

Fountain Green City Council

Date: May 12, 2026, **Location:** Fountain Green City Hall, 375 N. State **Time:** 7:01 p.m.

Attendance – Kerry Farnsworth, Vaughn Jacobson, Rich Walker, Jacob Littlefield (via electronic attendance). Excusing Kim Johnson.

Presiding – Mayor Willard Wood

Prayer – Mayor Willard Wood

Pledge of Allegiance

1. Approval of Minutes.

Council reviewed the minutes from both the **work meeting** and **regular city council meeting held on Thursday, April 16, 2026.**

- **Councilmember Kerry** noted a typo in *Section 21 – Approval of City Bills*, where the minutes listed **two seconding councilmembers**.
- Correction: Only **one** second should be recorded.

Motion: Vaughn Jacobson motioned to approve the minutes as amended.

Second: Rich Walker

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

2. R6 Updates.

Mayor Pro Tempore Voting Clarification

Shay reported on follow-up research regarding mayor pro tempore voting authority.

- State code does **not** explicitly state whether a councilmember appointed as mayor pro tempore retains their council vote.
- ULCT attorney Jared Deany advised:
 - The intent is **not** to remove the councilmember's voting rights.
 - The mayor pro tempore simply cannot have **two** votes.
 - If a quorum exists without the mayor pro tempore, the remaining council should vote.

Council acknowledged the clarification.

3. CiviclinQ Code Hosting Proposal.

Shay reviewed options for online code hosting.

- CiviclinQ annual subscription: **\$500**
- One-time code migration fee: **\$1,000**
- Total first-year cost: **\$1,500**
- Shay recommended CiviclinQ as the most cost-effective option.

Motion: Kerry Farnsworth motioned to adopt CiviclinQ, pay the \$1,000 setup fee, and approve the \$500 annual hosting cost.

Second: Vaughn Jacobson

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

4. Cemetery Ordinance.

Perpetual Care Fee Clarification

Shay presented updated language for **Part 3, Section 4 – Payment of Perpetual Care Difference.**

Key points:

- Older contracts may have paid minimal perpetual care (e.g., \$10 for multiple graves).
- The city cannot charge back pay.
- New perpetual care fees apply **only to unused graves** being claimed.
- Fees:
 - **Residents:** \$300 per grave
 - **Non-residents:** \$900 per grave
- Fee applies to the **person claiming the burial right**, not the deceased.

Headstone Requirements

- Flat headstones required in designated areas.
- Council requested explicit inclusion of apron/collar requirements consistent with existing standards.

Ordinance Consolidation

- Four prior cemetery ordinances were merged into one.

- Updates included:
 - Allowing burial vaults of concrete, fiberglass, steel, or brick.
 - Referencing the updated cemetery map.

Council will finalize language and vote next month.

Moratorium Clarification

- Jake noted the cemetery moratorium was approved for **60 days**, not 90.
- Moratorium ends Thursday.
- Council agreed:
 - Existing cemetery plots may be sold.
 - New cemetery section remains closed until the map is approved.

5. Veterans Memorial.

Memorial Location

Linda and committee members recommended placing the memorial at the **Fountain Green Cemetery**, northwest of the flag area.

Fundraising Plans

- First event: **Field of Flags** on Saturday the 23rd, 10 AM–5 PM.
- Additional fundraisers planned every other month.
- A Lamb Day booth is anticipated.
- Approximately **350 veteran names** have been identified so far.

Financial Handling

- All funds will run through the **City's accounting system**.
- A dedicated line item and sub-account will be created.
- Triple-copy receipts will be used for all donations.

Eligibility Criteria

Veterans included if they:

- Served while living in Fountain Green, **or**
- Lived in Fountain Green at least **two years** and intend to remain.

Resolution

Linda read the **Resolution to Endorse and Support the Fountain Green Veterans Memorial and Committee**.

Motion: Rich Walker motioned to approve the Resolution as read, create a city budget line item for the memorial, and designate cemetery land for the project.

Seconded: Kerry Farnsworth

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

6. North Valley Police Department – Interlocal Agreement Discussion

Chief **Steve Gray** presented the proposed interlocal agreement for police services.

Background

- NVPD was formed through an Interlocal Agreement between **Mount Pleasant** and **Fairview**.
- Fountain Green would enter a **Separate Interlocal Service Agreement**, not the full founding agreement.

Liability & Indemnification

- Addressed in the foundational NVPD agreement.
- NVPD carries required insurance.

Service Start Date

- NVPD is prepared to begin service immediately.
- Council may choose a transition period.

