Regular City Council Meeting

Minutes

Tuesday, June 9, 2026 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. **Roll Call, Prayer, Pledge**

Minutes:
Mayor Deborah Herron conducted the meeting. City Recorder, Jessica North took minutes. City Council Members present were Bryce Hamilton, Mark E. Nielsen, Marty Herrera, Cody Ivie, and Jason Baker. Council Member Hamilton offered the prayer. Mayor Herron led the Pledge of Allegiance.
Duchesne City Employee Attendees: Stephanie Skewes and Lane Genereaux.
Public Attendees: Kimberly Sylvester, Jenny Adams, Jerry Allred, Christine Smith, Cana Ivie, Taylee Wilson, Sonora Smith, Janice Shipman, Dynette Hunter, Tracy Herrera, Dea Skewes, Mallory Montague, LaDawn Moon.

2. **Minutes**

Minutes:
The City Council reviewed the minutes.
MOTION by Council Member Nielsen seconded by Council Member Herrera to approve the minutes from the City Council Work Meeting on 05/19/2026, and City Council Work Meeting on 05/21/2026, and Regular City Council Meeting 05/26/2026.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Aye
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.

3. **Bills**

Minutes:
The City Council reviewed the bills.
MOTION by Council Member Hamilton, seconded by Council Member Nielsen to pay the bills.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Aye
Council Member Ivie - Aye

Council Member Baker - Aye
Motion carried by unanimous vote.

4. **Charges and Credits**

Minutes:
The City Council reviewed the Charges and Credits.

5. **Business License**

Minutes:
The City Council reviewed the following business license.
*The Mystique Quill

6. **Duchesne Airport FY27 General Services Task Order - JUB - Kim Silvester**

Minutes:
Kim Sylvester of J-U-B Engineers presented several airport-related task orders for Fiscal Year 2027. Ms. Sylvester explained that J-U-B Engineers serves as the City's airport engineering consultant and has worked with the airport for approximately 35 years. Most airport projects are funded through FAA or state grants; however, miscellaneous items such as airspace reviews, hangar requests, and other airport-related matters arise throughout the year that are not covered by grant funding. Historically, the City has approved a $10,000 General Services Task Order to cover these incidental services on a time-and-materials basis. Ms. Sylvester noted that the full amount is typically not expended each year and that charges are billed only for actual time spent.
Mayor Deborah Herron explained that the $10,000 General Services Task Order is included annually in the airport budget to address miscellaneous engineering needs that arise during the year. Ms. Sylvester added that the City is currently closing out the taxiway expansion and apron reconstruction grant project and does not presently have an active grant available to cover these services.
Bryce Hamilton made a motion to approve the Fiscal Year 2027 General Services Task Order (RP-26-00385-001) in the amount of $10,000. Cody Ivie seconded the motion.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Aye
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.
Airport Rules, Regulations, and Minimum Standards Task Order (RP26-0382)
Ms. Sylvester next presented a task order to develop Airport Rules and Regulations and Airport Minimum Standards. She explained that the airport currently does not have formal adopted rules, regulations, or minimum standards in place. These documents would provide guidance for airport development and operations, establish expectations for hangar construction and use, and assist the City in managing airport property and leases.
Ms. Sylvester stated that the development process would include meetings with the City Council or a designated committee, review of draft documents, recommendations from J-U-B Engineers, and eventual adoption by the City. The documents would be

