

**MEETING MINUTES**  
**WEBER COUNTY – F.I.R.E. COUNCIL**  
**APRIL 1, 2026**

**Weber County F.I.R.E. Council - Meeting Agenda:**

Members in Attendance:

|                                         |          |                                        |           |
|-----------------------------------------|----------|----------------------------------------|-----------|
| Clark, Britt, Weber Fire District       | <b>Y</b> | Clay Peterson, Washington Terrace Fire | <b>Y</b>  |
| Dennis Creeze, Plain City Fire          | <b>N</b> | Mike Slater, Ogden City Fire           | <b>Y*</b> |
| Matt Hennessy, Riverdale City Fire      | <b>Y</b> | Cam West, So. Ogden City Fire          | <b>Y</b>  |
| Kris Maxfield, North View Fire District | <b>Y</b> | Theron Williams, Roy City Fire         | <b>Y</b>  |

Others in Attendance:

|                                     |             |                                             |            |
|-------------------------------------|-------------|---------------------------------------------|------------|
| Jolene Whipple, Weber Fire District | <b>Y</b>    | Matthew Hess, Ogden City Fire               | <b>Y</b>   |
| Javie Blanco, Hill AFB Fire         | <b>N</b>    | Benjamin L Nielson, Washington Terrace Fire | <b>Y</b>   |
| Cody Draheim, Weber Fire District   | <b>Y</b>    | Ashley Phillips, Ogden City Fire            | <b>Y**</b> |
| Brandon Storey, So. Ogden City Fire | <b>Y***</b> |                                             |            |

\*M. Slater attended digitally, phoned in.

\*\*A. Phillips left at 1353 hours.

\*\*\*B. Storey left at 1355 hours.

1. Call to Order – at 1:30 p.m.
  - Confirmation of Quorum –
    - B. Clark confirmed quorum
2. Welcome and Opening Remarks
  - Purpose of FIRE Council
    - Weber County Fire & Rescue Programs committee will provide consistent representation and recommendations to Weber County Commissioners.
  - Overview of today's objectives
    - Establish leadership
    - Formally adopt subcommittees
3. Approval of Agenda
  - **Action:**
    - Motion to approve the 4/1/2026 meeting agenda
      - Made by C. Peterson
      - Second by T. Williams
      - All in favor, none opposed.

#### 4. Election of Officers

- **Discussion**
  - **Chair** nomination and election
    - Cam West and Kris Maxfield were nominated for Chair.
    - Vote conducted
      - C. West = 4
      - K. Maxfield = 2
  - **Vice Chair** nomination and election
    - Britt Clark and Kris Maxfield were nominated for Vice Chair
    - Vote conducted
      - B. Clark = 3
      - K. Maxfield = 4
- **Action:**
  - Motion to approve Chair and Vice Chair nominations
    - Made by T. Williams
    - Second by B. Clark
    - Chair, all in favor none opposed.
    - Vice Chair six in favor, one opposed.

|                                         |   |                                |   |
|-----------------------------------------|---|--------------------------------|---|
| Clark, Britt, Weber Fire District       | Y | Mike Slater, Ogden City Fire   | Y |
| Matt Hennessy, Riverdale City Fire      | Y | Cam West, So. Ogden City Fire  | Y |
| Kris Maxfield, North View Fire District | N | Theron Williams, Roy City Fire | Y |
| Clay Peterson, Washington Terrace Fire  | Y |                                |   |

**Note:** Officers serve two-year terms in accordance with the established resolution.

#### 5. Establishing Meeting Structure

- **Discussion**
  - Confirm bi-monthly meeting schedule
    - Bi-monthly meetings are minimum. Sub committees meet quarterly.
    - Discussion on whether sub committees should be bi-monthly opposite FIRE Council or if Council should meet following sub committees.
  - Establish regular meeting time and location
    - Third Thursday, 1100 hours, at Weber Fire District, Station 61, Farr West.
  - Confirm process for agenda development and submissions
    - Agenda items should be submitted to C. West, K. Maxfield, and J. Whipple via email Thursday preceding the scheduled meeting.
    - Agenda and any handouts will be posted on the public notice website a minimum of 24 hours prior to scheduled meeting.
- **Action:**
  - Motion to approve meeting structure, schedule, time, location, agenda development, and submissions.
    - Made by B. Clark

- Second by K. Maxfield
- All in favor, none opposed.

