



## NOTICE AND AGENDA

Notice is hereby given that the Garland City Council will hold a work session meeting at 6:00 p.m., followed by a City Council meeting at 7:00 p.m. or thereafter on the 1st<sup>st</sup> day of July 2026, at the Garland City Building. The Mayor reserves the right to modify the sequence of agenda items in order to facilitate special needs. The agenda shall be as follows:

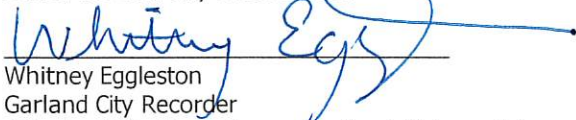
### Work Session – 6:00 p.m.

1. Call Work Session to Order
2. Update on the City Master Plan- City Engineer
3. Discussion on the City's Implementation policy for the Adequate Public Facilities Ordinance
4. Department Head Reports – Parks & Rec/Public Works/Library
5. Adjourn

### Regular Meeting – 7:00 p.m.

1. Call to Order – Mayor Austin
2. Thought/Prayer – Council Member Hall
3. Pledge of Allegiance – Council Member Munns
4. Vote to Approve Agenda
5. [Vote to Approve Minutes](#)
  - a. [June 17, 2026](#)
6. Open Comments
7. Old Business- Clint Munns water rights
8. New Business
  - a. [Discussion and Possible Action on Adopting the new Garland City Logo](#)
  - b. [Discussion and Possible Action on Resolution R-26-19 adding Jessica Howell and Whitney Eggleston as authorized users on the PTIF account.](#)
  - c. [Discussion and Possible Action on Resolution R-26-20 appointing Directors/Trustees/Officers for the Garland City Improvement Council 501\(c\)\(3\).](#)
  - d. [Discussions and Possible Action on Firework Restrictions](#)
9. Mayor and City Council Reports
  - a. Mayor Austin – Administration/Fire
  - b. Council Member Allen – Emergency Preparedness/Library
  - c. Council Member Atkinson - Youth Council/Beautification/Garland City Days/America250
  - d. Council Member Hall - Parks & Recreation/Sewer
  - e. Council Member Munns - Facilities/Water/Streets
  - f. Council Member - Planning & Zoning/Police
10. Financial Review - Approval of Coding for Payroll and Accounts Payable and Utility Account Adjustments
11. Requests for Future Agenda Items
12. Adjourn

Dated the 26th day of June 2026

  
Whitney Eggleston  
Garland City Recorder

*\*Garland City Council reserves the right to go into a closed session at any time during this meeting.*





## Council Work Session, June 3, 2026

Minutes of the Work Session Garland City Council held Wednesday, June 17, 2026, at 6:00 p.m., at Garland City Hall, 72 North Main Street, Garland Utah, 84312

**Present:** City Council: **Danny Austin, Mayor**  
**Josh Munns, Councilmember**  
**Jim Hall, Councilmember**  
**Jeanette Atkinson, Councilmember**  
**Tena Allen, Councilmember**  
**Angie Johnsen, Councilmember**

City Employees: Skyler Gailey, Police Department Lieutenant  
Lanette Sorensen, Emergency Preparedness  
RaeAnn Bott, Code Enforcement  
Steve Harrington, Fire Chief  
Travis Atkinson, Public Works  
Linda King, Library  
Quinn Dance, City Engineer  
Steve Brooks, City Attorney  
Tiffanie Smith, Treasurer  
Whitney Eggleston, Recorder

Visitors: Sandra Roundy  
John Warnick  
Lanise Hall  
Merrilee Gardner  
Chris Braster  
Josh Thompson

### Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Austin called the meeting to order and welcomed those in attendance, including all Council Members, City staff, and members of the public.

### Department Head Reports

#### Police Department- Lieutenant Skyler Gailey

Lieutenant Gailey reported that the Police Department is hiring two new police officers and a secretary, and several staff members have been promoted within the department. A Bike Rodeo is planned for mid-July, where helmets will be distributed to children who do not have one. He also noted that the department's new speed trailer has been ordered and is expected to be delivered in September.

#### Fire Department- Chief Steve Harrington



Chief Harrington reported that the Fire Department has responded to 95 calls so far this year. Due to dry conditions, the department is preparing for increased activity over the July 4th holiday and will have personnel on standby July 3–5. He also plans to review department response times and response maps. Chief Harrington noted that a fire engine was recently deployed to assist with a fire in Brigham City after a mutual aid request was received. He emphasized the importance of regional cooperation and stated that Garland will continue to provide assistance when needed.

### **Emergency Preparedness-Lanette Sorensen**

Lanette thanked the Mayor for attending the BRAG Emergency Management Plan meeting and reported that she will be completing a new survey for BRAG's Planning and Mitigation program.

### **Code Enforcement- RaeAnn Bott**

RaeAnn asked whether the City should adopt an ordinance requiring utility termination letters before issuing demolition permits. After discussion, the Council determined that the demolition permit should be updated instead. She also reported that reminder notices were sent to businesses with expired licenses, requiring renewal by June 30. Additional reminders were issued regarding weed control and proper trailer parking.

### **Mosquito Abatement- Mayor Danny Austin**

Mayor reported that Mosquito Abatement is completing year-end financial reviews and audits and is utilizing drones for mosquito control operations. Lanette Sorensen with Emergency Preparedness advised that mosquito activity is expected to be high this year and encouraged residents to wear long sleeves and use insect repellent.

### **Library- Linda King**

It was reported that the library needs a replacement flag. The City Treasurer stated that the city has a flag available at the city offices that can be used. The Summer Reading Program Kick-Off Party was well attended, and eight entries were received for the America 250 Writing Contest. The recent Movie in the Park drew approximately 25 attendees. The library is hosting "Mindful Mondays" from 2:00–7:00 p.m., offering activities focused on mental wellness and stress relief. A Harry Potter Birthday Party is planned for July 31 at the park. Linda also reported that research confirmed the library may establish operating hours that differ from city office hours.

### **Update on City Master Plan- City Engineer- Quin Dance from JUB**

Quin provided a brief overview of the baseline information, including the Impact Plan for current and future annexations, storm drain planning, culinary water and wastewater. He noted that further discussion will take place during the July 1 Work Session, with formal adoption scheduled for July 15.

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## Adjournment

There being no further business, the meeting was adjourned at 6:54 p.m.

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The undersigned, duly acting Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the Work Session Meeting held on the above-referenced date.

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Whitney Eggleston, Recorder

Dated:



## Council Regular Meeting, June 17, 2026

Minutes of the Work Session Garland City Council held Wednesday, June 17, 2026 at 7:00 p.m., at Garland City Hall, 72 North Main Street, Garland Utah, 84312

**Present:** City Council: **Danny Austin, Mayor**  
**Josh Munns, Councilmember**  
**Jim Hall, Councilmember**  
**Jeanette Atkinson, Councilmember**  
**Tena Allen, Councilmember**  
**Angela Johnsen, Councilmember**

City Employees: Skyley Gailey, Police Department Lieutenant  
Lanette Sorensen, Emergency Preparedness  
RaeAnn Bott, Code Enforcement  
Steve Harrington, Fire Chief  
Travis Atkinson, Public Works  
Steve Brooks, City Attorney  
Tiffanie Smith, Treasurer  
Whitney Eggleston, Recorder

Visitors: Sandra Roundy  
Chris Brasted  
Lanise Hall  
Lance Ross  
Mont Ross  
Deborah Long  
Merrilee Gardner  
Katie Hirschi  
Terry Bardwell  
Ben Jensen  
Alex Munns  
Clint Munns  
Kelsey Johnson, RWAU  
Janell Braithwaite, RWAU  
Jay Munns  
Payton Bartholomew  
Linda Kuj  
Jessica Olsen

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### 1. Call to Order

Mayor Austin called the meeting to order at 7:04PM and welcomed all in attendance.

### 2. Thought/Prayer

Councilmember Atkinson offered the thought and prayer.

### 3. Pledge of Allegiance



Councilmember Hall led the Pledge of Allegiance.

#### **4. Vote to approve agenda**

Councilmember Atkinson moved to approve the meeting agenda. Councilmember Munns seconded the motion. All voted in favor; the agenda was approved.

#### **5. Vote to approve meeting minutes**

Councilmember Atkinson moved to approve the meeting minutes for June 3, 2026. Councilmember Munns seconded the motion. All voted in favor; the minutes were approved.

#### **6. Open Comments**

Mayor Austin invited public comments. Mont Rose spoke about his rezone application on 657 W Factory Street Garland, Utah.

#### **7. Public Hearing**

Mayor Austin invited public comments on Resolution R-26-18 amending the 2025-2026 City Budget. No public comments were given. Council then asked questions with the City Treasurer. Councilmember Atkinson moved to approve the Resolution R-26-18 amending the Fiscal Year 2026 budget; approving revenue and expenditure adjustments for certain city funds; authorizing necessary accounting adjustments; and providing for an effective date. Councilmember Hall seconded the motion.

##### **Roll Call Vote:**

Hall – Yes

Munns – Yes

Atkinson – Yes

Allen – Yes

Johnsen-Yes

All voted in favor; the Resolution was approved.

#### **8. New Business**

##### **a. Recognition and Presentation by Edward Jones to the Winners of The America 250 Contest**

The library hosted the "Why I Love America" essay contest. Winners were William Brighton, Payton Bartholomew, and Jessica Olsen. Edward Jones sponsored \$150 in prize money, and Chris Brasted of Post 76 American Legion presented an additional \$100 to the winners.

##### **b. Discussion and Possible Action on the Wheelon Award.**



Councilmember Atkinson opened discussion for the Wheelon Award recipient, recognizing exemplary community service. Treasurer Tiffany Smith nominated Sandy Roundy, and attendees voiced strong support. Councilmember Munns moved to close nominations and award the honor to Mrs. Roundy, seconded by Councilmember Hall. The motion passed unanimously.

**c. Discussion and Presentation from Rural Water Association of Utah regarding compliance information and value of implementing Cross Connection Program to protect drinking water system, Janell Braithwaite and Kelsey Johnson Management Technician.**

Janell Braithwaite and Kelsey Johnson of the Rural Water Association of Utah presented a slideshow on the importance of protecting water resources and provided an overview of Garland's water system and its current level of protection.

**d. Discussion and Possible Action on Ordinance O-26-10 implementing a Cross Connection Ordinance**

Councilmember Atkinson moved to approve Ordinance O-26-10 an Ordinance of Garland City, Utah, adopting the Garland City Cross- Connection Control program and policy; providing for the protection or pollution caused by actual or potential cross- connections; requiring the installation, inspection, testing, maintenance, and replacement of backflow prevention assemblies as set for in the attached policy; authorizing enforcement; and providing an effective date. Councilmember Hall seconded the motion.

Council discussed implementation timelines, costs, and noted that cross-connection requirements have been state law for approximately 20 years. This Ordinance will help enforce existing law. The Rural Water Association will assist the city with implementation. New construction is already required to meet these standards.

**Roll Call Vote:**

Hall – Yes  
Munns – Yes  
Atkinson – Yes  
Allen – Yes  
Johnsen-Yes

The Ordinance passed unanimously.

**e. Discussion and Possible Action on Clint Munns water rights**

Council held an extensive discussion with Clint Munns, attorney Ben Jensen, and Jay Munns regarding water rights. Following discussion, Council determined that additional research was needed.



Councilmember Atkinson moved to table the matter pending further information, and Councilmember Johnsen seconded the motion. Councilmember Munns recused himself from voting due to a conflict of interest.

**Roll Call Vote:**

Hall –No  
Munns – Reclused  
Atkinson – Yes  
Allen – Yes  
Johnsen-Yes

The matter was tabled for future consideration.

**f. Discussion and Possible Action on Resolution R-26-16 Code Enforcement SOP**

Code Enforcement Officer RaeAnn Bott presented a resolution to clarify job descriptions and provide legal protection for the Code Enforcement Officer and City employees when enforcing city codes. Council agreed the resolution was a good first draft but needed additional clarifying language.

Councilmember Johnsen moved to table the resolution, and Councilmember Munns seconded the motion. The motion to table passed unanimously.

**g. Discussion and Possible Action on Resolution R-26-17 Stipend for EOC Coordinator**

Mayor stated that that we appreciate everything that our EOC Coordinator does for the City. Councilmember Munns moved to adopt Resolution R-26-17 a Resolution of the City Council of Garland City, Utah, establishing compensation for the position of Emergency Operations Center Director and Authorizing an annual salary beginning with fiscal year 2027. Councilmember Johnsen seconded the motion.

**Roll Call Vote:**

Hall –Yes  
Munns – Yes  
Atkinson – Yes  
Allen – Yes  
Johnsen-Yes

The Resolution passed unanimously.

**h. Discussion and Possible Action on Curb and Gutter at the Wellness Garden on 1400 South**

Councilmember Atkinson reported that the city is responsible for the curb and gutter project. The area has been prepared, and funding has been confirmed in the FY 2026–2027 budget. Mayor



Austin noted that no council action was required, and the item was presented for informational purposes only.

