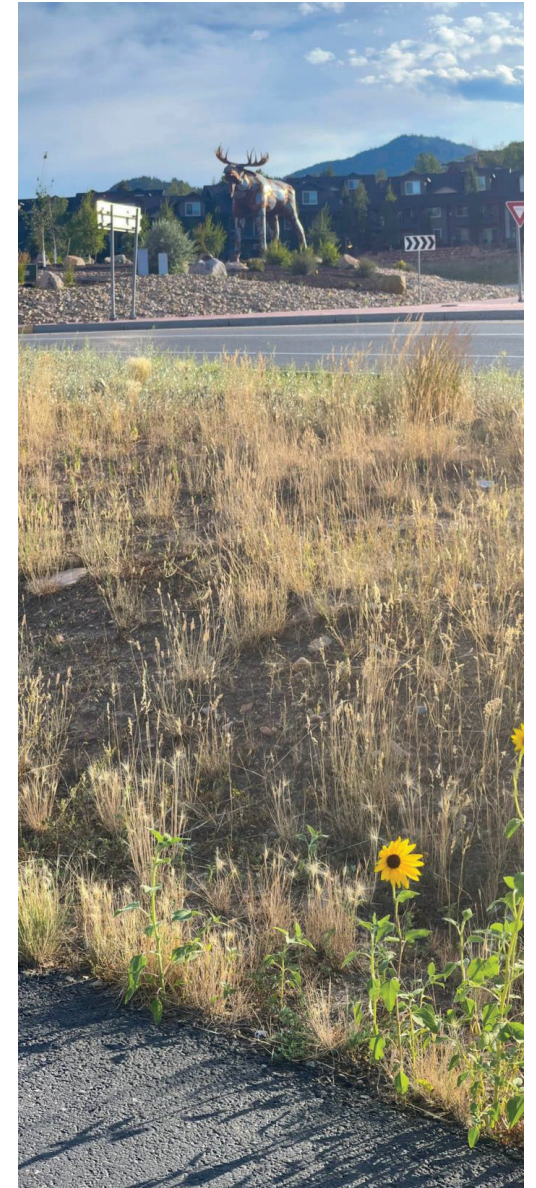
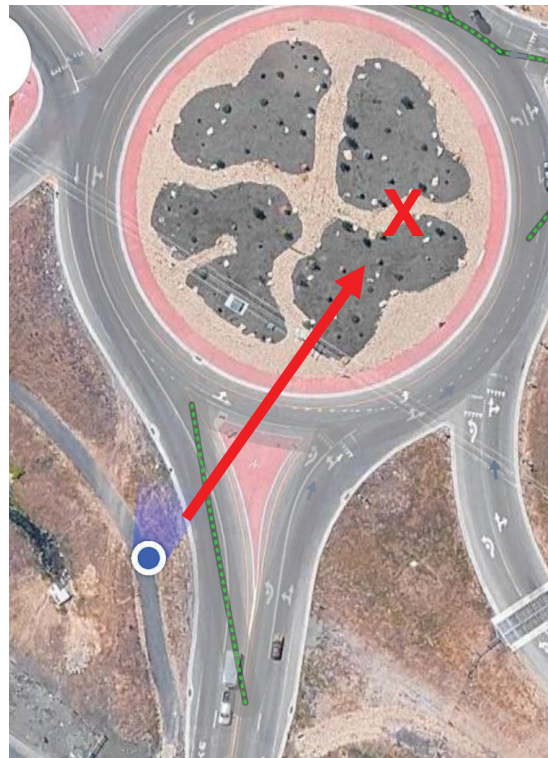
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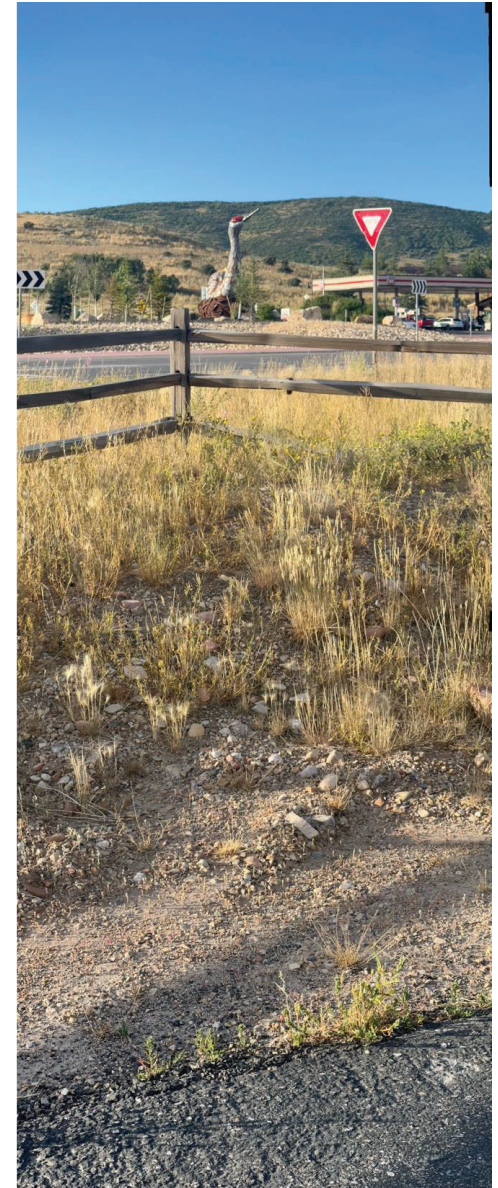
Rocky – Recommended didactic location

On Bike Path – coming up from Jeremy Ranch



Sandy – Recommended didactic location

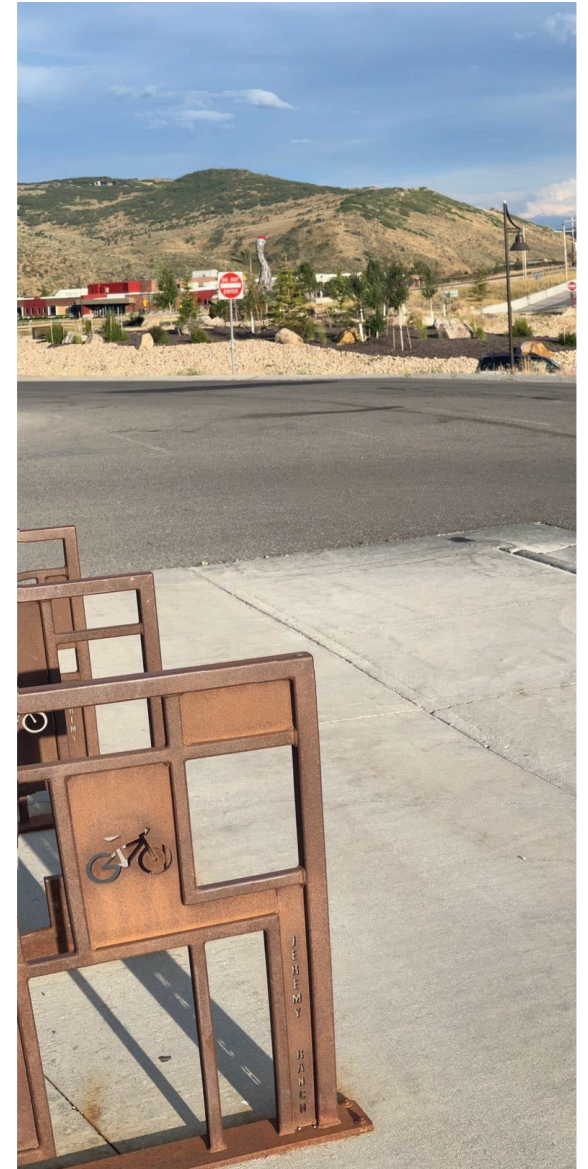
On Bike Path – coming up from Jeremy Ranch



Sandy – Didactic location

Do not recommend from Jeremy Ranch transit location.

Too far away and Sandy facing the other direction.





SCPAAB Project Calendar 2026	July 2026	August 2026	September 2026	October 2026	November 2026	December 2026
Art Pianos		Develop RFP for Art Pianos at Newpark and Henefer	Release RFP for Pianos Projects	RFP Available	RFP Available	Artist Selection
Summit County Fair Fine Arts Exhibit, Aug. 7-9	Discuss Summit County Fair Show Volunteer Opportunities			Artwork Installation at Location TBD		
Sheriff/Attorney's Office Artful Benches (working timeline, subject to change)	Artwork Selection			Artwork Installation & Signage Installed		
Rail Trail Quilted Together Project	Final Signage Installaed & Project Completed					
PEAK Building	Develop RFP for PEAK Building?	Develop RFP for PEAK Building	Release RFP for PEAK Building	RFP Available	RFP Available	Artist Selection
Kimball Junction Pedestrian Bridge			Discuss Project with Summit Couty Transportation Director			

