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## MINUTES

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### **SUMMIT COUNTY**

County Council

RICHINS BUILDING AUDITORIUM, 1885 W. UTE BLVD

1885 W. UTE BLVD., PARK CITY, UTAH, 84060

WEDNESDAY, JUNE 10, 2026

Meeting also conducted via Zoom.

#### **Draft**

#### **1. Closed Session (1:50 PM)**

**Roger Armstrong made a motion to enter closed session to discuss property acquisition. (1:54 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).**

##### **1) *Property acquisition* (1:54 PM)**

Council members Hanson, Harte, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Lands and Natural Resources Director Jessica Kirby, Health Director Philip Bondurant, Behavioral Health Director Aaron Newman and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (1:54 PM)

**Roger Armstrong made a motion to leave closed session to leave closed session to discuss property acquisition and enter closed session to discuss personnel. (3:23 PM). Megan McKenna seconded, and all voted in favor, (5-0).**

##### **2) *Personnel* (3:23 PM)**

Council members Hanson, Harte, Robinson, Armstrong, and McKenna, along with Human Resources Director David Warnock, and Executive Secretary Annette Singleton met in closed session to discuss personnel. (3:23 PM)

**Tonja B Hanson made a motion to leave closed session and enter open session. (4:30 PM). Megan McKenna seconded, and all voted in favor, (5-0).**

Attachment: Closed Affidavit 6-10-26

#### **Move to auditorium (4:33 PM)**

#### **2. Work Session (4:33 PM)**

- 1) ***Pledge of Allegiance*** (4:33 PM)
- 2) ***Presentation regarding Leadership Park City; Scott van Hartesvelt*** (4:33 PM)

Attachment: Cover Page

Attachment: Leadership Park City Presentation.pdf

Canice Harte  
Roger Armstrong  
Christopher Robinson  
Tonja B Hanson  
Megan McKenna

Shayne Scott  
Janna Young  
Dave Thomas  
Chase Black  
Katie Madsen  
Ray Milliner  
Jennifer Strader  
Melissa Mendez  
Brian Craven

Leadership Park City's Director, Scott van Hartesvelt, presented an update on Leadership Park City. (4:34 PM)

Council commented and asked questions. Director Van Hartesvelt responded. (5:00 PM)

3. **Convene as the Governing Board of Mountain Regional Water Service District** (5:06 PM)

**Christopher Robinson made a motion to convene As the Mountain Regional Water Special Service District (5:06 PM). Megan McKenna seconded, and all voted in favor, (5-0).**

- 1) ***Discussion and adoption of Policy Revisions to District Administrative Policies and Water Rules and Regulations; Andy Garland*** (5:07 PM)

Attachment: Cover Page

Attachment: Mountain Regional Water Council Memo and Redlines.pdf

Mountain Regional Water Special Service District General Manager Andy Garland presented proposed policy revisions to the District's Administrative Policies and Water Rules and Regulations to the Council. (5:07 PM)

**Roger Armstrong made a motion to adopt the Policy Revisions to District Administrative Policies and Water Rules and Regulations as presented in the packet. (5:09 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).**

**Roger Armstrong made a motion to dismiss as the Governing Board of Mountain Regional Water Service District and reconvene as the Board of Equalization (5:09 PM). Megan McKenna seconded, and all voted in favor, (5-0).**

4. **Convene as the Board of Equalization** (5:09 PM)

- 1) ***Discussion and adoption of the Summit County Board of Equalization Administrative Rules; Chase Black*** (5:09 PM)

Attachment: Cover Page

Attachment: SC BOE Administrative Rules Staff Report 2026.06.10.pdf

Chief Deputy Auditor Chase Black presented the Summit County Board of Equalization (BOE) Administrative Rules to the Council. (5:09 PM)

Council commented and asked questions. Deputy Black responded. (5:12 PM)

**Tonja B Hanson made a motion to adopt the Summit County Board of Equalization Administrative Rules as presented in the packet (5:19 PM). Christopher Robinson seconded, and all voted in favor, (5-0).**

Attachment: Summit County BOE Admin Rules SIGNED 2026.06.10

**Tonja B Hanson made a motion to dismiss as the Board of Equalization and reconvene as County Council (5:19 PM). Roger Armstrong seconded, and all voted in favor, (5-0).**

5. **Consideration of Approval (5:19 PM)**

- 1) ***Discussion and ratification of the 2026 Property Tax Sale results; Chase Black***  
(5:19 PM)

