Mayor:
Scott Wiggill
Council:
Nancy Smalling
Nakisha Rigley
Hope Thompson
Ricky Carlson
Katherine Hunter

Sunset City Corporation

200 West 1300 North • Sunset City, Utah 84015 • 801-825-1628

CITY COUNCIL AGENDA
REGULAR MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the Sunset City Council will hold a regular meeting at 6:30 p.m. on Tuesday, July 7, 2026 at the Sunset City Office Building, 200 West 1300 North, Sunset, Utah. Any information or items for the Council's consideration must be furnished at least ten (10) working days prior to the scheduled meeting to give the needed time to study the request. Agenda shall be as follows:

REGULAR SESSION

A. CALL TO ORDER & WELCOME
B. INVOCATION OR INSPIRATIONAL THOUGHT AND PLEDGE OF ALLEGIANCE by Council Member Thompson
C. PUBLIC COMMENTS
D. APPROVAL OF MINUTES – June 2, 2026 and June 16, 2026
E. APPROVAL OF VOUCHER – Morgan Pavement in the amount of $50,612.14 for Crack and Slurry Seal

AGENDA ITEMS

1. Presentation from Davis County Health Department, Community Outreach Planner, Marcie Clark
2. Consider and Approve Resolution 2026-15A Amending Resolution 2026-15 to Correct the City's Total Pick-Up Contribution Rate for URS Tier 2 Public Safety Employees
3. Mayor, Council and Department Head Reports
4. Adjourn and Move into Work Session

WORK SESSION

1. Discuss Fun Days Preparations
2. Discuss Streaming City Council Meetings
3. Adjourn

Possible closed meeting for reasons allowed by Utah State Code 52-4-205.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Sunset City Offices, (801) 825-1628, at least three (3) working days prior to this meeting. Anchor location for electronic meetings by telephone device is 200 W 1300 N, Sunset UT 84015. With the adoption of Ordinance 1-6-3, the Council may participate per Electronic Meeting Rules. Please make arrangements in advance. Posted – July 2, 2026.

NSupp

Nicole Supp, Recorder

Minutes of a regular meeting held June 2, 2026 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Wiggill presiding.

REGULAR SESSION
Mayor and Council Present:

Scott Wiggill	Mayor
Ricky Carlson	Council Member
Nakisha Rigley	Council Member
Nancy Smalling	Council Member

City Employees Present:

Brett Jamison	Police Chief
Jason Monroe	Public Works Director
Recorder Supp	Recorder

Absent:

Katherine Hunter	Council Member
Hope Thompson	Council Member

Others Present:

Robert F. Smalling	Sunset
Michael Hartwick	Sunset
Brenda Ewell	Sunset
Sarah Davenport-Smith	UC3

The regular session was called to order at 6:32 p.m. by Mayor Wiggill.

Council Member Carlson gave an inspirational thought and led the Pledge of Allegiance.

Public Comments: There were none.

APPROVAL OF MINUTES: Council Member Carlson made a motion to approve the meeting minutes from April 15, 2026, Closed Session April 15, 2026, April 21, 2026 and May 5, 2026 as presented and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley and Smalling voting yes.

APPROVAL OF VOUCHER: Pinnacle Sports in the amount of $15,442.50 for Resurfacing the Tennis Courts to Pickleball Courts. Council Member Rigley made a motion to approve the voucher for Pinnacle Sports and Council Member Smalling seconded the motion. The motion passed unanimously with a roll call vote from Council Members Carlson, Rigley and Smalling voting yes.

PUBLIC HEARING: Council Member Smalling made a motion to go into a Public Hearing and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley and Smalling voting yes.

G. To Solicit Input from Sunset City Residents to Add Chapter 13: Residential Facility for Persons with a Disability to Title 3: Business and License Regulations; and Providing for Related Matters: There were no comments.

Council Member Carlson made a motion to go out of a Public Hearing and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley and Smalling voting yes.

Regular Meeting

1. **Consider and Approve Ordinance 2026-02 Adding Chapter 13: Residential Facility for Persons with a Disability to Title 3: Business and License Regulations; and Providing for Related Matters:** Council Member Carlson invited Commissioner Hartwick to provide an overview of the proposed assisted living facility ordinance. Commissioner Hartwick explained that the Planning Commission had reviewed the issue after becoming aware of existing assisted living facilities and recognizing the need to better understand where such facilities were operating and to ensure they were located in appropriate areas. The Commission initially considered whether to prohibit assisted living facilities within the City but, after consulting with the City Attorney, determined that such an approach would not be legally supportable. As a result, the Commission reviewed ordinances from neighboring communities to determine what regulations were permissible and appropriate for Sunset City. The Commission then drafted an ordinance establishing regulations for these facilities and approved forwarding the proposal to the City Council for consideration. Mayor Wiggill thanked Commissioner Hartwick for the information and asked if there were any questions from the Council. Seeing none, the Mayor requested a motion.

Council Member Carlson made a motion to approve Ordinance 2026-02 and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley and Smalling voting yes.

2. **Presentation from Utah Coalition of Cities and Counties (UC3):** Mayor Wiggill introduced the next agenda item, a presentation from the Utah Coalition of Cities and Counties (UC3) and welcomed Sarah Davenport-Smith to provide information to the Council.

   Ms. Davenport-Smith introduced herself as the Managing Director of the Utah Coalition of Cities and Counties (UC3). She explained that UC3 functioned as an association representing local governments, similar in some respects to the Utah League of Cities and Towns and the Utah Association of Counties, but with a unique focus. She noted that recent legislative sessions had shifted from primarily creating policy to changing the structure of local authority and decision-making. UC3's mission was described as helping local leaders recognize those shifts and proactively respond to them.

   Ms. Davenport-Smith reviewed the UC3 team and highlighted its expertise in constitutional analysis, policy analysis, local government operations, and practical implementation. She shared her own experience serving eight years on a city council and working with government entities at the local, state, and federal levels. Additional team members were introduced, including a policy analyst and trainer with extensive military and operational experience, a former county commissioner serving as an advisor, and a government relations assistant responsible for coordinating with local governments and legislative officials.

Ms. Davenport-Smith explained that UC3's approach combined traditional lobbying and advocacy with constitutional analysis, authority analysis, and implementation strategies. Rather than focusing solely on whether legislation could be passed politically, UC3 evaluated how legislation affected local government authority over the long term. She stated that local officials increasingly faced complex constitutional, legal, fiscal, and policy issues and that UC3 sought to provide education and training to help officials feel informed and prepared.

Ms. Davenport-Smith reported that UC3 had conducted three webinars during the year and planned a fourth in August, with additional in-person training planned for 2027. She also discussed membership benefits, including access to legal consultation hours with attorneys familiar with local government and state legislative matters.

Ms. Davenport-Smith reviewed UC3's methodology, emphasizing a foundation built upon the United States Constitution, the Utah Constitution, and case law. She stated that local governments were closest to the people they served and were best positioned to understand community needs and long-term goals. UC3's objective was to translate constitutional principles into practical policies and codes that local governments could implement, resulting in stronger governance and communities.

Ms. Davenport-Smith stated that recent legislative sessions had demonstrated that the primary issue was not only what policies were being adopted but also who retained the authority to make those decisions. She emphasized that UC3 sought to preserve decision-making authority at the local level.

Ms. Davenport-Smith directed the Council's attention to informational packets that had been distributed. The materials included information about UC3, a legislative wrap-up report focusing on housing, transportation, and water issues, a policy brief prepared in response to concerns involving the Davis Data Center, and information regarding authority districts and data center development. She explained that the authority district information was particularly relevant because of the City's involvement with MIDA. Mayor Wiggill confirmed that the City had a representative assigned to MIDA Board and anticipated becoming more involved as matters progressed.

Ms. Davenport-Smith encouraged the Council to review the materials and emphasized that local governments retained constitutional responsibilities even when authority districts became involved in projects.

Mayor Wiggill asked whether the Council had any questions. He commented that the information provided was extensive and would require time to review.

Council Member Smalling asked whether the Council could contact UC3 with additional questions. Ms. Davenport-Smith assured the Council they would be happy to answer any questions.

Mayor Wiggill thanked Ms. Davenport-Smith for attending and for providing the information.

Council Member Smalling asked whether there was a cost associated with UC3's services. Ms. Davenport-Smith explained that there was no charge for the presentation itself, but membership generally involved a formula based on the City's general fund along with an estimated legal services fee of approximately $1,400, which included legal consultation hours and training opportunities. Mayor Wiggill thanked Ms. Davenport-Smith again for the presentation.

