



**The Center for Creativity, Innovation, and Discovery
APPROVED MINUTES**

May 28, 2026

Public Session from 6:00 - 8:00 PM (MDT)

Location: 170 W. Spring Creek Pkwy, Providence, UT 84332

Members of the public may attend in person or view the meeting live at:

<https://ccidschool-org.zoom.us/j/4105970538?pwd=K3RVT3M5ZnRVd3lyWVJOUiBURG12UT09>

1. Opening Business, Barbara Lundberg, Board Chair

1.1. Call to Order at 6:02 PM

1.2. Roll Call

- Mickie Balls
- Melia Balls
- Barbara Lundberg
- Julie Lamarra
- Kira Robinson
- Megan McGrath
- Bill Graham
- Lynn Raymond

2. Consent Agenda, Board of Directors

2.1. Approval of minutes from from April 23, 2026 board meeting

- Tabled until the next meeting to give the board time to review

2.2. Acknowledgement of receipt of Executive Report

- Barbara acknowledged the receipt of the Executive Report

3. Public Comment, Members of the Public. The public is welcome to send written comments to **barbara.lundberg@ccidschool.org**.

- No public comment was given and no members of the public were present. **4.**

Achieving the School's Mission and Vision, Kyle Glass, Board Treasurer • Kyle

gave props to all the accomplishments showcasing the uniqueness of CCID throughout the school year.

5. Finance Committee Report, Nate Adams, Business Manager, Kyle Glass, Treasurer

- Next board meeting will be when the '26 Fiscal Year Final budget and the '27 Fiscal Year budget will be voted on by the board.
- 5.1. FY26 Monthly Financial Report
- Nate explained that the yellow items have gone over or are near going over. We have a lot of green items indicating underspending that should support the bottom line.
- Melia explained the variance numbers on the budget.
- Kyle questioned the low spending for PD, and encouraged spending more in that regard to support teachers for next year; Megan agreed.
- 5.2. Update on Annual Account Balances

6. Budget Hearing, First Consideration of Budget for School Year 2026-27, Board of Directors

- Nate's goal with the 2026-2027 budget is to keep it closely projected to enrollment numbers as they change.
- The budget is just below the 3% goal right now.
- The budget will be based on the Average Daily Membership for the 2025-2026 school year.

7. Fee Schedule Revisited, Additions to Fee Schedule for Student Clubs, 2026-27, Board of Directors

- Melia explained that the verbiage change to the last line item in the fee schedule to allow for more clubs to be added in the future. Julie asked about funds for students that want to participate in clubs but can't afford it. Melia explained that scholarship funds are available through Land Trust Funds.
- Kira moved to approve the amended Fee Schedule. Julie seconded the motion and the motion carried unanimously.

8. Consideration of Teacher and Student Success Act Policy and 2026-27

Plan, Board of Directors (Revised Policy and New Plan)

- Melia explained that she has determined the high needs areas for our school is secondary mathematics, SPED mathematics, and SPED. Those teachers will receive the SHINE Funds through a stipend. They will receive it in their paychecks throughout their paychecks during the school year. Barbara asked how she determined the allocation of the money and evaluation the success of those funds. Melia explained that success is based on retaining the teachers we have.
- Julie moved to approve the Teacher and Student Success Act Policy and Kira seconded the motion. The motion carried unanimously.

9. Building and Facilities Committee Report, Update on Summer Building Projects, Lynn Raymond, Director of Technology and Facilities

● Lynn shared that mulch was recently purchased for the garden beds and wood chips for the playground.

- The fire suppression system needs the fluid replaced in it. That will be coming up hopefully in June so it will hit this years budget.
- The motor for the fan that runs the system for the 7th and 8th grade classrooms is not working. We are currently in the process of finding a new motor for that AC system. It will hit the budget in June.
- Beginning next year, we will be planning to replace $\frac{1}{4}$ of the computers so that over the course of 4 years we will have all new computers and be on a rotation.
- On an additional note, Lynn explained that the state will be sending out requirements to begin limiting the use of computers for students in school per new legislation. He explained that computer use at CCID will be changing drastically throughout the next few years.