based on established templates and guidance commonly used by small airports. Council members discussed whether standards currently exist and what rules and standards needs to be included, Ms. Sylvester stated that J-U-B will work with the mayor to make the rules and standards for our airport.
Bryce Hamilton made a motion to approve the Task Order No. RP-26-0382-002 Airport Minimum Standards and Rules & Regulations Council Member Baker seconded the motion.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Aye
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.
Airport Survey and Taxi Lane Development Task Order Ms. Sylvester presented the third airport task order, Task Order No. RP-26-00385-003 Survey for Taxilane/Hanger Area, which would provide surveying services for an area of the airport in support of potential future hangar development and construction of a taxi lane. She explained that the City has expressed interest in paving a taxi lane to support current and future hangar development and that a topographic survey would be necessary before any future project could move forward. Using exhibits and aerial photographs, Ms. Sylvester identified the area under consideration, noting that a new hangar was currently under construction and that additional hangar development was anticipated. She explained that although the Airport Master Plan identifies the taxi lane as a future project, funding for taxi lane construction is unlikely to be available through FAA or state grant programs because higher priority is generally given to runways, taxiways, and pavement preservation projects. As a result, the City has been exploring alternative funding options to encourage hangar development and increase airport revenue.
Ms. Sylvester stated that the proposed task order would provide the topographic surveying needed if the City chooses to pursue the project. Mayor Herron noted that discussions had occurred regarding potential funding options and that survey information would be needed before moving forward.
Mayor Herron clarified that the City was not required to use J-U-B Engineers for the surveying work and could utilize a local surveyor if desired. She stated that J-U-B was simply offering the service as part of the proposed task order.
Council members expressed a desire to further review the proposal and determine the scope of work before making a decision. Following discussion, the City Council decided to table the proposed airport survey task order for additional review and consideration at a future meeting.
Mayor Herron thanked Ms. Sylvester for her presentation and assistance with the airport projects.

7. **Public Works Update -Lane Genereaux**

Minutes:
Public Works Supervisor Lane Genereaux provided an update on current projects and operations throughout the City.
Mr. Genereaux reported that the City's cemeteries received numerous compliments following Memorial Day. He credited Public Works employees Doug, Jase, and Jay for their efforts in preparing and maintaining the cemeteries.

Mr. Genereaux informed the Council that one of the City's primary mowers was out of service due to a charging system issue. The mower, purchased in 2012, is currently undergoing repairs. He explained that the City is evaluating a preventative maintenance program for its mowing equipment and has requested proposals from Mountainland for replacement mower options. He noted that the City's two primary mowers are aging and that replacement planning is becoming necessary.

He also reported that the damaged Public Works shop building, from the wind, remains awaiting insurance review before cleanup and repair work can proceed.

Regarding electrical projects, Mr. Genereaux stated that the City is continuing discussions with state officials and local contractors concerning replacement of overhead street lighting on Main Street. Additional information and direction from the State will be needed before bidding or moving forward with the project.

He also reported that Moon Lake Electric had provided preliminary estimates for upgrading electrical service at Roy Park. Council members discussed conceptual plans for both overhead and underground service options. Mr. Genereaux clarified that one estimate contained a typographical error and that the correct amount was $4,000 rather than $400. He further explained the proposed service route and discussed upgrading the park's electrical service from 100 amps to 200 amps, relocating equipment out of the grass area, and coordinating future sprinkler adjustments as part of the project.

Mr. Genereaux noted that minor street patching projects had recently been completed and appeared to be performing well.

He reported that at the Baseball Fields irrigation and maintenance efforts had been successful throughout the season and that Public Works would continue routine maintenance while shifting staff time to other seasonal priorities.

Mr. Genereaux stated that electrical service at the swimming pool had been upgraded at the guard shack to improve operations and staff functionality. For the airport he reported that a leaking fuel tank had been inspected and repaired. After further investigation, they determined the issue was caused by a fitting at the bottom of the tank rather than a defect in the tank itself. The fitting was adjusted and reinstalled, and the leak appears to have been resolved.

Mr. Genereaux provided an update on the water and sewer project, noting that he and the Mayor would be meeting with the contractor regarding ongoing work. He discussed a sewer line serving properties near Jake Ivie's area and explained that homeowners may have the option of making improvements to prevent future freezing concerns. He also informed the Council that documentation had been located indicating the City may have previously agreed to assume responsibility for a portion of the line.

Finally, Mr. Genereaux reported that additional sewer replacement work is being evaluated including replacement of aging clay pipe infrastructure extending toward Crumb's property.

Mr. Genereaux reported that sewer replacement work near Stan Crum's property is being evaluated to improve line depth and long-term serviceability. He stated that the project would provide additional depth in the line and improve overall functionality in the area.

Mr. Genereaux also provided an update on the City's water meter replacement project. He reported that 82 additional meters had recently been installed, leaving approximately 207 meters remaining to be replaced. He indicated that installation progress has been slower than anticipated but expects work to continue steadily over the coming weeks.