3. Consider and Approve Resolution 2026-11 Approving Interlocal Cooperation Master Agreement Regarding Regional Dispatch Services:

Council Member Rigley made a motion to approve Resolution 2026-11 and Council Member Carlson seconded the motion. The motion passed with a roll call vote with Council Members Carlson, Hunter, Rigley, Smalling and Thompson voting yes.

4. Mayor, Council and Department Head Reports: Council Member Rigley reported that responsibilities for Sunset Fun Days were being transitioned to Council Member Hunter. She requested assistance from other Council members and staff, particularly with vendor check-in duties. She noted that Council Member Hunter was doing well and that Deputy Recorder Markel had been helpful with vendor coordination and promotional posts. Council Member Rigley stated that she would likely miss the next one or two meetings due to the anticipated birth of her child but expected to return after maternity leave. Mayor Wiggill thanked Council Member Rigley and recognized both Council Member Rigley and Council Member Hunter for ensuring that planning for the City celebration remained on track during the transition. Council Member Rigley also expressed appreciation to Director Monroe and Public Works staff for their continued support of Fun Days activities.

Council Member Smalling reported that financing for the building project under development had progressed successfully and that a favorable interest rate of 3.7 percent had been secured. She also provided an update on West Nile Virus activities, stating that mosquito spraying had begun but had been delayed due to weather conditions. She reminded the public that special event spray requests could be made for specific activities. Council Member Smalling also shared that one Council member's family had raised caterpillars that developed into butterflies and that it had been enjoyable to follow their progress through the Mosquito District.

Mayor Wiggill invited Council Member Carlson to provide a report. Council Member Carlson stated that they had nothing further to report.

Chief Jamison stated that the City was seeking a Code Enforcement Officer and encouraged anyone interested to apply. He noted that activity levels had remained relatively quiet and thanked the Council for its approval of the regional dispatch agreement.

Council Member Smalling clarified for the record that, although the Council had approved the dispatch agreement, the City had limited options because police and fire dispatch services were essential. She stated that the Council did not necessarily agree with the arrangement but had been placed in a position where action was required. Council Member Rigley agreed and characterized the situation as unfortunate.

Director Monroe announced that significant crack sealing work would occur over the next two days on several City streets and warned residents to expect traffic delays. He explained that the work was necessary and that additional slurry seal work was anticipated. He acknowledged that there would likely be complaints but emphasized the importance of the maintenance. Council Member Rigley asked whether there were any additional construction updates. Director Monroe responded that they were continuing to coordinate the projects.

Council Member Carlson asked how parked vehicles would be handled during work, and Director Monroe explained that crews would work around them as best they could. Director Monroe reported that the old playground at Rachel Runyan Park had been removed and that He had expected more public criticism but had not experienced significant negative reactions. He also provided an update that repairs to the Central Park sprinkler system were ongoing.

Council Member Smalling addressed social media comments regarding sprinklers operating at the school and clarified for the record that those irrigation systems belonged to the school district and were not operated by the City. Mayor Wiggill added that some irrigation concerns also involved local churches and expressed hope that adjustments would be made to reduce complaints. Mayor Wiggill also expressed appreciation for the planned road maintenance and emphasized the importance of preserving existing infrastructure due to the high cost of road replacement.

Mayor Wiggill recognized the City's administrative staff for keeping the public informed about projects and service issues through social media. He described a recent garbage collection problem that had spread quickly on social media but noted that City staff had worked together to resolve the issue for affected residents.

Mayor Wiggill stated that many exciting events were planned for the summer, including activities associated with the nation's upcoming 250th anniversary celebration. He explained that a committee composed of residents and Council members had developed plans for special programs, including a movie in the park and other community events. Mayor Wiggill also invited potential sponsors and donors to assist with the activities, noting that the budget was limited.

Mayor Wiggill provided a report from the Fire District, noting that a major structural fire had occurred on 175 West and had temporarily displaced a family. The incident remained under investigation. He commended the Fire District and mutual aid agencies from Roy, Hill Air Force Base, and Clinton for their coordinated response and quick suppression of the fire. Mayor Wiggill also reported that the Fire District had responded to 37 medical calls and 12 fire calls during the previous month, for a total of 49 incidents. Mayor Wiggill expressed appreciation for the professionalism and teamwork demonstrated by the Fire and Police Departments.

Recorder Supp reminded everyone that City offices would be closed on June 15 in observance of Juneteenth. She explained that the City was observing the holiday on that date for the current year but beginning the following year the holiday would be observed based on the calendar date of June 19. Recorder Supp also reminded Council members and staff that newsletter submissions were due by the following morning.

Council Member Smalling made a motion to adjourn the regular session and move into a work session with a short break and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley and Smalling voting yes.

WORK SESSION (7:20 pm)

1. **Discuss Fun Days Preparations:** Mayor Wiggill opened the work session and welcomed everyone in attendance. He stated that the first item on the work session agenda was a discussion regarding Fun Days preparations and invited everyone to share updates.

   Director Monroe provided an overview of the planning efforts that had already been completed for Fun Days. He reported that arrangements for the stage, generators, and related equipment had been secured and paid for. Directional signage had also been ordered to improve event navigation. Vendor applications had been received, and preparations were underway for event layouts and logistics. Director Monroe noted that Public Works had two additional employees available this year and planned to hold a staff meeting the following day to review event responsibilities. He further reported that candy for the parade would be purchased, plaques for the car show had already been completed, and other event materials had been ordered in advance to avoid last-minute purchases.

   Director Monroe informed the Council that Fun Days shirts would be ordered and requested shirt sizes from staff and elected officials. Recorder Supp requested the shirt ordering link and commented that many staff members preferred a more relaxed style shirt rather than a dry-fit shirt. Council Member Rigley asked whether the shirts could include individual identification while still being recognizable as event shirts. Director Monroe explained that adding individualized names would significantly increase costs and stated that the shirts would remain generic to keep expenses down.

   Director Monroe asked for direction regarding prizes for this year's corn hole competitions, noting that prizes awarded the previous year had been well received but that a sponsor was interested in providing upgraded prizes this year. Mayor Wiggill stated that prize selection should be left to the prize committee and indicated a willingness to assist with trophy arrangements if needed. Director Monroe asked whether competition categories would be divided by age groups. Mayor Wiggill explained that the event was intended to remain a fun family activity open to all participants regardless of age. He stated that first, second, and third place awards would be given and emphasized that younger participants should have the same opportunity to win as older participants. Council Member Smalling agreed with maintaining the open competition format. Director Monroe suggested that if Mayor Wiggill wished to continue providing a larger trophy for first place, additional smaller trophies could be awarded for second and third place.

Mayor Wiggill reported that during a recent staff meeting, discussions had taken place regarding creating separate tents for security/Police, Public Works, and Administration. He shared information regarding a newly ordered tent that could be used for Fun Days and future events. Mayor Wiggill stated that each department would have the opportunity to design its own tent and display information relevant to its services. Recorder Supp suggested utilizing the Administration tent walls to display information and educational materials for residents. Mayor Wiggill agreed and stated that the Administration tent could provide information regarding online bill payment, city services, and other resources. He noted that the department-specific tents would help residents connect with staff and obtain information more easily during the event.

Recorder Supp informed the Council that Deputy Recorder Markel had prepared a social media post regarding voting for the movie selection and asked how long the voting period should remain open. Mayor Wiggill stated that the Council would determine whether to conduct a public poll and establish the voting timeframe. Director Monroe cautioned that Facebook polls often attracted participation from individuals who did not intend to attend the event and noted that the decision ultimately rested with the Council. Mayor Wiggill suggested selecting several movie options, posting the poll, and leaving voting open for one week. The Council expressed agreement with that approach.

Director Monroe provided an update regarding the skate competition activities and stated that judges and prizes would be available from former sponsors. He also noted that Friday evening activities appeared to be on schedule and discussed Saturday event timing considerations.

Mayor Wiggill noted a need for additional seating near the skate park area and suggested adding picnic tables or other seating options. Director Monroe proposed relocating two bleachers and placing them near the skate park. Mayor Wiggill supported the proposal and stated that it would provide additional seating for attendees.

Director Monroe reported that preparations for the Saturday morning 5K race and breakfast were progressing. He stated that efforts would continue to obtain food donations and expressed hope that increased participation would result from reducing breakfast costs through donations.

Recorder Supp asked whether contact had been made with the school regarding parade participation. Council Member Smalling indicated that communication with the school had occurred. Mayor Wiggill recalled previous discussions regarding participation by school cheerleaders and stated that school representatives had indicated support for involvement.

