

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

February 3, 2015
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey
Councilmembers: Ann J. Godfrey, Steven Palmer
Nathan Whiting, Richie Calderwood

Kristi Hidalgo, Town Clerk

Also in attendance: Annette G. Summers, Scott Archibald – Sunrise Engineering

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:00 p.m.
Councilmember A. Godfrey led the Pledge of Allegiance and offered Reverence to begin the meeting.

2. NEW BUSINESS

Mayor Godfrey addressed the minutes of the Clarkston Town Council Meeting held January 20, 2015. Mayor Godfrey referenced page 6 of the minutes.

The minute's state:

*Mayor Godfrey replied that he will contact the state to see if they will replace the culvert since the culvert **goes under SR 142.***

Correction:

*Mayor Godfrey replied that he will contact the state to see if they will replace the culvert since the culvert **is located in the state road right of way.***

Councilmember A. Godfrey motioned for the Clarkston Town Council to approve and adopt the minutes of January 20, 2015. Councilmember S. Palmer seconded the motion. All in favor "Aye". Motion carried

3. DEPARTMENTS

Mayor Godfrey – Culvert Replacement - Mayor Godfrey informed the Council that he talked to the State Road Department and they have agreed to replace the culvert located at 300 South 200 East and SR 142 with a wider culvert, as requested by Glen and Gail Godfrey, at the last Town Council Meeting held January 20, 2015.

Court Proceedings- Old Snow Truck - Mayor Godfrey reported that a Small Claims Order was served to Mr. Jason Barson and a court judgment was issued for \$750 to be

paid by November 15, 2014. The defendant neglected to pay for the truck. An Order of Supplemental Proceedings has been filed and a court date set for February 23, 2015. Cemetery Road Project –Clarkston Town contracted with J. Contracting to re-surface the cemetery roads. J. Contracting requested and received a down payment for the job and never completed the project. Mayor Godfrey informed the Council that a Small Claims Order has been served on J. Contracting for contract breach and a refund of the disbursement he received. A court date has been set for March 4, 2015.

Councilmember A. Godfrey - Warrant List- Councilmember A. Godfrey presented the Warrant List for January 2015. Councilmember R. Calderwood motioned for the Clarkston Town Council to approve the warrant list as read. Councilmember N. Whiting seconded the motion. All in favor “Aye”

Martin Harris Pageant Dinner – Councilmember A. Godfrey asked the Council for suggestions on a Chair Person for this event. The Council will think about it and contact Councilmember A. Godfrey with their recommendations. Councilmember A. Godfrey stated that the menu and price of the meal need to be determined as soon as possible so it can be posted on the Clarkston Pageant web site.

Councilmember R. Calderwood – Sports –Councilmember R. Calderwood proposed establishing a sports committee or board to facilitate the sports program in Clarkston. Councilmember R. Calderwood explained that the committee would consist of a Past Sports Director, a Sports Director, and a Future Sports Director. Councilmember R. Calderwood explained that this type of leadership would utilize experience from someone who has done it, someone who is doing it, and train someone to do it. Councilmember R. Calderwood reported that Kerri Bailey will be the Sports Director this year and Katie Godfrey has agreed to be a Future Sports Director for the town. She will help Kerri Bailey this year and be the sports director next year. Councilmember R. Calderwood feels that this will provide continual training and will be a three year position so no one person will be doing it for an extended period of time. Next year Kerri Bailey will be the Past Sports Director, Katie Godfrey will be the Sports Director, and a Future Sports Director will be determined.

Water Department –Scott Archibald - Sunrise Engineering - Councilmember R. Calderwood stated that he has been in contact with Scott Archibald from Sunrise Engineering concerning updating the Clarkston Town Water Master Plan. The last time this plan was updated was in 2001. Councilmember R. Calderwood informed the Council that there is grant money available to update Master Plans. It is a 50/50 matching CIB grant. Mr. Archibald feels that Clarkton Town should consider updating the Master Plan for two reasons:

1. It has been more than ten years since it has been done.
2. State law now requires that a Water Model be included in the Master Plan.

Mr. Archibald stated that a water model is a computer program that models the community’s water system. The model would take into consideration the distribution

system coming into town and the town network. Mr. Archibald discussed the following benefits of having an updated Master Plan, with a completed water model:

- It would allow the town to run “what if?” scenarios. For example, if a section of the town’s water lines were upsized the model would indicate how this would impact the flow and distribution of water throughout the rest of the community.
- By being compliant to this state law it would give the town more leverage for securing grant money to fund water projects.