Council members asked whether the new meters were showing measurable differences in water usage. Mr. Genereaux explained that the ultrasonic meters provide more accurate readings than older mechanical meters and that the City is already seeing increased reported usage in some locations, including at the ball fields. He noted that the improved accuracy is expected to significantly improve the City's water loss reporting and system monitoring.

Mr. Genereaux further reported that several required water system reports were nearing completion. He stated that Cole would be attending Certified Pool Operator (CPO) training to broaden his certifications and that Zach and Doug were being prepared to obtain water operator certifications later in the summer to strengthen cross-training within the department.

A Council member raised concerns regarding security cameras at the airport and other City facilities that may not be recording properly. Mayor Herron indicated that the matter was already scheduled for discussion later on the agenda. No further discussion occurred during the Public Works report.

The Council thanked Mr. Genereaux for his report and updates on ongoing Public Works projects.

8. Planning And Zoning

Minutes:

Planning and Zoning Commissioner Jerry Allred presented the Planning and Zoning report on behalf of Chair Katrina Spencer, who was unable to attend due to illness.

Mr. Allred reported that the primary item discussed at the Planning and Zoning Commission meeting was a request to vacate a City alley. Following extensive discussion, the Commission determined that it could not recommend approval of the alley vacation at this time. Commissioners expressed concern that vacating public alleys could limit future development opportunities and restrict the City's ability to provide infrastructure and services in the future.

Mr. Allred provided an example from the recently completed sewer project along 500 East. During construction, sewer lines were installed beneath a canal and a manhole was placed at an alley intersection to preserve future access for utility connections and potential development. Commissioners felt this example demonstrated the importance of maintaining public alleyways for future utility access, infrastructure expansion, and community development.

The Commission also discussed concerns regarding alley maintenance.

Commissioners noted that several alleys throughout the City have become overgrown with vegetation or contain accumulated debris. Discussion focused on the need for a long-term maintenance plan and regular upkeep of public alleys to ensure continued access and usability.

Mr. Allred further reported that Planning and Zoning has scheduled a work meeting to begin developing recommendations regarding the City's annexation policy. The discussion will focus on creating guidelines for evaluating future annexation requests, including the City's ability to provide necessary municipal services to newly annexed properties and areas proposed for development. The Commission intends to develop recommendations and present them to the City Council for consideration.

Following the report, Council members discussed alley maintenance efforts currently underway. It was noted that the City recently purchased a brush-hog attachment for a skid steer to assist with clearing vegetation and maintaining alleyways. Commissioners

and Council members agreed that alleyways serve important public purposes, including utility access, irrigation infrastructure, and access to the rear portions of properties.
Mayor Herron indicated that staff would work with Public Works to develop a maintenance schedule for alleyways throughout the City. Council members agreed that regular maintenance is needed and discussed implementing a rotating schedule to ensure all City alleys receive attention on a consistent basis.
The Council thanked Mr. Allred and the Planning and Zoning Commission for their report and continued service to the City.

9. **Lions Club Donation - Jamie Park**

Minutes:
Chistine Smith a representative of the Duchesne Lions Club appeared before the Council to request a City contribution toward the purchase of fireworks for the annual Fourth of July celebration. Mrs. Smith stated that the Lions Club contributes approximately $2,000 annually toward the fireworks display and requested the City's continued support in the amount of $1,500.
Council discussion noted that the City has traditionally contributed $1,500 annually toward the fireworks show and had done so the previous year. Council members expressed support for continuing the contribution at the same level.
A motion was made by Council Member Mark Nielsen to approve a $1,500 donation to the Duchesne Lions Club for the Fourth of July fireworks display. The motion was seconded by Council Member Bryce Hamilton.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Aye
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.
Following the vote, Council members discussed plans for the upcoming fireworks display. Mayor Herron stated that the City is continuing to monitor fire conditions but currently intends to proceed with the fireworks show. Council members noted that fireworks have been safely conducted in previous years, even during elevated fire conditions, due to the controlled location and available fire protection measures.
Christine Smith also inquired about the picnic tables at Wallace Park being put back for the 4th of July breakfast. Mayor Herron explained that the City plans to reinstall tables beneath the pavilion once repairs are completed to damage caused by vandalism. The City is currently working on replacing damaged bench components before the tables are returned to service.
The Council thanked the Christine Smith and the Lions Club for their continued support of the community's Fourth of July celebration.

