

Members Present:

Bradley J. Frost	Mayor
Staci Carroll	Council Member
Tim Holley	Council Member (participated electronically)
Ryan Hunter	Council Member
Ernie John	Council Member
Clark Taylor	Council Member

Staff Present:

David Bunker	City Administrator
Terilyn Lurker	City Recorder
Derric Rykert	Community Services Director
Patrick O'Brien	Development Services Director
Christina Tuiaki	Executive Assistant
Anna Montoya	Finance Director
Aaron Brems	Fire Chief
George Schade	IT Director
Heather Schriever	Legal Counsel
Cameron Paul	Police Chief
Sam Kelly	Public Works Director

Also Present:

Michelle Hawkins, Elizabeth Phelon, Karleigh Spencer, Beau Maxon, Spencer Stevens, and two additional attendees.

The American Fork City Council held a public hearing in conjunction with a regular session on Tuesday, May 26, 2026, in the American Fork City Hall, located at 31 North Church Street, commencing at 7:00 p.m.

PUBLIC HEARING

1. Receive public comments on amendments to the fiscal year ending June 30, 2026, city budget.

There were no public comments.

2. Receive public comment on the 620 South Annexation consisting of 6.816 acres and located at approximately 700 West 620 South.

There were no public comments.

REGULAR SESSION

1. Pledge of Allegiance; Invocation by Council Member Carroll; roll call.

Mayor Frost welcomed everyone to the meeting and explained Council Member Holley was participating electronically. Those present recited the Pledge of Allegiance and the invocation was offered by Council Member Carroll. Roll call was taken.

2. Twenty-minute public comment period - limited to two minutes per person.

Michelle Hawkins. Ms. Hawkins stated they purchased a home in January that was built in 2017, and she was there to ask the city to adopt provisions in the city code related to off-street parking spaces. She noted that homes are required to have 2 off-street parking spaces, and if the driveway does not meet the standards the garage is used to meet the requirement. Ms. Hawkins commented that when they bought their home, they thought they were buying a 2-car garage. However, the builders are making garages that lack the depth to park cars and close the garage door when there are stairs into the home. The stairs landing makes it so you cannot park and use the stairs. She was asking the council to advocate for redefining a residential stall as a 20-foot unobstructed space so the garages are functional. She also asked them to raise the soil compaction standards, as her home has sinking concrete. Ms. Hawkins would like higher standards for new builders.

3. City Administrator's Report

Mr. Bunker stated Memorial Day was phenomenal and he expressed his appreciation for the Fire Department for all their hard work on the breakfast. The Memorial Day Program at the Tabernacle was amazing, and he expressed appreciation to the cemetery committee for all their work on putting together the program.

4. Council Reports

Council Member Hunter stated he was sympathetic to the garage issue. He commented that the Memorial Day Program was the pinnacle of what they did in the city. It was rewarding to attend the programs. He mentioned the Fire Department put on a wonderful event. He asked Chief Brems to offer his condolences to Chad Jensen for his loss.

Council Member John echoed what has been said regarding Memorial Day. He stated the city does this right. He noted there were hundreds of cars at the cemetery throughout the day. Mark Coddington and his staff did a great job with the cemetery. He thanked them and parks staff for conserving water.

Council Member Carroll stated she does not believe she has been to a Memorial Day program prior to her service on the council, but she knows she will continue to go in the future. She stated that while she didn't know the fallen soldiers, she is creating memories in their honor. She thanked those involved in putting on a successful day.

Council Member Holley stated he was appreciative of the cemetery committee and city staff.

Council Member Taylor stated that families have traditions, and for his family, Memorial Day is as big as Christmas for them. It was always fantastic to go to the fireman's breakfast and see the same people year after year. The expressed his sorrow to fireman Chad Jensen, who lost a loved one. He has also attended the Memorial Day program, and when the one WWII veteran stood up, those in attendance applauded him. He stated visited all the cemeteries in the area on Sunday; he stated that American Fork always stands out. He expressed his appreciation to cemetery staff.

5. Mayor's Report

Mayor Frost stated he does not remember the last time he missed the program, but unfortunately, he missed this year. The Memorial Day Program is wonderful. His family gets together every

year; however, his daughter moved away but their kids convince them to come back for the weekend. He thanked everyone involved; it takes a lot of planning and execution.

COMMON CONSENT AGENDA

(Common Consent is that class of Council action that requires no further discussion or which is routine in nature. All items on the Common Consent Agenda are adopted by a single motion unless removed from the Common Consent Agenda.)