Summit County Public Art Advisory Board Budget	July 2026	
Board Report 7/7/26		
Budget Item	Amount	Notes
General Fund		
2025 General Budget	\$4,950.00	\$1,700 for art piano maintenance, tuning, \$2,000 for contingency, \$1,000 for Ledges and Hoytsville didactic signage, \$250 for roundabout marketing
Expended	\$492.35	Ledges and Hoytsville Didactic Signage
	\$1,295.00	Art Piano tuning/maintenance
	\$250.00	Roundabout Marketing
	\$364.53	Washakie return shipping to UWY
	\$1,600.00	Roundabout Signage (2)
Balance	\$948.12	Remaining
2026 General Budget	\$3,000.00	Art Piano Replacement for New Park (\$500 moving cost, \$1,000 artist stipend), Art Piano Maintenance (\$1,500)
County Digital Display for Public Art	\$250.00	
State of Utah Traveling Exhibit	\$500.00	
Contingency	\$2,000.00	
Balance	\$5,750.00	Remaining
2026 Admin Services	\$32,520.00	Restricted Funding Distributed to Arts Council Monthly
Expended	\$19,045.81	Jan - July (\$2,720.83 per month)
2026 Admin Services Balance	\$13,474.19	Remaining
Total Expenditures	\$23,047.69	
TOTAL UNEXPENDED	\$20,172.31	
County Funded Projects		
PEAK Building	\$50,000	Allocation for PEAK Building
Silver Summit Services Building Art Benches	\$52,000	Allocation for Silver Summit Services Building includes \$42,000 set aside for project and additional \$10,000 County Council approved.
Expended	\$0	
TOTAL UNEXPENDED	\$102,000	
Grant Funding		
RAP Tax Grant 2025/2026	\$13,000.00	For Rail Trail Quilted Together Project - spend by June 2026 [1]

Sunrise Rotary Grant 2025/2026	\$500.00	Art Pianos for All maintenance
Expended		
Total Expenditures	\$6,500.00	First payment to Quilted Together Artists
	\$450.00	Newpark piano replacement
TOTAL UNEXPENDED	\$6,550.00	
Total Public Art Budget Balance	\$128,722.31	Total budget



Summit County Public Art
Attn: Jenny Diersen
Summit County Public Art Coordinator
jenny@pcscarts.org

March 31, 2026

Request for Proposals: Silver Summit Services Building Exterior Art Benches

Silver Summit Services Exterior Artwork Project

Celebrating unity, community, justice, service and law and order the Summit County Public Art Advisory Board ("SCPAAB") seeks artists or artist teams to propose a concept for up to seven artistic benches to be installed on the exterior of the Sheriff's Office/Attorney's Office at the Silver Summit Services Building. Artists and artists teams may submit designs for one or up to seven benches.



PROJECT BUDGET: Up to \$52,000 (8 foot benches are \$10,146.35 each, and 5 foot benches are \$6,341.46 each)

Budget is inclusive of artists' fees, usage fees, insurance, labor, equipment and permits to design and produce artwork, artwork installation, and travel costs including airfare, hotel, and ground transportation.

PROJECT TIMELINE:

The projected artwork installation period will take place between summer and fall of 2026. The respondent should specify the desired installation timeline in their proposal.

ELIGIBILITY:

Any artist or artist teams interested in responding to this Request for Proposals (RFP) may complete a proposal in accordance with the guidelines provided below.

Respondents may submit proposals for one or all seven benches. Additional consideration may be given to submissions with stated relevance and ties to Summit County, UT. SCPAAB members, employees of Summit County, selection panel members, project personnel, and immediate family members of all of the above are not eligible to apply.

Respondents are instructed not to contact or seek references from County employees, contractors, selection committee members, elected officials or attempt to externally manipulate or influence the procurement process in any way, other than through the instructions provided herein. The County, in its sole discretion, may disqualify a respondent for violation of this provision.

APPLICATION:

Artists and/or artist teams may submit proposals for the Silver Summit Services Building Exterior Art Benches. Submission of digital materials is required. Please review all guidelines in this RFP and resources provided. Incomplete responses will not be considered.

PRE PROPOSAL MEETING:

A preproposal meeting will be held on Friday, May 15 from 9 to 10 a.m. The preproposal meeting is not mandatory but recommended. To receive a zoom link for the meeting, please email jenny@pcscarts.org by Thursday, May 13 at 5:00 p.m.

QUESTIONS:

All questions regarding this RFP must be submitted in writing through the Utah State's Procurement Website ([UP3 Bonfire](#)) by 5:00 p.m. on **Monday, May 18th at 5:00 p.m.**

Responders will be required to create a login to access UP3 Bonfire. Please do not submit the same question multiple times.

DEADLINE:

The deadline for responses is at 5 PM Mountain Time on **Friday, May 22nd, 2026**. Digital format responses will only be accepted via email Attn: Jenny Diersen, Public Art Coordinator jenny@pcscarts.org or by submitting responses through Utah State's Procurement Website ([UP3 Bonfire](#)). All submissions shall be one PDF file and not exceed 10 pages. Responders will be required to create a login to access UP3 Bonfire. Required application materials can be found below in the 'Application Materials' section of this RFP.