10. **IDC Donation - Cana Ivie**

Minutes:
The Council next considered a donation request from the Independence Day Celebration Committee (IDC).
Cana Ivie a representative of the committee provided an overview of the organization's activities and reported that the she along with Olivia Baker are entering its ninth year of

organizing Duchesne’s Independence Day celebration. Ms. Ivie reviewed upcoming plans for the 2026 celebration and highlighted several additions planned in recognition of the nation’s 250th anniversary.
Ms. Ivie reported that the patriotic program would be held on July 3, expanding the celebration into a two-day event. The program will begin at 7:00 p.m. on July 3 and is intended to provide a more patriotic and family-oriented atmosphere. The committee requested the City’s assistance in promoting the event to the public.
Cana Ivie outlined planned activities, including carriage rides, a dog show, talent show, parade, watermelon feed, free swim event, live entertainment, and other family activities. They also reported plans for a special pre-show honoring veterans before the evening concert, which will feature local performers and additional entertainment.
The committee encouraged participation by the Mayor, City Council, and City Staff in the Independence Day parade. She noted that the parade remains scheduled for 10:30 a.m. and emphasized the importance of community involvement and public relations opportunities associated with the event.
Ms. Ivie reviewed the history of City support for the celebration and explained that during previous years the City had provided financial assistance to help sustain the event. Representatives noted that the Fiscal Year 2027 budget included a $6,000 contribution in recognition of the nation’s 250th anniversary celebration and requested confirmation that the funding would remain available.
Council members indicated their support for continuing the previously budgeted contribution. Discussion also occurred regarding future funding procedures and whether the committee should continue appearing before the Council annually to confirm funding requests and provide event updates. Committee representatives introduced future leadership members who will assume responsibility for organizing the celebration in coming years and discussed plans for a smooth transition.
The Council expressed appreciation for the committee’s efforts in organizing community events and supporting Independence Day celebrations within Duchesne City.
The Council confirmed its intent to provide the previously budgeted $6,000 contribution to the Independence Day Celebration Committee for the 2026 celebration commemorating the nation’s 250th anniversary.
The Independence Day Celebration Committee provided additional information regarding its financial structure and funding needs. Committee representatives explained that the organization recently completed the process of establishing an independent nonprofit entity and now maintains its own bank account separate from the City’s accounts.
Council members discussed creating a more consistent annual funding schedule, allowing the committee to request funding following each year’s event and receive appropriated funds in advance of planning for the following year’s celebration.
Mayor Herron noted that because the committee now operates independently from the City and maintains separate financial records, future contributions could be issued directly to the organization rather than being managed through City accounts.
Following discussion, the Council agreed that the previously budgeted $6,000 contribution that was allocated for the 250 year celebration remained available and could be disbursed to the committee.
Council members further discussed establishing a clearer annual funding process for the $3,000 yearly donation was needed to avoid confusion regarding future

appropriations and reimbursements.
The Committee thanked the Council for its continued support and expressed appreciation for the City's partnership in making the annual Independence Day celebration a successful community event.
The Council continued discussion regarding the Independence Day Celebration Committee's funding request and the process for future appropriations.
Following discussion, Bryce Hamilton made a motion to authorize payment of the $6,000 contribution to the Independence Day Celebration Committee in accordance with the previously approved budget allocation. The motion was seconded by Jason Baker.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera - Aye
Council Member Ivie - Aye
Council Member Baker - Aye
Motion carried by unanimous vote.
Cana Ivie thanked the Council for working through the funding questions and expressed appreciation for the City's continued support. They reported that fundraising efforts had been successful and that the organization was financially stable as it transitioned into its independent nonprofit structure.
The committee thanked the City Council, Mayor, and City staff for their ongoing partnership and support. Representatives stated that the Independence Day celebration has continued to grow in attendance and economic impact, bringing visitors to the community and benefiting local businesses.
The Council thanked the Independence Day Committee members and volunteers for their dedication and service to the community.

