

Library Board Meeting Agenda

June 25, 2026

Highland City Hall

7:00 pm-Call to Order: Amy Brinton, Board Chair

1. Public Comment
2. Consent
 - Approval of June 4, 2026 meeting minutes
3. Reports
 - Director's Report
4. Action/Policy Items
 - None
5. Discussion Items
 - Library Board applications
 - Truth in Taxation public hearings
 - Community bulletin board
6. Closed Meeting
7. Future Agenda Items
 - Cybersecurity policy
 - Library Foundation recruitment and fundraising
 - FY27 budget discussion and library needs
8. Adjournment

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the Library Board may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the board, staff and the public.

Posted and dated this agenda on the 24th day of June 2026.

Stephannie Cottle, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL LIBRARY BOARD MEETINGS.

Director's Report

June 2026



Programs

The library's Summer Reading Kick Off was a "RAWR"ing success! The library received an incredible community response as it welcomed over 400 attendees to the event. More than 230 patrons packed the council chambers room to experience an interactive presentation from Scales and Tails. Patrons were able to touch a giant tortoise, baby alligator, python, and other reptiles. The entire building buzzed with energy as patrons lined up for face painting, crafts, photo ops, and a scavenger hunt. The library received tremendous positive feedback regarding its Summer Reading decorations.



Kim and the collection development team worked tirelessly to close out the budget year, purchasing and cataloging 1,598 books across May and June. Additional funds were provided by the Friends of the Library and

Councilmember Dr. Scott Smith to purchase new children's books.

To better serve community needs, the programs team transitioned to summer hours. The library introduced a concurrent craft table during Storytime and STEAM Club, which accommodated families with children of age groups.

For the first time, the library created multiple heritage month and holiday book displays concurrently, highlighting America250, Pioneer Day, Father's Day, Pride, and Juneteenth. The initiative was an instant success, with books from all five displays checking out immediately. This broad selection resonated with Highland's patrons, demonstrating a strong community appetite for diverse and culturally relevant reading materials.



Coming Up

Library Board Vacancy

The application process for the board member position is currently underway. Per Mayor Bills' request, the posting will remain active until mid-July. Following the application window, she will conduct interviews and make an appointment.

Truth in Taxation Public Hearings

As part of the Truth in Taxation process, Karen and City Administrator Erin Wells will present crucial data and information to the community on Monday, July 27, and on Thursday, August 6 at 7:00 p.m.