



# Utah Transit Authority

## Board of Trustees

### MEETING MINUTES - Final

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, June 24, 2026**

**9:00 AM**

**FrontLines Headquarters**

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**Present:** Chair Carlton Christensen  
Trustee Jeff Acerson  
Trustee Beth Holbrook

Also attending were UTA staff and interested community members.

**1. Call to Order and Opening Remarks**

Chair Carlton Christensen welcomed attendees and called the meeting to order at 9:03 a.m.

**2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**3. Safety First Minute**

Jay Fox, UTA Executive Director, delivered a brief safety message.

**4. Public Comment**

(To view public comment in its entirety, see the meeting video located at [https://rideuta.granicus.com/player/clip/464?meta\\_id=77819](https://rideuta.granicus.com/player/clip/464?meta_id=77819).)

**In Person/Virtual Comment**

In person comment was given by Michael Kroll.

Kroll expressed thoughts on the Central Pointe state of good repair project's impact on riders and service planning. He recommended improving agency contingency plans to reduce wait times for riders.

**Online Comment**

No online comment was received.

**5. Consent**

- a. **Approval of the June 10, 2026 Board of Trustees Meeting Minutes**
- b. **2025 UTA Annual Comprehensive Financial Report (ACFR) and National Transit Database (NTD) Agreed upon Procedure Report**

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, to approve the consent agenda. The motion carried by a unanimous vote.

**6. Reports****a. Board of Trustees Chair Report**

Chair Christensen delivered a retrospective highlighting key agency initiatives related to public trust, strategic vision and long-term plans, multi-modal system focus, community partnership, and organizational performance and accountability from 2018 through 2026.

He concluded with a summary generated by artificial intelligence: *Since 2018 UTA has transformed from a period of uncertainty into a stable, transparent, and nationally recognized transit system. UTA has strengthened governance, expanded service, recovered ridership, and set a long-term vision that will guide UTA's mobility for decades to come.*

Following the presentation, the trustees shared additional thoughts on key organizational initiatives and thanked staff for their support and diligent efforts.

**b. Executive Director Report**

- **Continuous Improvement Excellence Award: FrontRunner Crane & Safety Training**

**Executive Director Report - Continuous Improvement Excellence Award: FrontRunner Crane & Safety Training**

Jay Fox was joined by Susan Scadden, UTA Acting Manager of Organizational Excellence.

Scadden presented the FrontRunner maintenance team with the Continuous Improvement Excellence Award for their work to improve crane reliability.

**Appreciation to American Public Transportation Association (APTA) International Bus Rodeo Leadership Team**

Jay Fox recognized staff who provided leadership in organizing the APTA International Bus Rodeo.

**c. Strategic Plan Minute: Quality of Life - MVX Service Launch****Strategic Plan Minute: Quality of Life - MVX Service Launch**

Jay Fox was joined by Andrés Colman, UTA Chief Operations Officer.

Fox and Colman highlighted the deployment of the Midvalley Express (MVX) service.

**Appreciation for UTA Board of Trustees**

Jay Fox reminisced about his time working with the trustees and expressed his appreciation for their contributions to the agency.

**d. Pension Committee Report**

Trustee Acerson indicated the agency's pension is in a favorable position, with the pension approximately 84% funded.

**e. Committee on Accessible Transportation (CAT) - Annual Report**

Amanda Salmon, UTA Civil Rights Compliance Officer - ADA, was joined by Chris Wycoff, CAT Chair.

Salmon and Wycoff reported on significant contributions made by the CAT during the 2025-2026 membership year, which included new recommendations and initial development of enhanced resources for riders with disabilities and collaboration with UTA's customer experience and fares teams.

**7. Resolutions**

**a. R2026-06-02 - Resolution Authorizing Execution of Addendum 10 to the Salt Lake City Transit Master Plan, Interlocal Agreement for 2026-2027 Frequent Transit Network Routes**

Nichol Bourdeaux, UTA Chief Planning & Engagement Officer, was joined by Jaron Robertson, UTA Director of Planning.

