



**NOTICE AND AGENDA  
SANTA CLARA CITY COUNCIL MEETING  
WEDNESDAY, JULY 8, 2026  
TIME: 6:00 PM**

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**Public Notice** is hereby given that the Santa Clara City Council will hold a Regular Meeting in the Santa Clara City Council Chambers located at 2603 Santa Clara Drive, Santa Clara Utah on Wednesday, July 8, 2026, commencing at 6:00 PM. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

**1. Call to Order:**

**2. Opening Ceremony:**

- Pledge of Allegiance: Councilman Hendrickson
- Opening Comments: Reverend Derek DeToni-Hill, Shepherd of the Hills United Methodist Church

**3. Conflicts and Disclosures:**

**4. Working Agenda:**

A. Public Hearing(s) 6:00 pm:

1. Public Hearing to receive public comments regarding Non-Resident Burial Fees.

B. Consent Agenda:

1. Approval of Minutes and Claims:
  - June 24, 2026, City Council Work and Regular Meeting
  - Claims through July 8, 2026
2. Calendar of Events:
  - July 22, 2026, City Council Work and Regular Meeting
  - July 24, 2026, Pioneer Day (Offices Closed)
  - August 12, 2026, City Council Work and Regular Meeting

C. General Business:

1. Discussion and action to consider approval of Non-Resident Burial Fees and adoption of Resolution No. 2026-15R. Presented by Ryan VonCannon, Parks Director.
2. Discussion and action to consider approval MOU with Utah Tech for PEG channel. Presented Brock Jacobsen, City Manager.

**5. Reports:**


- A. Mayor / Council Reports

**6. Closed Meeting Session:**

**7. Adjournment:**

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodation during this meeting should notify the city no later than 24 hours in advance of the meeting by calling 435-673-6712. In accordance with State Statute and Council Policy, one or more Council Members may be connected via speakerphone or may by two-thirds vote to go into a closed meeting.

The undersigned, duly appointed City Recorder hereby certify that the above notice and agenda was posted within the Santa Clara City limits on this 2nd day of July 2026 at the Santa Clara City Hall, on the City Hall Notice Board, at the Santa Clara Post Office, on the Utah State Public Notice Website, and on the City Website at <http://santaclarautah.gov>.

  
Selena Nez, CMC  
City Recorder

**SANTA CLARA CITY COUNCIL WORK MEETING  
WEDNESDAY, JUNE 24, 2026  
MEETING MINUTES**

THE CITY COUNCIL FOR SANTA CLARA CITY, WASHINGTON, UTAH, met for a Work Meeting on Wednesday, June 24, 2026, at 4:00 p.m. in the Council Chambers located at 2603 Santa Clara Drive, Santa Clara, Utah. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

Present: Mayor Jarett Waite  
Councilman Mark Hendrickson  
Councilman Dave Pond (via zoom)  
Councilwoman Christa Hinton  
Councilman Justin Caplin

Excused: Councilwoman Janene Burton

Staff Present: Selena Nez, City Recorder  
Matt Ence, City Attorney  
Jim McNulty, Planning Director  
Cody Mitchell, Building Official  
Dan Cazier, Fire Chief  
Casey Stratton, Public Works Director (arrived at 4:40 PM)

Present: Wayne Rogers  
Rick Rosenberg

**1. Call to Order**

Mayor Jarett Waite called the Santa Clara City Council Work Meeting to order at 4:00 p.m. Present from the council were Councilman Mark Hendrickson, Councilman David Pond, Councilwoman Christa Hinton and Councilman Justin Caplin. Excuse Councilwoman Janene Burton.

**2. Working Agenda**

**A. General Business:**

**1. Continued discussion regarding MOU with Utah Tech for PEG channel funding.  
Presented by Shawn Denevan with Utah Tech.**

Shawn Denevan of Utah Tech provided background on the PEG (Public, Education, and Government) channel funding situation. He explained that when the Community Education Channel (CEC) ceased operations in the prior year, the question arose as to what would happen with the TDS franchise fee of one dollar per video subscriber, which amounts to approximately \$112 per month from Santa Clara residents. Since July 2025, those funds had been forwarded to St. George rather than directed toward their intended purpose. Denevan indicated he had since taken control of the channel and was working with former CEC municipalities to redirect those PEG funds to Utah Tech in order to restart the station.

Denevan acknowledged the revived channel would be a considerably scaled-down operation compared to its predecessor, as it would not include paid personnel. His plan is to run it as an extension of Utah Tech's existing radio and podcast operations, rebroadcasting Utah Tech content and making the channel available for city council meeting recordings submitted via file sharing. He described the television channel as a steppingstone toward an eventual digital streaming presence on platforms such as Roku and Amazon Fire, with a longer-term goal of building a video-on-demand system.

Mayor Waite provided historical context, noting that the one dollar per subscriber fee had been written into the city's franchise agreement with TDS when all participating cities agreed to help fund the CEC. He added that a TDS representative had indicated this was the highest PEG fee on any of their systems, with the average being approximately twenty-five cents per month. He noted that declining viewership and funding challenges contributed to the CEC's closure and expressed support for the idea of resurrecting the channel under Utah Tech's management.

