Mountain View MONTESSORI

Board of Directors Meeting Minutes
June 20, 2026
1160 N. 645 West, Washington, Utah
Zoom link: https://bit.ly/4dchFxN

Agenda Item	Presenter	Action taken	Time
Board Meeting Call to Order	Chair Adams	**Board Members in Attendance:** Jamee Adams (Chair) | Marisa Granado (Secretary) | Elizabeth Chesley | Shelby Bridges | Matt McDonald (left at noon break)| Jana Rae Warren (arrived 10:23am) **Others in Attendance:** Kasidi Havens (Executive Director), Nate Adams (Red Apple, on Zoom) Reading of School Vision and Mission Statement by Elizabeth Chesley Chair Jamee Adams notes working on a Board mission statement for future meetings. Adjournment set for 2:00 PM (Break at noon for lunch)	10:20AM
Approve Minutes from Previous Meetings	Chair Adams	**Motion**: Elizabeth Chesley motions to approve the Board Meeting Minutes from May 14, 2026. Matt McDonald seconds. Ayes: Jamee Adams, Marisa Granado, Elizabeth Chesley, Matt McDonald, Shelby Bridges Nays: None Abstains: None The motion is passed.	
Public Comment	Chair Adams	*Please note that the Board will not take action on any items introduced during this portion of the meeting according to Utah Code 52-4-202(6)(b) none	
Enrollment	Executive Director Kasidi Havens	**Enrollment:** ● As of June 20, 2026: 270 active students ● Goal to have waitlist by end of 2027	
Calendar	Marisa Granado, Secretary	● No scheduled board meeting in July ● Aug 12 Warm Welcome grades 1-7, 9am-noon ● Aug 13 first day of school 8am (TBD)	

		• Aug 13 first scheduled board meeting (TBD) • Sept 7 - No school (Labor Day)	
Financial Training & Report	Nate Adams (Red Apple)	• Fraud Risk Assessment review, current score 375/395 points, annual requirement to-do in Spring • Financial Summary as of May 31, 2026 • Financial Budget Detail Report as of May 31, 2026 • Financial Balance Sheet as of May 31, 2026 • Review proposed budget for 2026-2027 ○ based on 235 students • Voting for approval of final budget 2025-2026 next meeting • Voting for approval of new budget 2026-2027 next meeting	
Administrative Report	Executive Director Kasidi Havens	• **Budget:** Understanding all budget items, staffing needs to increase salaries and licensing additional staff, delegate responsibilities efficiently across faculty, instructional coach mentor for all staff support, new staff for 1st grade and new 3rd grade teacher, insurance benefits for staff to use with quarterly informative onsite meetings with broker, • rearrangements of classrooms for better collaboration, full hour in the morning for all staff and faculty meetings and unification, master schedule for all staff, sensory rotation for k-3, recess first - lunch second, morning meeting breakfast beforehand and in classrooms, 9 months of smiles assembly for intro from partnering business at beginning of each month, PBL 6-8 weeks throughout year, SEDC Joe Wright support for SPED and autism training, working with IT company onboard helping get services and grants for all assets, SPED remote director (onsite 2hrs/week) systemizing and mentoring to follow compliance - training Stacey • possible later start time 9am, board will vote, inform parents/families, possible before/after school program	Break for lunch 12:09pm

Committee Reports		• Hiring Committee - Elizabeth Chesley, Chair
		    ○ Blake Clark volunteered help using criteria to gauge each candidate, with other staff volunteers, interviewed 3 in person after narrowing to 7, unanimous decision to select Kasidi Havens
		• Marketing & Outreach Committee - Matt McDonald, Chair
		    ○ meeting with Kasidi and Ivan to help with social media marketing, external and internal communities, clarifying mission statement using Montessori verbiage or not, discussed visual assets, logos, building inside and out using murals, stickers/decals, stipend for Ivan from previous radio/newspaper ad
			Resume 1:10pm

Discussion / Action Items	Chair Adams	***Discussion Items:** ● Kasidi Havens Document Signing with addendum for additional paid days previous to start of contract date July 1, 2026 - June 30, 2027 ● When shall we have Board Meetings next year? choosing to hold meetings on 3rd Thursdays each month, only conflict is Fall Break in October ● Board Self Assessment and results: not today ● Review of School Mission and Vision: needs clarity, stakeholder input interpreted in vision, too vague, needs more representation, heritage and tributary path to bring to present, PBL interchangeable with Montessori language, more environmental and natural outdoor focus, learn how to learn heart space vs. brain space and self-advocacy, self-reliance, bring appealing verbiage and knowledge for review next meeting ● Discussion of Board Mission and Vision: overall view with how to achieve, draft and options to review and bring ideas to first boards meeting of new school year in July, before school starts ● Review of Charter Discussion: not today ● Review of Board Member Handbook (update schedule for 2026–2027): not today ● Review of Board policies: not today ● Lawsuit update: awaiting response from opposing counsel ● new meeting before June ends, and end of July meeting before school starting	
Adjournment	Chair Adams	**Motion**: Jana Rae Warren motions to adjourn the meeting. Shelby Bridges seconds. Ayes: Jamee Adams, Marisa Granado, Shelby Bridges, Elizabeth Chesley, Jana Rae Warren Nays: None Abstains: None The motion is passed. The meeting is adjourned.	2:18PM
Next Meeting		**June 24, 2026 - MVM Conference Room**	9:00am

Audio Links:
https://drive.google.com/file/d/1MPGISLjYtIjnlNM_-7r43pDFTtyUPWYD/view?usp=drive_link
https://drive.google.com/file/d/1AkftZvkWh3Ruluw4grsyYn_KdsSvc-A9/view?usp=drive_link

Vision

At Mountain View Montessori, our vision is to awaken within each child their unique potential that will enable them to make a valuable contribution to society.

Mission

Mountain View Montessori provides quality education founded on child-centered Montessori principles with project based learning to achieve academic excellence. We are dedicated to supporting the whole child by fostering intellectual, emotional and physical growth.