Contract Term & Renewal

- 12-month contract, renewable for up to five years.
- Annual review allows adjustments for fuel, equipment, or operational changes.

Termination Clause

- Council agreed to add a **six-month termination notice**.

Staffing & Service Hours

- One primary officer will be assigned, with additional officers covering shifts.
- Minimum service: **56 hours/week**, typically **56–70 hours**.

Vehicle & Equipment Language

Council agreed to add:

“PD will provide a vehicle and all equipment for such officers and other officers who may respond from PD.”

Motion: Vaughn Jacobson motioned to terminate services with the Sanpete County Sheriff's Office effective June 30, 2026, and contract with North Valley Police Department effective July 1, 2026, with the following amendments:

- 1. Reference the Interlocal Agreement for Public Safety Services.**
- 2. Acknowledge liability/indemnification is contained in the founding NVPD document.**
- 3. Add vehicle/equipment language to page 2, section B2.**
- 4. Amend page 3, section 1.3 to reflect a 12-month term beginning July 1.**
- 5. Add section 1.6 establishing a six-month termination notice.**

Second: Rich Walker

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

7. Safe Sidewalk Project Discussion.

Council discussed significant public concern regarding the proposed Safe Sidewalk project near the park.

Concerns Raised

- Loss of parking along the east and west sides of the park.
- Potential damage to mature trees due to required fill.
- Children possibly not using the sidewalk as intended.
- The project is already engineered and out to bid.
- The city has spent **\$26,800** on engineering to date.

Discussion Points

- Some residents want the city to withdraw from the grant; others oppose losing the investment.
- Council questioned whether the sidewalk could be moved to the **east side of 300 West**, where:
 - Fewer obstacles exist
 - No trees would be threatened
 - Parking would not be reduced

- Contractors may prefer the east side due to fewer complications.
- Original alignment was chosen because it connected directly to the school sidewalk.

Action

Council agreed:

- The Mayor will contact **Garrick** (engineer) to determine feasibility of relocating the sidewalk.
- No decisions will be made until engineering feedback is received.

8. APC Tower Buyout Proposal

Current Contract

- City receives:
 - **\$1,400/month base rent**
 - **\$250/month per additional tenant**

Buyout Offer

- Original offer: **\$268,000**
- Negotiated offer: **\$302,000**
- Council sought attorney review due to ambiguous contract language.

Motion: Rich Walker motioned to accept the APC tower buyout offer of \$302,000, contingent upon attorney approval of the contract language.

Second: Vaughn Jacobson

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

9. Land Sale – 100 North & 800 West

Background

- Property was previously offered to adjacent landowners for **\$20,000 per parcel**, but:
 - The process did **not** comply with state law.
 - Only two landowners responded.

Discussion

- All agreed the previous offer must be rescinded due to procedural issues.

- Adjacent landowners have been informed and understand the need to restart the process.

Public Notice & Bid Schedule

Council agreed to:

- Publish notice **twice** in the local newspaper (14-day requirement).
- Minimum bid: **\$20,000 per parcel**.
- Bids due: **June 11** (close of business).
- Bid opening: **June 18**.

A formal motion to approve the sale will occur next month.

10. Opening & Amending 2026 Fiscal Year Budget.

Allows money to move in between line items to catch shortfall, if needed.

Michelle reported:

- State law requires amended budgets to be within **5%** of actuals.
- A new public hearing will be required at the next meeting to:
 - Open and amend the **2026** budget
 - Adopt the **final 2027** budget

11. Adoption of Tentative 2027 Budget

Michelle presented:

- **Revenue:** \$1,285,540
- **Expenditure:** \$1,285,540
- Includes a **3% COLA** for employees.

Motion: Vaughn Jacobson motioned to adopt the tentative FY2027 budget as presented.

Second: Kerry Farnsworth

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

12. Fraud Risk Assessment

Michelle conducted the annual state-required fraud risk assessment.

Highlights:

- Adequate separation of duties: **Yes**
- All required written policies: **Yes**
- Licensed CPA on management team: **Yes**
- No city credit cards: **Yes**
- Required ethics statements completed: **Yes**
- Required municipal training completed: **Yes**
- Fraud hotline in place: **Yes**
- Internal audit function: **Yes**
- Council serves as audit committee

Assessment completed and signed.

13. Sheriff's Report.

No written report received.

14. Library Report.

Taryn reported:

- Spring swap meet was successful; public requested more.
- Proposal: hold swap meets **twice per year** (spring & fall).
- August swap meet requested at the **park** due to dust concerns.
- Library will close for a few weeks in summer for book re-tagging.
- New ILS system remains on schedule.
- Certification still targeted for **August**.