Councilman Caplin indicated that his preference would be to eliminate the fee arrangement altogether but acknowledged that rewriting the franchise agreement would require more time and expense than simply executing the MOU. He agreed that directing the funds to Utah Tech was a more practical use than attempting to launch a city-run channel. Denevan also noted for transparency that the city retained the option to keep the \$112 per month for its own channel or to renegotiate the franchise agreement with TDS to eliminate the provision entirely.

Council reached a general consensus that the MOU should proceed, and Mayor Waite indicated the item would be brought back to the next regular council meeting for formal approval. Denevan was not required to attend that meeting unless he wished to do so.

## **2. Discussion regarding Rock Cut Slopes. Presented by Jim McNulty, Planning Director.**

Planning Director Jim McNulty introduced the item, noting that on March 5, 2026, St. George City adopted an ordinance establishing provisions for rock cut slopes a cut into competent rock material determined by a geotechnical engineer to be inherently stable and not requiring additional retainage. McNulty stated that city staff believes allowing for rock cut slopes would reduce the number of large man-made retaining walls in the city, and that the issue is likely to become more prominent with ongoing development pressure in the South Hills area.

Wayne Rogers of AGECE, who served on the team that worked with St. George City on its rock cut slope ordinance over approximately one year, joined the meeting to present the concept to the council. Rogers explained that in St. George, the absence of any applicable ordinance meant that rock cut slopes were being evaluated against an inadequate rock wall ordinance that did not address the specific situation. He described two primary techniques for creating rock cut slopes: a split-face blast method used in areas like Divario development, and a rock saw or trencher method used in Coral Canyon along Telegraph Road. He noted that both approaches result in an exposed natural rock face that is generally considered more aesthetically pleasing than stacked or concrete retaining walls.

Rogers described the practical and economic advantages of rock cut slopes, noting they tend to cost less than constructing a stacked wall, require fewer materials and less equipment traffic, and have proven attractive to home buyers in developments where they have been used. He mentioned that an upcoming project in Santa Clara, the Big Rock subdivision, located just west of the Hills development with approximately six lots would likely be the first local application of such a provision.

Discussion centered primarily on the appropriate maximum height for a single rock cut tier. The St. George ordinance allows up to 15 feet per cut with two tiers permitted, for a potential total of 30 feet. Rogers, McNulty, and Rick Rosenberg, a civil engineer and chair of the Hillside Review Board committee rewriting the hillside ordinance, all discussed what height would be appropriate for Santa Clara. Rosenberg illustrated the practical need, noting that on a typical 100-foot-wide lot on a 10 percent slope, approximately 10 feet of elevation change must be accommodated, and that driveways, setbacks, and lot geometry further complicate wall placement. He indicated he would personally be comfortable somewhere between 12 and 15 feet. Rogers expressed a preference for the 10-to-12-foot range as a starting point, suggesting that a maximum of 10 feet per cut with two tiers allowed reaching 20 feet total would be practical and appropriately limiting. McNulty indicated he leaned toward starting conservatively with a 10-foot maximum and allowing two tiers, noting the ordinance could always be refined later.

Councilman Caplin raised concerns about the potential for engineers to approve marginal or inappropriate rock cut slopes under developer pressure. Rosenberg responded that the ongoing hillside ordinance revision is specifically designed to address this risk through provisions for third-party

geotechnical review, whereby a city-approved independent consultant would review submitted studies. Rogers confirmed that this third-party review mechanism is already in use in St. George for hillside projects, and that it is being incorporated into Santa Clara's revised ordinance. Rosenberg also noted his intent to tighten the exception process in the existing ordinance to keep decisions science-based and limit political pressure on council members.

Councilwoman Hinton asked whether this would be a requirement or an option for developers. Rogers clarified that the provision would function as a permitted option with defined constraints, giving developers and engineers clear guidance on when and how a rock cut slope may be left exposed rather than faced with a wall.

McNulty suggested the council take time before the next meeting to drive through developments such as Divario and Stone Cliffs along George Washington Boulevard to observe existing rock cut slopes and wall heights firsthand, so they could form their own judgments about acceptable height limits. The item was deferred for follow-up discussion at the next work meeting.

### **3. Discussion regarding Burial Cremation, Section 124.100. Presented by Ryan VonCannon, Parks Director.**

This item was tabled at the recommendation of Parks Director Ryan VonCannon, who was unable to attend due to a reaction to a dental procedure.

### **3. Staff Reports**

Various department heads provided updates:

Fire Chief, Dan Cazier reported on:

- Eleven Santa Clara–Ivins Fire and Rescue firefighters were deployed to two active wildfire incidents
- Two engines assigned to the Cottonwood Fire in Beaver County, now over 61,000 acres after growing from approximately 30,000 acres
- Third crew assigned to structure protection near the ski resort area; stopped en route to extinguish a residential structure fire before continuing assignment
- Initial 24-hour deployment extended to 48 hours with no release date currently anticipated
- Water tender and operator assigned to the Rock Canyon Fire, providing dust control and helicopter water tank support, with release expected later in the week
- Submitted the SAFER Grant application requesting funding for six additional firefighter positions
- Grant award announcements expected to begin no earlier than October

