

Regular Meeting Minutes

Town Council Members Present: Mayor Doug Clements- Presiding, Don Sant-, Scott Solum-Excused, Jim Brown-, Michael Bauer-Excused.

Staff: Planner-Brian Preece, Clerk-Karen Mair, Dave Hendricksen- Cemetery.

Public: Lynn Fautin, Jonelle Fitzgerald, Michael Radke, Jeremy Hales, Helen Hooper, Bob Kowallis, Natalie Taylor, Jessica Shepherd.

Meeting called to order: 7:00 p.m.

Pledge of Allegiance: All

Opening Prayer: Bob Kowallis

Approval of the Meeting Minutes for May 7, 2026:

Mayor Clements asks if all the members have had a chance to read through the minutes and if so, he will accept a motion. Don Sant makes a motion to approve the minutes for May 7, 2026. Jim Brown seconds the motion. Voting is unanimous. The minutes are approved as written.

Approval of the Financials for May 2026:

Mayor Clements asks the council if they have had a chance to review the financials for May 2026. Don Sant makes the motion to accept the financials for May 2026. Jim Brown seconds the motion. Voting is unanimous. Financials are approved.

Public Comment:

Bob Kowallis

Scheduled Agenda Items:

Wasatch County Health Department:

The Wasatch County Health Department offers several different programs. They offer emergency services that help with preparedness and hazardous materials, along with health promotions to deal with chronic disease, injury prevention, substance misuse, prevention and control. They have been a long-time provider of WIC that offers women infant and children with the necessary health support. The programs that help make a difference include the CARES program. This is a program for early childhood development. The Medical Reserve Corps offer medical aid at different gatherings throughout the valley by rendering aid to those attending the gathered functions.

Flu shots are becoming more convenient to obtain along with workshops that help prevent falls in the elderly community.

Wasatch County Emergency Management Alert System.

Jeremy Hales stated that emergency management is designed to inform everyone in the case of an emergency. In the event of an emergency, you would be informed via text message, email, or by phone about what you need to do, or where you would need to go for safety.

By signing up for the alerts you would be contacted in the event of flooding, severe weather, wildfires, road closures, and other evacuation notices.

They have created a QR code where you can input your information and how you prefer to be contacted. It is free and there isn't an app to download. All information is confidential and secure.

Replacement of the Towns Attorney:

Mayor Clements stated that Mark Smedley has been the Town's Attorney for a long time. During some litigation, there have been some instances where conflict of interest has occurred that have not been in the best interest of Charleston. Having him representing both Heber and Charleston puts him in a hard position as well. We already have a contract with Smith Hartvigsen for land use appeals and zoning issues. They have a team of attorneys that specialize in a lot of different areas. We have decided to amend our agreement with Smith Hartvigsen to cover anything we may need an attorney for. Don Sant makes the motion to amend the agreement with Smith Hartvigsen at Law, effective immediately. Jim Brown seconded the motion. All in favor. Motion carried.

Fiscal Year 2026 Amended Budget:

Mayor Clement stated that this is amending last year's budget to reflect the changes in the actual spending that occurred during the last year. This is a requirement of the State of Utah to balance the books and ensure that we have not overspent and to also make sure we are generating enough revenue to incur the upkeep of the Town. This helps prevent having to do a tax increase.

The mayor opens the meeting for a public hearing.

Bob Kowallis asks to look at the 2026 Debt Service fund and the 2026 Debt Service paid. The mayor states that this is 100 percent Winterton Road. Bob stated that he has asked about this issue in the past and feels that there are negative ramifications with debt. Since we have the money in the bank, he feels that paying off this loan would be the best use for this money to get the town out of debt. The mayor stated that he feels that the cost of that debt is cheap and that what we make in interest on that money is higher than the interest that we pay. He feels that we have more projects that need to be done and by using the money saved would cost less than funding future projects with higher interest loans.

With no further comments, the public hearing is closed.

Don Sant makes the motion to accept the 2026 Amended Fiscal Year Budget. Jim Brown seconded the motion. A roll call vote was cast. Results are as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Council Member – Michael Bauer			X
Council Member – Don Sant	X		
Council Member – Scott Solum			X
Council Member – Jim Brown	X		
Mayor – Doug Clements	X		

All in favor. The motion carries.

Fiscal Year 2027 Budget:

The mayor explains that the FY 2026 Budget will be the Fiscal Year 2027 Budget with the amended changes. The mayor asks for a motion. Brian stated that they need to accept the certified tax rate that the county sets. It will need to be accepted in resolution form in the July Town Council Meeting. We will need to accept that rate the county proposes indication there will not be a tax increase. Don Sant makes the motion to accept the Fiscal Year 2027 Budget and accept the county's proposed tax rate for the 2026 tax season. Jim Brown seconded the motion. A roll call vote was cast. Results are as follows:

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Council Member – Michael Bauer			X
Council Member – Don Sant	X		
Council Member – Scott Solum			X
Council Member – Jim Brown	X		
Mayor – Doug Clements	X		

All in favor. The motion carries.

Town Business:

Public Works Manager Update:

The mayor indicated that with the position open we posted the job in the necessary areas for the time required. We did receive 9 applicants which were rated on their qualifications. We did narrow it down to 3 potential candidates. We held 2 in person interviews and one virtual. We discussed it in length and made the decision to offer Mike Radke the position. He has accepted the position. Mike will start full time on June 15, 2026.

Don Sant makes the motion to accept Michael Radke for the position of Public Works Director. Jim Brown seconded the motion. All in favor. Motion carried.

Logo Contest.

The mayor stated that we had an applicant that did an excellent job at designing a few unique logos. The town would like to award the winning logo to Audrey Shepherd.

Don Sant makes the motion to accept the new logo and begin using it immediately. Jim Brown seconded the motion. All in favor. Motion Carried.

Brian suggested that the town move forward and have the logo registered for protection.

Town Events:

Heritage Committee:

Natalie indicates that they had their first celebration at the park and had a great turn out. She states that they would like to discuss plans that they have for the park. There is a draft of a lot of different possibilities. It is presented on a board to look at and have people make suggestions for what they like and don't like. We did a survey and some of the results were that they like the openness of the park and the playground equipment is good. The biggest issue is the bathrooms. Most of the comments were made by saying they would like to have restrooms available. Some of the things they would like to see added to the park are restrooms, pickleball courts, farmers markets, and possible concerts.

Natalie indicated that they have been in contact with Nancy O'Toole and there are grants available to help with restrooms.

Just a reminder that the town cleanup will be this Saturday, June 6, 2026.

Town Property and Maintenance:

- a. Cemetery The cemetery will be mowed this week. Binggeli Rock has added about 200 trees honoring their commitment to the town.
- b. Shop None
- c. Town Hall- We will be putting a concrete apron around the town hall to help preserve the building from the elements
- d. Roads- Most of the shouldering has been completed. Some of the corners will be fixed. The triangle going towards the cemetery will be fixed with Binggeli or Staker Parsons helping with half of the cost
- e. Park-None

Town Equipment-Maintenance and Repair:

- a. Town equipment: The Toro Mower has been sold. We didn't have any offers on the snowplow, but we will list it again as the season gets closer winter.

Town Projects:

- A- 5-Year Capitol Projects Plan

Next Town Council Meeting will be July 2, 2026

Jim Brown makes a motion to adjourn Don Sant seconds the motion.

Meeting adjourned at 9:00 p.m.

Submitted by Karen Mair – Clerk\Recorder