



Regular City Council Meeting

Tuesday, July 7, 2026

5249 South 400 East

Washington Terrace, UT 84405

801.393.8681

www.washingtonterrace.gov

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1. **ROLL CALL** **6:00 P.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **CONSENT ITEMS**

4.1 **APPROVAL OF AGENDA AND JUNE 16, 2026, COUNCIL MEETING MINUTES**

Any point of order or issue regarding items on the agenda or the order of the agenda needs to be addressed here prior to the approval of the agenda. Minutes approved in open meeting become the official record.

5. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes. "Washington Terrace City is committed to civility. We strive to act and speak with dignity, courtesy, and respect at all times. All are asked to join us, and act and speak accordingly."

6. **NEW BUSINESS**

6.1 **DISCUSSION/MOTION: APPROVAL TO RADIFY THE QUANTITY AND EXPENDITURES FOR THE 2026 CRACK SEAL PROJECT**

The City is in a three year agreement with Asphalt Preservation to perform Crack Seal projects within the city. Council will ratify the expenditure for this year's project.

6.2 **DISCUSSION/MOTION: AWARD OF THE CONSTRUCTION CONTRACT FOR THE ROHMER PARK HILLSIDE IMPROVEMENT PROJECT (PHASE 4)**

Sealed bids were opened June 18, 2026. The project is the final phase of the Rohmer Park Pickleball Plaza.

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

6.3 DISCUSSION/MOTION: APPROVAL OF LEISURE SWING EXPENDITURE FOR ROHMER PARK HILLSIDE IMPROVEMENT PROJECT (PHASE 4)

Approval of an expenditure for the Rohmer Park Hillside Improvement Project that is outside of the construction contract.

6.4 MOTION: APPROVAL OF CONTRACT FOR TRANSFER STATION SERVICES

The current contract for transfer station services for waste disposal expired June 30, 2026. Sealed bids were opened on July 2, 2026.

7. COUNCIL COMMUNICATION WITH STAFF

This is a discussion item only. No final action will be taken.

8. ADMINISTRATION REPORTS

This is an opportunity for staff to address the Council pertaining to administrative items.

9. UPCOMING EVENTS

July 21st: City Council Meeting (6:00 p.m.)

July 24th: City Offices closed for Pioneer Day Holiday

July 28th : Town Hall Meeting to discuss Truth-in-Taxation 6:00 p.m.

July 30th: Planning Commission Meeting (Tentative) 6:00 p.m.

August 4th: City Council Meeting (Truth-in-Taxation Public Hearing) 6:00 p.m.

August 18th: City Council Meeting 6:00 p.m.

August 27th: Planning Commission (Tentative) 6:00 p.m.

10. ADJOURN INTO REDEVELOPMENT AGENCY MEETING (the RDA will adjourn into their meeting immediately following the regular meeting)

11. MOTION: ADJOURN INTO CLOSED SESSION

- To discuss the character, professional competence, or physical or mental health of an individual.
- Strategy session to discuss pending or reasonably imminent litigation
- Discussion regarding deployment of security personnel, devices, or systems
- Strategy sessions to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.

12. ADJOURN MEETING

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City of Washington Terrace

Minutes of a Regular City Council meeting

Held on June 16, 2026

City Hall, 5249 South 400 East, Washington Terrace City, Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen

Council Member Anna Davidson – excused

Council Member Zunayid Z. Zishan

Council Member Cheryl Parkinson

Council Member Jeff West - excused

Council Member Michael Thomas

Finance Director Shari' Garrett

City Recorder Amy Rodriguez

City Manager Tom Hanson

Lt. Sean Endsley, Weber County Sheriff

OTHERS PRESENT:

Matt McConkee

1. ROLL CALL

6:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. WELCOME

4. CONSENT ITEMS

4.1 APPROVAL OF AGENDA AND JUNE 2, 2026, COUNCIL MEETING MINUTES

Items 7.3 and 7.4 are postponed until a future agenda.

Item 4.1 was approved by general consent.

5. CITIZEN COMMENTS

There were no citizen comments.

6. RECURRING BUSINESS

6.1 PRESENTATION: PROPOSED PROPERTY TAX IMPACT SCHEDULE (REVISED JUNE 2026)

Hanson stated that the new proposed tax impact schedule has changed, as this schedule reflects the actual rates. Hanson stated that the tentative budget will be presented with a proposed tax rate increase. The Impact Schedule was projected on the wall, printed out and available on the sign in table, and is presented on several places on our city website. He presented the Property Tax Impact Schedule:

Washington Terrace City will consider an increase to its property tax rate from 0.001590 to 0.0016997 to generate an additional \$98,100. The following information is intended to provide decision makers and the public with an explanation of how the City's operations would be affected if the proposed property tax increase is adopted.

Washington Terrace City's current property tax rate : 0.001590

Washington Terrace City's current property tax revenue: \$1,458,777

Proposed revenue with tax change: \$1,556,877

New Property Tax Revenue to Washington Terrace City \$98,100

Estimated increase to Washington Terrace City Property Tax Rate 6.7%

Estimated increase to a primary residence of \$409,000 \$25.33

Estimated increase to a business valued at \$409,000 \$46.05

Affected Department : Police Proposed Budget: \$1,300,314 Budget without Tax Change: \$1,202,214 Budget Change:\$98,100

Impact of Tax Increase – To fund contractual increases for law enforcement services entered into with the Weber County Sheriff's Office.

Hanson stated that if City proceeds with the tax increase, a public hearing will be conducted as required at which members of the public will have an opportunity to provide comments on the proposed increase.

7. NEW BUSINESS

7.1 MOTION/RESOLUTION 26-08: RESOLUTION ADOPTING AN INTERIM BUDGET FOR FISCAL YEAR 2026-27, COMPREHENSIVE FEE SCHEDULE, AND A 2026 PROPOSED PROPERTY TAX RATE

Hanson stated that the interim budget is the final tentative budget for the fiscal year beginning July 1, 2026 and ending after the date on which a final budget is adopted. The proposed amounts described in the Property Tax Impact Schedule are set aside pending the outcome of the Truth-in-Taxation process and a final budget adoption before September 1, 2026.

Hanson stated that this is the working budget without the tax increase implemented within the budget. Hansons stated that the budget amount is as has been presented. Hanson noted that the comprehensive fee schedule for Fiscal Year 26-27 is also adopted. Hanson stated that the proposed general operations tax rate 0.001697 and the certified rate revenue of \$1,556,877 as described in the attached Property Tax Impact Schedule and tax rate summary is also adopted, noting that it may change after the TNT.

**Motion by Council Member Parkinson
Seconded by Council Member Thomas
To approve Resolution 26-08
Adopting an interim budget for Fiscal Year 2026-27,
Comprehensive fee schedule, and a
2026 proposed property tax rate
Approved unanimously (3-0)
Roll Call Vote**

94
95
96 **7.2 MOTION/ORDINANCE 26-03: APPROVAL OF AMENDMENT TO THE**
97 **DEVELOPMENT AGREEMENT BETWEEN WASHINGTON TERRACE CITY AND**
98 **HARVEST POINTE TOWNHOMES, LLC, REMOVING EASEMENT ACCESS**

99 Hanson stated that the Development Agreement was approved at the last meeting, but upon closing
100 of the sale of the property, Mr. McConkee became owner of a portion of the property that was
101 mentioned in the original development agreement. The agreement has been amended to reflect the
102 change regarding the access easement for public pedestrian and vehicle traffic. The switch in
103 ownership changed the grant of easement. The edited Development Agreement has been brought
104 back to Council for approval with the deletion of the easement paragraph.
105

106 **Motion by Council Member Thomas**
107 **Seconded by Council Member Parkinson**
108 **To approve 26-03**