Building Official, Cody Mitchell reported:

- Brody's Mexican Restaurant in the Orange Peel building is pending final permit payment and expected to open soon
- Project at 3098 Santa Clara Drive, across from Merc, appears to be withdrawing and may be sold
- City has issued 101 building permits this year, with three additional permits pending
- FEMA is conducting preliminary countywide floodplain remapping
- Previously approved Letters of Map Revision (LOMARs) were not incorporated into the preliminary floodplain maps
- Staff from Santa Clara and St. George are working with FEMA to address mapping concerns at a follow-up meeting

Planning Director, Jim McNulty reported:

- Hillside Protection Overlay Zone Committee continues meeting every other Monday from 4:00–5:30 p.m., with eight meetings scheduled
- Revised Hillside Protection Overlay ordinance anticipated for Planning Commission public hearing in September and City Council adoption in early October
- USGS shape files have been incorporated into the city's mapping to identify significant land constraint areas
- Heritage Commission reviewed the property at 2998 Santa Clara Drive and supported the proposed art gallery, coffee, and tea use
- Rezoning and amended site plan public hearing scheduled before the Planning Commission on July 9
- Attended Utah League of Cities and Towns training regarding the SHIP financing tool and noted its limited applicability for Santa Clara due to project size

Public Works Director, Casey Stratton reported:

- Responded to six water main leaks over the past two weeks within the Heights Phase 2 replacement project area
- Completed asphalt patching and sidewalk repairs following water main repairs
- Continued routine maintenance including valve exercising and storm drain cleaning
- Well 6 is producing approximately 800 gallons per minute, well 7 is producing approximately 580 gallons per minute

#### 4. Adjournment

Mayor Waite adjourned the work meeting at 5:02 p.m., noting they would reconvene at 6:00 p.m. for the regular meeting.

\_\_\_\_\_  
Selena Nez  
City Recorder

Approved: \_\_\_\_\_

**SANTA CLARA CITY COUNCIL  
WEDNESDAY, JUNE 24, 2026  
MEETING MINUTES**

THE CITY COUNCIL FOR SANTA CLARA CITY, WASHINGTON, UTAH, met for a Regular Meeting on Wednesday, June 24, 2026, at 6:00 p.m. in the Council Chambers located at 2603 Santa Clara Drive, Santa Clara, Utah. The meeting will be broadcasted on our city website at <https://santaclarautah.gov>.

Present: Mayor Jarett Waite  
Councilman Justin Caplin  
Councilwoman Christa Hinton (departed at 6:25 PM)  
Councilwoman Dave Pond (via zoom)  
Councilman Mark Hendrickson

Absent: Councilwoman Janene Burton

Staff Present: Brock Jacobsen, City Manager (via zoom)  
Selena Nez, City Recorder  
Jim McNulty, Planning Director  
Cody Mitchell, Building Official  
Casey Stratton, Public Works Director

**1. Call to Order**

Mayor Jarett Waite called the regular scheduled meeting to order at 6:00 p.m. The mayor welcomed everyone and noted council was present: Councilman Justin Caplin, Councilwoman Christa Hinton, Councilman Dave Pond via zoom, and Councilman Mark Hendrickson. Excuse Councilwoman Janene Burton.

**2. Opening Ceremony**

Pledge of Allegiance: Mayor Jarett Waite

Opening Comments: Mayor Jarett Waite

**3. Conflicts and Disclosures**

No other conflicts were disclosed by council members.

**4. Working Agenda**

**A. Public Hearing(s) 6:00 pm**

1. Public Hearing to receive public comments regarding the Water Rate Increase.

Prior to opening the public hearing, Public Works Director Casey Stratton provided a brief overview of the proposed water rate structure, which had been discussed at the two preceding work meetings. The proposal is structured around a five-year tiered rate increase designed to accumulate funds for waterline replacement projects in the Heights Phase 2 subdivision. For the first two years (FY2026–27 and FY2027–28), increases of \$0.20 per thousand gallons would apply to tiers 1 and 2, \$0.30 to tiers 3 and 4, and \$0.60 to tiers 5 and 6. For the following three years, an additional \$0.10 per tier would be applied, bringing those figures to \$0.30, \$0.40, and \$0.70 respectively. Stratton noted that conservancy district rate increases would be presented to the council annually and that rates would be reevaluated if they exceed \$0.50 per thousand gallons.

Mayor Waite opened the public hearing at 6:05 PM. No members of the public came forward to address the council, and the hearing was closed.

2. Public Hearing to receive public comments regarding amending FY2025-2026 Budget.

City Manager Brock Jacobsen, participating via Zoom, presented the proposed budget amendment for the fiscal year 2025–2026 general fund and enterprise funds. The general fund amendment totals \$935,000, which

would bring the overall general fund budget to \$11,363,915. Jacobsen summarized the key expenditure amendments as follows: \$125,000 for the justice court, driven largely by increased remittances of fines to the state; \$120,000 for administration, primarily IT services and legal fees; \$100,000 for the police department's SCI costs attributed to Ivins City; \$300,000 for fire, mainly due to wildland fire activity and overtime; \$75,000 for public works, related to utilities and capital equipment, though Jacobsen noted he had identified allocation errors that would be corrected upon his return to the office; \$75,000 for solid waste; \$125,000 for parks, attributable to overtime, RAP tax expenditures, expenses related to the Shack, and utilities at Gubler Park; and \$15,000 for planning and economic development, tied to America 250 expenses. On the revenue side, the amendment is balanced by higher-than-anticipated receipts across several categories, including \$300,000 in building permits, intergovernmental grants including \$50,000 from Washington County, \$310,000 in wildland fire revenue, increased fines, interest income, asset sales, and increased Swiss Days sponsorships.

