



MONROE CITY COUNCIL MEETING
Tuesday, May 26, 2026, at 7:00 pm
MINUTES

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5 **1.** The regular meeting of the Monroe City Council was called to order by Mayor Parsons at 7:00
6 p.m.

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8 **2.** The Pledge of Allegiance was led by Councilmember Barney. Councilmember Johnson offered
9 a prayer.

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11 **3. Roll Call**

12 Mayor Johnny Parsons

13 Councilmembers:

14 Jason Bagley

15 Candice Barney

16 Ryan Johnson

17 Michael Mathie-absent

18 Perry Payne

19 Public Works Director John Draper-absent

20 City Recorder Allison Leavitt

21 Planning Commission – Talon Gadd

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23 **4. Consider a motion to approve the minutes of the meetings held May 12, 2026.**

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25 **Councilmember Payne moved to approve the May 12, 2026 Regular City Council Meeting**
26 **Minutes as submitted. Councilmember Bagley seconded the motion. A roll call vote was**
27 **called. Voting yes: Councilmembers Bagley, Barney, Johnson, and Payne. The vote was**
28 **unanimous. The motion carried. 4-0**

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30 **5. Citizen input – Limit of 3 minutes per comment**

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32 **6. Business**

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34 a. Planning Commission - Chairperson Talon Gadd

35 **1. Recommendation amending Monroe City Land Use Ordinance Title 13.6.4**
36 **Zoning District uses to include additional uses such as state liquor store,**
37 **etc.**
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39 Planning Commission Chairperson Talon Gadd reported that the Planning Commission held a
40 public hearing the prior week regarding the addition of a state liquor store as a permitted use in
41 Monroe City's land use ordinance. The Planning Commission recommended that a state liquor
42 store be allowed as a conditional use in the commercial zone, noting that the definition and
43 specific conditions had not yet been finalized.

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45 A substantial discussion followed among the Council and Green Valley Gas owner Stephanie
46 Elliot regarding the nature of the conditional use and what conditions, if any, should be
47 imposed. Councilmember Payne expressed that the primary condition he would want to see is
48 that the conditional use permit be tied to the specific applicant and location, meaning any
49 subsequent operator or change of location would require new approval. It was noted that
50 because the State of Utah requires a City authorization letter before it will process a liquor
51 license application, a conditional use designation would still require applicants to come before
52 the Planning Commission, whereas a fully permitted use would not.

53

54 Councilmember Barney raised the question of whether the City's general plan, which
55 characterizes Monroe as a bedroom community, should be considered in this context, and
56 suggested the general plan's zoning provisions may warrant a future agenda review.

57

58 Councilmember Johnson noted that he had received multiple constituents calls in opposition to
59 the proposal and asked for clarity on the community benefit. Store owner, Stephanie Elliot,
60 responded that customer demand at her establishment had been significant, and that state
61 licensure requirements are held to a high standard. Councilmember Johnson acknowledged the
62 responsible use argument but noted that citizen concerns centered on those who might
63 consume alcohol locally in a less responsible manner.

64

65 No vote was taken on the recommendation itself at this time, as the formal action was to be
66 addressed through Ordinance 5 03 2026, listed later on the agenda.

67

68 **2. Recommendation of Wildland Urban Interface (WUI) map in accordance** 69 **with Cooperative Wildfire Suppression (CWS) program**

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71 Chairperson Gadd reported that the Planning Commission had reviewed the WUI map as
72 presented by Tyler Timmons, R6 Community Advisor, and recommended adoption of the WUI
73 map as required for our Cooperative Wildfire Suppression Program (CWS). Chair Gadd noted
74 that Mr. Timmons' guidance indicated the map boundaries could be revised by the Council, and
75 that the primary motivation for signing was to ensure the City would be covered in the event of
76 a wildfire under the CWS program.

77

78 The Council discussed several concerns about specific parcels included within the red-zone
79 boundary, particularly small parcels along Canyon Road and around Jim Hintze's property, which
80 members felt were unlikely fire risks given the terrain (rock faces and a gravel pit).

81 Councilmembers worked through the map on-site, identifying areas they wished to exclude

82 from the high-risk boundary. The consensus was to remove several small parcels from the red
83 zone by adjusting the boundary to follow Canyon Road.