Project Background

The Silver Summit Services Building is a newly developed multiuse building in Summit County that will consolidate essential community services like the Summit County Sheriff's Office and the County Attorney's Office.

The SCPAAB seeks seven artistic benches for the exterior of the building that reflects unity, community, justice, service, law and order in Park City and Summit County, Utah. Artwork submissions should engage the viewer well beyond the project's installation, and be crafted to withstand functional use, and the elements, and to provide a visual barrier between the road and the courtyard of the building. Project proposals must be for an artistic functional bench that can support seating. Preference may be given to artists who use sustainable practices in their work.

The artwork will be free-standing and cannot impact the facade building (see site plans attached as Exhibit A). Artist(s) shall make no alterations, additions or improvements in or to the premises, other than the installation of the benches. Artists or Artist teams shall provide details and engineering calculations demonstrating the manner of the artwork installation. Benches must be anchored to a concrete pad. Summit County will provide the concrete pad. Finished benches must be:

- (Two) 8 foot benches (to be placed near the new building) - Benches should not exceed 96" long x 18" seat height x 26" seat depth
- (Five) 5 foot benches (to be placed near existing building) - Benches should not exceed 60" long x 17" seat height x 20" seat depth

Artwork Opportunity

Goals of the Silver Summit Services Building Exterior Benches:

SCPAAB is seeking seven artistic benches, two which will be 8 feet, and five which will

be five feet for the exterior of the Silver Summit Services Building that will:

- Reflect the goals of the project including the project's theme of unity, community, justice, service, law and order.
- Engage the viewer beyond the project's installation.
- The artwork must be fabricated in durable, permanent, outdoor materials that are safe, easily maintained, and proven its viability in public installations. The artwork must be able to withstand deep snowfall, high winds, and variable temperatures.
- The artwork must be suitable for public viewing by all ages and the general public. Artwork that has profanity, nudity, political messaging or otherwise inappropriate content will not be considered. Artwork proposals shall be appropriate for a diverse public audience and should not include political or partisan messaging, advocacy-related imagery, or symbols commonly associated with divisive social or political movements. The intent of this project is to create artwork that is broadly welcoming, community centered and accessible to all visitors.

Timeline

RFP Available	Monday, March 30, 2026
Artists Proposals Due	Friday, May 22, 2026
Artist Selection	Tuesday, June 2, 2026
Artist Contracting	June to July 2026
Project Completion	Friday, November 13, 2026

Artist Selection Criteria

Panelists will use the following criteria to rank submissions. Please note that late or incomplete applications will not be accepted.

1. A proposed concept that achieves the stated goals of the Silver Summit Services Building Exterior Art Benches goals and objectives.
2. A demonstrated applicant ability to create artworks appropriate in concept for this project, including examples of past works, and references.
3. A demonstrated applicant ability to meet and conform to the demands of project schedule including but not limited to design review and artful seating installation.
4. Adherence to the maximum budget of ten thousand, one hundred and forty-six dollars and thirty-five cents (\$10,146.35) for each 8-foot bench, and six thousand three hundred and forty-one dollars and forty-six cents (\$6,341.46) for each 5-foot bench, for a maximum project total of fifty-two thousand dollars (\$52,000).
5. Functionality and durability of the proposed artwork. The art is intended for

permanent outdoor display and must take into consideration variable climate, such as high winds, temperature, snow, etc.

6. Professional References - Applicants should list and provide contact information for at least three (3) references to contact for similar work performed.

Respondents may apply for one or up to seven of the artistic benches. Respondents are encouraged to create one-of-a-kind designs that are flexible as the selection committee and county staff will determine placement of selected artwork across the site. Proposals should indicate whether a design is intended for specific placement or if it can serve any of the bench location sites. This will allow the selection committee and county staff to determine best fit for each location while maintaining artistic integrity.

ARTIST SELECTION PROCESS

Selection Panel

The Summit County Public Art Advisory Board (SCPAAB) shall serve as the selection committee to evaluate proposals. Staff from the County may also provide input on the selection. The selection panel will convene to review proposals and select up to seven proposals for final approval by the County Manager. The Arts Council will check references of finalists. The County Staff Liaison and the Arts Council shall coordinate directly with selected artists. The County Manager may seek input from the County Council. Selection of Public Artwork shall be based upon adherence to the goals outlined in this RFP.

Summit County reserves the right to cancel this project and/or choose not to select from the submissions received through this Call to Artists or to select portions of each submission, as negotiated with the artist or artist team. Proposals will remain valid for 90 days after submission. The County reserves the right to change dates or deadlines related to this RFP. The County reserves the right to reject any or all proposals received for any reason.

