

**Pinon Forest Special Service District Meeting Held Tuesday April 14, 2026 at 60 West 400
South Duchesne, Utah 84021**

- 1. Meeting called to order at 5:00 p.m.**
- 2. Present** – PFSSD Chairperson Melissa Hughes, PFSSD Vice Chairperson Connie Sweat, Commissioner Greg Miles via zoom, PFSSD Water Operator Clyde Watkins, PFSSD Board Member Corey Biesinger via zoom and PFSSD Secretary Theresa Welborn

Absent – none

- 3. Read and Approve the March 10, 2026 Meeting Minutes** – PFSSD Vice Chair Person Connie Sweat motions to approve the minutes as presented. PFSSD Board Member Corey Biesinger seconds the motion. The motion passed with no opposing votes.
- 4. Water Operator Report** - Water Operator Clyde Watkins pulled bacti testing samples, they have passed. Clyde voiced his concerns about the increased time spent at the well.

5. Secretary Report –

a) Status of Accounts –

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) Presentation of Bills/Reimbursements –

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$311.47
- Streamline - \$73.00
- Clyde Watkins - \$2,462.73
- Strata - \$207.52
- Duchesne Water - \$253.93
- Connie Sweat – \$50.00
- Theresa Welborn –\$740.00
- Corey Biesinger - \$50.00

PFSSD Vice Chair Person Connie Sweat motions to pay the bills and the review of the financials as presented. Commissioner Greg Miles seconds the motion. The motion passed with no opposing votes.

6. Old Business –

7. **New Business** - PFSSD Chair Person Melissa Hughes spoke regarding tax revenue, that has not been paid to PFSSD from 2025. When PFSSD receives the funds, it will help with rising operating costs. The board spoke on raising the monthly fee for services.

8. **Adjourn Meeting –**

Commissioner Greg Miles motioned to adjourn. Motion not contestable, end of agenda.
Meeting adjourns at 5:55

Read and approved this on the 24th day of May 2026.


Melissa Hughes

Chair


Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn