



WEST HAVEN SPECIAL SERVICE DISTRICT
Monday, May 18, 2026 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

PRESENT

Chairman Dale Allen
Clarence Kelley
Alisha Marigoni
Nate Morse
Rob Vanderwood Mayor
James Jenson Planning Member

Charis Sully District Recorder
John Wallace Superintendent
Nate Reiva Sewer Supervisor
Ed Mignone District Engineer
Amy Wallace District Attorney
Ryan Christiansen Gardner Engineering
Riker Porter Gardner Engineering

MEETING MINUTES OF MAY 18, 2026

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:31 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – James Jenson
B. Invocation/Moment of Silence – Ryan Swapp
Ryan Swapp was absent. Clarence Kelley offered the invocation.

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. CONSENT AGENDA

- A. Action on minutes (April 20, 2026)
B. Billing adjustments (April 2026)
C. Monthly accounts payable (May 2026)
D. West Haven City- \$55,632.15 (Invoice 05202606 Administrative Services for April 2026)
E. West Haven City- \$85,899.55 (March Garbage Fees)
F. West Haven City- \$29,132.15 (March Storm Drain Fees)
G. Dorsett Technologies- \$13,398.91 (Invoice J008350 2700 W Lift Station Scada)
H. Gardner Engineering- \$5,789.54 (Invoice 6374 2700 W Lift Station Engineering)
I. Central Weber- \$444,607.00 (Invoice 2328972 4th Quarter Treatment Fees)

James Jenson made a motion to approve consent agenda items A-I. **Alisha Marigoni** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen

NAYS:

EXCUSED: Ryan Swapp, Rob Vanderwood

5. ACTION ITEMS

- A. Set date for a public hearing for the 2026-2027 Final Budget

*Mayor arrived

Alisha Marigoni made a motion to set a public hearing for the 2026-2027 Final Budget for June 22 at 6:30. **James Jenson** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood

NAYS:

EXCUSED: Ryan Swapp

- B. Resolution 02-2026 Adopting the West Haven Special Service District tentative budget for fiscal year 2026-2027

Clarence Kelley asked about the Kanesville Meadow Sewer Line Upsize.

John stated that the city wants to do all the roads in the subdivision so it only made sense for the district to move this project up a year so the sewer line is done before the city does the road.

Clarence Kelley made a motion to accept resolution 02-2026 adopting the West Haven Special Service District Tentative Budget for Fiscal Year 2026-2027. **James Jenson** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:
EXCUSED: Ryan Swapp

C. Resolution 03-2026 Plat Approval for Klomp Subdivision Phase 3 Amendment

Ed Mignone stated that the Klomp Subdivision was resizing an existing lot. There will be no impact in terms of development

James Jenson made a motion to approve resolution 03-2026 for Plat Approval for Klomp Subdivision Phase 3 Amendment. **Clarence Kelley** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:
EXCUSED: Ryan Swapp

D. Resolution 04-2026 Plat Approval for Bailly Condominium Subdivision Amendment

This was approved as a single building and they would like to condominiumize it and split it into 2 units. There is no intensification of the use.

Clarence Kelley made a motion to approve Resolution 04-2026 Plat Approval for Bailly Condominium Subdivision Amendment. **Nate Morse** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:
EXCUSED: Ryan Swapp

6. **DISCUSSION** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station
Amy Hugie explained to the board that 2 months ago Corrio requested an extension on the completion time. Approximately two weeks ago, Corrio approached the engineers and requested another extension. In a meeting with staff, Corrio asked to have the discussion put on the June Board meeting agenda. The problem with that is the contract completion date is June 19, and the board meeting is June 22. Brian White and Russ Nelson were in attendance. Brian let the board know that they had recognized a little too late that things with the project manager were not going well. They have looked at the progress of the project up to this point and where they feel it needs to go for a responsible schedule to completion. Corrio has realized that even this extension that was proposed is not going to be enough time. They have a new schedule they would like to submit. James Jenson asked if Brian and Russ were involved with any of the Change Orders regarding the schedule extension. Brian said they were aware of the issues with the dates but were not involved day to day. Brian said the initial schedule was not accurate enough. There was a discussion about the owner's involvement in change orders. Amy stated that there have been 4 change orders. The first one was due to issues with the site and depth issues, the second change order was a grate for a building interior hatch that was requested by the district, the third change order that happened in March 2026 was for ladder rungs that were requested by the district, increase in contract price and extending the substantial completion to June 5, 2026 and the final completion of June 19, 2026. Dale Allen asked if the new completion date was July 17, 2026. Brian said that there is a concern that the July 17 date would not be enough and they have another schedule with a date that they are confident they can be completed by. Clarence asked what the completion date is on the newest schedule. Brian said it would be into August

7. **EXECUTIVE SESSION** The Board will consider a motion to enter into a closed meeting for the purpose of a strategy session to discuss pending or reasonably imminent litigation; to be held in accordance with the provisions of Utah Code 52-4-205

Rob Vanderwood made a motion to enter into executive session. **James Jenson** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:
EXCUSED: Ryan Swapp

Rob Vanderwood made a motion to leave the Executive Session. **Alisha Marigoni** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood
NAYS:
EXCUSED: Ryan Swapp

8. **ACTION ON** Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the 2700 W Lift Station

Chairman Allen let Brian and Russ know that by the time this item comes back to the board on June 22, 2026, they would be in default because the completion date is June 19, 2026 he also told them that the board would like him or Russ Nelson to attend the weekly engineering meetings with staff and Gardner Engineering and one or both need to visit the site once a week and report back to Gardner Engineering on the progress. Amy also let them know that they need to attend the board meeting on June 22.

Rob Vanderwood made a motion to table Action on Change Order No. 4 from Corrio, Inc. for an extension on the completion date of the

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood

NAYS:

EXCUSED: Ryan Swapp

2700 W Lift Station with instructions that Corrio will be meeting weekly at the job site and reporting to Gardner Engineering, reporting back to the board meeting on June 22 and that they are aware they will be in default if it is not completed on June 19 and the board will have that discussion on June 22. **Clarence Kelley** seconded the motion.

9. STAFF REPORT AND PROJECT UPDATES

A. John Wallace

Nothing to report

C. Ed Mignone

Nothing to report

10. CENTRAL WEBER UPDATE-Mayor Robert Vanderwood

Mayor Vanderwood said they had a lengthy discussion about a project in Pleasant View and went through some things for the final budget.

8. ADJOURNMENT

Clarence Kelley made a motion to adjourn at 7:50 PM. **James Jenson** seconded the motion.

AYES: James Jenson, Clarence Kelley, Alisha Marigoni, Nate Morse, Dale Allen, Rob Vanderwood

NAYS:

EXCUSED: Ryan Swapp

Dated this 22nd day of June 2026

Charis Sully

Charis Sully, District Recorder