109 **Approval of the Development Agreement between Washington Terrace City**
110 **For an in-fill Development located at 445 East and 510 South**
111 **Approved unanimously (3-0)**
112 **Roll Call Vote**
113
114

115 **7.3 DISCUSSION/DIRECTION: REPUBLIC SERVICES AND WASTE MANAGEMENT**
116 **PROPOSALS FOR TRANSFER STATION SERVICES**

117 Item has been removed from the agenda. See item 4.1
118

119 **7.4 MOTION: APPROVAL OF CONTRACT FOR TRANSFER STATION SERVICES**

120 Item has been removed from the agenda. See item 4.1
121

122 **8. COUNCIL COMMUNICATION WITH STAFF**
123

124 Council Member Thomas stated that he wanted to thank Carlos Grava and the team, as well as the Sheriff
125 Department for helping out at Terrace Days. He stated that he was approached by a resident who thanked
126 him for raising the taxes, stating that although they haven't had the need to use the Sheriff's Department,
127 they want them to be there when the time comes.
128

129 Council Member Parkinson thanked Grava and staff for the fun and well attended Terrace Days. She stated
130 that she saw Grava at the park yesterday checking every piece of playground equipment to make sure that
131 nothing was damaged during Terrace Days. She stated that his level of care and concern is impressive.
132 She stated that she appreciates the Sheriff Department attending the event, noting that their presence
133 alleviates any potential problems that could arise. She stated that they were very kind and helpful to the
134 lost parents who couldn't find their children. She noted that there was one fire started by the fireworks and
135 the Fire Department put it out immediately.
136

137 Council Member Parkinson stated that the list of road closures for the road repairs and chip seals is listed
138 online. She stated that the streets by Victory Park were completely blocked off. Hanson stated that
139 residents affected will be notified that their street will be affected and will have limited access to their

home during parts of the project.

Council Member Parkinson asked for an update on the cable tower boxes. Hanson stated that staff met with the contractor, and they agreed to re-design the cable project and change out the tall pedestals to flush mounts. Hanson stated that they have been good to work with and are responsive to staff requests.

Mayor Allen stated that Terrace Days was awesome this year. He noted that the movie in the park was attended by more people that he has seen in a long time. He stated that the band was great and the fireworks were 12 minutes of fun. He stated that he also appreciates the Sheriff presence at the event.

9. ADMINISTRATION REPORTS

Hanson stated that South Weber, South Ogden, and Riverdale all show up at Terrace Days to help support our Fire Department with any fires that may occur.

Hanson stated that there will be a bid opening this Thursday for Rohmer Park Phase 4.

Hanson stated that the Terrace Days events go smoothly because of the competency of the staff and process they create working together.

10. UPCOMING EVENTS

June 19th: City Offices closed in observance of National Freedom Day (Juneteenth)

June 25th: Planning Commission Meeting (tentative 6:00 p.m.) Cancelled

July 3rd: City Offices closed for Independence Day Holiday

July 7th : City Council Meeting (6:00 p.m.)

July 21st: City Council Meeting (6:00 p.m.)

July 24th: City Offices closed for Pioneer Day Holiday

July 28th : Town Hall Meeting to discuss Truth-in-Taxation 6:00 p.m.

11. ADJOURN THE MEETING

**Motion by Council Member Parkinson
Seconded by Council Member Thomas
To adjourn the meeting
Approved unanimously (3-0)
Time: 6:28 p.m.**

Date Approved

City Recorder

12. ADJOURN INTO REDEVELOPMENT AGENCY MEETING

The Council adjourned into their meeting immediately following the regular meeting

WASHINGTON TERRACE CITY, UT

2026 Proposed Property Tax Impact Schedule

WASHINGTON TERRACE CITY will consider an increase to its property tax rate from **0.001590** to **0.001697** to generate an additional \$98,100. The following information is intended to provide decision makers and the public with an explanation of how the City's operations would be affected if the proposed property tax increase is adopted.

