

Brigham City Municipal Building Authority
Date: Thursday, June 18, 2026
Time: 6:00 PM
Location: City Council Chambers, 20 North Main

PRESENT:	D.J. Bott	Committee Chair
	Dave Hipp	Committee Member
	Dave Jeffries	Committee Member – <i>via Zoom</i>
	Ryan Smith	Committee Member
	Robin Troxell	Committee Member

EXCUSED:	Matthew Jensen	Committee Member
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ALSO PRESENT:	Nicole Cottle	City Attorney
	Alec Hansel	Fire Marshal
	Angie Johnson	HR Supervisor
	Derek Oyler	City Administrator
	Jeremy Poppleton	Assistant Fire Chief
	Tyler Pugsley	Power Director
	Chad Reyes	Police Chief
	Jeff Schmitt	Finance Director
	Mike Waite	Public Works Director

The Brigham City Council reconvened immediately following the adjournment of the Redevelopment Agency (RDA) meeting, now sitting as the Municipal Building Authority (MBA).

Chairman Bott called the MBA meeting to order and welcomed those in attendance. No separate invocation or pledge was offered, as these had already been provided during the RDA meeting.

Approval of Minutes

Chairman Bott requested a motion to approve the minutes from the previous MBA meeting.

- Motion: Committee Member Hipp moved to approve the Municipal Building Authority meeting minutes from June 5, 2025.
- Second: Committee Member Smith.
- Discussion: None.
- Vote: Motion passed unanimously.

Public Hearing – Consideration of Resolution Adopting the FY 2026-27 Final MBA Budget

Finance Director Jeff Schmitt presented the proposed Fiscal Year 2026-27 Final Budget for the Municipal Building Authority of Brigham City. He explained that state law authorizes municipalities to establish a Municipal Building Authority (MBA) to finance the construction, acquisition, and improvement of public

buildings and infrastructure. He noted that Brigham City's MBA had been used to finance the Academy Building project.

Mr. Schmitt reported that no changes had been made to the budget since it was presented during the budget process in May. He further informed the Board that approximately \$1.4 million in bond debt remained on the Academy Building project and was scheduled to be retired by 2035. In addition, approximately \$500,000 remained as a loan from the Utility Fund.

Motion to Open the Public Hearing

- Motion: Committee Member Hipp moved to open the public hearing.
 - Second: Committee Member Smith.
 - Vote: Motion passed unanimously.
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Public Comments

- Public Input: No comments were offered.
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Motion to Close the Public Hearing

- Motion: Committee Member Smith moved to close the public hearing.
 - Second: Committee Member Troxell.
 - Vote: Passed unanimously.
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Budget Adoption

Chairman Bott asked if there was any additional discussion regarding the resolution to adopt the MBA budget. Hearing none, the board proceeded to a vote.

- Motion: Committee Member Smith moved to adopt the resolution approving the FY 2026–2027 Municipal Building Authority Budget.
- Second: Committee Member Hipp.
- Discussion: None.

Roll Call Vote – Approval of MBA Budget

- Committee Member Jeffries; Aye
- Committee Member Hipp; Aye
- Committee Member Smith; Aye
- Committee Member Troxell; Aye

Result: Motion passed unanimously by roll call vote.

Adjournment

With no further business before the board:

- Motion: Committee Member Smith moved to adjourn the MBA meeting.
- Second: Committee Member Troxell
- Vote: Motion carried unanimously.

The meeting of the Brigham City Municipal Building Authority adjourned at approximately 6:20 PM, immediately followed by the convening of the Regular City Council Meeting.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the June 18, 2026 Municipal Building Authority Meeting.

Dated this _____ day of _____, 20____.

Kristina Rasmussen, Secretary

** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City staff.