

North Star Academy
Meeting Minutes
Date: April 16, 2026
Time: 4:30 PM



Location: North Star Academy, 2920 W. 14000 S., Bluffdale, UT 84065

In Attendance: Sidney Warnick, Jordan Shields, Kammie LeFevre, Barton Sloan, Bob Bell

Others in Attendance: Tana Archer, Diana Siedel, Cathie Hurst, Heidi Bauerle, Platte Nielson, Hannah Jones, Eric Hafer

Call to Order

Sidney Warnick called the meeting to order at 4:32 PM.

Public Comment

Eric Hafer made public comment.

Board Training

Board Chair Sidney Warnick requested that board members review the Student Conduct and Discipline Policy and the SPED Policy Manual. The policy and the manual were provided in board documents for review.

Reports

- **Director Report**

Tana Archer invited students who placed at the state science fair to share their achievements at the fair and projects with board members and the public. The students presented their projects and awards and took a photo with the board members. On March 25, 2026, Kindergarten Signing Day took place and had a great turnout. New kindergarten students received photos in front of a backdrop and goodie bags that included large grip pencils, scissors, markers, and alphabet cards. The students were also able to meet with the teaching staff and have a snack, read a story, and visit their classrooms and the school library. A math competition took place over spring break with students from 4th-6th grade competing. Enrollment currently has 531 registered students for the 2026-2027 school year. Cluster field trips are ongoing with 8 more field trips planned for the rest of the school year. The curriculum committee met on April 13, 2026, to review several proposed graphic novel texts for integration into secondary ELA Curriculum. The committee evaluated each resource for alignment with Utah core standards, instructional value, and age-appropriate content. The novels include Watership Down, Romeo and Juliet, and The Arrival. Costs for the confratute conference were shared with the board.

- **Financial Review**

Cathie Hurst reviewed the financial position of the board. The financials are reported at 75 percent of the way through the year. Revenue is 76.2% overall and 75.9% for state. Overall is slightly ahead of budget due to the local revenue being high from the PTIF interest. Federal revenue is low because there haven't been many requests for reimbursements. The only federal income received so far is food revenue. IDEA is currently being revised since the state has now funded the total amount. Title II will be paid out later in the year. Expenses are 65% overall and tracking closely to the budget now. Areas tracking ahead of budget are purchased professional and technological services, other purchases services, and supplies and materials. Operating cash is currently in the

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appropriate range to cover PR and monthly expenses with the rest moved to PTIF. Net income appears strong but will decrease with the year-end accruals and upcoming bond payments.

Consent Items

- March 5th, 2026, Board Meeting Minutes
Jordan Shields made a motion to approve the March 5th Board Meeting Minutes. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Business & Discussion Items

- Carnegie Math Curriculum Invoice
The Carnegie Math Curriculum previously underwent two public comment periods and board approval. The curriculum will now be implemented in 8th Grade classrooms. The invoice total is \$18,166.28.
Bob Bell made a motion to approve the Carnegie Math Curriculum Invoice not to exceed \$20,000. Barton Sloan seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.
- Eide Bailly Statement of Work
Eide Bailly is a regional certified public accounting firm that has performed the school's audit attestation services in prior years. Such attestation services include the audited financial statements, agreed-upon procedures for student enrollment, state compliance procedures, and possibly a single audit. A single audit will be required if the school incurs more than \$1M in federal expenditures. Each year the school is required to approve the services. If approved, audit engagement letters will be provided for the board president's or Director's signature.
Bob Bell made a motion to approve the Eide Bailly Statement of Work and authorize Tana Archer to sign on behalf of the school. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.
- School Expansion Costs
In connection with the Design-Build RFP previously awarded to One West Construction, the associated construction costs for the school expansion are being presented to the board for approval. Please refer to the accompanying board documents for the itemized cost sheet provided by One West Construction. The total amount submitted for approval is \$2,112,986.
Bob Bell made a motion to approve the School Expansion Costs not to exceed \$2,200,000. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.
- Confratute Costs
School administration is presenting a request for board approval to send teachers to the Confratute Conference, hosted annually by the University of Connecticut. Confratute is a nationally recognized professional development program centered on the Schoolwide Enrichment Model (SEM), providing educators with research-based strategies for gifted education, differentiated instruction, and student engagement. The total cost of attendance, including registration, travel, and lodging, is \$23,751 for 7 teachers.

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Barton Sloan made a motion to approve the Confratute Costs not to exceed \$25,000. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Employee Compensation

In recognition of the contributions of faculty and staff, school administration is presenting a proposal for employee compensation adjustments for board approval.

Jordan Shields made a motion to approve employee compensation as discussed. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- 2026-2027 Sex Education Committee Membership

The School's Board of Directors will review and approve the membership of the committee on or before August 1 each year. This committee shall be composed of parents, health professionals, school health educators, and administrators, with at least as many parent members as school employee members. Board documents list the membership for the 2026-2027 SY.

Jordan Shields made a motion to approve the 2026- 2027 Sex Education Committee Membership. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Policies

Amended Administration of Medication Policy

New legislation added provisions with respect to the storage and administration of glucagon kits in schools. If a school employee becomes trained to administer a glucagon kit to a student in response to a potentially life-threatening condition resulting from abnormally low blood glucose levels, the school may make glucagon kits available to such trained employees. In addition, other legislation renamed "epinephrine auto injectors" to "injectable epinephrine rescue medication." The school's Administration of Medication Policy has been revised to comply with these new laws. Some additional revisions have been made to the emergency administration of medication portion of the policy to bring it into better compliance with applicable law, including the addition of a section on adrenal crisis rescue medication.

Bob Bell made a motion to approve the Amended Administration of Medication Policy. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Amended Wellness Policy

The school would like to make some adjustments and clarifications to its Wellness Policy, including with respect to the sections on Physical Activity and Recess. The changes to the Physical Activity section focus on the distinction between withholding recess as a punitive disciplinary consequence (which is not allowed under the policy) and implementing restorative or natural consequences during recess time under certain circumstances, such as when a student's behavior creates safety concerns for others (which is allowed under the policy). The changes to the Recess section add additional detail and guidelines regarding

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the conditions (e.g., weather and environmental) under which outdoor recess is appropriate, as well as explain how indoor recess will be handled when outdoor recess is not appropriate.

Kammie LeFevre made a motion to approve the Amended Wellness Policy. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye

Calendaring:

Board members, and school stakeholders will meet on Wednesday May 20th in the North Star Academy school library for their annual Schoolwide Improvement Goal Meeting. The next board meeting will take place on June 4th, 2026, at 4:30 PM.

Closed Session- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

At 5:48 PM Bob Bell made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) at the North Star Academy Library in Bluffdale, Utah. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Adjourn Meeting

At 6:52 Bob Bell made a motion to leave the closed session and adjourn the meeting. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

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North Star Academy Board of Directors Closed Session

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CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for North Star Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on April 16, 2026, at Bluffdale, Utah.

Sidney Warnick, Board Chair

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