15. Fire Department Report.

Todd reported:

- 2024 fire code update not yet required; will adopt when needed.
- Recent fires:
 - Hot fire caused by embers from a campfire.
 - Burn pit reignited months after initial burn due to buried logs.
- Fire season closes end of the month.
- Equipment updates:
 - Structure truck being swapped with Gunnison for a newer model.
- Response times remain under **10 minutes**.
- Austin will serve as the interim Fire Chief until next month's city council.

16. Planning and Zoning Report.

Council Member Rich Walker did not have a report since the Planning and Zoning had not had a meeting..

17. Tools.

Discussion was held regarding the need for updated tools for city maintenance.

Key Points:

- Current tools are insufficient for efficient work.
- Proposal to purchase a battery-powered tool kit.
- Emphasis on selecting a system that allows for future expansion (blowers, trimmers, etc.).

Motion: Vaughn Jacobson motioned to authorize Curt to purchase up to \$1,000 in battery-powered tools (brand of his choice) for city operations.

Second: Rich Walker

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

18. Pickleball Court Fencing

Bids received:

- **United Fence (installed):**
 - Galvanized: \$9,935
 - Black coated: \$12,167
- **Northwest Fence:**
 - Galvanized: \$21,900
 - Black coated: \$24,800

United Fence confirmed materials and installation details.

Motion: Kerry Farnsworth motioned to approve United Fence bid of \$12,167 for black coated fencing around the bowery and pickleball courts.

Second: Vaughn Jacobson

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

Park Issues

- Increased dirt bike and ATV activity damaging park grounds.
- Council discussed:
 - Involving North Valley PD
 - Public education
 - Spotlight deterrence
 - Possible trail cameras (limited usefulness)

19. Public Works Updates

- Two burials completed last month.
- City cleanup day went smoothly; six dumpsters filled.
- Burn pit continues to reignite due to buried logs.
- Sod installation ongoing; 8 pallets placed.
- Concrete for bowery scheduled for Friday.
- Electrical line rerouted underground.
- Cemetery shed:
 - Permit obtained
 - Shed cleared out
 - Demolition scheduled
 - Concrete next week
 - New metal building arrives in ~4 weeks
- Bridge removal coordination underway with Peckham.

Bridge Project & Cemetery Flow Line Discussion

- Young Women's group scheduled to plant flowers one week after Memorial Day; bridge removal should occur **after** that.
- Council discussed adjusting the **slope and flow line** at the cemetery bridge to reduce pressure on the T-road.
- Valves are deep but have extensions; lowering the flow line may be feasible.
- Contractor has been selected; council wants a **pre-construction meeting** on-site.
- Glade will coordinate with the contractor; council will attend.

Lamb Days Coordination

- Curt requested a meeting with the Mayor and Jerime to clarify:
 - Duties
 - Scheduling
 - Expectations
- Council agreed to meet **a day before the next council meeting**.
- Discussion included calculating:
 - On-the-clock hours
 - After-hours time
 - Total workload for Lamb Days

20. City Bills

- Council reviewed city bills.
- Correction: **Beck's Home Furnishings** should be **Beck's Auto**.
- Discussion regarding:
 - Ecolife weed & feed (\$4,900)
 - Budget variance concerns
 - Need to include this as a recurring annual item

Motion: Vaughn Jacobson motioned to approve city bills with the above correction.

Second: Rich Walker

Vote:

Kerry – Yes

Vaughn – Yes

Rich – Yes

Jacob – Yes (via Zoom)

Motion Carried

21. Miscellaneous.

Compliance Officer Discussion

- Council noted the compliance officer does not provide reports.
- Mayor stated she is uncomfortable presenting in public.
- Council agreed:
 - Reports must be provided starting next month
 - All departments should be treated equally
 - North Valley PD may assume some compliance duties after July 1

Park Equipment & Playground Improvements

- Council discussed:
 - New playground equipment (estimated \$150,000)
 - Need for new edging
 - Replacing sand with playground bark
 - Removing railroad ties
 - Possible community workday
 - Grants and funding options

Jacob is waiting for further updates from Garrick.

Public Hearing Announcement

A public hearing will be held:

June 18 at 6:00 PM To:

- Review the FY2027 budget
- Open and amend the 2026 budget
- Adopt the final 2027 budget

22. Adjournment

The meeting was adjourned at 9:25 p.m.

Michelle Walker

Michelle Walker, City Recorder