Attachment: Cover Page

Attachment: Tax Sale Staff Report 2026.06.10.pdf

Chief Deputy Auditor Chase Black reported the 2026 Property Tax Sale results to the Council. (5:19 PM)

Council commented and asked questions. Deputy Black responded. (5:22 PM)

**Christopher Robinson made a motion to ratify the 2026 Property Tax Sale results as presented with the amendments that were also presented as to a few clerical changes. (5:23 PM). Roger Armstrong seconded, and all voted in favor, (5-0).**

- 2) ***Discussion and approval of Emergency Services Sales Tax Grant Program Advisory Board's 2026 grant recommendations; Suzy Lee and Eric Bradshaw***  
(5:23 PM)

Attachment: Cover Page

Attachment: 2026 ESST Grant Recommendation.docx

Emergency Services Sales Tax Grant Program Advisory Board Chair Suzy Lee, Vice Chair Eric Bradshaw, and Grants Coordinator Katie Madsen presented an overview of the program and the Board's 2026 grant recommendations. (5:24 PM)

Council Chair Canice Harte recused himself from the discussion. (5:25 PM)

County Council commented and asked questions. Chair Lee, Vice Chair Bradshaw, Manager Shayne Scott, Deputy Manager Janna Young, and Grants Coordinator Madsen responded. (5:28 PM)

**Tonja B Hanson made a motion to approve Emergency Services Sales Tax Grant Program Advisory Board's 2026 grant recommendations as presented in the packet (5:34 PM). Christopher Robinson seconded, and all voted in favor, (4-0). Recuse: Canice Harte.**

Council Chair Canice Harte rejoined the meeting. (5:35 PM)

- 3) ***Council and Manager comments*** (5:35 PM)

Council member Tonja B Hanson provided updates on her activities on behalf of the Council last week and asked whether it was possible to reconsider a RAP TAX

application. Chief Civil Deputy Attorney Dave Thomas responded. (5:35 PM)

Council member Megan McKenna provided updates about her activities on behalf of the Council last week. (5:38 PM)

Manager Shayne Scott updated the Council about activities at the County. (5:42 PM)

Recess (5:45 PM)

6. **Public Input** (5:59 PM)

Council Chair Harte opened the meeting for public comment at 5:59 p.m.

Erin Ferguson was called to speak at 6:00 p.m.

Council Chair Harte closed the meeting for public comment at 6:05 p.m.

7. **Public Hearings** (6:06 PM)

- 1) ***Public Hearing, adoption of Ordinance No. 1013 Amending Section 10-3-17(B): Parcel Boundary Adjustments for Parcels Outside a Subdivision of the Snyderville Basin Development Code; Ray Milliner, Principal Planner*** (6:06 PM)

Attachment: Cover Page

Attachment: Staff Report and Ordinance No. 1013

Planner Ray Milliner presented Ordinance 1013 to amend parcel boundary adjustment rules outside subdivisions in the Snyderville Basin Development Code. (6:06 PM)

Council commented and asked questions. Planner Milliner responded. (6:07 PM)

Council Chair Harte opened the public hearing at 6:08 p.m.

No one appeared to comment at 6:08 p.m.

Council Chair Harte closed the public hearing at 6:08 p.m.

**Megan McKenna made a motion to adopt Ordinance No. 1013 Amending Section 10-3-17(B): Parcel Boundary Adjustments for Parcels Outside a Subdivision of the Snyderville Basin Development Code (6:08 PM). Tonja B Hanson seconded, and all voted in favor, (5-0).**

Attachment: Ordinance No. 1013 Parcel Boundary Adjustments For Parcels Outside A Subdivision of the Snyderville Basin Development Code Executed

- 2) **Public hearing and approval of Ordinance No. 1014 for Amendments to the Snyderville Basin Development Code, Sections 10-3-5, 10-3-9, 10-3-15(A)(1) and (D)(2), 10-3-18(G)(1) (d)(1), 10-4-16(F)(2), 10-10-9-17(B)(4) 4-20(C)(4), 10-7-2(C)(3)-(4), 10-8-5(B)(1) and (2)(g), 10-8-13(C), 10-9-1, 10-9-2, 10-9-9(A), (B), and (C), 10-9-17(B)(4), 10-9-20(B), 10-9-21(A), 10-9-22(D)-(G), and Chapter 11. The proposed amendments align state code references, fix internal inconsistencies (numbering), capitalize defined terms, add definitions of words to match the Eastern Summit County Development Code, and make other non-substantive amendments; Jennifer Strader, Planner** (6:09 PM)

Attachment: Cover Page

Attachment: Staff Report SCC Basin 6.10.26 PH Code Amendments FINAL.pdf

Planner Jennifer Strader presented Ordinance No. 1014 for Amendments to the Snyderville Basin Development Code and Ordinance No. 1015 for Amendments to

the Eastern Summit County Development. (6:09 PM)

Council Chair Harte opened the public hearing at 6:10 p.m.

