

CITY OF NORTH SALT LAKE
CIVIC EVENTS COMMITTEE MEETING
PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE
JUNE 9, 2026

FINAL

PRESENT: Dallas Golden, Chair
Sarah Jensen, Treasurer
Frances Marcus
Tammy Clayton, City Council

EXCUSED: Catherine Johnson, Vice Chair
Kathleen Kleinman

STAFF PRESENT: Jon Rueckert, Public Works Director; Randy Simmons, Operations Manager;
Carmen Wilson, Operations Manager; Linda Horrocks, Communications Manager.

OTHERS PRESENT: Conrad Jacobson, Carolyn Jacobson, Dee Lalliss, residents.

1. WELCOME AND INTRODUCTION

Dallas Golden, Chair, called the meeting to order at 6:15 p.m. He welcomed those in attendance.

2. PUBLIC COMMENT

There were no public comments.

The Committee reviewed the Nights Out NSL: America 250 event held on June 8, 2026.

3. UPCOMING EVENT PLANNING

a. LIBERTY FEST-JUNE 27, JULY 2 AND JULY 3

Carmen Wilson reported on volunteer needs for Liberty Fest on June 27. She noted that 13 volunteers were needed to assist with medal distribution, water stations along on the trail, cheering on participants, handing out bananas and water, and throwing chalk on the course.

Ms. Wilson then reported that 23 volunteers were needed for Eaglewood Auto Fest on July 2 from 3:00 p.m. to approximately 6:30 p.m. Ms. Wilson provided a map showing the Auto Fest layout and volunteer locations and passed around a sign-up sheet for interested volunteers.

Fran Marcus commented that, based on her personal experience last year, participants were less likely to follow directions from the women who were directing cars.

The Committee discussed providing more instructions to volunteers to help empower them to direct cars, providing flags or shirts to identify volunteers, more staff help, and better overall organization. They also mentioned seeking additional volunteers from the Youth City Council and JustServe.

Linda Horrocks reported on the 5K Color Run and the Kids Fun Run. She explained that volunteers would throw blue and red powder along the course while participants wore white t-shirts as part of the patriotic theme. She added that volunteers would be needed to assist with packet pick-up just before the race for those who were not able to get theirs during the scheduled packet pick up Thursday evening.

Councilmember Clayton commented that she would call the individuals on the volunteer list for June 27th and July 2nd. Linda Horrocks noted that volunteers were able to sign up through links in the City's social media posts and through JustServe.

Carmen Wilson spoke on the need for volunteers on July 3rd to help clean up right after the fireworks and again on July 4th at 5:00 a.m. She requested that volunteers wear America 250 shirts for the Saturday Liberty Fest events at Legacy June 27 and the bright yellow volunteer shirt for the car show on July 2.

Sarah Jensen suggested sending out reminder emails both a week and a day before the events to those that had signed up to volunteer.

The Committee spoke on tracking how many America 250 shirts were sold this year. Linda Horrocks noted that she had placed a repeat order for shirts, as they had already sold out of several sizes. She shared that residents could purchase the shirts at City Hall for \$10 per shirt.

b. AMERICA'S POTLUCK-JULY 5

Dallas Golden expressed concern as the State/National website for the America's Potluck suggested bringing a food item to share. Linda Horrocks clarified that the nationwide initiative was for every community or neighborhood to get out into their communities and have their own type of event. There was not a specific way to celebrate the America's Potluck event. She said it would be very difficult to coordinate a City potluck.

Dallas Golden suggested that staff ensure the sprinklers at the park were turned off the night before the event.

Dee Lalliss, resident, commented that the term “potluck” was confusing and implied bringing a dish to share. Conrad Jacobson, resident, asked if tables would be provided. Linda Horrocks replied that City staff would have just had several late nights during the Liberty Fest events and would be unable to setup tables and chairs. She commented that she would advertise to bring a picnic for your own family and that individuals could bring something to share if they desired. The pavilion has been reserved for the event and the pavilion tables will be available.

Councilmember Clayton noted that cookies would be provided by the City and the Health and Wellness Committee would also be promoting the neighborhood block parties at the Potluck event.

The Committee spoke on clarifying that the America 250 Potluck would be a bring your own picnic event rather than a coordinated potluck, bring your own blanket, and that cookies would be provided at the pavilion. They discussed how many cookies were needed.

Dallas Golden suggested including a pie eating contest and three legged races, banning cell phones/encouraging residents to socialize, and turning the sprinklers on at the end for kids to play in.

The Committee reviewed whether staff would be available to turn the sprinklers on, setup tables, provide a sound system, set up 1,000 flags, and set up cornhole boards. It was noted that one of the winners from the National Anthem auditions would be singing the National Anthem at the beginning of the event. The Committee offered to take the sound system to City Hall after the potluck if staff was able to set it up prior to the event.

Linda Horrocks commented that staff would preorder the cookies for the America’s Potluck event.

c. OTHER(S)

The Committee discussed having the next meeting on June 23rd to further discuss Liberty Fest and America 250 events.

4. APPROVAL OF MINUTES

The Civic Events Committee minutes of May 26, 2026 were reviewed and approved, as written.

Chair Golden moved that the Civic Events Committee formally approve the meeting minutes from May 26, 2026. Committee Member Jensen seconded the motion. The motion was approved by Committee Members Golden, Jensen, and Marcus. Committee Members Johnson and Kleinman were excused.

5. ADJOURN

The meeting was adjourned at 7:01 p.m.

The foregoing was approved by the Civic Events Committee of the City of North Salt Lake on June 23, 2026 by unanimous vote of all members present.



Dallas Golden, Chair



Wendy Page, City Recorder

