MINUTES OF EMERY COUNTY LIBRARY BOARD

January 5th, 2015 at Castle Dale Library 8:00 am

The meeting commenced at 8:00 am at Castle Dale Library with library board members: Tracie Urie, Shirley VanZyverden, Joyce Guymon, Jackie Allred, and Paul Cowley, commissioner. Also attending was Roxanne Jensen, Asst Director and Jeff Guymon, county computer tech.

Tracie welcomed all to the meeting. Minutes from the November meeting were voted in favor after a motion from Joyce and a second by Shirley. A motion to approve the expenditures was made by Jackie with a second by Tracie; all voted in favor.

The board reports: There were no issues brought to the meeting by the board members. Paul Cowley explained that assignments for commissioners for this new year haven't been made yet, but he appreciated the fact that the libraries run very well.

Jeff reported that he is still working with the school district to connect with their internet. Scanners will be installed shortly.

The officers of the library board will remain with Tracie as chair, Shirley as vice-chair, and Jackie as secretary. This motion was made by Joyce and seconded by Shirley with all in favor.

There were several changes recommended to the Ordinance 06-03-03 for Board and Director duties. These changes will be submitted to the commissioners and attorney for approval.

New Hires: Jackie Nelson has been hired as the custodian for Green River. Amy DeWitt has also been hired as a custodian but at Orangeville. Danielle Farley is filling the position of librarian hired to help complete the BISAC conversion.

The Budget was reviewed with no concerns.

Staff Reports: Two employees will be presented with service awards this month: Marion Mangum with 20 years and Janette Young with 5 years. There was a lost time accident with a custodian and a knee injury. A current employee will be covering her time off. Cans of food will be accepted for book fines during January and donated to the food bank. The digitization project with SUU is completed.

Meeting adjourned at 9:15 with motion from Shirley and second by Joyce. The next board meeting will be on March 2nd, 2015.

Signed by Board Member: Tracie Urie