1. Approval of the April 28, 2026, work session minutes.
2. Approval of the May 5, 2026, work session minutes.
3. Approval of the May 12, 2026, city council minutes.
4. Approval of a Class A Beer license for Mid City Enterprises Inc, DBA Mid City Lounge, located at 494 North 950 West Suite A.
5. Ratification of city payments (May 6, 2026, to May 19, 2026) and approval of purchase requests over \$50,000.

Council Member Taylor moved to approve the common consent agenda. Council Member Carroll seconded the motion. Voting was as follows:

Result:	Approved
Mover:	Council Member Taylor
Second:	Council Member Carroll
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

ACTION ITEMS

1. Review and action on a resolution approving amendments to the fiscal year ending June 30, 2026, city budgets.

Anna Montoya explained the adjustments were standard, based on council approved actions. It reallocated the streets funds to a new general fund for roads. They removed the PARC Tax adjustments; those allocations will be moved to next year.

Council Member Taylor moved to approve Resolution No. 2026-05-22R adopting budget adjustments for the fiscal year ending June 30, 2026, budget. Council Member John seconded the motion. Voting was as follows:

Result:	Adopted
Mover:	Council Member Taylor
Second:	Council Member John
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

2. Review and action on an ordinance approving the disbursement of FY2025-2026 PARC Tax funds.

Mr. Bunker stated there was confusion in the year listed. He noted the funds are collected one year but disbursed the next year; this approves the expenditures for fiscal year 2026-2027.

Council Member John stated he would like more time to look at the recommendation.

Council Member John moved to table the ordinance approving the disbursement of fiscal year 2026-2027 PARC Tax funds. Council Member Taylor seconded the motion. Voting was as follows:

Result:	Tabled
Mover:	Council Member John
Seconded:	Council Member Taylor
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

3. Review and action on acceptance of the withdrawal of application for the Chipman/Stake Center Annexation.

Mr. O'Brien explained that enough time has lapsed since this annexation was started, so they felt it needed to restart.

Council Member John moved to accept the withdrawal application for the Chipman/Stake Center Annexation. Council Member Carroll seconded the motion. Voting was as follows:

Result:	Approved
Mover:	Council Member John
Seconded:	Council Member Carroll
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

4. Review and action for an approval of a reimbursement agreement for Climb Ventures LLC for the Climb Concrete project.

Council Member Carroll moved to approve the reimbursement agreement with Climb Ventures LLC for system improvements for an amount no greater than \$20,970.00 for Climb Concrete. Council Member Taylor seconded the motion. Voting was as follows:

Result:	Approved
Mover:	Council Member Carroll
Seconded:	Council Member Taylor
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

5. Review and action on a resolution approving fireworks restrictions for 2026.

Fire Chief Brems explained there were no changes from last year.

Council Member Carroll moved to approve Resolution No. 2026-05-23R adopting fireworks restrictions in American Fork City for 2026. Council Member Hunter seconded the motion. Voting was as follows:

Result:	Approved
Mover:	Council Member Carroll
Seconded:	Council Member Hunter
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

6. Review and action on a resolution providing for the disposition of lost or mislaid property or seized property.

Council Member Carroll moved to adopt Resolution No. 2026-05-24R authorizing the disposition of lost or mislaid property or seized property. Council Member John seconded the motion. Voting was as follows:

Result:	Adopted
Mover:	Council Member Carroll
Seconded:	Council Member John
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

7. Review and action on an ordinance approving amendments to Chapter 5 of the American Fork Municipal Code regarding final appeals to the City Council on certain business license decisions.

Mayor stated amendments were approved a while back and changes were before the council.

Ms. Schriever stated there were a couple of corrections that needed to be made. Section 3 should be Section 4 and should read “The City Council shall function as the appellate review body and conduct the review. The City Council shall review the record to determine:”

Council Member Taylor moved to adopt Ordinance No. 2025-05-08 approving amendments to Chapter 5 of the American Fork City Municipal Code regarding final appeals to the City Council on certain business license decision, incorporating the changes specified by Ms. Schriever. Council Member Carroll seconded the motion. Voting was as follows:

Result:	Adopted
Mover:	Council Member Taylor
Seconded:	Council Member Carroll
Yes:	Staci Carroll, Tim Holley, Ryan Hunter, Ernie John, Clark Taylor
No:	

8. Adjournment.

Council Member John moved to adjourn the meeting. Council Member Carroll seconded the motion. All were in favor.

The meeting ended at 7:30 p.m.



Terilyn Lurker, City Recorder