

Interlaken Town Council Regular Meeting Minutes
Tuesday, 02 June 2026, 6:30 PM – 7:44 PM
Meeting Location – Town Pumphouse, 326 Luzern Rd., Midway

Remote Access Though Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJOdGVVSUE1ldz09>

1. Call to Order - Mayor Harrigan called the meeting to order at 6:30 pm

2. Roll Call

Greg Harrigan, Mayor
Sue O’Nan, Council Member and Treasurer
Jill Jacobson, Council Member
Erin Merryweather, Council Member

3. Presentations: None

4. Public Comment:

Tasha Lingos, 311 Interlaken Dr. Tasha wanted to thank everyone for their service and noted again that her neighbor’s dogs were a problem. Greg suggested she continue to call Heber Valley Animal Control.

5. Approval of Agenda or Changes

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

6. Approval of 5/5/2026 Public Hearing Minutes

Motion: Council Member O’Nan moved to approve the 5/5/26 Public Hearing Minutes.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 5/5/2026 Council Regular Meeting Minutes

Motion: Council Member O’Nan moved to approve the 5/5/26 Council Meeting Minutes.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Town Council Vacancy Appointment

- Presentation – Letters of Interest. Lynn Chadderdon, 272 Jungfrau Hill Rd. expressed her interest in joining the council. She’s lived in Interlaken since 2019, and prior to that in Park City for 30 years. See her attached letter of interest. Lynn was the only candidate who presented a letter of interest by yesterday’s deadline.
- Candidate Interview – The council was very supportive of Lynn, and appreciative of her desire to volunteer.

- Council Vote

Motion: Council Member O’Nan moved to approve the appointment of Lynn Chadderdon to the Town Council.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

- Swearing In – Oath of Office – Lynn verbally said the oath of office and signed a copy.

9. FY2027 Budget

- Presentation of Proposed Property Tax Impact Schedule. Town Administrator Smith presented the Proposed Property Tax Impact Schedule for the town’s proposed tax increase for FY2027. See the attached PPTIS.
- Review and Confirmation of June, July, August Budget and Public Hearing Schedule – All members will be present for the meetings and hearings, except Erin, who is not available for the 6/30 public hearing and council meeting.

<i>Interlaken Town Council 2026 Meeting and Public Hearing Schedule</i>				
Date	Day of Week	Time	Body	Task-Agenda
5-May-26	Tue	6:30 PM	Council	Regular Council Meeting - Adopt FY2027 Tentative Budget
1-Jun-26	Mon	5:00 PM	Town Clerk	Deadline to notify County Auditor & State Tax Commission of date, time, and place of the TNT hearing
2-Jun-26	Tue	6:30 PM	Council	Regular Council Meeting - Confirm/Amend FY2027 Tentative Budget, Present PPTIS - Proposed Property Tax Impact Schedule
17-Jun-26	Wed	6:30 PM	PC, Town Council	Land Use Public Hearing, followed by Water Rate Hearing
22-Jun-26	Mon	5:00 PM	Town Clerk	Deadline to enter the proposed tax rates in the Certified Tax Rate System and start the TNT process
30-Jun-26	Tue	6:00 PM	Council	Town Fee Schedule Public Hearing
30-Jun-26	Tue	6:30 PM	Council	Regular Council Meeting - Adopt Water Rates and Land Use
18-Jul-26	Sat	5:00 PM	Town Clerk	Deadline to publish TNT Notice - 1st Notice (or 2 weeks prior to public hearing)
25-Jul-26	Sat	5:00 PM	Town Clerk	Deadline to publish TNT Notice - 2nd Notice (or 1 week prior to public hearing)
4-Aug-26	Tue	6:00 PM	Council	Budget Public Hearing - TNT
4-Aug-26	Tue	6:30 PM	Council	Regular Council Meeting - Adopt FY2027 Final Budget

- Review, Amendment and Approval of FY2027 Tentative Budget. Mayor Harrigan stressed the importance of raising taxes to continue to contribute to the Reserves Funds. Sue and Erin also voiced their approval. Lynn asked if the town is required to carry a minimum Reserves balance, like an HOA. That is not a requirement for a town.

Motion: Council Member O’Nan moved to approve the PPTIS and proposed tentative budget.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

10. Summer Roadwork, Signage, Fencing

- Eckles Top Coating – Eckles will begin top coating next Wednesday, completing the job in 3 consecutive Wednesdays, 6/10, 6/17/, 6/24.
- Speed Bumps – Derek will begin installing them tomorrow.
- Fire Mitigation – Brush Clearing – Brother B. will be working next Monday and Tuesday.
- Asphalt Patching, Shoulder Work – Greg noted that our main concern this year is shoulder work, in areas comprised by the Comcast fiber optic installation.
- Signage and Painting – see the attached schedule of sign installation and painting and the stakeout of the water tank fence project.

11. Noxious Weed Control – Status Report. The town has completed abatement on all town property and the town right of way. The Reserves continues to show substantial outbreaks of Dyer's Woad, and has been alerted by the Town. We need to start the process of abatement earlier next year and push The Reserves to start earlier as well. Most lot owners have removed weeds or sprayed their lots.

12. Cross-Connection Control Program Requirements – The town will continue to press lot owners for annual inspections of backflow prevention devices. There is a program available that automatically notices and tracks backflow reporting. It would cost \$300 annually. The council was supportive of this program, as it would reduce the time Bart spends on tracking and noticing backflow tests.

13. Title 5, Section 5.04.010 Dogs Generally Municipal Code Revision

- Proposal to Amend – See the attached draft with revisions that allow dogs to run at large under certain conditions.
- Vote to Approve

Motion: Council Member Merryweather moved to approve the revisions to Section 5.04.010.

Second: Council Member Jacobson seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

14. Financial Matters

- FY2026 Water Billing Update – The town has collected \$261,083 for the FY2026 water billing, with only \$1,460 in current accounts receivables.
- FY2026 Revenue-Expenses Reporting – Smith presented the revenue and expense reports for this fiscal year to date (May 31st). Here is a summary for each of the Grand Valley Bank Accounts. The town is currently showing a net profit of \$61,142 (revenue – expenses) to date, in comparison the year end budgeted amount of \$25,030.

FY2026 Revenue-Expenses Summary to Date (July 2025 - May 2026)						
Fund	Revenue-Actual	Revenue-Budget	Expense-Actual	Expense-Budget	Net Profit-Actual	Net Profit-Budget
Water Revenue	\$ 269,766	\$ 268,850	\$ (154,348)	\$ (123,150)	\$ 115,418	\$ 145,700
Water Reserve	\$ 2,501	\$ 800			\$ 2,501	\$ 800
Road Reserve	\$ 26,062	\$ 18,800			\$ 26,062	\$ 18,800
General	\$ 276,522	\$ 273,330	\$ (359,361)	\$ (413,600)	\$ (82,839)	\$ (140,270)
TOTAL	\$ 574,851	\$ 561,780	\$ (513,709)	\$ (536,750)	\$ 61,142	\$ 25,030
Building (pass through)	\$ 46,549	\$ 44,890	\$ (30,144)	\$ (22,000)	\$ 16,405	\$ 22,890

15. Planning Commission Permit Report – No updates to report

16. Other Business - None

17. Council Comments - None

18. Adjournment

Council member O’Nan moved to adjourn the meeting. Council member Merryweather seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:44pm. The next regular town council meeting is scheduled for Tuesday June 30, 2026, at 6:30pm via Zoom and also at the town pumphouse, 326 Luzern Rd., Midway.