**i. Discussion and Possible Action on Bridge at 1400 south including a fishing platform service project**

Mayor Austin reported that he has contacted Ryan Halverson with the Utah Department of Transportation regarding potential new funding allocations. Councilmember Atkinson noted that, based on further research, a fishing platform at the proposed location would be unsafe.

**j. Discussion and Possible Action on Ordinance O-26-09 Certified Tax Rate 2026-2027**

Mayor Austin explained that the ordinance adopts the certified tax rate established by Box Elder County. Councilmember Atkinson made a motion to adopt Ordinance O-26-09 determining the rate of Tax for the 2026-2027 tax year and levying taxes upon all real and personal property within Garland City, Box Elder County, Utah. Councilmember Johnsen seconded the motion.

**Roll Call Vote:**

Hall – Yes

Munns – Yes

Atkinson – Yes

Allen – Yes

Johnsen-Yes

The Ordinance passed unanimously.

**k. Discussion and Possible Action on PO #8053 Removal of Dirt at Garland City Park**

Mayor Austin explained that PO 8053 will remove excess dirt and debris piles at Garland City Park and level the area. Council discussed how the project will improve the park's appearance and increase parking availability.

Councilmember Johnsen moved to approve PO 8053 for \$5,500 to complete the work. Councilmember Allen seconded the motion. The motion passed unanimously.

**9. Mayor and City Council Reports**

**a. Mayor Austin - Administration/Fire**

Mayor Austin stated the laptops have been received. Council discussed a proposal from the City Recorder to establish a timeline for agenda items and council packet preparation. The goal is to improve transparency and provide councilmembers with adequate time to review materials before meetings. Fire Department will be ordering some new supplies.



**b. Council Member Allen - Emergency Preparedness/Library**

Councilmember Allen stated that the Library will be changing its hours.

**c. Council Member Atkinson - Youth Council/Beautification/Garland City Days/America250**

Councilmember Atkinson let Councilmember Allen know that she has some extra money in her budget for the winners of the coloring contest for America 250. America 250 POT Luck was discussed. It will be held on July 5. Garland City Days preparations were discussed.

**d. Council Member Hall - Parks & Recreation/Sewer**

Councilmember Hall stated girls softball, pitching and T-Ball leagues have started. Football registration is still ongoing.

**e. Council Member Munns - Facilities/Water/Streets**

The city is awaiting Box Elder County' to chip seal project on West Factory Road and expects to receive approximately two days' notice before the work begins.

**f. Council Member Johnsen - Planning & Zoning/Police**

No Report.

**13. Financial Review - Approval of Coding for Payroll and Accounts Payable and Utility Account Adjustments**

Councilmember Atkinson moved to approve the financial review. Councilmember Johnsen seconded the motion. All voted in favor; the motion passed.

**14. Requests for Future Agenda Items**

Mayor Austin invited suggestions for future agenda items.

- Mont Rose
- July 1 water and sewer studies
- Clint Munns
- R-26-16 SOP
- 501(c)(3)



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## Adjournment

There being no further business, Councilmember Atkinson moved to adjourn. Councilmember Johnsen seconded the motion. All voted in favor. The meeting adjourned at 9:11 p.m.

The undersigned, duly acting Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the Regular Meeting held on the above-referenced date.

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Whitney Eggleston

Recorder



[BACK TO AGENDA](#)



**RESOLUTION NO. R-26-19**

**A RESOLUTION AMENDING THE AUTHORIZED USERS OF GARLAND CITY’S PUBLIC TREASURER’S INVESTMENT FUND (PTIF) ACCOUNTS.**

**WHEREAS**, The Utah Public Treasurers’ Investment Fund (PTIF) is a short-term cash investment vehicle used by Garland City and invests primarily in investment-grade corporate notes, top tier commercial paper, money market mutual funds, and U.S. government agency obligations; and.

**WHEREAS**, in order for Garland City to participate in the PTIF as an investment tool, the city is obligated to adhere to certain requirements and procedures; and

**WHEREAS**, one such mandate requires that the City authorize at least two individuals from the City that shall have the authority to make changes to PTIF accounts; and

**WHEREAS**, recent employment changes for Garland City necessitate that new individuals be added as an authorized signator on the account(s); and

**WHEREAS**, the Council finds that it is in the best interest of the City and will promote the health, safety, and general welfare of the community to comply with the requirements of the State Treasurer to act on behalf of the City concerning PTIF accounts.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of Garland City grants authority to and directs \_\_\_\_\_ and \_\_\_\_\_ be added as an authorized person(s) to make changes to Garland City PTIF accounts and certifies said decision as outlined in the attached document titled “Public Entity Resolution” and further authorizes the Mayor to complete the necessary documentation to remain compliant with any state requirements.