For the enterprise funds, Jacobsen explained that the amendments for water (\$675,000), sewer (\$200,000), power (\$1,000,000), and storm water (\$250,000) are primarily to account for depreciation, which is a non-cash item typically added at the budget amendment stage. The power fund amendment was set slightly above depreciation to account for uncertainty surrounding recent changes with EDAM. Jacobsen confirmed that no funds were being drawn from fund balance and that there were no amendments to impact fees or capital project funds.

Mayor Waite opened the public hearing at 6:18 PM. No members of the public came forward, and the hearing was closed.

## **B. Consent Agenda**

1. Approval of Minutes and Claims:
  - June 10, 2026, City Council Work and Regular Meeting
  - Claims through June 24, 2026
2. Calendar of Events:
  - July 3, 2026, Independence Day (Offices Closed)
  - July 8, 2026, City Council Work and Regular Meeting
  - July 22, 2026, City Council Work and Regular Meeting
  - July 24, 2026, Pioneer Day (Offices Closed)

*Motion: Councilwoman Hinton moved to APPROVE the consent agenda as presented. Councilman Pond seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye and Caplin - Aye. Motion passed unanimously.*

## **C. General Business**

### **1. Discussion and action to consider approval of the Water Rate Increase approve Resolution No. 2026-014R. Presented by Casey Stratton, Public Works Director.**

The council discussed the water rate proposal with positions largely consistent with prior work sessions. Councilman Caplin reiterated his concern that the increase exceeds what was originally requested and expressed worry about the cumulative financial burden on residents already facing rising sales tax, electricity costs, and utility fees. He stated a preference for an annual review rather than a five-year structured plan. Councilwoman Hinton and Councilman Hendrickson both argued that collecting funds proactively allows the city to address needed projects at lower cost, avoiding significantly larger expenditures if emergency bonding becomes necessary. Hinton also noted that six water line leaks had occurred in the two preceding weeks, all within the Heights Phase 2 area targeted by the replacement plan, underscoring the urgency. Councilman Pond, participating remotely, echoed this sentiment, noting that the per-month cost impact to residents ranging from roughly \$1.20 to \$2.00 on lower tiers to \$12–\$15 on upper tiers was a manageable increase relative to the long-term financial benefit. Mayor Waite added that the rate study, though only two years old, already fell short of current project cost estimates due to inflation, reinforcing the case for timely action. He also noted that water rates in Santa Clara have historically been low and that the tiered increase may encourage conservation.

*Motion: Councilwoman Hinton moved to APPROVE the Water Rate Increase and to approve Resolution No. 2026-14R. Councilman Hendrickson seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye and Caplin - Aye. Motion passed unanimously.*

**2. Discussion and action to consider approval amending FY2025-2026 Budget and approve Ordinance No. 2026-11. Presented by Brock Jacobsen, City Manager.**

Following the close of the public hearing on the budget amendment, Mayor Waite invited any further council questions or discussion. No additional questions were raised.

*Motion: Councilman Caplin moved to APPROVE amending the FY 2025-2026 Budget and approve Ordinance No. 2026-11. Councilwoman Hinton seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye and Caplin - Aye. Motion passed unanimously.*

**3. Discussion and action to consider approval of City Code, Title 17 Updates and approve Ordinance No. 2026-12. Presented by Jim McNulty, Planning Director.**

Planning Director Jim McNulty presented updates to seven chapters within City Code Title 17, undertaking to bring the city into compliance with recent changes to the Land Use, Development, and Management Act (LUDMA) under state code, as well as for general cleanup. The affected chapters include Chapter 17.12 (Planning Commission), Chapter 17.20 (Supplementary and Qualifying Regulations), Chapter 17.22 (Accessory Dwelling Units), Chapter 17.63 (R-6 Zone), Chapter 17.64 (R-10 Zone), Chapter 17.65 (R-10 Mixed Lot Size Zone), and Chapter 17.60 (Residential Agricultural Zone). McNulty noted that the updates had been discussed with both the Planning Commission on April 23 and May 28, 2026, and with the City Council on May 13, 2026. The Planning Commission held a formal public hearing on June 11, 2026, and forwarded a positive recommendation. Both the Planning Commission and Council had previously indicated support for moving forward.

Councilman Hendrickson noted that all issues from his prior review had been addressed. Councilman Caplin sought clarification on the change making the Planning Commission the land use authority for subdivision reviews, including new subdivisions, phases, and amendments. McNulty confirmed that state code had been amended in 2024 to allow this, and that the current update simply brings city code into compliance with that existing practice, replacing the previous process that had required multiple public hearings for both preliminary and final plat applications.