11. Moon Lake Franchise Agreement (10min)

Minutes:
The Council revisited the proposed Moon Lake Electric franchise agreement after determining that the previous vote required reconsideration due to a conflict of interest. Council Member Marty Herrera recused himself from discussion and voting because of his employment with Moon Lake Electric.
Mayor Herron explained that she and Jessica North, City Recorder, had reviewed prior records and discovered that, while a franchise agreement had previously been discussed, no record could be found showing formal Council approval of a Moon Lake Electric franchise agreement. They reviewed several years of Council records but were unable to locate either an executed agreement or an approving motion. Council members discussed the proposed 25-year franchise agreement and asked questions regarding its impact on future utility providers. It was explained that if another electric utility provider were to serve the area in the future, that provider would either need to acquire Moon Lake Electric's infrastructure or enter into an agreement for use of the existing facilities. Council members noted that Moon Lake Electric has provided reliable service to the community and expressed appreciation for the utility's service and infrastructure investments. The Council also discussed previous utility franchise agreements, including agreements involving Questar Gas, Dominion Energy, and their successor entities. Mayor Herron clarified that the proposed agreement includes standard successor and assign provisions to accommodate future corporate ownership

changes.
Following discussion, Council Member Cody Ivey made a motion to approve the Moon Lake Electric franchise agreement. The motion was seconded by Council Member Mark Nielsen.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera – Abstained (Conflict of Interest)
Council Member Ivie - Aye
Council Member Baker - Aye
The motion passed unanimously, with Council Member Marty Herrera abstaining due to a conflict of interest.

12. **Book Of Complaints, Concerns And Comments**

Minutes:
A compliment was received from Jenny Adams.
Ms. Adams expressed appreciation to Duchesne City employees for their efforts in planting and maintaining the flowers along Main Street. She noted that the flowers are a beautiful addition to the community and that residents and visitors frequently comment on their appearance and thanked City staff for their continued work beautifying the community.
The Council expressed appreciation for the compliment and acknowledged the efforts of City staff in maintaining the City's landscaping and public spaces.

13. **Tentative Budget FY2027**

Minutes:
The Council reviewed projected revenues included in the Fiscal Year 2027 tentative budget and discussed several revenue categories to ensure estimates remained conservative and accurately reflected anticipated income.
The City Council discussed private contributions, sundry revenues, office miscellaneous revenues, and restitution payments. The Council agreed that restitution payments should be accounted for separately and that sundry revenues should no longer be used for that purpose.
The Council reviewed miscellaneous revenue categories and discussed historical revenue trends. Mayor Herron explained that office miscellaneous revenues include incidental receipts such as copy fees, water fill station sales, and other miscellaneous payments received by the City. The Council agreed to retain the office miscellaneous revenue category.
The Council reviewed mineral lease revenues and right-of-way revenues. Mayor Herron noted that while the City received approximately $313,000 in mineral lease revenue during Fiscal Year 2026, those revenues may not recur at the same level in future years. Council members emphasized the importance of maintaining conservative revenue projections.
The Council reviewed rental income from City-owned properties. Mayor Herron reported that rental income from the Welcome Center would no longer be received because the County is no longer leasing the facility. However, the City continues to receive annual rental income from agricultural property leased through Garner Field Service. The Council discussed adjusting projected rental revenues to reflect the known

annual farm lease payment of approximately $1,250.
The Council also reviewed recreation-related revenues. The Mayor reported that recreation fees appear likely to finish near projected amounts and that swimming pool revenues, vending revenues, and swimming lesson revenues would remain at their proposed levels. The Council directed staff to remove obsolete bowling revenue categories from the budget, as those revenues are no longer received.
The Council further reviewed cemetery fee revenues and building rental revenues. Mayor Herron noted that building rental revenues may be overestimated and that cemetery revenues have historically fluctuated significantly from year to year. Council members agreed that revenue estimates should remain conservative where future collections are uncertain.
The Mayor will revise the tentative budget to reflect the discussed changes and return the updated budget for further review.
The Council reviewed proposed expenditures and discussed several budget line items within the Public Works Department. Discussion focused on safety equipment, clothing allowances, meals, wages, and departmental expense allocations.
Jessica North, City Recorder, explained that several expenditure categories had previously been combined under broader miscellaneous accounts and were later separated into individual budget line items to improve transparency and tracking. Council reviewed historical spending levels and directed staff to revise proposed budget amounts to more accurately reflect actual expenditures.
Council discussed the allocation of wages and benefits between Public Works and General Fund departments, including concerns regarding workers' compensation reporting and departmental cost allocation. Mayor Herron agreed to research the allocation methodology and work with the City's financial advisors to ensure expenditures are properly assigned to the appropriate funds and departments.
Council also reviewed building inspection revenues and expenses. Mayor Herron reported that building permit revenues were lower than originally projected and explained recent corrections made to inspection fee arrangements to ensure the City receives the appropriate share of permit-related revenues. Additional discussion was held regarding maintaining a balanced budget, proper fund accounting practices, and compliance with requirements governing transfers and allocations between the General Fund and enterprise funds.
Mayor Herron will continue reviewing expenditure categories and make recommended budget adjustments based on the Council's discussion and historical spending trends.