## 6. Subcommittee Presentations

- **Discussion**

Each subcommittee presents its proposed **charter/scope**:

- Paramedic Program Subcommittee
  - Purpose – review, monitor, and advise on county paramedic operations, funding, and asset distribution.
  - Scope – review county paramedic budgets, operations, and advise the F.I.R.E Council on the medic program.
  - Membership –
    - Weber Fire District
      - Cody Draheim, Chair
    - Ogden City Fire
      - Ashley Phillips
    - North View Fire District
      - Jerimiah Jones
    - Roy City Fire
      - Mike King
  - Meets quarterly
  - Will report verbally, written, or via email as needed.
  - Initial priorities – will meet with subcommittee to decide.
- USAR / Heavy Rescue Subcommittee
  - Purpose – reviews and plans operational, training, equipment and coordination of issues. Develop recommendations for the F.I.R.E. Council ensures stay within budget.
  - Scope – review operational issues and system coordination needs. Evaluate training and readiness requirements. Review equipment specifications and replacement planning. Recommend improvements and system standards.
  - Membership –
    - Riverdale City Fire
      - Matthew Hennessy, Chair
      - Steven Whetton, President
    - Ogden City Fire
      - Dustin Mayhew, Vice President
    - Weber Fire District
      - Taylor Folk, Training Supervisor
    - North View Fire District
      - Tom Maples
    - Roy City Fire
      - Josh Gardner
    - South Ogden City Fire
      - Mitch Preator

- Meets quarterly
- Will report verbally, written, or via email as needed.
- Initial priorities – will report back after meeting with subcommittee.
- **HAZMAT Subcommittee**
  - Purpose - reviews and plans operational, training needs and requirements, equipment needs, maintenance, or issues. Coordination, research and development to bring recommendations to the F.I.R.E. Council.
  - Scope - review operational issues and system coordination needs. Evaluate training and readiness requirements. Review equipment needs and maintenance and replacement schedule. Recommend improvements, protocol, and standards.
  - Membership
    - Ogden City Fire
      - Ryan Winward, Chair
    - Weber Fire District
      - Jeremy Winn
    - North View Fire District
      - Tom Maples
      - Jason Gordor
    - Plain City Fire
      - Dennis Crezee
  - Meets quarterly
  - Will report verbally, written, or via email as needed.
  - Initial priorities – will report back after subcommittee meeting.

## 7. Approval of Subcommittees

- **Action**
  - Motion to formally approve subcommittee structure, subcommittee charters, subcommittee membership and chairs
    - Made by C. Peterson
    - Second by T. Williams
    - All in favor, none opposed.

## 8. Establish Reporting Expectations

- **Discussion**
  - Frequency and format of subcommittee reports
    - F.I.R.E. Council will set expectations.
    - They will be given assignments with deadlines for reporting
    - Will be invited to report at regular scheduled F.I.R.E. Council meetings every other month.
  - Standard reporting template (if applicable)
  - Timeline for first reports back to the FIRE Council
- **Action**

- Motion to approve establish reporting expectations
  - Made by B. Clark
  - Second by M. Slater
  - All in favor, none opposed.

## 9. Administrative & OPMA Procedures

### • **Discussion**

- Confirmation of Weber Fire District administrative support
- Overview of OPMA compliance:
  - Meeting notice requirements
    - Post bi-monthly meeting schedule.
    - Posted 24 hours prior to scheduled meeting.
  - Agenda posting
    - Agenda items will be submitted to C. West, K. Maxfield, and J. Whipple Thursday prior to scheduled meeting.
    - Agenda will be posted on the Public Notice Website and the F.I.R.E. Council website 24 hours prior to scheduled meeting.
  - Minutes and recordings
    - J. Whipple will arrange recordings and take minutes.

### • **Action**

- Motion to confirm administrative and OPMA procedures.
  - Made by K. Maxfield
  - Second by T. Williams
  - All in favor, none opposed.

## 10. Public Comment -

- Opportunity for public input (if applicable)
  - Open for public comment at 1359 hours.
  - Seeing no public.
  - Closed for public comment at 1400 hours.

## 11. Council Member Comments

- Clark, B – Would like to add to the agenda and discuss the Citygate Study
- Williams, T – Thank you for all the hard work on getting this setup.
- Whipple, J – Presented a logo for review, will add to agenda and vote on next time.

## 12. Next Meeting

- Thursday, June 18, 2026, 1100 hours, and Weber Fire District, Station 61, Farr West.

## 13. Adjournment

- Motion to adjourn
- Made by B. Clark

- Second by K. Maxfield
- All in favor, none opposed
- Adjourned at 2:07 p.m.

The next Regular Meeting is Thursday, June 18, 2026 at 11:00 a.m.

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Cam West, Chair

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Kris Maxfield, Vice Chair