*Motion: Councilwoman Hinton moved to APPROVE City Code, Title 17 Updates and approve Ordinance No. 2026-12. Councilman Hendrickson seconded the motion. Roll call vote: Hendrickson - Aye, Pond - Aye, Hinton - Aye and Caplin - Aye. Motion passed unanimously.*

**4. Discussion and action to consider approval of City Code, Chapter 17.66 Update and approve Ordinance No. 2026-13. Presented by Jim McNulty, Planning Director.**

McNulty presented a comprehensive rewrite of Chapter 17.66, the Community Commercial Zone. He noted the chapter had not been substantively reviewed since 2004 and that the update is intended to accommodate a broader range of retail, service, and office uses serving the community and surrounding region. The item had been discussed with the City Council on May 27, 2026, and with the Planning Commission on May 28, 2026, with both bodies supportive. The Planning Commission held a public hearing on June 11, 2026, and forwarded a positive recommendation.

Mayor Waite, noting he had not been present for the primary discussion, offered brief commentary on the reclassification of amusement centers as conditional uses. He drew on personal experience opening a facility in Twin Falls, Idaho, where most commercial uses required conditional use approval, and expressed that he found it reasonable to ask operators of youth-oriented facilities to present their plans to the appropriate review body. McNulty affirmed that state code now requires conditional use approval to be granted when all applicable criteria are met, and that staff would work with applicants through that process.

*Motion: Councilman Hendrickson moved to APPROVE of City Code, Chapter 17.66 Update and approve Ordinance No. 2026-13. Councilman Caplin seconded the motion. Councilwoman Hinton was temporarily absent from the chambers. With a quorum still established. Roll call vote: Hendrickson - Aye, Pond - Aye and Caplin - Aye. Motion passed unanimously 3-0.*

## 5. Reports

### A. Mayor / Council Reports

**Councilman Dave Pond** announced that on Thursday, July 2, at 9:00 AM, a committee will be placing flags on veterans' graves at the city cemetery. The effort is coordinated by Karen Foss, who organizes similar events for Memorial Day, Veterans Day, and Independence Day. Councilman Pond invited any interested residents or council members to participate, and Mayor Waite and Councilman Caplin both expressed interest in attending. It was confirmed that children are welcome.

**Councilman Justin Caplin** reported attending a League of Cities and Towns presentation on the SHIP grant program focused on attainable housing through strategic infrastructure investment. He noted that the grant structure likely would not be applicable to Santa Clara in the near term, as the program favors projects that are ready to begin immediately, and the most plausible local candidate development in the South Hills area involves complexities with federal land that make near-term action unlikely. He also mentioned attending a Liberty Village freedom event held at Tuacahn two Sundays prior. Caplin concluded with reflections on the 250th anniversary of American independence, noting the historical significance of the coming week and expressing appreciation for the city's America 250 committee and their efforts.

**Councilman Mark Hendrickson** reported that the city's CARES community group, focused on supporting foster families, will hold its first training on June 30 at 11:00 AM. He noted that the group has generated significant community interest, has identified a local area director for Washington County, and has a chair in place. He also noted an upcoming economic development meeting with Colette Cox regarding grant opportunities in July and encouraged council members with ideas to connect with Planning Director McNulty or himself ahead of that meeting.

**Mayor Waite** reported on several external meetings attended. At the Five Counties Mayor's Association, he received an update on hazard mitigation plan renewals required for FEMA grant eligibility, noting that the five-county association has engaged a contractor to manage the process and that the city is already engaged with Public Works Director Stratton on its portion. At a DITC training, he learned that the MPO's financial model projects deferred infrastructure needs at current funding levels, and that discussions are underway regarding potential funding mechanisms including an increase to county vehicle registration fees. He also noted that Councilwoman Larkin of St. George had flagged an open BLM comment period on a proposed ATV trail near the Bear Claw Poppy Trail, and encouraged anyone concerned about potential conflicts with existing mountain bike use to submit a comment. A northern corridor update indicated that without the corridor, the MPO has identified over 70 intersections requiring upgrades along with connecting roadway improvements a significant undertaking. At the Washington County Economic Development Lunch, he heard positive feedback on a recent collaborative meeting between county economic development staff and city representatives. He also shared context on the insulated slide technology used at St. George City Hall, which he noted is a factor in the project's higher-than-typical cost. Finally, Mayor Waite informed the council that city park restrooms would be locked at 7:00 PM on July 4th due to past vandalism involving fireworks, and that residents should be aware of the potential for power outages due to wildfire activity affecting Rocky Mountain Power's transmission lines.

**City Manager, Brock Jacobsen** provided an update on the Rocky Mountain Power public safety power shutoff situation. He indicated that, based on his conversation with city power staff, an outage is more likely than not, with a potential start in the early morning hours of Friday and a duration of 24 to 48 hours. The city's generators 1 and 2 were not operational as of the meeting, though repairs were ongoing. With the remaining generation capacity of approximately 4.5 to 5 megawatts, the city anticipates being able to maintain power to select circuits, likely including areas around Harmons, Snow Canyon Retirement, Lava Ridge Intermediate

School, and the church meetinghouse on Pioneer Parkway. Jacobsen noted that staff would be reaching out to the school principal and stake president to potentially open those locations as community refuges if needed. He added that coordination with St. George City and Washington City was underway to ensure consistent public messaging. Jacobsen noted that Rocky Mountain Power had not provided a confirmed timeline or guarantee, which made planning difficult, but that the city was doing its best to prepare.