14. 15-Minute Open Session

15. Mayor And Council Review Of Old Business

Minutes:
Discussion was held regarding proposed display cases and interior improvements for the Pope House Museum. Council reviewed preliminary concepts, materials, and cost estimates. Council Member Baker reported that he received and estimate with project costs ranging from approximately $94,650 to $107,000 depending on selected materials and finishes. Delivery and installation options were discussed.
An update was provided on the Mickelson Building. Mayor Herron reported she is still awaiting additional quotes for keyless entry and other improvements.
Council discussed a work meeting scheduled for June 16, 2026, at 6:00 p.m. at the

Mickelson Building.
Mayor Herron also provided updates on street repair and paving projects. Recent asphalt patching work was completed and she reported the work was completed efficiently and at a lower cost than other quotes received. Additional discussion was held regarding future road maintenance, chip seal, rotomill options, and estimated paving costs.
The Mayor provided an update on road maintenance and paving projects. Discussion included recent asphalt patching work, paving cost estimates, and potential future road improvements. Mayor Herron reported that paving costs and project priorities would be considered during the budget process.
Mayor Herron reported that a company had approached the City regarding water purchases for projects anticipated in September and October. The Mayor reviewed expected water usage, proposed pumping locations, and contract terms. The proposed agreement will be reviewed by Public Works and the City Attorney before execution.
Mayor Herron reported that Council Members had received a legal memorandum regarding a proposed animal compliance program. The memorandum reviewed the City's current animal control ordinances, applicable state law, and considerations for any future pilot or permanent program. No action was taken, and Council Members were asked to review the materials before further discussion.
Mayor Herron informed the Council that materials related to the Rocky Point Agreement and a proposed ¾-million-gallon water tank project had been distributed for review. Discussion of these items was scheduled for a future meeting. It was noted that the next City Council agenda for June 23,2026 is expected to be full due to several major contracts and the tentative budget.

16. **Work Meeting: Discussion of City Projects, Budget and Operational Matters, Council Initiatives, and Other Items Properly Brought Before the Council**
17. **Closed Meeting: Closed meeting of the Duchesne City Council to discuss one or more closed meeting categories based on UCA 52-4-2-4: (1) character, professional competence, compensation, physical, mental health of an individual; (2) pending or reasonably imminent litigation; (3) purchase, exchange, or lease of real property; (4) sale of real property; (5) deployment of security personnel, devices or systems; (6) investigative proceedings regarding allegations of criminal misconduct.**

Minutes:
Mayor Herron acknowledged that a previous closed session had not been entered in compliance with the required procedures. Council discussed the requirements for entering a closed session, including the need for a two-thirds vote and stating the statutory reason for the closed session before entering.
Council Member Hamilton moved to enter a closed session to discuss the character, professional competence, employee compensation, physical or mental health of an individual and matters regarding the purchase, exchange, or lease of real property. The motion was seconded by Council Member Baker.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera – Aye
Council Member Ivie - Aye
Council Member Baker - Aye

Council entered closed session at 8:02 p.m.

18. Consideration to Take Action Discussed Under Closed Meeting

19. Adjournment

Minutes:
Council Member Ivie motioned to adjourn the Closed Session of the City Council meeting at 8:23 pm seconded by Jason Baker.
Council Member Hamilton - Aye
Council Member Nielsen - Aye
Council Member Herrera – Aye
Council Member Ivie - Aye
Council Member Baker - Aye
Council entered back into regular Council meeting at 8:23pm.
Council member Ivie motioned to adjourn the regular City Council meeting at 8:24pm. Motion passed unanimously. Meeting adjourned at 8:24pm.

Attest:

Jessica North, Recorder: Jessica North