Staff summarized the resolution, which authorizes execution of Addendum 10 to the Salt Lake City Transit Master Plan Interlocal Agreement for 2026-2027 frequent transit network (FTN) routes. The proposed addendum cost of the sponsored service for FTN Routes 1, 2, 9, 21 and Paratransit service for July 2026-June 2027 is \$6,219,932.67.

Discussion ensued. A question on FTN service metrics was posed by the board and answered by staff.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

**b. R2026-06-03 - Resolution Approving the 2025 Title VI Program for Submission to the Federal Transit Administration (FTA)**

Ann Green-Barton, UTA Chief People Officer, was joined by Kenya Fail, UTA Manager of Civil Rights Compliance.

Staff summarized the resolution, which approves the 2025 Title VI program for submission to the FTA, and provided an overview of the information included in the submission. The submission reflects no disparate impact or disproportionate burden in any area of the Title VI program.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

**c. R2026-06-04 - Resolution Approving and Authorizing an Amendment to the UTA 457 Deferred Compensation Plan Document**

Ann Green-Barton was joined by JD Tazoi, UTA Director of Total Rewards.

Staff summarized the resolution, which approves and authorizes an amendment to the UTA 457 deferred compensation plan document. The amendment updates the plan document to include applicable Setting Every Community Up for Retirement Enhancement (SECURE) Act provisions and optional plan provisions that provide additional flexibility and benefits to participants.

The key changes included in the plan document amendment are as follows:

- Elimination of the first date of the month rule for 457 deferral changes
- Expanded and enhanced catch-up contribution opportunities, including a higher catch-up contribution amount for employees ages 60 to 63
- Increased flexibility regarding in-service distributions, including changes to the required minimum distribution (RMD) age at 59.5 and allowing in-service distributions of rollovers at any time
- Increased employer match for the UTA Executive Director of 5% of annual earnings

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

**d. R2026-06-05 - Resolution Amending Reporting Requirements for Certain Real Property, Compensation, and Disbursement Activities**

Annette Royle, UTA Chief of Board Strategy & Governance, summarized the resolution, which amends reporting requirements for certain real property, compensation, and disbursement activities, including:

- R2026-02-05: Resolution Accepting the Conveyance of Real Property Interests Associated with the Sharp/Tintic Connection Project
- R2026-02-04: Setting Compensation for District Officers & Administration Employees and Establishing Parameters to Make Changes to the Structure for the Year 2026

- R2025-12-05: Resolution Granting 2026 Expenditure and Disbursement Authority for Vehicle Parts Inventory Purchases
- R2025-12-04: Resolution Granting 2026 Expenditure and Disbursement Authority for Non-Inventory Vendors
- R2025-09-07: Resolution Accepting the Conveyance of Real Property Interests Associated with the FrontRunner2X and FrontRunner Point Improvements Projects

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this resolution be approved. The motion carried by the following vote:

Aye: Chair Christensen, Trustee Acerson, and Trustee Holbrook

Chair Christensen called for a recess at 10:42 a.m.

The meeting reconvened at 10:50 a.m.

## **8. Contracts, Disbursements and Grants**

### **a. Contract: Light Rail Vehicle Track Brake Overhaul (Wabtec Corporation)**

Sharanjit Saini, UTA Director of Capital Vehicles, requested the board approve a \$3,201,920 contract with Wabtec Corporation for the parts needed to overhaul track brakes on UTA's S70 light rail vehicles.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this contract be approved. The motion carried by a unanimous vote.

### **b. Change Order: On Call Systems Services Contract Task Order #26-011 - Power Control Cabinets Construction and Install: Phase One (Rocky Mountain Systems Services)**

David Osborn, UTA Director of Capital Design & Construction, requested the board approve a \$1,266,306 change order to the on-call contract with Rocky Mountain Systems Services for the Phase 1 installation of ten new power control cabinets on station platforms. The total contract value, including the change order, is \$21,069,565.

Discussion ensued. Questions on the potential for system impacts and equipment delays were posed by the board and answered by Osborn.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this change order be approved. The motion carried by a unanimous vote.