**6. Closed Meeting Session**

Mayor Waite confirmed no closed meeting session.

**7. Adjournment**

*Motion: Councilman Hendrickson moved to adjourn. Councilman Caplin seconded the motion. All in favor. Motion passed unanimously.*

The City Council meeting was adjourned at 6:44 p.m.

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Selena Nez  
City Recorder

Approved: \_\_\_\_\_

DRAFT

**City of Santa Clara  
Check Register  
All Bank Accounts - 07/02/2026 to 07/02/2026**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
ANYTIMEROAD SERVICE & REPAI	72870	97721	07/01/2026	07/02/2026	506.15	#331 REPAIR - BEAVER FIRE	104230-453 - WILDLAND FIRE	
					<b>\$506.15</b>			
BIRD, DARIN & LOLA	72871	AMERICA 250	07/01/2026	07/02/2026	78.23	REFRESHMENT REIMBURSEMENT FOR AMERI	104652-603 - AMERICA250	
					<b>\$78.23</b>			
BLUE STAKES OF UTAH 811	ACH070226	UT202601646	07/02/2026	07/02/2026	176.25	EMAIL NOTIFICATIONS	535310-210 - SUBSCRIPTIONS & M	
					<b>\$176.25</b>			
CITY OF ST GEORGE - S	72872	JUNE 2026 - SE	07/01/2026	07/02/2026	51,066.30	3162 SEWER CONNECTIONS @ 16.15	525210-945 - SEWER TREATMENT -	
					<b>\$51,066.30</b>			
DR. ROBERT R. FOSTER, D.O. P.C.	72873	JULY 2026 - MED	07/01/2026	07/02/2026	1,200.00	JULY 2026 MEDICAL DIRECTOR	104230-370 - PROFESSIONAL SER	
					<b>\$1,200.00</b>			
ERICKSON, M. RICK	72874	JUNE 2026 - CIT	07/01/2026	07/02/2026	1,850.00	JUNE 2026 CITY PROSECUTOR	104120-330 - LEGAL SERVICES	
					<b>\$1,850.00</b>			
J4 CONSTRUCTION LLC	72875	Refund: 2005652	06/29/2026	07/02/2026	800.95	Refund: 2005652 - J4 CONSTRUCTION LLC	531311-000 - ACCOUNTS RECEIVA	
					<b>\$800.95</b>			
L.N. CURTIS & SONS	72876	INV1075016	05/29/2026	07/02/2026	2,030.10	OUTLET PRESSURE GAGE	104230-453 - WILDLAND FIRE	
					<b>\$2,030.10</b>			
LIFE ASSIST, INC	72877	2113151	07/01/2026	07/02/2026	21.00	MEDICAL SUPPLIES	104230-250 - OPERATING SUPPLIE	
LIFE ASSIST, INC	72877	2125116	07/01/2026	07/02/2026	232.00	MEDICAL SUPPLIES	104230-250 - OPERATING SUPPLIE	
					<b>\$253.00</b>			
					<b>\$253.00</b>			
MEDPRO DISPOSAL	72878	1747625	07/01/2026	07/02/2026	283.02	MEDICAL WASTE REMOVAL	104230-370 - PROFESSIONAL SER	
					<b>\$283.02</b>			
POWER ENGINEERING COMPANY	72879	0279219-IN	06/30/2026	07/02/2026	723.90	COOLING TREATMENT - BIOCID	104240-260 - BUILDING MAINTENA	
					<b>\$723.90</b>			
PUBLIC EMPLOYEE HEALTH PRO	EFT	830420	06/30/2026	07/02/2026	83,066.24	HEALTH INSURANCE	102250-000 - HEALTH INSURANCE	
					<b>\$83,066.24</b>			
STRAIGHT STRIPE PAINTING INC	72880	27929	06/29/2026	07/02/2026	3,000.00	PAVEMENT MARKING PAINT - TRUCK MOUNTE	104410-414 - ROAD MATERIAL & S	
					<b>\$3,000.00</b>			
SUNRISE ENGINEERING, LLC	72881	ARIV1013785	06/10/2026	07/02/2026	336.00	CIVIL ENGINEER IV - STORM WATER	545410-320 - ENGINEERING SERVI	
SUNRISE ENGINEERING, LLC	72881	ARIV1013786	06/10/2026	07/02/2026	224.50	CIVIL ENGINEER IV & INTERN III	104410-320 - ENGINEERING SERVI	
SUNRISE ENGINEERING, LLC	72881	ARIV1013787	06/10/2026	07/02/2026	144.00	CIVIL ENGINEER IV	104510-320 - ENGINEERING SERVI	
					<b>\$704.50</b>			
					<b>\$704.50</b>			
UTAH ASSOC. MUNICIPAL POWER	ACH	2026-05	05/31/2026	07/02/2026	-12,026.01	MARGINS/PENALTIES	535310-951 - POWER OWNERSHIP	
UTAH ASSOC. MUNICIPAL POWER	ACH	2026-05	05/31/2026	07/02/2026	3,783.36	NATURAL GAS CONTRACT	535310-610 - GENERATOR FUEL	
UTAH ASSOC. MUNICIPAL POWER	ACH	2026-05	05/31/2026	07/02/2026	9,699.75	SCHED/OPER RESERVES	535310-951 - POWER OWNERSHIP	
UTAH ASSOC. MUNICIPAL POWER	ACH	2026-05	05/31/2026	07/02/2026	94,485.93	FIXED COSTS	535310-951 - POWER OWNERSHIP	
UTAH ASSOC. MUNICIPAL POWER	ACH	2026-05	05/31/2026	07/02/2026	140,744.25	LINE ITEMS	535310-952 - LINE ITEM EXPENSES	
UTAH ASSOC. MUNICIPAL POWER	ACH	2026-05	05/31/2026	07/02/2026	143,671.28	ENERGY	535310-950 - POWER PURCHASE -	
					<b>\$380,358.56</b>			
					<b>\$380,358.56</b>			