Public Art Meetings

All SCPAAB meetings are open to the public and are posted on the Summit County website at least 24 hours in advance of the meeting. To check the meeting schedule, please go to summitcountyutah.gov.

Application Materials

By the submission deadline, artists applying for this project must submit the following materials via email to Jenny Diersen, Public Art Coordinator at jenny@pcscarts.org.

All proposals must be submitted as a single PDF not to exceed 10 pages. Proposals with multiple attachments will not be accepted. Required application content is below.

Profile & Resume – Include a professional resume including contact information such as applicant contact information: Name, Business Name (as appropriate), Address, Website, Social Media Sites, Phone/Email.

Statement of Interest – Explain why the artist or artist team is interested in the project; how the artist or artist team's work is appropriate for this project; how the artist or artist team's work will reach the stated goals of the project. If submitting as a team, the statement should include a description of any past collaborative work experience and how the team anticipates working together on this type of project.

Initial Concept – Explain the artist's or artist team's initial concept for artwork at the proposed sites. This should include design concept and goals; design sketches representing proposed projects; how the design meets the project goals; art medium(s) to be used; materials; and approximate installation time frame. Conceptual design drawings including information about the actual dimensions of the artwork and placement will be required.

Budget – The proposal must include a budget, outlining project costs including materials, labor, insurance and direct costs.

Work Samples – Applicants may submit up to five (5) examples of past work with an annotated work sample description including a brief description of the artwork, the title of the artwork, completion date, medium, location and dimensions.

Contract – The respondents who are selected shall be required to enter into a professional services contract with the County on a form to be drafted and approved by the Summit County Attorney's Office. Applicants should review the County's draft standard professional services agreement and insurance requirements posted at [Summit County Public Art Opportunities](#) webpage. If the respondent requests any changes to the draft professional services agreement or insurance requirements it must be requested as part of the proposal. Any requested changes to the draft standard professional services agreement and insurance requirement may count against the responder.

References – Applicants must provide a minimum of three (3) professional and/or client references with their applications.

Deadline

Required materials must be received no later than **5 PM Mountain Time on Friday, May 22nd, 2026**. Digital submissions must be received by the deadline. Late and/or incomplete proposals will not be accepted.

Owner

Summit County
60 N Main Street
Coalville, Utah 84017

Relevant Websites

Summit County: www.summitcountyutah.gov

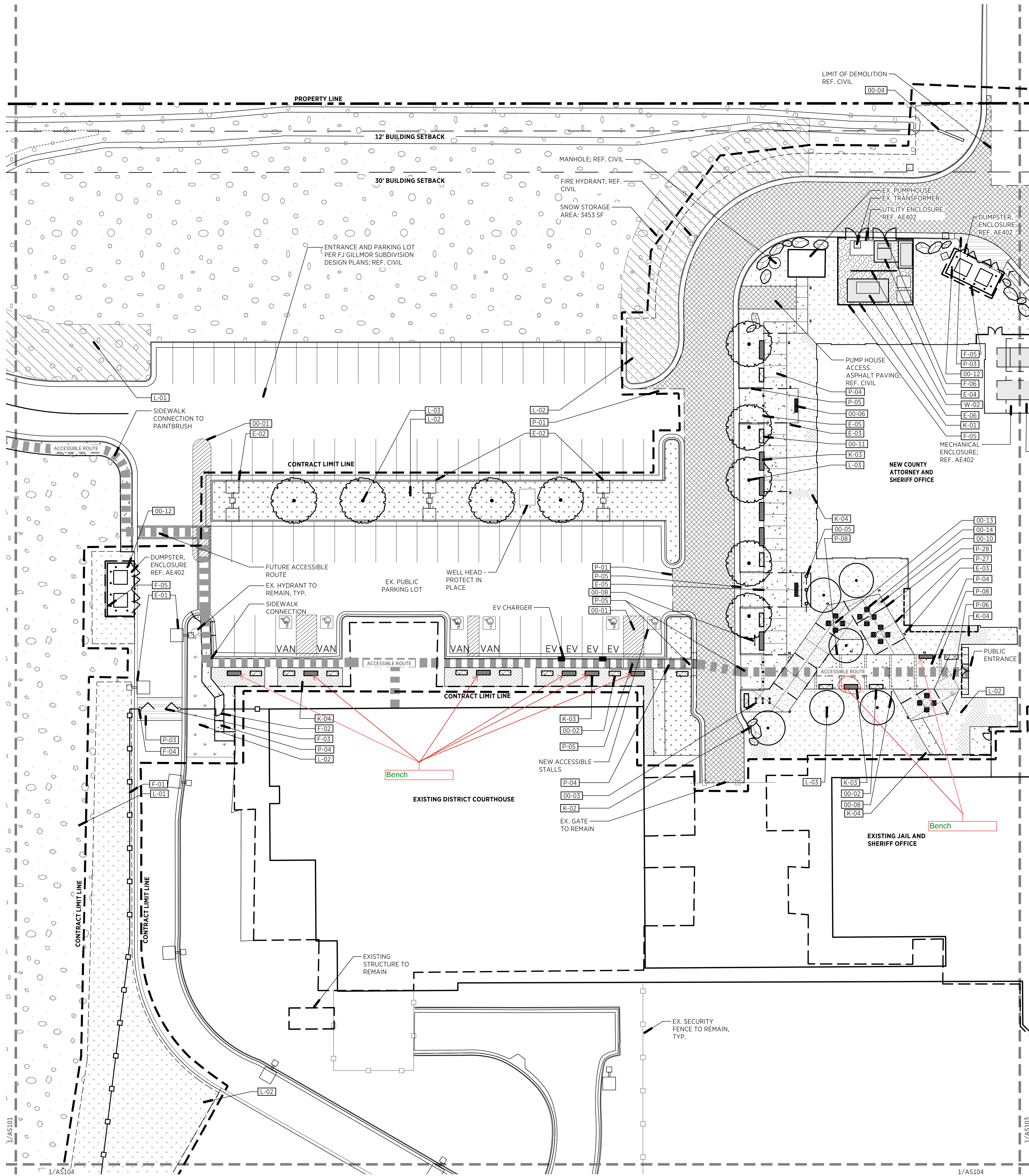
Summit County Public Art: <http://summitcounty.org/249/Public-Art>