The Council discussed potential candidates for Grand Marshal recognition. Mayor Wiggill discussed recognizing individuals who had made significant contributions to the community and noted the extensive volunteer efforts of potential nominees. Director Monroe commented on the longstanding involvement of one nominee in community activities and youth sports programs. Mayor Wiggill acknowledged the nomination and encouraged Council Members to continue identifying deserving candidates before a final selection was made.

Mayor Wiggill reported having contacted a former council member regarding the fireworks company used during the previous year's celebration and stated that feedback from residents regarding the fireworks display had been overwhelmingly positive. He noted ongoing concerns regarding supply chain issues, shipping delays, and tariffs affecting fireworks availability but expressed a desire to use the same company if possible.

Mayor Wiggill advised everyone to remain attentive to upcoming preparations as the event approached.

Mayor Wiggill encouraged staff and Council Members to communicate ideas and concerns promptly through text messages or email and emphasized the importance of staying informed throughout the planning process. He confirmed that the Fire District had been notified and would participate in the event. Mayor Wiggill also noted that Police participation had been confirmed and stressed the importance of both departments' involvement in Fun Days activities.

2. **<u>Discuss URS Pickup Amount for Tier II Public Safety</u>:** Recorder Supp reviewed the memorandum that had been distributed regarding the Utah Retirement Systems (URS) pickup amount for Tier Two public safety employees. Recorder Supp explained that URS had notified the City that the Internal Revenue Service now required municipalities to formally adopt a resolution before the City could continue paying the employee contribution pickup amount on behalf of Tier Two public safety employees. Recorder Supp stated that the requirement applied only to Tier Two public safety officers. She further explained that the City had already budgeted wages assuming the pickup amount would continue and noted that the increase was 1.25 percent. Recorder Supp stated that the Council would need to determine whether to continue paying the additional 1.25 percent pickup amount and explained that the City had historically covered the pickup amount.

   Mayor Wiggill asked whether there were any questions regarding the 1.25 percent URS increase. After seeing none, he directed staff to prepare the necessary resolution and place it on a future agenda for formal consideration.

3. **<u>Discuss Fiscal Year 2026 Budget Amendments</u>:** Mayor Wiggill introduced the discussion regarding the 2026 budget amendments. He explained that the Council would not review the

budget line by line during the work session but would instead focus on proposed changes. He invited Council Members to ask questions regarding any amendments or adjustments being considered.

Recorder Supp reviewed the proposed 2026 budget amendments and explained that all highlighted items represented changes made since the previous budget review. She stated that revenue adjustments generally reflected revenues that had exceeded budgeted amounts. In the Licenses and Permits category, increases were noted in business licenses, building permits, plan check fees, excavation permits, park and Bowery rentals, and shelter rental revenue.

Recorder Supp reported that no changes had been made to the Mayor and Council budget. Within the Court budget, overtime expenditures had increased by approximately $20. Recorder Supp stated that the specific source of the overtime was unknown but could have involved either court staff or the judge. Public notice expenditures were reduced to zero due to an expectation that no additional expenses would be incurred. Equipment Supplies and Maintenance was also reduced to zero because maintenance expenses had been incorporated into the Non-Departmental budget.

Recorder Supp reported that no changes had been made to the Prosecution budget. Within the Administrative budget, travel and training expenditures were increased to allow an Administrative staff member to attend business licensing training. Recorder Supp explained that Deputy Recorder Markel had largely been self-trained in Business Licensing since beginning employment and had recently discovered that a business licensing association and training opportunities still existed. She planned to attend a training conference coordinated through the same organization that provided Recorder training through Southern Utah University. Recorder Supp noted that the additional training would help answer several outstanding business licensing questions.

Recorder Supp also reported a small increase to office supplies due to the need to purchase envelopes and other mailing supplies. Recorder Supp explained that while utility bills were no longer mailed, the City continued to mail a significant number of disconnect notices and other correspondence each month. The increased supply costs would affect both the General Fund and Utility Fund budgets.

Recorder Supp stated that no significant changes had been made to the Police Department budget other than a $10 increase in cellular telephone expenditures. Recorder Supp explained that additional minor adjustments would likely be presented during the final budget adoption meeting, particularly within revenue accounts that exceeded budgeted expectations.

Recorder Supp reported that no changes had been made to the Streets budget. Discussion occurred regarding an $800 budget item, and Director Monroe confirmed that expenditures had been covered elsewhere. Recorder Supp indicated that the budget line could therefore be reduced to zero.

Recorder Supp reported that no changes had been made within Buildings and Grounds or City Shops. Within the Parks budget, Equipment Supplies and Maintenance expenditures had been increased slightly due to vehicle and equipment maintenance needs.
Director Monroe stated that the current balance within the account would need to be reviewed before determining whether additional adjustments were necessary. Recorder Supp agreed to review the account and indicated that a small increase could be added if needed.

Recorder Supp noted that no significant expenditures had occurred within the account other than Bowery-related costs and pending playground expenditures in the Parks Capital Outlay budget line item. Director Monroe agreed with that assessment.

Recorder Supp reported that no changes had been made within the General Recreation budget. Based on current projections, the General Fund balance would equal approximately 25.99 percent of the statutory maximum.

Recorder Supp then reviewed the Utility Fund amendments. Recorder Supp stated that increased revenues from turn-ons and new utility connections were largely attributable to ongoing development projects within the City. Travel and training expenditures reflected the same adjustments previously discussed within the Administrative budget in the General Fund.

Within the Water Fund, Recorder Supp discussed expenditures related to water meters and explained that developer contributions had offset costs associated with meter purchases. Although approximately $200,000 would still be expended, developer reimbursements had resulted in the account maintaining a positive balance.

Director Monroe explained that the City had received favorable pricing on a large package of water meters that included ten years of cellular service and stated that purchases would span both the current and upcoming budget years. Recorder Supp indicated that the water meter account would therefore be adjusted accordingly.

Recorder Supp asked whether a previously proposed $10,000 increase to the Water Repair and Maintenance account remained appropriate. Director Monroe stated that recent repairs had justified maintaining the additional funding.

Recorder Supp reported that no changes had been made to Buildings and Grounds or City Shops within the Utility Fund. Within the Storm Water budget, an additional $20,000 had been budgeted for engineering services associated with the required stormwater audit. Director Monroe reported that the engineering portion of the stormwater audit was approximately 98 percent complete.

Recorder Supp reported that Equipment Repair and Maintenance within the Class C Road Fund had been increased by $500. Vehicle maintenance expenditures were increased by transferring $9,000 from the Maintenance Materials account to ensure sufficient funding remained available for vehicle repairs through the end of the fiscal year.

Recorder Supp discussed crack seal and chip seal project expenditures and questioned whether the full project amount should remain budgeted. Director Monroe explained that project costs were expected to total approximately $57,000, significantly lower than earlier estimates, and recommended leaving the budget amount unchanged until the project was completed. Mayor Wiggill agreed with that recommendation.

Recorder Supp reported that no changes had been made to Dispatch and Emergency Preparedness. Within the DARE Fund, expenditures were adjusted to match actual activity, resulting in a small transfer from the General Fund. No changes had been made to Youth Council, Retirement, Community Development Block Grant (CDBG), or Public Works Capital Projects.

Recorder Supp reported that Economic Development expenditures had decreased slightly due to ongoing assistance received from planning consultants. Recorder Supp noted that increased development activity within the City had resulted in greater utilization of those services and additional expenditures might occur before the end of the fiscal year.

Recorder Supp then summarized the General Fund financial projections. General Fund revenues were projected at approximately $2,543,510, while expenditures were projected at approximately $3,145,688, resulting in expenditures exceeding revenues by approximately $602,178. Total fund revenues were projected at approximately $5,337,877, with expenditures projected at approximately $6,893,665, resulting in expenditures exceeding revenues by approximately $1,555,788.

4. **<u>Discuss Fiscal Year 2027 Budget Requests</u>:** Recorder Supp explained that incorporating the updated General Fund balance into the FY 2027 budget projections increased the fund balance percentage to approximately 15.9 percent. Recorder Supp noted that this calculation included the planned $650,000 transfer from the Public Works Capital Projects Fund.

   Mayor Wiggill expressed support for efforts to continue increasing reserves whenever possible.

