

OGDEN VALLEY CITY COUNCIL
MINUTES FOR OGDEN VALLEY COUNCIL WORK SESSION MEETING
March 16, 2026, 2:00 p.m.
Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Present
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present

1. **Call to Order** by Mayor Wampler at 2pm
 - a. **Pledge of Allegiance** led by Mayor Wampler
 - b. **Moment of Silence** for approximately one minute

2. Planning Update:

Council member Dooling-Baker provided the update on the Planning Commission. They met on March 10th and voted to move forward several items: General Plan, Zoning Map, AV3 zone, FV3 zone and FR3 zone.

Council member Hickman asked if an ordinance for mobile homes was considered. Rezoning was discussed but not moved forward.

City Planner Carver provided the documentation for the hearing. It initially was in one PDF, but is being separated into 5 separate documents posted on the website. The post card went out last Friday. Many residents have already received it. There are two ways to provide comment, (1) send an email to the address on the post card, (2) comment during the hearing.

Other items of discussion were removal of some zones (gravel, form-based, HRM1-6). These changes have not moved forward.

Some parcels in District 5 were rezoned from FR3 to AV3. Impacted residents should receive a letter regarding the rezoning by Tuesday.

Council member Dooling-Baker indicated the Planning Commission may want to add additional meetings to stay on their schedule. These meetings will be considered special meetings with 4-hour minimum notice. Mayor Wampler indicated that hearings cannot be used for other agenda topics unless they are included in the notice.

Mayor Wampler recommended City Council members start to review the documents for the first hearing now to be familiar when they are brought forward to the City Council. Council member Hickman indicated he would like to ensure the City Attorney has conducted a legal review of the documents.

3. Discussion on Consent Items: (10 minutes)

Minutes 2.17, 2.23, & 3.3

New Business Licenses

Mayor Wampler stated any items on the schedule for the City Council meeting will be added to the work session agenda for discussion of changes. Council member Hoogland indicated she will send typos to the Recorder for correction.

No other discussion was needed.

5. Update on ILA Animal Control

There has been no change to the ILA agreement. Council members Shaw and Hoogland have been working with Weber County to better understand the costs to the City.

The costs in the agreement include costs to the City, as well as fees for other services such as adoption. Council member Hoogland is working with the attorney to clarify the costs but does not yet have the answers.

6. February 2026 Roads Report

Council member Hickman reviewed some sections of a roads report spreadsheet with the City Council. There is a tab with the amount that was expensed for February. He noted the expenses for snow removal were limited with the remaining budget to be used for maintenance of roads.

Council member Dooling-Baker asked for an explanation of the Miscellaneous expenses. These are the costs associated with using trucks for hauling sand, salt, etc.

Council member Hickman indicated the City Engineer is driving the roads on the southern half of the City this week and drove the northern half last week. This information will be used to develop the road maintenance plan.

Council member Shaw asked about the signage for the North Ogden Divide. Council member Hicks indicated there are three bodies that can close the Divide for safety reasons: Sheriff, Roads department or the Engineers. Currently the process for closing is not consistent (i.e., use of cones). Council member Hickman indicated a consistent process will be developed.

7. Update on Impact Fees

Council member Hoogland indicated there are two layers of impact fees (1) accrued impact fees in trust, (2) impact fees for development agreements. She indicated that around \$2M in fees are in trust with Weber County for specific aggregated accounts such as trails and roads. There are discussions to be had regarding if they stay with Weber County or are transferred to the City.

For the fees for development agreements, Weber County has the fees for current developments. A process will need to be put in place for fees for new development agreements. There was an IFFP/IFA study that is still valid, but it needs to be determined if it will carry over. A new study will be done to develop a path forward.

Council member Dooling-Baker noted that Weber County updates its fee schedule in June each year. Council member Hickman said the City Council will need to work with the attorney to determine if the City can use the Weber County schedule or will need its own.

8. Update on In-house Permitting & Inspections

Council member Hickman indicated an RFP has been drafted to look at brining permitting and impactions in-house. The RFP has been announced on the Utah RFP website. The intent is to be ready to have a discussion on the responses by the first week in April.

