Terra Academy
Board Meeting Agenda
Date: (Thursday, Jun 18, 2026)
Public Session 6:30 PM
Location: 267 Aggie Blvd.
Vernal, UT 84078

DRAFT

1. **Opening Business: Wes Porter, Board Chair**

    1.1 Call to Order-Wes Porter called the meeting to order at 6:38 PM

    1.2 Roll Call-Jared McKeachnie – Board Member, Chandi Sainsbury – Board Member, Wes Porter – Board Member, Dr. Ammon Campbell – Executive Director, Karli Thompson – Assistant Director, Dana Durham– Business Administrator, Pauline Manwaring – Board Secretary

    1.3 Vision, Mission Statement- Chandi Sainsbury read the vision statement, Jared McKeachnie read the mission statement

    1.4 Board Member School Visit Reports/Assignments

    Vision Statement: Terra Academy helps students become independent lifelong learners who are respectful of other cultures, are productive, and stewards of our environment.

    Mission Statement: We treat every student as a whole unique person, providing individualized instruction in a community model with project-based learning to nourish their talents, skills, and desires.

2. **Public Comment-**NA

3. **Executive Director's Office - Dr. Ammon Campbell**

    3.1 Students- Dr. Campbell stated that registration and enrollment numbers for the upcoming school year are strong. Enrollment trends remain positive.

    Terra Academy received a Catalyst Grant to support high school trade opportunities.

A temporary employee was hired to develop community and internship partnerships. Partnership materials and promotional packets were developed for local businesses.

3.2 Faculty and Staff Dr. Campbell stated that Terra staff participated in several professional development opportunities: Utah Association of Public Charter Schools (UAPCS) Conference, School Safety Conference, and Child Nutrition Conference. The new art teacher will participate in classroom management and behavior intervention training.Training opportunities were made available to all teachers.

a. Staff Employment Update

3.3 Community

3.4 Proposals

a. Terra 5 Year Comprehensive Plan- Dr. Campbell also said that administration continues development of a five-year strategic plan focused on: Student programs, facility improvements, faculty and staff development, and elective program enhancements.

b. Student Fee Schedule - vote required
https://docs.google.com/document/d/1E92eEqHkG6ky3z6oD5urNux8BMH6lGezUnOY4xbK3Ks/edit?tab=t.0
Dr. Campbell presented updates to the student Fee Schedule. Updates ensure compliance with Utah legislation. Fee schedules provide parents with a full understanding of potential extracurricular and co-curricular costs.

Wes Porter - asked for a motion to approve the proposed Student Fee Schedule
Chandi Sainsbury moved to go ahead accept the proposed Student Fee Schedule
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

c. Josh Aram(KSL) - vote required - Dr. Campbell presented a proposal to purchase three sponsored KSL feature articles for approximately $5,000.

Discussion included: Marketing visibility for Terra Academy, community outreach, recruitment efforts, long-term branding opportunities, and highlighting student achievements, faculty excellence, and school programs.

Wes Porter asked for a motion: Approve participation in the KSL sponsored article package as presented.

Chandi Sainsbury approved for the $5000.00 to spend for the KSL ads
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

3.5 Remarks

3.6 Policy Review

4. **Assistant Director's - Karlie Thompson**

4.1 Terra's End of the Year Data 2025-2026
https://docs.google.com/presentation/d/1MXEYqrO1IxbXs_MurIAEWeD0wyVMLsLWLDXtUvvusIk/edit?slide=id.p#slide=id.p
Karlie Thompson- stated that there was growth in all of the end of the year testing. Math went down and the board would like to know how the team is fixing it. Admin. Stated that they had the teacher look at the testing. Next year she will teach some of the concepts sooner than later.

4.2 Behavior Summary Report- Karlie Thompson presented annual behavior data. The majority of incidents involved repeat offenders. Most consequences included: Lunch detention, In-school interventions, and Administrative conferences. Board members noted the relatively low number of incidents compared to total instructional days.

5. **Finance - Dana Durham**

5.1 Bank Register-Dana Durham asked if the board had any questions about the bank register. There were no questions

5.2 Proposed Final Budget for FY26 - vote required -Dana Durham asked if they had any questions about the Proposed Final Budget for FY26. Board members just want to make sure that students have what they need.