   Recorder Supp reviewed the FY 2027 budget summary and reported projected General Fund revenues of approximately $3,295,005 and expenditures of approximately $3,349,922, resulting in a planned use of approximately $54,017 from the General Fund balance. Total projected revenues across all funds were approximately $6,535,140, with total expenditures projected at approximately $8,197,127.

   Recorder Supp informed the Council that the proposed FY 2027 budget would be presented for public hearing and adoption at the next meeting and asked whether Council Members had any remaining questions or concerns. No questions or comments were made.

   Mayor Wiggill stated that previous concerns regarding fund balance percentages had been addressed during prior budget discussions. He noted that the Council had worked through those concerns and that no significant issues remained. Mayor Wiggill expressed appreciation for the City's efforts to invest in roads, parks, and other community

improvements while maintaining fiscal responsibility. Mayor Wiggill thanked the Council, department heads, and staff for their work throughout the budget process and stated that the City was accomplishing meaningful projects that would benefit residents.
Mayor Wiggill invited department heads to share any additional comments but noted that the budget discussion had otherwise concluded. He reminded everyone that the proposed budget would return for formal consideration at the next meeting and thanked staff for maintaining open communication throughout the process.

Mayor Wiggill also offered support and well wishes to Council Member Rigley and her family regarding a personal family matter and encouraged staff to share updates as appropriate.

Recorder Supp reminded the Council that the next meeting agenda would also include consideration of the dispatch fee increase and the certified tax rate. Recorder Supp further explained that staff might propose a new development committee review fee to help offset the increased staff time associated with development applications, meetings, and project reviews.

Mayor Wiggill thanked everyone for their assistance and hard work throughout the budget process.

Council Member Carlson made a motion to adjourn, and Council Member Rigley seconded the motion. The motion passed unanimously with Council Members Carlson, Rigley and Smalling voting yes.

The Regular meeting adjourned at 8:07 p.m.

Approved – July 7, 2026

Scott Wiggill, Mayor

Nicole Supp, Recorder

Minutes of a regular meeting held June 16, 2026 at Sunset City Hall, 200 West 1300 North, Sunset, Utah; Mayor Wiggill presiding.

REGULAR SESSION

Mayor and Council Present:

Scott Wiggill	Mayor
Ricky Carlson	Council Member
Katherine Hunter	Council Member
Nancy Smalling	Council Member
Hope Thompson	Council Member

City Employees Present:

Jason Monroe	Public Works Director
Recorder Supp	Recorder

Excused:

Nakisha Rigley	Council Member
Brett Jamison	Police Chief

Others Present:

John Crofts	Davis County Commission
Robert F. Smalling	Sunset
Michael Hartwick	Sunset
Brenda Ewell	Sunset
Parker Ewell	Sunset
Sam Bartling	Sunset

The regular session was called to order at 6:33 p.m. by Mayor Wiggill.

Council Member Smalling gave an inspirational thought and led the Pledge of Allegiance.

Public Comments: There were none.

APPROVAL OF MINUTES: The minutes from June 2, 2016 were not finished and would be presented at the next meeting.

APPROVAL OF VOUCHER: In the amount of $34,000.00 for a Big T Recreation for Progress Invoice Towards a New Playground and Swings at the Rachael Runyan Park. Council Member Smalling made a motion to approve the voucher for Big T Recreation and Council Member Hunter seconded the motion. The motion passed unanimously with a roll call vote from Council Members Carlson, Hunter, Smalling and Thompson voting yes.

PUBLIC HEARING: Council Member Hunter made a motion to go into a Public Hearing and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

G. **To Solicit Input from Sunset City Residents for the Adoption of Fiscal Year 2026 Amended Budget:** There were no comments.
H. **To Solicit Input from Sunset City Residents for the Adoption of Fiscal Year 2027 Final Budget:** There were no comments.
I. **To Solicit Input from Sunset City Residents on Fund Transfers for Fiscal Year 2027:** There were no comments.

Council Member Smalling made a motion to go out of a Public Hearing and Council Member Hunter seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

PUBLIC HEARING: Council Member Hunter made a motion to go into a Public Hearing and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

L. **To Solicit Input from Sunset City Residents for Adopting Ordinance 2026-03 Approving the Fiscal Year 2027 Five Percent 5% COLA for Elected Officials, City Employees and Municipal Officers:** There were no comments.

Council Member Carlson made a motion to go out of a Public Hearing and Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

Regular Meeting

1. **Introduction from Davis County Commission Chair John Crofts:** Mayor Wiggill welcomed Davis County Commissioner John Crofts and invited the Commissioner to address the Council. Commissioner Crofts explained that concerns had been raised that Davis County Commissioners had not been regularly attending Sunset City Council meetings. He stated that he had been in office for approximately one year and six months and had been working to learn as much as possible about the County and its communities. He noted that many city council meetings occurred on the same evenings, making attendance difficult, but expressed appreciation for the opportunity to finally attend a Sunset City Council meeting.

   Commissioner Crofts stated that he had spoken with hundreds, and likely thousands, of Sunset residents regarding the County's proposed tax increase. He explained that the original proposal had been approximately 30%, which was later reduced to 15%. Commissioner Crofts noted that he had voted against the tax increase due to strong opposition from residents who expressed that they were already struggling financially and could not absorb additional tax burdens. He explained that the County had needed approximately a 30% increase to maintain existing service levels but had worked to achieve cost savings instead. Commissioner Crofts stated that the County had faced a $12 million deficit, that the 15% increase reduced the deficit to approximately $6 million, and that the County remained roughly $3 million short of projected needs. He acknowledged the financial strain many residents were experiencing.

Commissioner Crofts then discussed the County's emergency dispatch system. He explained that Davis County had historically operated multiple dispatch centers, including facilities in Bountiful, Layton, and Davis County, with Clearfield's dispatch operations having previously been absorbed into Layton. Commissioner Crofts stated that the County commissioned a comprehensive and expensive feasibility study to evaluate dispatch operations. According to the Commissioner, the study strongly recommended a centralized countywide 911 dispatch center similar to models used in Weber County and other counties nationwide. He explained that political considerations involving Layton and Bountiful complicated implementation of that recommendation.

Commissioner Crofts stated that after Kaysville and Farmington left the County dispatch system, it became unsustainable for Davis County to continue operating its dispatch center. He noted that implementation of a countywide dispatch system likely would have required legislative action.

Commissioner Crofts explained that a meeting regarding dispatch consolidation had occurred without his knowledge or participation. He stated that the meeting included the other County Commissioners, the Sheriff, representatives from another city, and a legislative representative. Commissioner Croft indicated that a decision appeared to have been made during that process to transfer remaining County dispatch operations to Layton once Layton completed its Emergency Operations Center and dispatch facility. As a result, Davis County would no longer operate its own dispatch center, leaving Bountiful and Layton as the remaining dispatch providers.

Commissioner Crofts acknowledged that the decision would create significant financial impacts for cities such as Sunset. He stated that dispatch service costs for Sunset would increase dramatically and expressed concern because many Sunset residents had previously voiced opposition to tax increases. Commissioner Crofts explained that he had abstained from the County Commission vote on the matter because he had not been involved in the decision-making process and felt uncomfortable voting on an issue in which he lacked sufficient participation. He stated that after reviewing the feasibility studies and relying on his emergency management background, he continued to believe that a centralized countywide dispatch center would have been the best solution.

Commissioner Crofts stated that all 15 cities within Davis County should receive equal consideration and compared the County's responsibility to treating all cities equally, much like children within a family. He expressed disappointment that some cities appeared to receive more favorable treatment than others regarding dispatch services. Commissioner Crofts apologized to Sunset City, its Mayor, and Council, stating that he should have been more involved in the process and should have worked more closely with Representative Karen Peterson. He acknowledged that he had not fully understood the developments as they were occurring and believed that a legislative solution should have been pursued.

Commissioner Crofts concluded by stating that a centralized dispatch model likely would have benefited Sunset and other northern Davis County communities. He reiterated his belief that the process had not been fair, accepted responsibility for his role, and encouraged city officials to contact him with future concerns. Mayor Wiggill thanked Commissioner Crofts for attending and invited questions from the Council.

Council Member Hunter stated that it appeared the County may have been reluctant to upset Bountiful or Layton and expressed frustration that the County often seemed divided between those larger communities rather than functioning as one cohesive entity. She stated that, from the perspective of a smaller city, it was frustrating when larger cities appeared to receive greater consideration than communities such as Sunset. Council Member Hunter expressed hope that smaller cities would receive greater consideration in the future.