**City of Santa Clara  
Check Register  
All Bank Accounts - 07/02/2026 to 07/02/2026**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
WASH. CO. FLOOD CONTROL DIS	72882	JUNE 2026 - FLO	07/01/2026	07/02/2026	5,164.50	JUNE 2026 FLOOD CONTROL	545410-770 - FLOOD CONTROL DIS	
					<u>\$5,164.50</u>			
					<u>\$531,261.70</u>			

**Mayor**

Jarett Waite

**City Manager**

Brock Jacobsen



**City Council**

Christa Hinton  
Dave Pond  
Janene Burton  
Mark Hendrickson  
Justin Caplin

# CITY COUNCIL

**Meeting Date:** July 8, 2026

**Agenda Item:** 1

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**Applicant:** Ryan VonCannon

**Requested by:** Ryan VonCannon

**Subject:** New non- resident interment fees

**Description:**

New cemetery non- resident interment fees

**Recommendation:** Approval

**Attachments:** N/A

**Cost:** 0

**Legal Approval:** N/A

**Finance Approval:** N/A

**Budget Approval:** N/A

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## **CEMETERY RATES**

### **RESIDENTS**

#### **Full Lots**

**\$450.00 Lot**  
**\$1200.00 Perp. Care**  
**\$1650.00 Total Cost**

#### **Half Lots**

**\$300.00 Lot**  
**\$350.00 Perp. Care**  
**\$650.00 Total Cost**

### **INTERMENT FEES:** (not included in above costs)

#### **RESIDENT**

**\$600.00 Weekdays**  
**\$1100.00 Saturday**

#### **NON-RESIDENT**

**\$1,500.00 Weekdays**  
**\$2,400.00 Saturday**

**Weekday Burial Infant/Cremation: \$300.00**  
**Saturday Burial Infant/Cremation: \$350.00**

**Disinterment, Infant/Cremation: \$595.00**  
**Disinterment, Adult: \$1190.00**  
**Monument Move/Replace: \$250.00**

**Lot repurchase-sale of lot back to city, original purchase price minus 5% Administration Fee**

### **\*No Sunday or Holiday Burials\***

**(no burials during Santa Clara Swiss Days event dates)**

**\*All burials require 48-hour notification, based on workdays\***

**Grave MUST be closed by 4:00pm.**

**There will be a \$300.00 fee for graves that are not closed by 4:00pm.**

#### **Notes:**

- 1.) Santa Clara resident is defined at time of lot purchase. To be charged resident fees, the Sexton's office must be provided proof of the City of Santa Clara, Utah residency. This proof shall be in the form of a driver's license or voter registration card. Perpetual care: This fee is collected and kept in a special account which may be used for the maintenance and improvement of the Cemetery.

**Santa Clara City Cemetery Fee Schedule Adopted: March 26, 2025- Effective March 26, 2025.**

**Mayor**

Jarett Waite

**City Manager**

Brock Jacobsen



**City Council**

Christa Hinton  
Dave Pond  
Janene Burton  
Mark Hendrickson  
Justin Caplin

# CITY COUNCIL

**Meeting Date:** July 8, 2026

**Agenda Item:** 2

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**Applicant:** Utah Tech - Shawn Denevan

**Requested by:** N/A

**Subject:** MOU with Utah Tech for PEG channel funding

**Description:**

Since the dissolution of the CEC channel the funding collected through cable subscriptions, \$1.00 per subscriber, has been sent to the city. These funds must be used for a PEG channel.

Utah Tech has requested to have the \$1.00 sent to them to help fund their PEG channel. For Santa Clara this is a small amount.

PEG - Public Education and Governmental Use

**Recommendation:** Approval

**Attachments:** N/A

**Cost:** N/A

**Legal Approval:** No

**Finance Approval:** N/A

**Budget Approval:** N/A

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## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between UTAH TECH UNIVERSITY (“Utah Tech”), a political subdivision and an institution of higher education of the State of Utah and SANTA CLARA CITY (“Municipality”), a Utah municipal corporation and a political subdivision of the State of Utah. Utah Tech and Santa Clara may be referred to collectively as the “Parties.”