Wes Porter asked for a motion to approve the proposed FY2026 Final Budget.
Jared McKeachnie approved the proposed final budget for FY26
Chandi Sainsbury 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.3 Proposed Original Budget for FY27-vote required - Wes Porter asked for a motion to approve of the original budget for FY27.
Jared McKeachnie made a motion to approve of the original budget for FY27
Chandi Sainsbury 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.4 Wood Chips - vote required- Wes Porter asked for a motion the wood chips
Jared McKeachnie motion to accept the bid from Big T Recreation in the amount of **$10,560**.
Chandi Sainsbury 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.5 Special Ed. Room Bathroom Update - vote required -Administration reviewed revised bids and permit requirements.

Wes Porter asked for a motion to approve the SPED bathroom
Chandi Sainsbury accepted the updated bid from Adolfo Construction for the Special Education bathroom remodel.
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.6 Cabinets- vote required - Board discussion identified inconsistencies among submitted bids. The board would like Admin. to clarify specifications, obtain comparable bid details, and to present updated information for future approval. No action taken.

5.7 Landscaping - vote required -Wes Porter asked for a motion to approve a landscaping bid.
Chandi Sainsbury made a motion to approve the Red Mountain Landscaping contract for approximately **$32,200.00 annually** as a two-year agreement.
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.8 Gym AV System - vote required -Administration presented plans for installation of a large projection screen, and projector system.

Wes Porter asked for a motion to approve of the AV system.
Chandi Sainsbury motioned to approve the Legacy AV Solutions proposal for the gym projection system, not to exceed $40,000.
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.9 School Audio(Paging) - vote required -Administration presented plans to: Improve gym acoustics, upgrade speakers, integrate emergency notification systems. To help improve schoolwide communication capabilities.

Wes Porter asked for a motion

Jared McKeachnie motioned to approve Legacy AV Solutions paging and sound system upgrade, not to exceed **$19,000**.
Chandi Sainsbury 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.10 Gym floor fill & repair- vote required -Administration presented gym floor repair and refinishing proposal.

Wes Porter asked for a motion
Chandi Sainsbury made a motion to accept the bid from Hardwood Floor Guys for gym floor repair and refinishing, not to exceed $15,000.
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

5.11 Executive Limitations-vote required -Administration requested updates to purchasing authority limits. Paragraph 8 To approve a single purchase or commitment of greater than $15,000 to $12,000. Paragraph 11 #4 Approval is obtained from the Board Chair or Board Vice Chair only if Board Chair is not available.

Wes Porter opened it up for a motion
Chandi Sainsbury made a motion to approve the Executive Limitations Policy 01-110 as written in paragraph 8 to be $12,000 instead of the $15,000. Also Paragraph 11 #4 Board Chair or Board Vice Chair. If the Board Chair is not available.
Jared McKeachnie 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie

6. **Board Governance - Wes Porter**

6.1 Approval of minutes from May 15, 2026 - vote required
https://docs.google.com/document/d/1ngspq_cFXCAM63G2Tae3IFJS7GjjHvCH_rvuqRzPv30/edit?tab=t.0 - Approval of previous meeting minutes was postponed due to attendance requirements. Minutes will be approved at the next regular board meeting.

6.2 Board Swearing In-Steaphaine McKeachnie came to swear in Wes Porter, and Chandi Sainsbury. Wes Porter swore in Jared McKeachnie

Utah Code Section 53G-5-406.5, the oath reads as follows:

"I do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office as a charter school governing board member with fidelity."

The completed oath documents were signed and notarized.

7. **Executive Session/Closed Session -NA**

7.1 Move to Closed Session
7.2 Move out of Closed Session
7.3 Possible Motion on Closed Session Decision

8. **Adjourn Meeting**

Wes Porter asked for motion to adjourn the meeting at 8:23 PM
Jared McKeachnie motioned to adjourn the meeting
Chandi Sainsbury 2nd the motion

Roll Call

Wes Porter
Chandi Sainsbury
Jared McKeachnie