Commissioner Crofts thanked Council Member Hunter for the comments and stated that he agreed with the concerns expressed. He committed to ensuring greater representation and equal treatment for all cities in the future. He reiterated his belief that legislative action should have been pursued and acknowledged that he should have become involved earlier when Representative Karen Peterson contacted him regarding the issue. Commissioner Crofts stated that he recognized the need to treat all cities equally.

Council Member Hunter stated that the issue should not be viewed as a closed chapter and encouraged the Commissioner to continue participating in discussions and seeking solutions.

Commissioner Crofts responded that multiple studies had been completed and that the most comprehensive feasibility study strongly recommended a countywide centralized dispatch center. He explained that economies of scale would lower costs when services were centralized.

Mayor Wiggill asked if there were any additional questions.

Council Member Thompson thanked Commissioner Crofts for accepting accountability but stated that expressions of regret alone would not solve the problem. She noted that Sunset's dispatch costs had increased approximately fivefold and asked whether the Commissioner would be willing to actively pursue legislative solutions to address the issue.

Commissioner Crofts responded that County leadership would be changing and that future action would depend on support from a majority of the Commission. He stated that he was willing to revisit the issue, relied on more than 20 years of emergency management experience, and continued to believe the feasibility studies supported a centralized dispatch model. He reiterated that he should have worked earlier with Representative Peterson and stated that the experience had taught him important lessons regarding politics and governance.

Council Member Smalling stated that Sunset may be a small city, but it was proud of its identity and accomplishments. She expressed appreciation for Commissioner Crofts attending and acknowledging that improvements could have been made. Council Member Smalling emphasized that the dispatch issue had significantly impacted Sunset because it was a smaller, lower-income community and represented a substantial budget challenge. She also referenced prior discussions regarding a potential homeless shelter and reiterated appreciation for the Commissioner's willingness to meet with the Council.

Council Member Carlson thanked Commissioner Crofts for attending and stated that responsibility did not rest solely with the Commissioner. He acknowledged that City officials could also have contacted Representative Peterson. Council Member Carlson expressed support for a special service district model in which every city would have representation and share costs more equitably. He suggested that the issue be revisited during a future legislative session.

Mayor Wiggill thanked Commissioner Crofts for attending and sharing his perspective. He noted that smaller communities such as Sunset and South Weber lacked the large commercial tax bases available to larger cities. Mayor Wiggill explained that Sunset had worked diligently to balance its budget but had been forced to make difficult decisions, including increased dispatch costs. Mayor Wiggill emphasized that such costs affected smaller communities differently than larger cities and again thanked the Commissioner for attending.

2. **Consider and Approve Resolution 2026-11 for the Adoption of Fiscal Year 2026 Amended Budget:** Recorder Supp reported that the only significant amendment to the Fiscal Year 2026 budget involved moving a portion of the Public Works Capital Project funds into Fiscal Year 2027. Recorder Supp stated that aside from that adjustment, the amended budget looked good.

Mayor Wiggill asked if there were any additional questions or concerns regarding Resolution No. 2026-11 adopting the Fiscal Year 2026 amended budget. Hearing none, the Mayor requested a motion.

Council Member Carlson made a motion to approve Resolution 2026-11 and Council Member Smalling seconded the motion. The motion passed with Council Members Carlson, Hunter, Smalling voting yes and Council Member Thompson voting no.

3. **Consider and Approve Resolution 2026-12 for the Adoption of Fiscal Year 2027 Final Budget:** Mayor Wiggill introduced Resolution No. 2026-12 adopting the Fiscal Year 2027 Final Budget and invited Recorder Supp to summarize the proposed budget.

Recorder Supp explained that the Fiscal Year 2027 budget included a 5% cost-of-living adjustment for all employees, totaling $95,651. Recorder Supp stated that $1,200 had been budgeted for unallocated donations, which would be distributed at the Council's discretion for donation requests of $200 or less.

Recorder Supp reported that the General Fund budget was $121,317 higher than Fiscal Year 2026, while the Utility Fund budget increased by $136,150.

Recorder Supp reviewed the General Fund capital projects, which included one-half of the cost of office furniture for Administration, $25,000 for biometric digital fingerprint equipment for patrol vehicles, office furniture within the Police Department, one-half of the cost of the CivicPlus system in the Non-Departmental budget, a new server, and $30,000 for park upgrades, totaling $90,200 in General Fund capital projects.

Recorder Supp stated that Utility Fund capital projects included one-half of the office furniture costs, one-half of CivicPlus system costs, a $23,000 transfer to the retirement fund to prepare for upcoming retirements, a $100,000 grant match to replace four-inch water lines within the Water Fund, and $4,500 for a compliant washout area at the Public Works facility within the Storm Water Fund, totaling $140,200.

Recorder Supp explained that Special Fund capital projects included $50,000 for crack sealing and slurry seal road maintenance, $15,000 for maintenance of the road sweeper, $40,000 for sidewalk replacements throughout the City, blind and carpet upgrades at City Hall totaling $63,300, fencing around the Public Works facility, replacement of the Sunset Room entrance, and payment of remaining planning services from the prior fiscal year, totaling $443,743.

Recorder Supp further explained that, as part of the UDOT 1800 North project, UDOT would pay all utility work costs while the City would reimburse UDOT for 100% of the betterment work costs pursuant to Utah Code 72-6-116. UDOT estimated the City's betterment cost at $489,958.23, payable in three installments, with the second installment totaling $146,988 during Fiscal Year 2027.

Recorder Supp concluded by stating that the Fiscal Year 2027 budget also included a $650,000 transfer from the Capital Project Fund to the General Fund.

Mayor Wiggill asked for questions regarding the proposed budget. There were none.

Council Member Carlson made a motion to approve Resolution 2026-12 and Council Member Smalling seconded the motion. The motion passed with Council Members Carlson, Hunter, Smalling voting yes and Council Member Thompson voting no.

4. **<u>Consider and Approve Resolution 2026-13 Authorizing Funds Transfer of $650,000 from the Public Works Capital Project Fund to the General Fund in Fiscal Year 2027</u>:** Mayor Wiggill noted that Recorder Supp had already explained the transfer and asked if there was anything additional to share.

Council Member Carlson asked why the fund transfer required a separate resolution. Recorder Supp explained that fund transfers were required to be approved separately, which was why the item appeared as its own resolution.

Council Member Smalling made a motion to approve Resolution 2026-13 and Council Member Carlson seconded the motion. The motion passed with Council Members Carlson, Hunter, Smalling voting yes and Council Member Thompson voting no.

5. **Consider and Approve Ordinance 2026-03 Adopting the Fiscal Year 2027 Five Percent 5% COLA for Elected Officials, City Employees and Municipal Officers:** Mayor Wiggill introduced Ordinance No. 2026-03 adopting the Fiscal Year 2027 5% cost-of-living adjustment for elected officials, City employees, and municipal officers.

   Recorder Supp explained that legislation adopted during the previous legislative session now required any compensation increase for elected officials or municipal officers including cost-of-living adjustments, to be approved through a public hearing.

   Council Member Hunter asked whether the requirement applied only to salary increases and not to bonuses. Recorder Supp clarified that the requirement applied to compensation increases, including cost-of-living adjustments, but bonuses were not mentioned in the legislation.

Council Member Hunter made a motion to approve Ordinance 2026-03 and Council Member Smalling seconded the motion. The motion passed with Council Members Carlson, Hunter, Smalling voting yes and Council Member Thompson voting no.

6. **Consider and Approve Resolution 2026-14 Adopting the Sunset City Fee Schedule:** Recorder Supp reviewed the proposed fee schedule changes. Recorder Supp stated that the dispatch fee had been updated to specify payment to the Layton Consolidated Dispatch Center. Recorder Supp explained that the monthly dispatch surcharge would increase from $0.90 to $4.00 beginning in October when dispatch services transitioned to the Layton Consolidated Dispatch Center, resulting in a new monthly residential flat utility rate of $103.

   Recorder Supp explained that an administrative site plan review fee of $200 had been added after reviewing practices used by surrounding cities. Recorder Supp noted that staff devoted considerable time to site plan reviews and regularly utilized planning services, making the fee appropriate to offset a portion of those costs.

   Recorder Supp also reported that the GRAMA fee schedule had been updated to reflect the hourly wage of the lowest-paid employee capable of locating and producing responsive records, as required.

   Mayor Wiggill asked for questions regarding the fee schedule. There were none.