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### 1. PURPOSE

1. The purpose of this MOU is to define the roles, responsibilities, and financial arrangements related to the operation and oversight of a Public, Educational, and Government (“PEG”) access television channel provided pursuant to the Municipality’s franchise agreement with TDS Cable (“TDS”).
2. This MOU establishes Utah Tech as the operator of the PEG channel, provides for the use of PEG-related funding to support broadcast media operations at Utah Tech, and establishes valuable consideration for the Parties’ obligations under this MOU.

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### 2. BACKGROUND

1. Municipality has entered into a cable television franchise agreement with TDS, which includes the provision of a PEG access channel.
2. The franchise agreement stipulates a fee of one dollar (\$1.00) per video subscriber, billed by TDS to its subscribers, for the support of PEG programming.
3. Municipality desires to designate Utah Tech to oversee and operate the PEG channel in a manner consistent with FCC regulations, community standards, educational opportunities, and applicable TDS guidelines.
4. Utah Tech operates broadcast media services, including Utah Tech TV and Utah Tech Radio, and has the facilities, personnel, and educational mission appropriate for PEG channel operation.

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### 3. FINANCIAL ARRANGEMENTS

1. **PEG Subscriber Fee Allocation**
  - a. Municipality shall assign to Utah Tech the total sum of its subscriber PEG fees paid by TDS from June 2025 to March 2026, currently held by Santa Clara City.
  - b. From April 2026 and ongoing until the expiration of this MOU, TDS shall remit the one dollar (\$1.00) per video subscriber PEG fee, as specified in the franchise agreement with Municipality, to Utah Tech, and in accordance with established billing and remittance procedures.
1. **Use of Funds**
  - a. Funds received by Utah Tech (TV/Radio), under this MOU shall be used solely for the operation, maintenance, and support of broadcast media activities, including but not limited to:
    - i. Operation of the PEG channel.
    - ii. Utah Tech TV.
    - iii. Utah Tech Radio.
    - iv. Equipment, staffing, training, and production costs associated with PEG programming
    - v. Student Scholarships
2. **No Profit Intent**
  - a. Funds provided under this MOU are intended to support public and educational broadcasting purposes and are not intended to generate profit for Utah Tech.

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## 4. RESPONSIBILITIES OF UTAH TECH UNIVERSITY

### Utah Tech agrees to:

1. Operate and oversee the PEG channel in compliance with:
  - a. Federal Communications Commission (FCC) regulations
  - b. Applicable federal, state, and local laws
  - c. Community standards
  - d. TDS technical and operational guidelines
2. Program the PEG channel as an extension of Utah Tech's educational and public service broadcasting mission.
3. Maintain editorial and operational control of the PEG channel, subject to applicable legal and regulatory requirements.
4. Accept and schedule pre-recorded content submitted by Municipality, or other authorized municipal entities, provided such content meets technical standards, FCC requirements, and community content guidelines.
5. Provide reasonable access and scheduling consideration for qualifying public, educational, and governmental programming.

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## 5. RESPONSIBILITIES OF THE MUNICIPALITY

### Municipality agrees to:

1. Continue to administer and enforce its franchise agreement with TDS.
2. Support the designation of Utah Tech as the PEG channel operator.
3. Coordinate with Utah Tech regarding municipal content submissions, policy considerations, and community needs related to PEG programming.
4. Allow autonomy of Utah Tech's day-to-day operational control of the PEG channel, except as required by law or franchise obligations.

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## 6. CONTENT STANDARDS AND LIABILITY

1. Utah Tech shall establish reasonable content submission guidelines consistent with FCC regulations and community standards.
2. Municipality acknowledges that Utah Tech may refuse or remove content that does not meet applicable legal, technical, or policy requirements.
3. Each Party shall be responsible for its own acts and omissions and those of its officers, employees, and agents.

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## 7. TERM AND TERMINATION

1. **Term**
  - a. This MOU shall become effective on the date it is signed and executed by all parties and shall remain in effect for five (5) years, automatically renewing for 5 more consecutive renewals unless terminated earlier as provided herein.
2. **Termination for Convenience**
  - a. Either Party may terminate this MOU upon 30 days' written notice to the other Party.
3. **Termination for Cause**
  - a. Either Party may terminate this MOU immediately upon written notice if the other Party materially breaches its obligations and fails to cure such breach within a reasonable time.

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**8. NO AGENCY OR PARTNERSHIP**

Nothing in this MOU shall be construed to create a partnership, joint venture, or agency relationship between the Parties.

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**9. AMENDMENTS**

This MOU may be amended only by a written document signed by authorized representatives of both Parties.

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**10. GOVERNING LAW**

This MOU shall be governed by and construed in accordance with the laws of the State of Utah.

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**11. ENTIRE AGREEMENT**

This MOU and the accompanying supplemental terms included with the MOU constitute the entire understanding between the Parties with respect to the subject matter herein and supersedes all prior discussions or agreements, whether written or oral.

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**12. SIGNATURES**

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the dates set forth below.

**UTAH TECH UNIVERSITY****SANTA CLARA CITY, UTAH**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**TDS CABLE**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_