North Davis Preparatory Academy
Electronic Board of Directors Meeting Minutes
Wednesday, June 29, 2026

Zoom Meeting: https://us02web.zoom.us/j/81461860809?from=addon
Meeting ID: 814 6186 0809
Mobile: (669) 900-9128

In Attendance: Monte Poll, Maggie Arave, Rita Brock, Clint Heiner, Tyler O'Brien,

Others in Attendance: Ryan Robinson, Dawn Kawaguchi, Jon McQueary, Heidi Bauerle,

VISION:

North Davis Preparatory Academy students develop a love of learning, experience high academic achievement, and enjoy high bi-literate proficiency.

BOARD CONSTITUTION:

- We will Govern, not Manage. We will set the direction and goals for the school, but we will not micromanage the day to day administration of the school.
- We will speak with "One Voice". We will recognize that our authority is only valid as a group and not as individuals. We will not use our position on the Board to promote our own personal agendas.
- We will make the Spanish language a key element of our school.
- We will make decisions that will keep NDPA financially stable.
- We will review our Charter before making any dramatic changes to school policy.

MINUTES

9:05 AM – INTRODUCTORY ITEMS

- Welcome and Roll Call – Monte Poll

There was no PUBLIC COMMENT.

CONSENT ITEMS

- *May 27, 2026 Annual Board Meeting Minutes* – There was no further discussion. **Monte Poll made a motion to approve the consent items. The roll call votes were as follows:**

  Monte Poll – Aye
  Maggie Arave – Aye
  Rita Brock – Aye
  Clint Heiner – Aye
  Tyler O'Brien – Aye

  Motion passed unanimously.

VOTING ITEMS

- *Amended & Annual Budgets* – Jon McQueary presented the final FY26 budget and the preliminary FY27 budget. He explained the FY26 budget changes, including adjustments for the new field project, and additional expenses for teacher travel to Spain. Jon explained that for FY27 there are increased salaries and benefits due to employee raises and noted that future school construction and land purchases may require budget amendments as details become finalized. Rita inquired about the restrictions on federal funding from the school improvement grant, and Jon and Ryan clarified that while the funds are restricted to low-income students, there is flexibility in how they can be used.
  NOTE: Ryan provided a progress report on the junior high field project, noting that surveying has been completed and work is underway on cement pouring, plumbing, and the installation of foundation cinder blocks for the restroom facility. The project is progressing well, and it's exciting to see the final elements coming together.
- *Schedule A* – Ryan Robinson explained the new Schedule A document, which is a 15-page consolidation of charter school requirements replacing the previous annual application process. He focused on the last two pages which outlined the school's purpose, key elements including dual language immersion and biliteracy, international cultural learning opportunities, Spanish DLI and advance biliteracy, strong cultural character development and continuity and long-term relationships. Other areas on this document covered were maximum enrollment that includes the new satellite for a total of 1,880, lottery preferences; up to 7 board members, and 1-4 years board terms. The updated Schedule A document will be submitted to the state charter school board and authorizing committee for approval.

  Monte Poll made a motion to approve the following items:
  - **Approve the 2025-2026 Final Amended Budget and approve the proposed 2026-2027 Annual Operating Budget as presented; and**
  - **Approve Schedule A as presented.**

  The roll call votes were as follows:
  Monte Poll – Aye
  Maggie Arave – Aye
  Rita Brock – Aye
  Clint Heiner – Aye
  Tyler O'Brien – Aye
  Motion passed unanimously.

DISCUSSION ITEMS

- *Update on Jr. High Field* – See above for update on the Jr. high field.
- *Calendaring Items* – Monte Poll
  - Next PreBoard Meeting on July 21st
  - Next Board Meeting on August 5th

Ryan reported that there is more positive communication regarding the new building purchase, with Sheldon aware of the tight timeline and confident about maintaining the fall opening schedule.

Monte Poll made a motion to table the CLOSED SESSION. The roll call votes were as follows:

Monte Poll – Aye
Maggie Arave – Aye
Rita Brock – Aye
Clint Heiner – Aye
Tyler O'Brien – Aye
Motion passed unanimously.

9:38 AM – Monte Poll made motion ADJOURN. The roll call votes were as follows:
Monte Poll – Aye
Maggie Arave – Aye
Rita Brock – Aye
Clint Heiner – Aye
Tyler O'Brien – Aye
Motion passed unanimously.