Mr. Archibald stated that to update the master plan with a water model would cost approximately \$10,000. If the Council would also like to have some investigative work done on improving the springs then the cost would be around \$40,000. Councilmember R. Calderwood specified that Trenton, Newton, and Clarkston need to work together to improve and alleviate the problems associated with the springs. Mr. Archibald stated that the cost of the investigative work and improvement costs could be divided among the three communities. A grant application on behalf of all three communities could be submitted and then each community would determine how to fund their portion of the matching funds. Mayor Godfrey stated that a few years ago Trenton, Clarkston, and Newton met together and had JUB Engineering perform some investigative work on the springs. Mr. Archibald asked permission to contact JUB Engineering, on behalf of the town, and see what has been done. The Council granted permission. Mr. Archibald proposed that the Council determine what avenue they would like to pursue; update master plan with a water model plus investigative work done on Big Birch Spring or just update the master plan with a water model. The Council determined to find out what investigative work has already been done by JUB Engineering before a decision is made. Mr. Archibald will come back in a month with his findings on what investigative work has been done and offer recommendations on how to proceed.

Councilmember S. Palmer – LUDMA – Councilmember S. Palmer reported that on Wednesday February 11, 2015, Chris Harrild, from the Cache County Planning Commission, has been invited to a Clarkston LUDMA Work Session to provide training on general Planning and Zoning topics.

Youth Council – Councilmember S. Palmer informed the Council that Hali Goodey, Katie Goodsell, and Koral Yonk have accepted the invitation to be on the Youth Council.

Annexation – Mayor Godfrey reminded the Council to read the Annexation section in the Utah League of Cities & Towns Powers and Duties Handbook, pages 157-162. Mayor Godfrey reiterated that LUDMA is responsible for drafting the annexation plan but the Town Council has certain responsibilities in regards to adopting the annexation plan. Mayor Godfrey concluded that the Council needs to understand what is required and be ready to move forward on adopting the annexation plan, when it is received from LUDMA. The Council discussed an expansion area for the annexation plan. The Council agreed that the expansion area should not include the west side of town above 300 West because of the 5,000’ water elevation restriction. The Council also agreed that

flood plains need to be considered when determining the expansion area. Councilmember S. Palmer will relay these recommendations to LUDMA. Mayor Godfrey concluded that the Town Council grants final approval of the annexation plan and all annexation applications.

Councilmember N. Whiting – Pony Express Days Celebration –The Pony Express Days Celebration will be June 26-27. Councilmember N. Whiting reported that Jennifer Whiting has agreed to be Chair Person again this year.

Fire Department – Grants – Councilmember N. Whiting acknowledged Rodney Buttars that Rodney Buttars has been instrumental in writing and securing grants for the Fire Department.

New Brush Truck - Councilmember N. Whiting informed the Council that the Fire Department has \$22,000 in a Capital Improvement Fund and are actively seeking to purchase a new brush truck with that revenue. Councilmember N. Whiting stated that the Clarkston Town Purchasing Policy states that for large purposes three bids are required. The Fire Department wants to buy the brush truck at an auction and so getting three bids is not a viable option. Mayor Godfrey asked the Town Clerk to find out what needs to be done to legally make an exception to the Purchasing Policy in this case. Mayor Godfrey reminded Councilmember N. Whiting that some of the grants the Fire Department has been awarded require matching funds and that the matching funds need to come out of the \$22,000 Capital Improvement Fund. Councilmember N. Whiting stated that he was aware of that.

4. RELEVANT BUSINESS

Next Meeting - The next meeting will be a Town Council Meeting and will be held Tuesday February 17, 2015 at 7:00 p.m.

Public Comment – Annette Summers asked when the Nominating Convention will be for the upcoming municipal election to be held November 3, 2015. The town Clerk responded that she did not know yet. The Town Clerk will find out and let Ms. Summers and the Council know.

5. ADJOURN

There being no further business to come before the Council, Councilmember R. Calderwood motioned that the Clarkston Town Council Meeting adjourn. Councilmember A. Godfrey seconded the motion. All members present voted “Aye”. Motion carried.
The meeting adjourned at 8:10 p.m.

Clarkston Town Clerk