



Duchesne City Council Work Meeting

Minutes

Tuesday, June 16, 2026 at 6:00 pm

A specially scheduled work meeting of the Duchesne City Council will be held at the Duchesne City Mickelson Building, 390 S Center St. Duchesne, UT 84021. The agenda will be as follows:

AGENDA

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Deborah Herron called the work meeting to order at 6:00pm at the Mickelson Building. City Recorder, Jessica North took minutes. City Council Members present were Mark E. Nielsen, Marty Herrera, Cody Ivie, and Jason Baker. Council Member Bryce Hamilton was absent.

No invocation or pledge of allegiance was offered.

Duchesne County Commissioners present were, Jeff Chugg and Greg Miles.

Public Attendees: Shane Jenkins

2. Work Meeting: Discussion of Mickelson Building and other Items Properly Brought Before the Council

Minutes:

The Mayor has reviewed the existing lease agreement between Duchesne City and Duchesne County regarding the Mickelson Building. Under the agreement, the County utilizes the building during the annual Duchesne County Fair, while the City is responsible for maintenance and utilities throughout the remainder of the year.

Discussion was held regarding a deed provision indicating that ownership of the building may revert to Duchesne City if it is no longer utilized for Duchesne County Fair purposes. Council and the County Commissioners discussed the County's long-term plans for fairground facilities and the possibility of future negotiations regarding ownership and use of the building.

Building Condition and Improvement Needs

Council reviewed information regarding the condition of the building and potential renovation costs. A structural engineer previously evaluated the building and indicated the primary structure remains serviceable.

Discussion included:

- Roof repair and replacement options.
- Heating and air conditioning improvements.
- Flooring repairs and replacement needs.
- Interior wall repairs.
- ADA accessibility improvements to restrooms and shower facilities.

Council acknowledged that substantial improvements would be required before the building could serve as a long-term community center facility.

Community Center Concept

Discussion focused on the possibility of converting the Mickelson Building into a community center. Potential uses discussed included:

- Recreation and fitness activities.
- Pickleball courts.
- Community meeting and event space.
- Technology and educational programs.
- Preschool or youth activities.

It was noted that the building has already been used successfully for various community events and that residents have expressed interest in additional community gathering space.

Council discussed the possibility of conducting a public hearing or public outreach effort to determine community support for investing in the building and to identify desired uses.

Pope House Collection

Council discussed storage and display options for the Pope House collection. It was noted that much of the collection is currently stored at the Mickelson Building and not available for public viewing.

Discussion centered on maintaining the collection in a public facility where it can be displayed and accessed by residents and visitors. Potential display space within a future community center was discussed, originally there was a location at the Mickelson Building that was set aside for the Pope House but has since been being used by the Arts Council.

Funding Considerations

Discussion was held regarding potential funding sources for building improvements. Existing City funds, RAP Tax revenues, and other available resources were reviewed. Council discussed the importance of identifying long-term maintenance and capital improvement funding if the building is retained as a community facility.

Surplus Equipment

Council discussed several pieces of unused equipment currently stored at the airport, including excess trucks and a grader. Direction was given to evaluate the equipment and determine whether it should be declared surplus.

Sheriff's Department Training Request

Council discussed a request from the Duchesne County Sheriff's Department to utilize the building for active shooter and emergency response training exercises. The request included potential use of the facility for scenario-based training and storage of training materials.

City Camera System

The Mayor reported that the City's camera system has not been functioning properly due to outdated software and equipment compatibility issues. A quote is being obtained for replacement and modernization of the system.

Direction Given

- Continue evaluating ownership and future use options for the Mickelson Building.
- Explore public input opportunities regarding a potential community center.
- Obtain updated cost estimates for building improvements.
- Evaluate unused equipment for possible surplus declaration.

- Obtain replacement quotes for the City's camera system.

3. 15-Minute Open Session

Minutes:

No members of the public stepped forward.

4. Adjournment

Minutes:

The Council adjourned the City Council work meeting at 7:20 pm.

Attest:

Jessica North, Recorder

Jessica North