Council Member Carlson made a motion to approve Resolution 2026-14 and Council Member Hunter seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

7. **Consider and Approve Resolution 2026-15 Authorizing the City to Assume Payment of the URS Tier 2 Public Safety Contributions Rate Increase on Behalf of Eligible Employees:** Recorder Supp explained that the matter had been discussed during the budget meetings and applied only to Tier II public safety employees. Recorder Supp stated that the required 1.25% increase had already been incorporated into the budget by the City Treasurer, eliminating the need for additional budget adjustments.

   Mayor Wiggill thanked staff for their preparation.

Council Member Thompson made a motion to approve Resolution 2026-15 and Council Member Hunter seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

8. **Consider and Approve Resolution 2026-16 Approving the Certified Tax Rate for Fiscal Year 2027:** Recorder Supp stated that the County had certified the City's tax rate at 0.000956.

Council Member Smalling made a motion to approve Resolution 2026-16 and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

9. **Consider and Approve Resolution 2026-17 Amending the Personnel Policies and Procedures Section 8: Retirement, Health, and Life Insurance Benefit's Part 8.3.5: Holidays Point 5: Juneteenth:** Recorder Supp explained that the City had originally observed Juneteenth under its previous policy, but the Utah Legislature later amended the law to require observance on the actual holiday. Recorder Supp stated that the proposed amendment returned the City's policy to match the State's observance so that City operations and the courts would remain consistent.

   Council Member Hunter asked whether the holiday would always be observed on its assigned calendar date. Recorder Supp explained that Juneteenth differed from many other holidays because it was observed on its actual date rather than being moved to a Monday.

Council Member Smalling made a motion to approve Resolution 2026-17 and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

10. **Consider and Approve Resolution 2026-18 Adopting Section 23: ACH Fraud Monitoring Policy to the Sunset City Personnel Policies and Procedures:** Mayor Wiggill introduced Resolution No. 2026-18 adopting Section 23, the ACH Fraud Monitoring Policy, into the City's Personnel Policies and Procedures. Hearing no questions, he asked for a motion.

Council Member Smalling made a motion to approve Resolution 2026-18 and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

11. **Consider and Approve Resolution 2026-19 Appointing an Appeal Authority for Variance Applications:** Recorder Supp explained that research conducted while assisting a development applicant seeking a variance revealed that, although the City had historically relied on the City Attorney to hear appeals, no formal resolution had ever designated that authority. Recorder Supp stated that the proposed resolution formally appointed the City Attorney as the City's appeal authority.

Council Member Thompson made a motion to approve Resolution 2026-19 and Council Member Carlson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

12. **Mayor, Council and Department Head Reports:** Council Member Hunter reported that planning for the City's upcoming America 250 activities continued to progress well. Council Member Hunter announced that a "Share Your Story" event would be held the following month during the senior activity to collect personal and family histories from Sunset residents as part of the City's anniversary celebration. Council Member Hunter also encouraged interested residents to volunteer to assist with planning future events. Additionally, Council Member Hunter reported that the new playground project at Rachael Runyan park was progressing and was expected to be installed within the coming weeks.

    Council Member Smalling reported that construction of the Mosquito Abatement District building continued to move forward. Council Member Smalling stated that the district had a full seasonal crew despite experiencing minor equipment issues. Mosquito spray counts during May totaled 177 compared to an average of approximately 247, largely due to unusual weather conditions. Although no West Nile Virus cases had been detected in Utah at that time, positive samples had been identified in Moab though. Council Member Smalling also shared that community volunteer and veteran Bob Vine had recently passed away and reflected on the individual's significant contributions to the community through service and charitable efforts.

    Council Member Thompson reported that preparations continued for the Davis Emergency Preparedness Fair, with additional sponsors being secured. Council Member Thompson stated that City departments, including Public Works and the Police Department, would be invited to participate through demonstrations. Council Member Thompson also reported that approximately 29 vehicles had registered for the upcoming Fun Days car show, with many participants continuing to register by phone or email. Council Member Thompson further discussed recent meetings with MIDA and a Development Review Committee meeting for Falcon Hill regarding the Roy Innovation Center Expansion, noting that the revised project footprint had grown substantially from the original proposal and would occupy more space than previously anticipated.

Director Monroe reported that Public Works staff had remained busy responding to sewer backups and other service calls. Director Monroe explained that recent complaints regarding a damaged utility structure near Sunset Town Square involved a water meter pit located within a driveway approach. Because heavy garbage trucks repeatedly crossed the area, the meter pit had failed several times. Director Monroe stated that Public Works planned to reconstruct the approach and install a traffic-rated manhole lid to permanently resolve the issue.

Director Monroe also reported that roadway paint striping had been completed throughout the City and that park maintenance activities continued to progress successfully.

Council Member Hunter complimented the Public Works Department after observing staff working throughout the day. Council Member Hunter praised the crew's professionalism and work ethic and shared positive comments received from residents regarding snow removal efforts and overall City maintenance.

Council Member Smalling also complimented the Public Works staff, noting that the City's parks looked excellent despite ongoing water conservation efforts. Council Member Smalling thanked the department for its continued dedication and hard work maintaining City facilities.

Mayor Wiggill commented that significant progress had been made at the City's parks despite the extensive construction activity. He expressed hope that the groundwork and landscaping would be restored after the completion of the pickleball courts, new playground installation, Public Works improvements, and the heavy construction traffic. Mayor Wiggill noted that crews had installed edging around the new playground equipment and were setting fence posts for the pickleball courts, both of which were nearing completion. He also recognized the recently completed sign at the John G. White park, stating that it had been completed through collaboration with the director of the Wallace Stegnar school and complimented the quality of the work. He explained that the former Coca-Cola sign had been in place for many years and that Recorder Supp had researched whether any commitments prevented its replacement. After confirming there were no restrictions, the City proceeded with the new sign renovation.

Mayor Wiggill recognized longtime community member Bob Vine following the announcement of Bob's passing. He reflected on Bob's many contributions to the community, including serving as a parade Grand Marshal and assisting with the dedication of Veterans Park. Mayor Wiggill stated that Bob quietly served others without seeking recognition and was always willing to help families in need by locating furniture, clothing, appliances, or other necessities. He expressed appreciation for Bob's selfless service and stated that Bob would be greatly missed as both a friend and an exceptional neighbor.

Mayor Wiggill commended Recorder Supp for the extensive work completed in preparing the Fiscal Year budgets. He noted that the adopted budget allowed the City to continue providing services and completing projects without increasing taxes. Mayor Wiggill also recognized the collaborative efforts of Recorder Supp, the Public Works Director, the Police Chief, and other department leaders in developing a balanced budget while remaining fiscally responsible.

Mayor Wiggill also recognized the Fire District Budget Committee, including Council Member Carlson, for successfully preparing a balanced Fire District budget that maintained competitive employee compensation, funded needed equipment, and avoided any tax increase. He expressed appreciation to the committee members and the Fire Chief for their work.

Mayor Wiggill further acknowledged Recorder Supp's daily contributions to City operations, stating that much of the City's work occurred behind the scenes through the Administration Department. He recognized the support provided by Recorder Supp's staff, the Police Department, and Public Works, but emphasized that Recorder Supp regularly coordinated answers to questions, assisted staff and elected officials, and ensured City operations continued smoothly. Mayor Wiggill publicly thanked Recorder Supp for the dedication and professionalism demonstrated in carrying out those responsibilities.

Mayor Wiggill announced that the regular meeting had concluded and stated that the Council would adjourn and reconvene immediately in the same meeting room for a work session focused on Sunset City Fun Days preparations.

Council Member Hunter made a motion to adjourn the regular session and move into a work session with a short break and Council Member Thompson seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

WORK SESSION (7:38 pm)

1. **Discuss Fun Days Preparations:** Mayor Wiggill called the work session to order and stated that the discussion would focus entirely on preparations for Sunset City Fun Days. He invited Council Members to provide updates on their assigned responsibilities, beginning with the parade.

   Council Member Smalling reported that the City still needed to select a Grand Marshal for the parade.

   Council Member Thompson suggested Robert Smalling but he has declined the invitation. Mayor Wiggill recommended inviting former Mayor Mr. Bangerter to serve as Grand Marshal, noting the individual's long history of service to the City and continued involvement in community activities. After confirming there were no objections, he stated that an invitation would be extended to Mr. Bangerter. Council Member Smalling cautioned that Mr. Bangerter had declined similar invitations in the past and suggested identifying an

alternate candidate if necessary. Council Member Hunter jokingly suggested finding a creative way to encourage Mr. Bangerter to accept the invitation.
Council Member Smalling reported receiving confirmation from the new band director at Clearfield High School that the school's marching band planned to participate in the parade. Council Member Smalling stated that the band consisted of approximately 90 members and expressed excitement about having a full marching band participate in the event.

Mayor Wiggill asked whether Sunset Junior High School cheerleaders would also be participating after previously discussing the event with the school's principal. Council Member Smalling confirmed that the junior high participants were also expected to register but noted that parade registrations remained lower than desired.

Council Member Smalling explained that some residents had asked why there were fewer elaborate parade floats, noting that constructing floats had become increasingly expensive and required significant volunteer effort. Council Member Smalling encouraged anyone interested in participating to join the parade regardless of whether they had a float. Mayor Wiggill agreed that all forms of participation were welcome and encouraged community members to bring existing parade floats from other celebrations whenever possible.

Council Member Carlson recalled several impressive floats from previous years. Recorder Supp specifically mentioned Mountain America Credit Union's float as an example of a well-designed entry.

Mayor Wiggill encouraged everyone to continue promoting the parade in hopes of increasing participation.

Council Member Smalling reported receiving correspondence from the military academy regarding participation by the Color Guard and stated there was no immediate concern because those arrangements were often finalized close to the event.

Council Member Thompson reported providing award templates to Director Monroe for preparation for the awards for the car show and expected the awards to be ordered soon. Director Monroe confirmed they had already been delivered.

Council Member Thompson stated that 47 participants had already registered through phone calls, emails, text messages, and JotForm submissions. However, Council Member Thompson explained that the Cronies Car Club had requested approximately 50 reserved parking spaces because the club had previously brought approximately 64 vehicles, along with several additional car clubs. Council Member Thompson stated that outreach efforts continued through various car clubs and automotive groups to increase participation.

Mayor Wiggill expressed appreciation for the continued growth of the car show.

Council Member Hunter provided an update on entertainment for Fun Days. She reported securing the Saturday evening headline band previously identified by Council Member Thompson and four additional local bands to perform throughout the day. Council Member

Hunter explained that each band had been assigned approximately two-hour performance blocks, with a DJ playing music between performances. She also indicated that one additional local singer might be added to the schedule.

Council Member Hunter asked Director Monroe about sound system coordination and technical requirements for the bands. Director Monroe stated that the contracted sound company would provide the complete sound system and technical support throughout the event. Director Monroe offered to provide contact information for the sound technician so performers could coordinate directly regarding equipment needs. Director Monroe confirmed that the sound contractor would provide all necessary equipment, power connections, and technical support, requiring performers to bring only their instruments.

Council Member Hunter also provided an update on vendors, reporting that approximately 42 vendors had been approved, including nine food trucks and 33 additional vendors. Council Member Hunter stated she and Council Member Rigley intentionally limited duplicate food vendors in response to feedback received from the previous year's event. Vendor locations were being assigned using essentially the same layout utilized the previous year.

Council Member Hunter asked whether vendors would be permitted to leave booths and equipment set up overnight. Director Monroe responded that vendors could do so at their own risk. Director Monroe stated that police officers would patrol the area periodically, but overnight security would not be continuously staffed. Council Member Hunter asked whether vendors could remain overnight at their booths. Council Member Thompson stated that some vendors had done so during previous years. Mayor Wiggill reiterated that while City personnel would monitor the area as much as practical, vendors remained responsible for their own equipment.

Council Member Hunter added that several vendors had recently registered and anticipated additional registrations before the event.

Council Member Hunter stated that assistance would be needed with vendor check-in during setup. Recorder Supp responded that she would have Administrative staff assigned to assist with vendor check-in for as long as necessary during both event days. Director Monroe stated that Public Works staff would also coordinate assistance and assign personnel as needed. Mayor Wiggill noted that staff and volunteers would work together to ensure vendor check-in proceeded efficiently.

Mayor Wiggill also discussed event signage, stating that professionally printed directional signs would improve the overall appearance of the event. He offered to personally pay for professionally produced signs if necessary. Director Monroe advised that professionally printed signs could instead be purchased through the City's Fun Days budget.

Mayor Wiggill also reported that new City-branded tents had been ordered for Administration, Public Works, and the Police Department. He explained that the Police Department tent would also serve as the Lost and Found location, while the Administration tent would provide information regarding City services, utility bills, and general event information. Council Member Smalling commented that having matching signage and coordinated branding throughout the event would create a more professional appearance.

Director Monroe reported that Public Works planned to feature a stormwater education display using a large interactive watershed model demonstrating how stormwater runoff affects water quality. Director Monroe explained that the display would also satisfy the City's required public outreach component for its stormwater permit if the equipment could be secured from Utah State University.

Council Member Hunter asked whether any additional coordination would be needed for the entertainment schedule. Director Monroe stated that the contracted sound technician would remain on-site throughout the performances and would coordinate directly with each band as they arrived.

Director Monroe then began reviewing the comprehensive Fun Days planning spreadsheet. He explained that the spreadsheet had been updated for the 2026 event and stated that it would be distributed electronically to everyone involved so each participant could review assignments and responsibilities prior to the celebration.

Mayor Wiggill asked Director Monroe to review the updated Sunset City Fun Days planning spreadsheet. Director Monroe explained that the planning spreadsheet had been updated for the 2026 Fun Days celebration and asked Council Members to refresh their copies to ensure they were viewing the most current version. Director Monroe reported that preparations for all scheduled events were progressing well and that Friday's activities, including the skate competition, were largely complete. Director Monroe stated that judges had been secured, tents had been arranged, and two sets of bleachers from the Central Park ballfield would be relocated to the west side of the skate competition to improve spectator seating and reduce sun exposure. Director Monroe also reported that the inflatables, stage, and other event equipment had already been reserved and paid for. Additionally, T-shirts had been ordered for the 5K participants and for staff and volunteers assisting with Fun Days.

Council Member Hunter asked whether the inflatables would remain in the same location shown on the event map. Director Monroe responded that the current map reflected the previous layout but suggested relocating the inflatables to create a better separation between the children's activities and the food truck area. Director Monroe and Council Member Hunter agreed to review the layout together before finalizing the event map.

Director Monroe stated that preparations remained on schedule and reported that taffy will be picked up for distribution during the parade.

Director Monroe then invited Mr. Bartling to provide an update regarding the fireworks display.

Mr. Bartling presented the proposed fireworks layout and explained that the launch area had been expanded compared to the previous year in order to provide additional safety distance during setup. Mr. Bartling reviewed the proposed staging area and discussed parking adjustments for the car show necessary to accommodate the expanded safety zone. Council Member Hunter confirmed that the revised fireworks safety area had not yet been incorporated into the event map.

Council Member Smalling asked whether a gathering planned by members of the high school band near the fireworks safety zone following the parade would interfere with fireworks setup. Mayor Wiggill clarified the location of the gathering near American Stone and stated that the Council wanted to ensure it would not interfere with fireworks preparations. Mr. Bartling responded that the gathering location should not create any issues because it remained outside the primary setup area.

Director Monroe stated that Public Works intended to have all vehicles removed from the restricted area by approximately 3:30 to 3:45 p.m., allowing the fireworks crew sufficient time to prepare the site.

Council Member Thompson noted that the car show was scheduled from 11:00 a.m. to 4:30 p.m. but explained that participation would be capped to eliminate parking within the restricted fireworks area. Although some participants might be disappointed, the adjustment would provide the necessary space for fireworks setup. Director Monroe stated that Public Works would use cones and caution tape to clearly identify the restricted area before participants arrived.

Mayor Wiggill asked whether all fireworks materials had been secured and confirmed there were no concerns regarding delivery delays. Mr. Bartling explained that fireworks costs had increased due to tariffs and rising import costs affecting products manufactured in China, but confirmed that the City's order had been secured.

Mayor Wiggill expressed hope that the display would be comparable to the previous year's successful show, which had received numerous positive comments from residents.

Council Member Hunter asked what time the fireworks display would begin. Mr. Bartling confirmed that the fireworks show would begin promptly at 10:00 p.m. Director Monroe emphasized that the display would begin at 10:00 p.m. rather than waiting until dusk.

Council Member Thompson asked whether Mr. Bartling would personally oversee firing the fireworks. Mr. Bartling explained that two display options were available. A hand-lit show required additional personnel but less setup time, while an electronic firing system required additional setup time but fewer staff and allowed operators to enjoy the display after programming was complete. Council Member Thompson asked which method offered the best balance of safety and value. Mr. Bartling explained that both methods were comparable in cost and safety, with the primary difference being staffing requirements and setup time.

Mayor Wiggill thanked Mr. Bartling for the presentation and assistance with the City's fireworks display.