84

85 **Councilmember Barney moved to adopt Wildland Urban Interface (WUI) map in accordance**
86 **with the Cooperative Wildfire Suppression (CWS) program as amended by the Council.**

87 **Councilmember Bagley seconded the motion. A roll call vote was called. Voting yes:**

88 **Councilmembers Bagley, Barney, Johnson, and Payne. The vote was unanimous. The motion**
89 **carried. 4-0**

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91 **3. Other Business**

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93 Chairperson Gadd reported that the Planning Commission has set a public hearing for June 16,
94 2026, to consider amendments to the Monroe City Subdivision ordinance for clarity of required
95 submittals from developers and current legislative changes.

96

97 b. Consider 2026 24th of July Parade Grand Marshall – Tyler Ercanbrack and Wendy
98 Heyborne

99

100 Tyler Ercanbrack, representing the 24th of July Committee, presented two items for Council
101 consideration: the proposed grand marshals and the parade theme for 2026.

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103 Mr. Ercanbrack stated that 2026 marks the 250th anniversary of the nation, the Committee
104 proposed that the 2026 Grand Marshals be Monroe City veterans as a group, rather than a
105 single individual. The Council responded favorably to this idea. It was noted that coordination
106 with local American Legion posts and the veterans group involved in the recent Memorial Day
107 cemetery ceremony would be a good avenue for identifying participants. Councilmember Payne
108 suggested further discussion at the next Council meeting to discuss all options for the Grand
109 Marshall.

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111 Mr. Ercanbrack presented the proposed 2026 parade theme, submitted by a Monroe
112 Elementary fourth-grade student: "From Desert to Destiny, Our Roots Run Deep." The Council
113 was informed that the winning student would be notified now that they have presented the
114 theme to the Council

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116 c. July 24th Committee Update – Megan Murdock and Kaci Colby-absent

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118 Agenda items b and c were addressed together.

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120 d. Public Hearings – Conducted Separately

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122 7:24 p.m.

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124 The Council recessed the regular meeting and opened the public hearings.

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1. Public Hearing regarding Monroe City Tentative budget for 2026-2027 for all funds

No questions or public comments were raised.

2. Public Hearing regarding Monroe City Current fiscal year 2025-2026 which may be opened and amended

City Recorder Allison Leavitt noted that the current fiscal year budget may need to be opened and amended to account for purchases made in response to the recent fire, including a track hoe. No further questions were raised.

3. Public Hearing regarding Executive Municipal Officer proposed compensation adjustments for 2026-2027

City Recorder Allison Leavitt explained that this item is required by a state law effective in 2024 and pertains to proposed compensation for elected officers, statutory employees, and department heads. A 3% cost-of-living increase was proposed for all applicable positions. No questions were raised.

4. Public Hearing regarding Monroe Municipal Building Authority Tentative budget for 2026-2027

City Recorder Allison Leavitt explained that the Municipal Building Authority budget covers payments on Ekker Park, and the Cemetery Expansion. No questions were raised.

The public hearings were closed, and the regular Council meeting resumed.

7:25 p.m.

e. Consider Ordinance 5 03 2026 amendment to Monroe City Land Use Zoning Ordinance Title 13.6.4

The Council considered Ordinance 5 03 2026, which would formally amend the Monroe City Land Use Zoning Ordinance to allow a state liquor store as a conditional use in the commercial zone.

Councilmember Payne moved to adopt Ordinance 5 03 2026 amendment to Monroe City Land Use Ordinance Title 13.6.4 to allow state liquor store as a conditional use in the commercial zone. The motion failed for lack of a second.

167 **f. Consider Resolution 5 01 2025 filing notice of claim regarding certain lots within**
168 **the Monroe City Cemetery, and related matters**

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170 City Recorder Allison Leavitt noted that this resolution is to authorize reclaiming cemetery
171 spaces where there has been no dealings for over sixty years. She explained that these requests
172 are processed as individuals come forward requesting the spaces verses doing a section of the
173 cemetery at one time. There are approximately 13 lots addressed in this resolution.
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175 **Councilmember Barney moved to adopt Resolution 5 01 2026 filing notice of claim regarding**
176 **certain lots within the Monroe City Cemetery and related matters Councilmember Payne**
177 **seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Barney,**
178 **Johnson, and Payne. The vote was unanimous. The motion carried. 4-0**

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180 **g. Set schedule for June 2026 City Council Meetings**

