



City Council

Tuesday June 16, 2026 at 7:00 p.m.

Mayor
Nile Mathisen
Public Works Director
Ben Mower
Secretary/Recorder
Kaelyn Meyers/Tasha Crum

Council Members
Shaun Murray
Ben Allred
Alfred Kettle
Steve Secrest

COUNCIL MEETING MINUTES

Item

1) CALL CITY COUNCIL MEETING TO ORDER

- **Welcome and Roll Call** – Mayor Nile Mathisen welcomed all in attendance and called roll. The Council Members in attendance are Alfred Kettle, Steve Secrest and Shaun Murray. Ben Allred was excused.
Secretaries Tasha Crum and Kaelyn Meyers.
- **Prayer** – Steve Secrest
- **Pledge of Allegiance**- said by all in attendance
- **Public Attendees**- Jeff Baker, Mike Verhoeks, Royce Hammer, Doug Moore and Deputy Justin Pratt.
- **Conflicts of Interests** -- *All Council Members who have a conflict with any item on the agenda please state concern.*
-No conflicts were stated by Council Members-

2) TGS-SEISMIC TESTING PROJECT- Royce Hammer

Royce Hammer, representing TGS, requested a permit to conduct work within the city limits. He explained that the request is for an extension of the Roosevelt Phase One project. The proposed work will extend the existing permitted project area and will overlap approximately two miles into the previous project area. The same equipment, fiber size, source/receivers, and operating parameters used in the earlier phase will be used for this extension. The anticipated timeline for the work is late in the year (November-December), depending on permitting and project progress. TGS will provide insurance documentation, as was done for the previous project, and will supply maps or any additional information as needed. Mayor Nile Mathisen informed Royce Hammer that there will be an encroachment fee of \$250.00 for this project.

Motion made by Council Member Shaun Murray to approve permitting for the TGS Seismic Testing Project Roosevelt Phase 1C 3D, 2nd by Council Member Alfred Kettle.
All in favor.

YEA

Council Members

Nile Mathisen
Al Kettle
Steve Secrest
Shaun Murray

Council Member Ben Allred was excused

NAY

3) CITY BUILDING RENTAL RATES AND USAGE DISCUSSION- Mayor

- Council discussed the possibility of renting out the city building for community use.
- Members noted that a community meeting space is especially needed during the winter months.
- It was observed that the building's location next to the park makes it a strong candidate for rentals and a good opportunity for the city.
- Concerns were raised about building access and security, including:
 - a. The need for staff for staff to lock up after events.
 - b. The potential need for a more secure and convenient key or entry system
- Council Member Steve Secrest requested that Council Member Shaun Murray obtain a quote for key/entry from Spectra for the building.

- The matter was tabled until the next meeting, at which time the Council plans to hold a formal vote.

- 4) 2026 PROPERTY TAX RATE APPROVAL-Mayor**
Motion made by Council Member Alfred Kettle to approve the Property Tax Rate Summary and adopt the certified tax rate of 0.001804 for 2026, 2nd by Council Member Steve Secrest. All in favor.

YEA

NAY

Council Members

Nile Mathisen

Al Kettle

Steve Secrest

Shaun Murray

Council Member Ben Allred was excused

- 5) ZONING ADMINISTRATOR DISCUSSION-**

- The City Council agrees a building inspector is likely needed but questions whether this is the right time to proceed, given uncertainty about upcoming subdivisions and water issues.
- They discussed options:
 - a. Wait and not rush the decision.
 - b. Refine the plan and details.
 - c. Decide between hiring in-house or contracting out inspection services.
- They conclude that both the building inspector position and legal services need to be formally bid out.
- The matter was tabled until the next meeting, at which time the Council plans to hold a formal vote.

- 6) ENGINEERING UPDATE- Jeff Baker**

Jeff Baker, with Jones & DeMille, reported that the contractor for the 1000 South Road project plans to begin work in mid-to late July. Work this year will consist of milestone items identified in the contract, including installation of the box culvert, placement of fill, and underground utility work. He noted that all remaining right-of-way/easement for the final portion of the project has been secured, with the necessary documents signed and recorded. He is hoping to hear from the Army Corps of Engineers today or tomorrow regarding the final permit and anticipates that the permit will be in place before construction begins. The notice of award has been sent to the contractor; once the bonds and signed contract are returned, the documents will be submitted to the Mayor for signature.

- 7) UINTAH COUNTY SHERIFF / COMMISSION REPORTS**

- Deputy Pratt is reviewing parking code provisions for illegally parked trailers and would like to meet with the Council and discuss the issue further.
- Deputy Pratt reported personally monitoring speeding and truck traffic on 1500 East and will be enforcing the posted speed limits indicated on the traffic signs.

- 8) BOARD MEETING UPDATES-Shaun Murray**

- City Council Member Shaun Murray provided an update on today's earlier water board meeting and mentioned reading the letter from Tri-County.

- 9) OFFICE / PROJECTS REPORT**

- Nothing to report.

- 10) REVIEW AND CORRECT MINUTES**

• Council Meeting June 2, 2026
Motion made by Council Member Alfred Kettle to approve the council minutes of June 2, 2026 as written, 2nd by Council Member Steve Secrest. All in favor.

YEA

NAY

Council Members

Nile Mathisen

Al Kettle

Steve Secrest

Shaun Murray

Council Member Ben Allred was excused

11) FOLLOW-UP ON PAST MINUTES

- Nothing to follow up on.

12) MAYOR'S REPORT – Kaelyn Party

- Mayor Nile Mathisen reminded the board members and city council of Kaelyn's retirement party to be held on Friday, the 26th, at 5:30 p.m.

13) COUNCIL REPORTS

- Nothing to report.

14) FINANCES: Checks, Statements, Reports and Budget

- Mayor Nile Mathisen discussed finances.

Motion made by Council Member----- to approve the finances as presented, 2nd by Council Member Alfred Kettle. All in favor.

YEA

NAY

Council Members

Nile Mathisen

Al Kettle

Steve Secrest

Shaun Murray

Council Member Ben Allred was excused

15) EXECUTIVE SESSION

- No executive session was held.

16) ADJOURN COUNCIL MEETING

Motion made by Council Member Alfred Kettle to adjourn Council Meeting, 2nd by Council Member Steve Secrest at 8:19 PM. All in favor.

YEA

NAY

Council Members

Nile Mathisen

Al Kettle

Steve Secrest

Shaun Murray

Council Member Ben Allred was excused

Mayor Nile Mathisen

Date

Secretary Tasha Crum

Date

Approved Signed Copy filed in the Ballard City Offices

DRAFT