

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL**

June 4, 2026

6:00 p.m.

PRESENT:	DJ Bott	Mayor
	Dave Hipp	Councilmember
	Dave Jeffries	Councilmember
	Matthew Jensen	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Nicole Cottle	City Attorney
	Chris Horsley	Recreation Director
	Tom Kotter	Community and Economic Development Director
	Derek Oyler	City Administrator
	Tyler Pugsley	Power Director
	Kristina Rasmussen	City Recorder
	Chad Reyes	Police Chief
	Jeff Schmitt	Finance Director
	Brandon Thueson	Fire Chief
	Mike Waite	Public Works Director
	Royce Wilkerson	IT Director

Mayor Bott opened the meeting at 6:00 and Bishop Wayne Bailey of the Brigham City 29th Ward gave the Invocation. The Pledge of Allegiance followed.

EMPLOYEE RECOGNITION

Mayor DJ Bott recognized the following new hires:

- Gage Allsop – Grounds Maintenance – Waste Water Treatment
- Cooper Atkinson – Apprentice Meterman – Power
- Cooper Findley – Groundman - Power

CONSENT ITEMS

Mayor Bott introduced one consent item:

1. Approval of the May 21, 2026 Work Sessions and City Council Meeting Minutes.

Councilmember Troxell made a motion to approve the consent items as presented. Councilmember Hipp seconded the motion. The vote was unanimous in favor.

PUBLIC COMMENT

There was no Public Comment

COUNCILMEMBER COMMENTS

Councilmember Smith – attended a Chamber committee meeting where upcoming community events and Peach Days activities were discussed.

Councilmember Hipp - expressed appreciation to the Fire Department, Mayor, and other staff involved in testing a new emergency traffic signal preemption system developed in partnership with UDOT. He noted the system allows traffic signals to respond to approaching emergency vehicles, improving response times and safety. Councilmember Hipp further stated that the project was funded through grant opportunities pursued by the Fire Department and did not result in additional costs to the City. He commended staff for improving public safety while remaining fiscally responsible.

Councilmember Jensen – thanked the Public Works Department for the timely completion of paving work on Forest Street. He also reported attending a Mosquito Abatement District board meeting, noting the district had recently completed its audit and was found to be in sound financial condition.

Mayor Bott - provided several community and infrastructure updates, including:

- Progress on the Pennstock Project, which will improve both culinary and secondary irrigation water delivery through new pipeline infrastructure designed to serve the community for many decades.
- Continued progress on the Forest Street Bridge project, which remains on schedule for completion. A tentative ribbon-cutting date has been identified and will be announced in the coming weeks.
- Anticipated receipt of permits necessary to relocate power lines near the Parsons Pit. Once permits are received, construction activities can proceed, eliminating a long-standing concern for both the City and the property owner.

DISCUSSION ITEM

Fraud Risk Assessment

Finance Director Jeff Schmitt presented the City's annual Fraud Risk Assessment, explaining that the assessment tool was developed by the State of Utah to help municipalities identify areas of potential fraud risk and evaluate whether appropriate policies and procedures are in place.

Mr. Schmitt explained that the assessment includes 18 weighted criteria and is completed annually. For 2026, Brigham City received a score of 375 out of 395 points, placing the City in the lowest fraud-risk category.

Mr. Schmitt attributed the strong score to established financial controls and procedures developed over many years and expressed appreciation for prior finance directors who helped create the City's current framework.

During Council discussion, Councilmember Jensen inquired about the points not received in the assessment. Mr. Schmitt explained that the City did not receive points related to maintaining a

formal internal audit program. He noted that establishing a comprehensive internal audit function would likely require dedicated staffing or outside resources and that several municipalities employ full-time internal auditors to perform those duties. While the City conducts limited internal reviews, he explained that a formal audit program would require additional financial investment.

At 6:12 PM Councilmember Hipp made a motion to adjourn and move into a budget work session. The motion was seconded by Councilmember Troxell. Motion passed unanimously.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the June 4, 2026 City Council Meeting.

Dated this 22nd of June, 2026.

Kristina Rasmussen

Kristina Rasmussen, City Recorder

** These meeting minutes were generated with the assistance of artificial intelligence and have been reviewed, edited and approved by Brigham City Staff.