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182 The Council discussed consolidating the June meeting schedule. It was proposed to cancel the
183 regularly scheduled June 9th and June 23rd meetings and hold a single Council meeting on June
184 18th. This will allow time for City Recorder Allison Leavitt to obtain the certified tax rate from
185 the Sevier County Clerk, which information is needed to finalize the 2026-2027 budget.
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187 **Councilmember Payne moved to cancel the June 9th and June 23rd, 2026, City Council**
188 **meetings and hold a single meeting on June 18th, 2026. Councilmember Johnson seconded**
189 **the motion. A roll call vote was called. Voting yes: Councilmembers Bagley, Barney, Johnson,**
190 **and Payne. The vote was unanimous. The motion carried. 4-0**

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192 **h. Consider amendment to Monroe City Culinary Water Emergency Response Plan**

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194 City Recorder Allison Leavitt explained that during a recent sanitary survey, it was identified that
195 the City's Culinary Water Emergency Response Plan did not include a provision requiring the
196 City to notify the State of Utah within two days in the event of a cyber-attack. This amendment
197 will add this notification requirement and bring the plan into compliance with state
198 requirements.
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200 **Councilmember Barney moved to adopt the amendment to Monroe City's Culinary Water**
201 **Emergency Response Plan to include cyber-attack notification requirement. Councilmember**
202 **Payne seconded the motion. A roll call vote was called. Voting yes: Councilmembers Bagley,**
203 **Barney, Johnson, and Payne. The vote was unanimous. The motion carried. 4-0**

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205 **7. Other Business**

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207 **a. Staff Reports**

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209 City Recorder Allison Leavitt-

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*Provided a brief budget update, noting that the current expenditure percentage show each Councilmember how much they have left in their budgets. She advised the Council to keep this in mind if any significant purchases are anticipated before year-end.

*Consultant Ron Clegg for the Mtn View Park pickleball court project is scheduled to meet with City staff on June 4, 2026, to discuss placement of the pickleball courts in regard to utility lines. She noted that constructing the southernmost court first would be logistically easier for the contractor, as it allows trucks to dump material without obstruction.

b. Department Business – Council

Councilmember Johnson –

*Complimented the new street signs that are being prepared for the cemetery.

Councilmember Payne –

*Cemetery was well-maintained and looked particularly nice for Memorial Day, commending City staff for their work.

Councilmember Barney-

*Attended the unveiling of the flag mural completed by South Sevier Middle School students on the Lion’s Park restroom south wall. There was a good public turnout, and they had a nice program.

*Discussion on new lawn mower for parks department. Mayor Parsons explained that he had talked with Park Foreman Rhett Colby, and he stated that as of now he does not need a new mower. Funds will be set aside for a future lawn mower.

Mayor Parsons –

*Reported that the City is aware of other communities shutting down their splash pads due to water concerns, but Monroe City intends to continue operating its splash pad for now, monitoring the situation as it develops.

*Public Works Director John Draper attended a county meeting for Mayor Parsons on the bicycle path from Monroe to Central Valley. The proposed route along the back road near the cemetery was discussed. Concerns were raised about insufficient right-of-way on the east side of the cemetery road, and routes through or around the cemetery were not viewed favorably by the Council. Mayor Parsons noted that the County had also expressed a desire to minimize the times riders have to cross the roadway to stay on the bike path. No formal proposal has been submitted, and no action was taken.

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*Mayor Parsons expressed concerns about liability exposure and safety hazards with the non-motorized trail being constructed above the gravel pit. City Recorder Allison Leavitt confirmed that the matter is being investigated, and she will follow up with the Trail Committee Chair Mike Shaver and our insurance company (ULGT).

*Ralph Eyre raised a related concern that someone associated with the trail planning effort had walked through his property approximately a year ago, and that he had subsequently heard a rumor that he had given permission for a trail easement through his land. He clarified he is not in favor of such a use. He was assured that any easement would require his written consent.

8. Adjournment

There being no further business to come before the Council for consideration, Councilmember Payne moved the Regular Council Meeting adjourn at 7:45 p.m. Councilmember Bagley seconded the motion. The vote was unanimous. The motion carried. 4-0

The next regular City Council meeting is scheduled to be held on Tuesday, June 18, 2026 starting at 7:00 p.m. at Monroe City Office.

Approved this 18th day of June 2026.



Allison Leavitt
Monroe City Recorder



Johnny C. Parsons
Mayor