Council Member Smalling asked Director Monroe to review plans for the community breakfast. Director Monroe reported that all food purchases had been arranged and stated that the Council simply needed to arrive to assist with cooking and serving breakfast.

Council Member Hunter asked what time they should arrive. Director Monroe explained that food could not be delivered until Smiths opened at 6a.m. but indicated that the Council could begin preparing grills and other equipment in advance. Director Monroe also confirmed that the large event tents used the previous year would again be available.

Recorder Supp reported that the community movie selected through the public poll would be *Super Mario Galaxy*.

Council Member Hunter asked whether arriving slightly late to breakfast would be acceptable due to participating in the 5K. There was no issue.

Discussion followed regarding breakfast supplies, with Council Member Thompson noting that numerous attendees had requested ketchup during the previous year's breakfast. Recorder Supp stated that two large bottles of ketchup remained available from the Veterans program.

Mayor Wiggill asked whether there were any additional items requiring discussion and then inquired about the finish line location for the 5K. Director Monroe explained that the race would continue to finish in the parking lot and stated that the finish area would be clearly marked before the event. Mayor Wiggill recalled that some participants had been confused about the finish line location during the previous year's race and requested improved signage. Director Monroe agreed and stated that additional Public Works employees would be available to direct participants and explain the start and finish locations before the race began. Recorder Supp commented that even staff had experienced some confusion regarding the finish line during the previous year. Council Member Hunter volunteered to assist with coordinating the race start. Mayor Wiggill also requested that water be readily available at the finish line for race participants. Director Monroe confirmed that water stations would be provided both at the halfway point of the course and at the finish area.

Council Member Smalling asked whether a parade lineup template had already been prepared. Director Monroe explained that several different parade lineup methods had been used in previous years but recommended arranging entries to separate marching bands, dance groups, and other music-based participants with quieter entries in between. Director Monroe also proposed preparing the lineup in advance by marking staging spaces along 2575 North and 475 West according to the anticipated size of each entry, while accommodating late arrivals at the end of the lineup.

Mayor Wiggill stated that preparations appeared to be progressing well and expressed appreciation to everyone for completing assignments in advance. He specifically thanked Council Member Hunter for assisting with event coordination while Council Member Rigley was temporarily unavailable.

Council Member Smalling noted that cornhole boards still needed to be finalized. Mayor Wiggill acknowledged it as a task to complete.

Director Monroe noted that the newly completed pickleball courts now included permanent fencing and nets, requiring staff to determine whether temporary removal of the nets would be necessary if the tournament remained in the same location.

Mayor Wiggill commented that the previous location had worked well because of the available shade and nearby gathering space. Council Member Carlson asked whether the previous cornhole location would conflict with the expanded activity area. Director Monroe responded that the area could still accommodate the tournament, although the layout would require some adjustments.

Mayor Wiggill asked if there were any additional questions or concerns. Hearing none, the Mayor thanked everyone for their participation and efforts in preparing for Sunset City Fun Days and indicated that the work session had concluded.

Council Member Carlson made a motion to adjourn, and Council Member Hunter seconded the motion. The motion passed unanimously with Council Members Carlson, Hunter, Smalling and Thompson voting yes.

The Regular meeting adjourned at 8:09 p.m.

Approved – July 7, 2026

Scott Wiggill, Mayor

Nicole Supp, Recorder

SUNSET CITY CORPORATION

VOUCHER APPROVAL FOR INVOICES OVER $15,000.00
Date: June 16, 2026 – July 7, 2026

DATE	VENDOR	DESCRIPTION	DEPARTMENT	AMOUNT
6/16/26	Morgan Pavement	Crackseal & Slurry Seal	Public Works	$50,612.14
			Total	$50,612.14

Mayor ____________________________

Council Members ____________________________

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City Recorder ____________________________

City Treasurer ____________________________

Date ____________________________

MORGAN PAVEMENT
PO BOX 190
Clearfield, UT 84089

For assistance, please contact:
Utah Office (801)544-5947
Arizona Office (480)646-4781
AR@morganpavement.com

Sold To:	Invoice:
SUNSET CITY OFFICES 200 WEST 1300 NORTH SUNSET, UT 84015	Invoice Number: J025927 Invoice Date: Jun 16, 2026 Due Date: Jun 16, 2026
Job Location: SUNSET CITY 250 W 1800 NO. TO 2575 NO. (ON 250W) SUNSET CITY, UTAH Attn: JASON MONROE	Customer Code: SUNSCI Job Number: U2629068 Job Description: SUNSET CITY 250 W

Description:	Amount:
BILL FOR SERVICES COMPLETE AS PER CONTRAC CRACKSEAL & SLURRY SEAL	50,612.14

Payment Terms:	
Payment is due at completion of project without any retention being withheld, Invoices are subject to 2% interest per month beginning 30 days following the due date. In the event it becomes necessary for Morgan Pavement to file suit to collect any money due, hereunder or for breach thereof, the owner agrees to pay in addition to the amount due, all costs of enforcement including reasonable attorney fees.	TOTAL: $ 50,612.14

Thanks for Your Business!

RESOLUTION NO. 2026-15A

A RESOLUTION AMENDING RESOLUTION NO. 2026-15 TO CORRECT THE CITY'S TOTAL PICK-UP CONTRIBUTION RATE FOR UTAH RETIREMENT SYSTEMS TIER 2 PUBLIC SAFETY EMPLOYEES.

WHEREAS, the City of Sunset employs public safety personnel who participate in the Utah Retirement Systems (URS) Tier 2 Public Safety retirement plan; and

WHEREAS, on June 16, 2026, the Sunset City Council adopted Resolution No. 2026-15, authorizing the City to assume payment of a URS Tier 2 Public Safety employee contribution rate increase from 4.73% to 5.98%, an increase of 1.25%; and

WHEREAS, it has since been determined that Resolution No. 2026-15 incorrectly stated the City's total pick-up contribution rate as 5.98%, when in fact the City currently pays an employer pick-up contribution of 2.59% of gross salary on behalf of such employees, such that the addition of the 1.25% increase results in a corrected total City-paid employee contribution rate of 3.84% of gross salary, not 5.98%; and

WHEREAS, pursuant to Internal Revenue Code Section 414, a municipality can authorize to pay retirement contributions on behalf of its employees; and

WHEREAS, IRS Revenue Ruling 2006-43 requires that a formal resolution be adopted by the governing body prior to the remittance of such contributions to URS; and

WHEREAS, the Sunset City Council wishes to correct the error in Resolution No. 2026-15 so that the City's records and remittances to URS accurately reflect the City's intended and actual contribution obligation; and

NOW, THEREFORE, BE IT RESOLVED by the Sunset City Council as follows:

Section 1. Amendment of Section 1 of Resolution No. 2026-15. Section 1 of Resolution No. 2026-15 is hereby amended in its entirety to read as follows:

> *"Section 1. Authorization of Contribution Pick-Up. The City of Sunset hereby authorizes and elects to pay, on behalf of its Tier 2 Public Safety employees, an additional 1.25% increase in the URS employee contribution rate, in addition to the City's existing 2.59% pick-up contribution, for a total City-paid employee contribution rate of 3.84% of gross salary, effective July 1, 2026."*

Section 2. Ratification of Remaining Provisions. Except as expressly amended herein, all other provisions of Resolution No. 2026-15, including the designation under Internal Revenue Code Section 414(h)(2) set forth in Section 2 thereof and the applicability provision set forth in Section 3 thereof, shall remain in full force and effect.

Section 3. Superseding Effect. To the extent of any conflict between this Resolution and Resolution No. 2026-15, the terms of this Resolution shall control.

Section 4. Effective Date. This Resolution shall take effect immediately upon adoption and shall apply to all eligible compensation paid on or after July 1, 2026.

PASSED AND ADOPTED by the Sunset City Council this 7th day of July, 2026.

____
Scott Wiggill, Mayor

Attest:

____
Nicole Supp, Recorder

Council Member Carlson:	☐ AYE	☐ NAY	☐ ABSTAIN	☐ ABSENT
Council Member Thompson:	☐ AYE	☐ NAY	☐ ABSTAIN	☐ ABSENT
Council Member Smalling:	☐ AYE	☐ NAY	☐ ABSTAIN	☐ ABSENT
Council Member Rigley:	☐ AYE	☐ NAY	☐ ABSTAIN	☐ ABSENT
Council Member Hunter:	☐ AYE	☐ NAY	☐ ABSTAIN	☐ ABSENT