## **9. Service and Fare Approvals**

### **a. Fare Agreement: Pass Purchase and Administration (Salt Lake City Corporation)**

Monica Howe, UTA Fares Director, requested the board approve a three-year pass purchase and administration agreement with Salt Lake City Corporation for the provision of transit passes to city employees. The agreement has a total projected revenue value of \$300,000.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this pass purchase and administration agreement be approved. The motion carried by a unanimous vote.

**b. Fare Agreement: Education Pass (Davis Technical College)**

Monica Howe requested the board approve a one-year education pass agreement with Davis Technical College. The agreement has a total projected revenue value of \$50,000.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this education pass agreement be approved. The motion carried by a unanimous vote.

**c. Fare Agreement: Education Pass (Charter School Consortium)**

Monica Howe requested the board approve a three-year education pass agreement with the Charter School Consortium.

The total revenue value listed in the meeting packet and the value Howe cited during the meeting did not agree. Staff agreed to investigate the discrepancy and the board agreed to approve the contract with the understanding that the final revenue value will be based on the formula included in the contract.

A motion was made by Trustee Acerson, and seconded by Trustee Holbrook, that this education pass agreement be approved at a rate consistent with the formula in the contract. The motion carried by a unanimous vote.

**d. Fare Agreement: Education Pass (Westminster University)**

Monica Howe requested the board approve a one-year education pass agreement with Westminster University. The agreement has a total projected revenue value of \$27,000.

Discussion ensued. A question on the one-year term was posed by the board and answered by Howe.

A motion was made by Trustee Holbrook, and seconded by Trustee Acerson, that this education pass agreement be approved. The motion carried by a unanimous vote.

**10. Discussion Items**

**a. Transit Signal Priority (TSP) Update**

Hal Johnson, UTA Director of Innovative Mobility Solutions, delivered a presentation on TSP, including TSP benefits, current projects, recent accomplishments, capital project next steps, and modeling project overview.

Discussion ensued during which Chair Christensen mentioned the potential for working with municipalities on TSP.

**b. UTA Policy - 2026 Policy Adoptions and Revisions - June 2026**

(Note: agenda items 10.b. and 10.c. were discussed concurrently in the meeting.)

Ann Green-Barton discussed revisions to UTA policies, including:

- UTA.01.02 Americans with Disabilities Act Compliance
- UTA.05.05 Hardship Recognition
- UTA.05.08 Administrative Employee Work Week and Schedule
- UTA.05.09 Reduction in Force of Admin Employees and Severance Pay
- UTA.05.10 Employment Decisions Regarding Serious Work Infractions
- UTA.05.11 Admin Job Evaluation, Job Recruitment, and Job Reassignment
- UTA.05.12 Positive People Management
- UTA.05.13 Applicant, Employee, and Contractor Background Checks and Consumer Reports
- UTA.05.14 Distribution and Return of Technology Resources
- UTA.05.15 Unified Campaigns
- UTA.05.16 Hiring and Job Classification

**c. UTA Policy - UTA Employee Handbook**

(Note: agenda items 10.b. and 10.c. were discussed concurrently in the meeting.)

Ann Green-Barton reviewed the purpose of the new UTA Employee Handbook. The handbook consolidates people, finance, safety, and information technology policies applicable to all UTA employees into a single, comprehensive document.

**11. Adjourn**

A motion was made by Trustee Holbrook, and seconded by Chair Christensen, to adjourn the meeting. The motion carried by a unanimous vote and the meeting adjourned at 11:16 a.m.


Transcribed by Cathie Griffiths  
Board Administration Manager  
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1079477.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.granicus.com/player/clip/464>.

This document along with the digital recording constitute the official minutes of this meeting.

June 24, 2026 was the final meeting of the UTA Board of Trustees, as constituted according to the Utah Public Transit District Act, in effect from November 2018 through June 2026. The Board is dissolved per Senate Bill 197 in the 2026 Utah Legislative session. These minutes were distributed to the Board trustees via email with a request for feedback prior to being signed by the Board chair.

Approved Date: June 26, 2026

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Carlton J. Christensen  
Chair, Board of Trustees