10. Annual Report on Expulsions and Long-Term Suspensions, Melia Balls, Executive Director

- Melia explained that by state law she must report to the board the number of expulsions and long-term suspensions. Melia explained that this year we have had 0 expulsions and 0 long-term suspensions.
- Bill explained that our suspension numbers have dropped from last year. We had 45 students suspended over 76 incidents and 83 total days of suspension. Barbara asked what Bill credits the decrease to. Bill explained that building rapport with students and maturity of students are a large

contributor. Melia expressed that she believes that the implementation of CHAMPS has been largely impactful as well.

11. Executive and Enrollment Report, Melia Balls, Executive Director

- Melia explained that currently we are enrolled at 256, which is down from 279. Julie asked if the attrition rate is on par with past years. Melia explained that we have lost less students this year than in years past. Kira asked if families are offered an exit survey as they are leaving. Melia explained that usually surveys are returned as parents are leaving, but often reasons are given to an administrator in one way or another. Melia explained that the school is looking to purchase a program called Panorama to track data and identify students that could fall through the cracks. The state will also be requiring that schools purchase a program of this sort anyways.
- Melia outlined the enrollment for each grade level for next year. The details can be found in the Executive Report in the board files. Melia expects to have a drop in middle school students due to the opening of the new middle school in the valley. Because of this, she and Nate will continue to build the budget conservatively.
- Melia shared about the Celebration of Learning event. She was very impressed with the things that the students did for their PLPs.

12. End of Year in Review, Melia Balls, Executive Director

- 1-3 will be teaching in their own classrooms and be self-contained next year. This is as a result of surveys and data.
- Field Day was a great event and Shelly did a great job!
- The 8th graders went camping last weekend at Box Elder Campground in Mantua. Darren Parry came and spoke to the students.
- The School Based Mental Health Grant got approved for the next three years.
- We will be having a fieldwork coordinator next year (Molly Olson)
- Molly & Shelly will be doing student council next year
- Next year's theme will be growth and agriculture related to launch the hydroponic units

13. Policy Review, Board of Directors

13.1. Safe Schools, Discipline, and Behavior Policy (Revised Again)

- The policy has clarified and delineated procedures.

- Kyle asked for clarification on the definition of burglary and noted that the code link is dead. Melia will bring that concern to Cindy and bring the policy back to the board to vote at the next meeting.

13.2. Salary Supplement for Highly Needed Educators (SHINE) Policy (Revised)

- The legislature used to dictate which areas were high needs and now the school can determine their own needs. This new policy reflects that. • Kyle moved to approve the Salary Supplement for Highly Needed Educators (SHINE) Policy. Kira seconded the motion and the motion carried with Julie abstaining.

14. Consideration/Discussion of End of year Staff and Parent Surveys

- Julie will add a section for employees to identify which category they fall into. • Julie will add a question regarding Bill's leadership to the family survey. • Julie will add a question about families' willingness to recommend CCID to other families
- Julie will add an ending thank you statement that includes a blurb about opportunities to serve in the school community.
- Melia asked when the surveys will be sent out?
- Julie will add an additional link to sign up for an interview with a board member (Julie). Potentially this section will be saved for next year.
- Julie will clean up the survey and get it sent out ASAP

15. Board Training, Avoiding the Five Dysfunctions of Charter School Boards, Melia Balls, Executive Director

- Melia conducted the training as distributed by Cindy Phillips

16. Executive Session, Closed in accordance with the Utah Open and Public Meetings Act, Board of Directors

- Barbara moved to enter closed session in accordance with the Utah Open Public Meetings Act.
 - Julie Lamarra aye
 - Kira Robinson aye
 - Barabara Lundberg aye
 - Kyle Glass aye

17. Housekeeping and Adjournment, Barabara Lundberg, Board Chair

- Barbara Lundberg made an indisputable motion to adjourn the meeting at 8:49 PM