Summit County History: www.summitcounty.org/130/Historical-Society

Summit County Sherriff's Office: [Facebook](#)

Summit County Sherriff's Office: [Instagram](#)

Exhibit A - Silver Summit Services Building Site Plan and Bench Locations

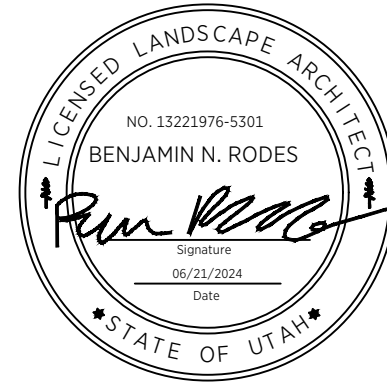


REFERENCE NOTES SCHEDULE		
SYMBOL	DESCRIPTION	DETAIL
00-01	00 SITE	
00-01	STRIPING, REF. CIVIL.	
00-02	5/L FORM AND FIBER BOX SERIES. LOCATED AT EXISTING COURT HOUSE. BX_CON602430 60"L X 24"W X 30"H CONCRETE PLANTER BOX WITH HOLES.	10/AS801
00-03	VICTOR STANLEY BROS-101 BIKE RACK. COLOR: BRONZE. IN-GROUND MOUNT. INSTALL TO MANUFACTURER'S SPECIFICATIONS.	3/AS802
00-04	MONUMENT SIGNS. REF. ARCH. SHEET AE402.	
00-05	DOWNLIT FLAGPOLES (3). MOUNTED ON 6"H CONCRETE PLINTH. REF. ELEC.	16/AS801
00-06	SITSCAPES FALLCREEK BACKED BENCH. 6' LENGTH. COLOR: BRONZE, SURFACE MOUNT.	1/AS802
00-07	DETENTION BASIN. REF. CIVIL.	
00-08	WAYFINDING SIGN. REF. ARCH. SHEET AE402.	
00-09	LANDSCAPE FORMS CHPK-SO-SP-LCK CHASE PARK SIDE OPENING LITTER RECEPTACLE. SURFACE MOUNT. BRONZE. INSTALL TO MANUFACTURER'S SPECIFICATIONS.	2/AS802
00-10	6/L FORM AND FIBER BOX SERIES. LOCATED AT NEW COUNTY ATTORNEY AND SHERIFF OFFICE. BX_CON 722430 72"L X 24"W X 30"H CONCRETE PLANTER BOX WITH HOLES.	10/AS801
00-11	CONCRETE BOLLARD AT DUMPSTER ENCLOSURE. TYP.	18/AS801
00-12	LANDSCAPE FORMS CAT-42D-C. CATENA 42IN ROUND TOP, WITH CATENA FREESTANDING. FRAME: ONYX LOW SHEEN. TABLETOP: STAINLESS STEEL. OWNER PROVIDED.	
00-13	LANDSCAPE FORMS EVERY DAY CHAIR, WITH ARMS, 22-1/2"IN. W X 21IN. D X 31-3/4"IN. H. FRAME: ONYX LOW SHEEN. OWNER PROVIDED	
SYMBOL	DESCRIPTION	DETAIL
E-01	ELECTRICAL	
E-01	EXISTING LIGHT POLE; REF. ELEC.	
E-02	LIGHT POLE; REF. ELEC.	
E-03	3"H LANDSCAPE FORMS BW101-T4. DOUBLE PROFILE PERFORMANCE BOLLARD, SURFACE MOUNT. BRONZE METALLIC. DARK SKY COMPLIANT. REF. ELEC.	17/AS801
E-04	TRANSFORMER / CT REF. ELEC.	
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E-06	GENERATOR REF. ELEC.	
SYMBOL	DESCRIPTION	DETAIL
F-01	FENCE	
F-01	PERIMETER SECURITY FENCE. 2 TYPES. REF. CIVIL.	
F-02	PEDESTRIAN GATE. REF. CIVIL.	
F-03	MOTORIZED PD/T GATE ON CONCRETE PAD WITH REMOTE ACTIVATION. INSTALL PER MFR'S SPECIFICATION REF. CIVIL.	
F-04	GATE OPERATOR REF. ELEC	
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SYMBOL	DESCRIPTION	DETAIL
K-01	ROCK	
K-01	1 1/2" SALT LAKE GRAVEL FROM ROCK UTAH	5/AS801
K-02	3'-5' LARGE BOULDERS. COLOR: BROWN'S CANYON SANDSTONE.	6/AS801
K-03	QUARRY BLOCKS. 5/L AT COURTHOUSE; (2)-4/L DOWELED TOGETHER AT SHERIFF/ATTORNEY OFFICE. REF. ARCH SITE PLAN. BROWN'S CANYON SANDSTONE. MAX. SPACING OF 4' BETWEEN ADJACENT QUARRY BLOCKS OR PLANTER BOXES.	1/AS801
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SYMBOL	DESCRIPTION	DETAIL
L-01	LANDSCAPE	
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L-03	PROPOSED TREE; REF. PLANTING PLAN	
SYMBOL	DESCRIPTION	DETAIL
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R-101	HANDRAIL AT STAIR	8/AS801
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W-01	CONCRETE SEAT WALLS	
W-02	BLAST WALL, REF. STRUCT.	
W-03	RETAINING WALL, REF. CIVIL	9/AS801