**FURTHER**, any and all individuals previously listed as authorized to have access to this Garland City account are hereby rescinded and removed as persons with access and authority to act on Garland City’s behalf.

Passed the \_\_\_\_ day of \_\_\_\_\_, 2026.

**GARLAND CITY**

\_\_\_\_\_  
Danny Austin, Mayor

ATTEST:

\_\_\_\_\_  
Whitney Eggleston, City Recorder

**VOTING:**

Jeanette Atkinson	Yes	___	No	___
Josh Munns	Yes	___	No	___
Tena Allen	Yes	___	No	___
Jim Hall	Yes	___	No	___
Angie Johnsen	Yes	___	No	___

APPROVED AS TO FORM:

\_\_\_\_\_  
Steve Brooks, City Attorney

[BACK TO AGENDA](#)



**RESOLUTION NO. R-26-20**

**A RESOLUTION OF THE GARLAND CITY COUNCIL RATIFYING THE CONTINUED OPERATION OF THE GARLAND CITY IMPROVEMENT COUNCIL, APPOINTING TRUSTEES/DIRECTORS, AUTHORIZING THE UPDATE OF CORPORATE RECORDS, AND AUTHORIZING RELATED ACTIONS.**

**WHEREAS**, the Garland City Improvement Council was organized as a Utah nonprofit corporation for charitable and public purposes benefiting Garland City; and

**WHEREAS**, the Garland City Council desires to ensure that the records of the Garland City Improvement Council accurately reflect the current trustees, directors, officers, and other responsible parties associated with the organization; and

**WHEREAS**, the City Council finds that it is in the best interest of Garland City and the Garland City Improvement Council to update corporate records and authorize the filing of any necessary documents with the Utah Division of Corporations and Commercial Code and any other governmental agency as may be required;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GARLAND CITY, UTAH, AS FOLLOWS:**

**Section 1. Ratification.**

The Garland City Council hereby ratifies and confirms the continued existence and operation of the Garland City Improvement Council as a Utah nonprofit corporation organized for charitable and public purposes benefiting Garland City.

**Section 2. Appointment of Trustees/Directors.**

Effective immediately upon adoption of this Resolution, the following individuals are appointed to serve as Trustees/Directors of the Garland City Improvement Council until their successors are duly appointed or elected pursuant to the governing documents of the organization:

Trustee/Director #1: \_\_\_\_\_

Trustee/Director #2: \_\_\_\_\_

Trustee/Director #3: \_\_\_\_\_

Trustee/Director #4 (if applicable): \_\_\_\_\_

Trustee/Director #5 (if applicable): \_\_\_\_\_

Any previously appointed trustees, directors, officers, or representatives not listed above are hereby removed from service, subject to applicable law and governing corporate documents.

**Section 3. Officers.**

The following individuals are designated to serve as officers of the Garland City Improvement Council:

President: \_\_\_\_\_

Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

**Section 4. Corporate Records.**

The City Recorder, Mayor, and any officer of the Garland City Improvement Council are authorized and directed to prepare, execute, and file any documents reasonably necessary to:

- A. Update the records of the Garland City Improvement Council;
- B. Update trustee, director, officer, registered agent, principal office, and contact information;
- C. File any amendments, annual reports, certificates, or other documents required by the Utah Division of Corporations and Commercial Code;
- D. Take such other actions as may be reasonably necessary to ensure that the records of the Garland City Improvement Council accurately reflect its current governance and operations.

**Section 5. Severability.**

If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

**Section 6. Effective Date.**

This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** by the Garland City Council this \_\_\_\_ day of \_\_\_\_\_, 2026.

**GARLAND CITY**

\_\_\_\_\_  
Danny Austin, Mayor

ATTEST:

\_\_\_\_\_  
Whitney Eggleston, City Recorder

**VOTING:**

Jeanette Atkinson	Yes	___	No	___
Josh Munns	Yes	___	No	___
Tena Allen	Yes	___	No	___
Jim Hall	Yes	___	No	___
Angie Johnsen	Yes	___	No	___

APPROVED AS TO FORM:

\_\_\_\_\_  
Steve Brooks, City Attorney