Sherrie Broadbent recommended getting multiple competitive bids for review. Some preferred vendors on the Utah website provide the services requested in the RFP. It would be quicker to select a preferred vendor since the contract is already in place.

9. Council Comments

Council member Shaw indicated a church asked to be included in the business list on the website. There was discussion about adding a separate page for these requests as a community

billboard page with churches, schools, post offices, etc. There was also discussion about the business page to display nonprofit businesses separately.

Council member Shaw stated a member of the OVPSA board had requested a meeting to provide feedback on OVPSA business. Mayor Wampler recommended sending the OVPSA board member to parks and recreation rather than meet since the City does not have anything to do with the parks.

Council member Dooling-Baker expressed the naming committee is waiting on Weber State to get to the survey out to the public. It may be a couple of weeks out.

Council member Hoogland indicated she is working with Council member Dooling-Baker and IT Director Zindel to provide content review and updates to the website. She indicated that Ron Gleason provided feedback on usability and interfaces.

She expressed that half of the last Ogden Valley News articles were written by City authors. She indicated the deadline for articles in the weekend before the publication of the paper. The next paper will be published on April 1st. Mayor Wampler asked the City Council members work through Council member Hoogland to provide articles.

City Council member Hoogland stated she has a Fireside scheduled on Wednesday at 6pm at Peddlers for District 3 residents.

Council member Booth indicated they are receiving lots of questions from residents that need to be addressed in a timely manner.

Council member Hickman indicated he has a Town Hall scheduled for Thursday at the library. He asks that council members provide him with updates they would want to share with residents.

He stated there is not a small claims process for the City. There is an incident with a snowplow that damaged a mailbox. They are still trying to determine what happened.

He requested that for excavation questions or permits the resident be routed to the City Engineers.

Council member Hoogland asked about work done without a permit. For now, Weber County is still handling that work. The City is currently contracting with Weber County for inspection services. Council member Hickman indicated an ordinance is needed for conducting inspections.

Council member Shaw asked about who should be engaged when there is no business license. Council member Dooling-Baker indicated it would be included as part of code enforcement. She has interviewed another candidate and has an additional one that lives in the valley.

Mayor Wampler indicated the ILA for the Justice Court has been approved. Residents will start going to Washington Terrace instead of Roy for court appearances.

She stated there have been interdepartmental discussions about parking lot closures around Pineview Reservoir. Port Ramp and Windsurfer will be closed this summer.

Mayor Wampler asked that council members honor the agenda prep process. She would like a final agenda with documents by Thursday nights for the agenda to be finalized on Friday. She wants to protect volunteers from having to work weekends. This request is specific to the City Council meetings. If things pop up for work sessions they can be added to an agenda. Where possible documents should be provided ahead of time. Council member Hickman spoke about adding agenda items to a council meeting. Items can be added if two council members request it. Council member Hoogland reminded that adding agenda items requires notice updates.

Mayor Wampler asked for Council members to sign up for office hour slots on the April calendar schedule.

Mayor Wampler reminded that the City Council meeting on Tuesday is at noon rather than 6pm. She also indicated a special joint session of the City Council and Planning Commission has been set up for Tuesday at 2:30pm.

10. Closed Meeting (As needed)

A closed meeting for any purpose as allowed in UCA 52-4-25.

Council member Hickman motioned to enter into a closed meeting to discuss potential litigation. Council member Hoogland seconded the motion.

Council Member	Vote
Council member Shaw	Aye
Council member Dooling-Baker	Aye
Council member Hoogland	Aye
Council member Booth	Aye
Council member Hickman	Aye

The closed meeting was held at the Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah and via Zoom. Council member Booth and City Attorney Gordon participated via zoom.

11. Adjournment The meeting was adjourned at 4:17pm after the closed meeting. Council member Hickman motioned to adjourn the meeting. Council member Hoogland seconded the motion. All members present voted aye (4-0, Council member Booth was absent).

The March 16, 2026 City Council work session minutes were Approved by the Ogden Valley City Council on the 30th day of March, 2026.

Signature: Sharon Robbins

Printed Name: Sharon Robbins