North Star Academy
Meeting Minutes
Date: June 22, 2026
Time: 4:30 PM

In Attendance: Sidney Warnick, Jordan Shields, Kammie LeFevre, Barton Sloan, Bob Bell
Others in Attendance: Tana Archer, Cathie Hurst, Priscilla Stringfellow, Hannah Jones
Teleconference: https://us02web.zoom.us/j/83583204769

Call to Order

Sidney Warnick called the meeting to order at 4:31 PM.

Public Comment

There were no public comments.

Board Training

- Media Request Procedure

  As part of this meeting's training, the Board will review the Media Request Procedure outlined in the Employee Handbook to ensure consistent, compliant handling of media inquiries directed to the school and its staff. Jordan Shields facilitated the training on the media request procedure.

Reports

- Director Report

  Tana Archer presented the Directors Report including the Title IX Report, the Positive Behaviors Plan Report, Gifted and Talented Report and Mental Health Grant report. There are 526 students enrolled for the 2026-2027 school year. All salaried staff positions are filled for the 2026-2027 school year.
- Financial Review

  Cathie Hurst presented the Annual Commitment to Ethical Behavior and the Fraud Risk Assessment. Each board member will sign the commitment after reading the school's ethics policy. The Fraud Risk assessment results in a risk score that helps the school and governing board better understand their overall fraud risk exposure and identify opportunities for improvement. North Star Academy scored as "very low" risk, with all board members completing the Fraud Risk Training.

Consent Items

- April 16, 2026, Board Meeting & Closed Session Minutes
- May 20, 2026, Board Meeting Minutes

Jordan Shields made a motion to approve the April 16th, 2026, Board Meeting and Closed Session Minutes and the May 20, 2026, Board Meeting Minutes. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Business Items

- 2025-2026 Amended Budget
- 2026-2027 Proposed Budget

  This budget amendment reflects final adjustments to the prior school year's financials based on actual revenues and expenditures. Variances from the originally approved budget are primarily due to changes in

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enrollment, program costs, staffing adjustments, and unanticipated expenses and/or savings realized throughout the year. Board approval of this amendment is requested to formally adopt the revised figures and close out the prior fiscal year in accordance with standard financial governance practices. This 2026-2027 proposed budget is balanced and designed to support the organization's mission while ensuring compliance with all financial policies and regulations. Board review and approval are requested to authorize implementation for the upcoming fiscal year.

Jordan Shields made a motion to approve the 2025-2026 Amended Budget and 2026-2027 Proposed Budget. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Technology Purchases

  The Board is asked to review and approve proposed technology purchases not to exceed $47,000 supporting instructional and operational needs for the upcoming school year.

  Bob Bell made a motion to approve the Technology Purchases not to exceed $47,000. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- iReady Math Invoice

  This item was tabled.

- Carnegie Math Invoice

  This item was tabled.

- 2026-2027 TSSA Plan

  Annually the board is to review and approve a Teacher and Student Success Plan. The plan outlines how funds will be allocated to support student achievement and teacher effectiveness. Board members reviewed the proposed 2026-2027 TSSA Plan.

  Bob Bell made a motion to approve the 2026-2027 TSSA Plan. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Mental Health Screening Participation

  The Board is asked to determine the school's participation in mental health screening for the upcoming school year, consistent with state requirements and the school's student support priorities. The board determined the school would participate in the mental health screening for the 2026-2027 school year.

  Kammie LeFevre made a motion to approve the Mental Health Screening Participation. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Lunchroom Contracts

  This item was tabled.

- Annual Contracts for Speech Language Pathologist, Occupational Therapist, Social Worker, School Nurse

  The Board is asked to review and approve the annual contracts for the school's related-service providers, including the Speech-Language Pathologist, Occupational Therapist, Social Worker, School Nurse, and School Psychologist. These services support student health, special education, and well-being requirements. Approval authorizes the school to enter into the agreements for the upcoming school year.

  Kammie LeFevre made a motion to approve the contracts listed above. Bob Bell seconded. The motion

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passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Board Member Terms, Roles, & Elected Officers

  Currently, Jordan Shields term is expiring on June 30, 2026. The board may approve to re-instate Jordan for another 4-year term as Vice President of the board. The other board members roles and terms were also reviewed and plans for future compositions of the board were discussed.

Kammie LeFevre made a motion to approve the Board Member Terms, Roles, & Elected Officers as discussed. Barton Sloan seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Employee Handbook
- Student and Parent Handbook

  Review and approval of the Employee Handbook and Student and Parent handbook for the upcoming school year adopts the handbook as the school's official employee guidance and official guidance for students and parents.

Bob Bell made a motion to approve the Employee Handbook. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

- Policies
  - Amended Salary Supplement for Highly Needed Educators Program Policy
  - Media Request Procedure

    The school must update or re-approve its ShiNE policy annually. Administration is proposing that revisions to the math and science designations in the policy be made for the 26-27 SY. In addition, in consultation with accounting and legal, some proposed provisions have been added to the policy regarding payment of the salary supplement in certain circumstances, including: (a) if an eligible teacher's employment with the school ends before the salary supplement is paid (e.g., a teacher quits or is fired mid-year), the teacher will receive only a prorated portion of the salary supplement based on the portion of the school year the teacher worked at the school; and (b) if an eligible teacher begins employment with the school after the certified list of salary supplement recipients is finalized, the teacher is not automatically entitled to a salary supplement but the administrator may in their discretion and subject to SHiNE funding award the teacher a prorated salary supplement. A couple other minor revisions to the policy are recommended as well. The media request procedure was reviewed during the board training.

Jordan Shields made a motion to approve the Amended Salary Supplement for Highly Needed Educators Program Policy. Bob Bell seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Closed Session - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

At 6:12PM Bob Bell made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) at an electronic board meeting via Zoom. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

At 6:23 PM Bob Bell made a motion to leave the closed session and enter the general meeting. Jordan Shields seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye;

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Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Business & Discussion Items

- 2026-2027 Director Employment Agreement

  This item was discussed in the closed session.

Jordan Shields made a motion to approve the 2026-2027 Director Employment Agreement. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

Calendaring:

The board reviewed the 2026-2027 board meeting calendar. The next board meeting is scheduled for September 3, 2026, at 4:30 PM.

Adjourn Meeting

At 6:26 PM Jordan Shields made a motion to adjourn the meeting. Kammie LeFevre seconded. The motion passed unanimously. The votes were as follows: Sidney Warnick, Aye; Jordan Shields, Aye; Kammie LeFevre, Aye; Bob Bell, Aye; Barton Sloan, Aye.

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North Star Academy
Board of Directors Closed Session

Meeting Date: 06.22.2026

Location: https://us02web.zoom.us/j/83583204769

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for North Star Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 6th day of June 22, 2026, at Bluffdale, Utah.

Sidney Warnick, Board Chair

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