WASHINGTON TERRACE CITY'S 2026 Certified Property Tax Rate	0.001590
WASHINGTON TERRACE CITY'S 2026 Certified Property Tax Revenue	\$1,458,777
Proposed Property Tax Revenue with Tax Change	\$1,556,877
Proposed Property Tax Rate with Tax Change	0.001697
New Property Tax Revenue to WASHINGTON TERRACE CITY	\$98,100

Estimated Increase to WASHINGTON TERRACE CITY Property Tax Rate	6.7%
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Estimated Annual Increase to a primary residence of \$430,699	\$25.33
Estimated Annual Increase to a business valued at \$430,699	\$46.05

<u>Affected</u> <u>Department</u>	<u>Proposed</u> <u>Budget</u>	<u>Budget without Tax</u> <u>Change</u>	<u>Budget</u> <u>Change</u>
Police	\$1,300,314	\$1,202,214	\$98,100

Impact of Tax Increase - To fund contractual increases for law enforcement services entered into with the Weber County Sheriff's Office.
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City Council Staff Report

Author: Jake Meibos

Subject: Crack Seal quantity

Date: 7/7/2026

Type of Item: Ratification



Summary Recommendation: Approve the ratification of the crack seal quantities

Description:

- A. **Topic:** Ratify the 2026 crack seal quantities and expenditures
- B. **Background:** The city is in an agreement with Asphalt Preservation to perform the annual crack seal maintenance within the city for 2024-2026. The scope of the contract is to apply asphalt crack seal material on selected roads and parking lots by the city. The contracted amount is \$2,500 per ton.
- C. **Analysis:** There was 11 tons of material used this year. There was also 546 sf of gap patch material used to repair selected areas. The total cost of this year's asphalt crack seal and gap patch project totals \$31,868.00.

The city Financial Policies and Objectives state:

The following items require City Council approval unless otherwise exempted in these following rules:

- a. All contracts (as defined) over \$25,000.

D. **Fiscal Impact:** Clas B&C road fund will be used for street maintenance projects.

E. **Department Review:** Public Works Director, City Manager

Alternatives:

- A. **Approve the Request:** Ratify the 2026 Asphalt Crack Seal amount performed by Asphalt Preservation.



**City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, July 7, 2026
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City**

As a public service, Council and Redevelopment Meetings are streamed on the City of Washington Terrace YouTube channel: www.youtube.com@WashingtonTerraceCity

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1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM JUNE 16, 2026

4. COMMENTS CONSIDERED

5. ADJOURNMENT INTO REGULAR COUNCIL MEETING : CHAIR ALLEN

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

City of Washington Terrace
Minutes of a Redevelopment Meeting
Held on Tuesday, June 16, 2026
Following the Regular City Council Meeting
City Hall, 5249 South 400 East, Washington Terrace City, Utah

BOARD MEMBERS AND STAFF MEMBERS PRESENT

Chair Mark C. Allen
Board Member Anna Davidson - excused
Board Member Zunayid Z. Zishan
Board Member Cheryl Parkinson
Vice Chair West – excused
Board Member Michael Thomas
Finance Director Shari' Garrett
City Recorder Amy Rodriguez
City Manager Tom Hanson
Lt Sean Endsley, Weber County Sheriff

Others Present

None

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM MAY 19, 2026

Items 3.1 and 3.2 were approved by general consent.

4. NEW BUSINESS

**4.1 MOTION/RESOLUTION 26-09: A RESOLUTION ADOPTING THE FISCAL
YEAR 2026-2027 BUDGET DOCUMENT**

Motion by Board Member Thomas

Seconded by Board Member Zishan

To approve Resolution 26-09

Adopting the Fiscal Year 2026-2027 Budget Document

Approved unanimously (3-0)

Roll Call Vote

5. ADJOURNMENT OF MEETING: CHAIR ALLEN

Motion by Board Member Parkinson

Seconded by Board Member Thomas

To adjourn the meeting

Approved unanimously (3-0)

Time: 6:31 p.m.

Date Approved

City Reorder