

RRC Applicant Presentations

MEETING MINUTES

June 23, 2026 | 12:00 PM

Location: Wasatch County Health Department, Heber City, Utah



MAG

COMMUNITY & ECONOMIC
DEVELOPMENT

APPROVED:

ATTENDEES

Tonja Hanson, Summit County via Zoom
Kendall Crittenden, Wastach County
Matt McCormick, Kamas
Celini Richins, Wallsburg
Jessica Delora, MAG
Claudia Saldana, MAG

ABSENCES

None

DISCUSSION & AGENDA ITEMS

1. Welcome

- Council Member Kendall Crittenden began the meeting, and attendees introduced themselves.

2. Approval of meeting minutes:

The meeting minutes from the prior session held on **March 16, 2026** were distributed via email for review. The minutes were approved.

- a. Motion: Mayor Celini Richins
- b. Seconded: Mayor Matt McCormick

All in favor.

3. Committee Chair for the Upcoming program year:

A motion was introduced to re-appoint **Kendall Crittenden** as Chair of the MAG Rating and Ranking Committee for the upcoming program cycle.

- a. Motion: Mayor Matt McCormick
- b. Seconded: Mayor Celini Richins

All in favor.

4. Review of Draft Rating and Ranking Policy Updates

Claudia Saldana presented a policy summary sheet detailing proposed amendments designed to fix technical discrepancies and prevent future audit risks:

- **Differentiating Between Sponsor and Applicant (Scoring Criteria 1 & 2):** * *Context:* The committee revisited an tracking conflict highlighted by a previous Summit County senior vehicle project (where Wanship was the service area but the county was the financial sponsor).
 - *Decision:* The committee determined that population metrics must reflect the *Applicant's target footprint*, not the *Sponsor's total jurisdiction population*. Under Criteria 1, wording was clarified to say: "*Percent of the applicant's total population (excluding sponsor population) directly benefiting from the project...*". Under Criteria 2, the text was modified to specify "*the applicant's jurisdiction LMI population*".
- **Partial/Reduced Project Funding Adjustments:** * The committee reviewed updated boilerplate language in the event that the final funding allocation position cannot fully fund an application. Staff will review unfeasible allocations sequentially by project score to determine if a project remains viable under reduced scopes (or if funds should pass to the single-family rehab safety net pool).
- **Project Size Allocation Thresholds (Policy 7):**
 - The committee cross-referenced Policy 7, confirming that the minimum regular allocation is \$200,000. However, an active exception remains for specific project classifications under scoring criteria question 10, permitting lower infrastructure or

Proposed changes will be sent to the state for review, and then put out for a public comment period in the near future.

5. Next Meeting

The committee will meet again on January 19, 2027, at 6 p.m.

5. Adjournment

1. Motion to adjourn the meeting, Mayor Richins
2. Second, Mayor McCormick

Motion passed unanimously at approximately 12:44 PM.

NEXT MEETING:

1. Committee will meet again January 19, 2027 at 6 p.m. Committee members will rank and review the PY26 applicants and award the corresponding points for each project.

Meeting Notes:

1. Ask applicants not to submit their application until after presentations, in case changes or suggestions are made regarding project applications.
2. Ask how much the minimum is for future applicants at the January meeting to know if they can be partially funded or not.