JOINTING LEGEND

— CONTROL JOINT, REF. CIVIL

- - - EXPANSION JOINT, REF. CIVIL



CONSTRUCTION DOCUMENTS

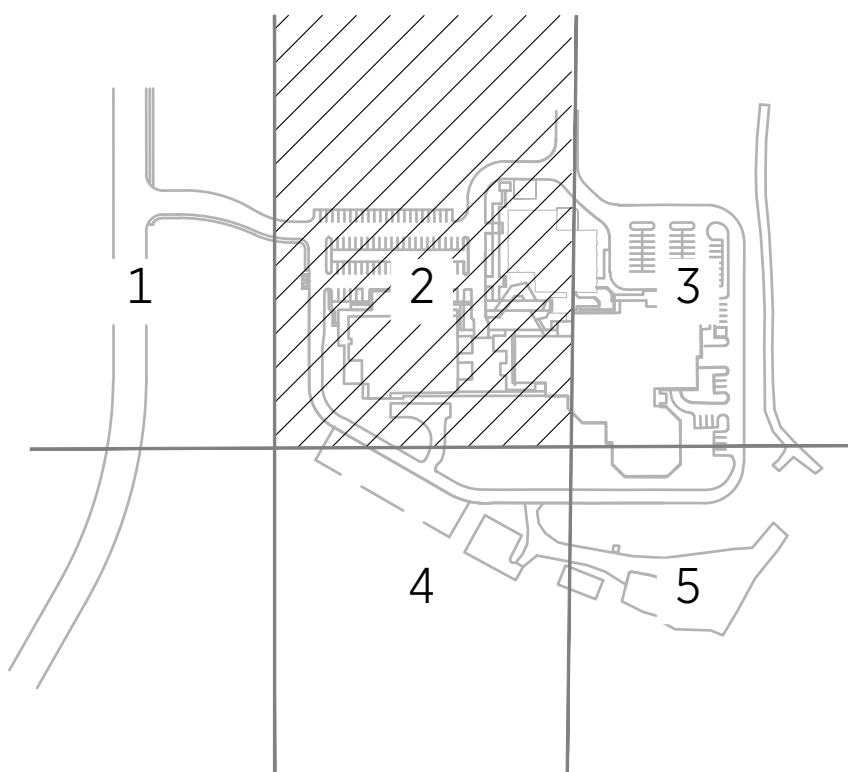
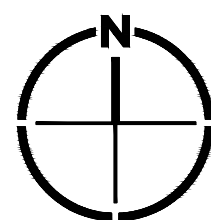
SUMMIT COUNTY
SHERIFF &
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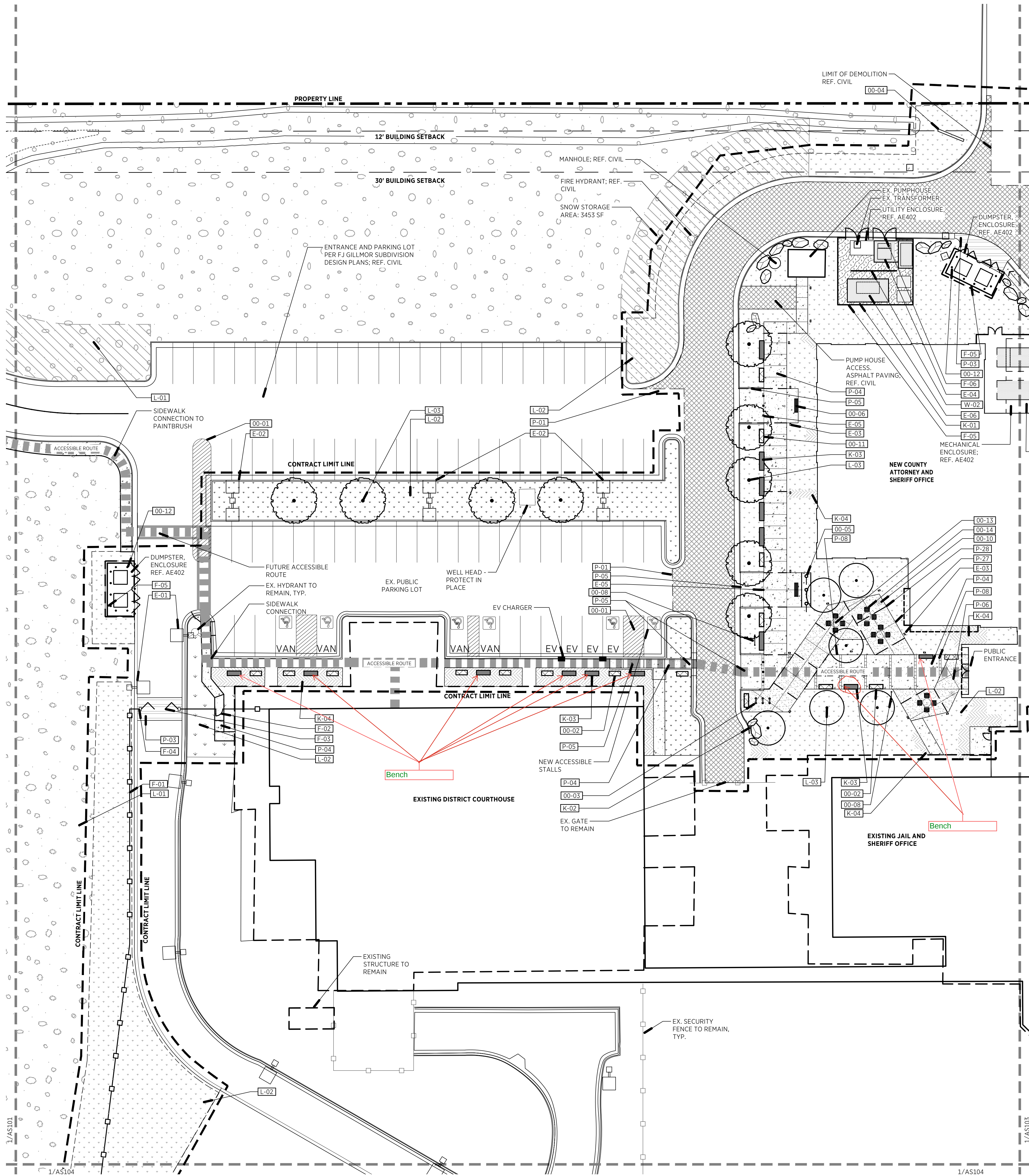
6300 JUSTICE CENTER RD, PARK CITY, UT 84098

OWNER PROJECT NO.:
GSBS PROJECT NO.:
ISSUED DATE:

2021.034.06
06/21/2024

ARCHITECTURAL SITE PLAN



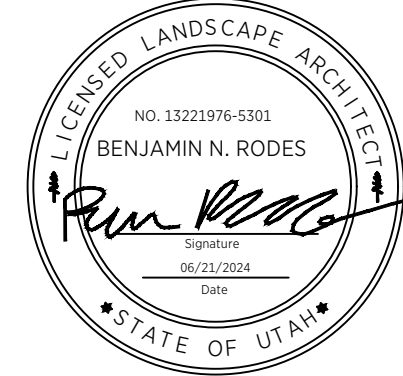


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