No one appeared to comment at 6:10 p.m.

Council Chair Harte closed the public hearing at 6:10 p.m.

Council members commented and asked questions. Planner Strader responded.  
(6:10 PM)

**Christopher Robinson made a motion to adopt Ordinance No. 1014 for Amendments to the Snyderville Basin Development Code, Sections 10-3-5, 10-3-9, 10-3-15(A)(1) and (D)(2), 10-3-18(G)(1) (d)(1), 10-4-16(F)(2), 10-10-9-17(B) (4) 4-20(C)(4), 10-7-2(C)(3)-(4), 10-8-5(B)(1) and (2)(g), 10-8-13(C), 10-9-1, 10-9-2, 10-9-9(A), (B), and (C), 10-9-17(B)(4), 10-9-20(B), 10-9-21(A), 10-9-22(D)-(G), and Chapter 11. The proposed amendments align state code references, fix internal inconsistencies (numbering), capitalize defined terms, add definitions of words to match the Eastern Summit County Development Code, and make other non-substantive amendments as presented (6:12 PM). Roger Armstrong seconded, and all voted in favor, (5-0).**

Council Chair Harte noted a misreference to Ordinance No. 1014 and opened public input for Snyderville Basin.

Council Chair Harte opened the public hearing at 6:12 p.m.

No one appeared to comment at 6:12 p.m.

Attachment: Ordinance No. 1014 Amending the Snyderville Basin Development Code Executed

- 3) ***Public Hearing and approval of Ordinance No. 1015 for Amendments to the Eastern Summit County Development Code, Sections 11-1-3, 11-4-2(A)(3), 11-4-5, Section 11-4-5(F) (1)(a) and (G)(2), 11-6-5(A)(1)(a-e), (2)(g), (B)(1), (2)(d), 11-6-16(F)(1)(d)(1), 11-6- 19(C), 11-7-10(B), 11-7-14(B), 11-7-15, 11-7-16(B) and (E), Appendix A, and APPENDIX C (D). The proposed amendments align state code references, fix internal inconsistencies (numbering), capitalize defined terms, add definitions of words to match the Snyderville Basin Development Code, and make other nonsubstantive amendments; Jennifer Strader, Planner (6:13 PM)***

Attachment: Cover Page

Attachment: Staff Report SCC East 6.10.26 PH Code Amendments FINAL.pdf

Planner Jennifer Strader presented Ordinances 1014 and 1015 together earlier in the meeting. Council Chair Harte then opened the public hearing for Ordinance 1015, which concerns amendments to the Eastern Summit County Development Code. (6:13 PM)

Council Chair Harte opened the public hearing at 6:13 p.m.

No one appeared to comment at 6:13 p.m.

Council Chair Harte closed the public hearing at 6:13 p.m.

**Christopher Robinson made a motion to approve Ordinance No. 1015 for Amendments to the Eastern Summit County Development Code, Sections 11-1-3, 11-4-2(A)(3), 11-4-5, Section 11-4-5(F) (1)(a) and (G)(2), 11-6-5(A)(1)(a-e), (2)(g), (B)(1), (2)(d), 11-6-16(F)(1)(d)(1), 11-6- 19(C), 11-7-10(B), 11-7-14(B), 11-7-15, 11-7-16(B) and (E), Appendix A, and APPENDIX C (D). The proposed amendments align state code references, fix internal inconsistencies (numbering), capitalize defined terms, add definitions of words to match the Snyderville Basin Development Code, and make other nonsubstantive amendments as shown in the packet. (6:13 PM). Roger Armstrong seconded,**

**and all voted in favor, (5-0).**

Attachment: Ordinance No. 1015 Amendeing the Eastern Summit County  
Development Code Executed

8. **Adjournment** (6:16 PM)

**Christopher Robinson made a motion to approve (6:14 PM). 0 seconded.**

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**Canice Harte, Chair**

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**Malena Stevens, Clerk**

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