



The Regular Meeting of the  
**Brian Head Town Council Acting as the Governing  
 Board for the Brian Head Redevelopment Agency  
 Special Service District & Municipal Building Authority**

Brian Head Town Hall – Council Chambers  
 56 North Highway 143 – Brian Head, UT 84719

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Via Zoom Meeting ID# 840 6487 4025

**TUESDAY, JUNE 9, 2026 @ 1:00 PM**

**MINUTES OF THE TOWN COUNCIL MEETING**

**Roll Call.**

**Members Present:** Mayor Pro Tem Duane Nyen, Council Member Larry Freeberg, Council Member Logan Cruz, Council Member Tidwell.

**Members Absent:** Mayor Clayton Calloway.

**Staff Present:** Nancy Leigh, Town Clerk; Shane Williamson, Admin. Service Director/Treasurer; Ciera Claridge, Deputy Clerk, Chief Dan Benson, Public Safety Director; Jared Tubbs, Public Works Director; Greg Sant, Planning & Building Administrator; Amanda Hunter, Code Compliance

**A. CALL TO ORDER**

Mayor Pro Tem Nyen called the regular meeting of the Town Council to order at 1:02 pm on June 9, 2026.

**B. PLEDGE ALLEGIANCE**

Mayor Pro Tem Nyen led the Council and others in the Pledge of Allegiance.

**C. DISCLOSURES**

There were no conflicts of interest with today’s agenda items. Mayor Pro Tem Nyen stated that the disclosure statements are on file with the Town Clerk and are available for public inspection during normal business hours.

**D. APPROVAL OF THE MINUTES:**

**May 26, 2026, Town Council/SSD/RDA/MBA Meeting**

**Motion:** Council Member Freeberg moved to approve the May 26, 2026 Council meeting minutes as presented. Council Member Cruz seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Freeberg, Council Member Cruz, Council Member Tidwell, Mayor Pro Tem Nyen. Absent: Mayor Calloway).**

**E. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.** Public input is limited to three (3) minutes on non-agenda items.

**Nancy Leigh, Town Clerk,** reported that preparations for Brian Head Days are progressing. Nancy noted that the Brian Head Volunteer Fire Department will be hosting a free public lunch of burgers and hot dogs on Saturday, July 25th, at the pavilion from noon to 2:00 PM, and that this event will be added to the schedule of events.

1 **Council Member Tidwell** shared an unsolicited positive comment received from a community  
2 member regarding the new street signs, lighting, and informational kiosks with historical panels,  
3 noting that the resident felt the improvements "elevate the town."  
4

5 **Shane Williamson, Admin. Service Director**, advised attendees that construction improvements  
6 and repairs involving concrete, rock, and facade work are underway at Town Hall and will  
7 continue for several weeks, though access to the building will be maintained throughout.  
8  
9

10 **F. AGENDA ITEMS:**  
11

- 12 **1. PUBLIC HEARING FOR THE FISCAL YEAR 2026 AMENDED BUDGET(S).** A  
13 public hearing to receive comment on the FY2026 Amended Budget ending June 30, 2026, for the  
14 Town, Redevelopment Agency, Special Service District, and Municipal Building Authority.  
15

16 Shane Williamson, Town Treasurer, provided background on the FY2026 amended budget  
17 process, explaining that at the close of each fiscal year, the Town is required to submit a final  
18 amended budget to the state by the end of June. The purpose of the amendment is to  
19 account for changes that occurred throughout the year, such as grants received or shifts in  
20 project scope. State compliance for budgeting is measured by category within each fund,  
21 and general fund, RDA, capital, and asset replacement funds must balance or come in under  
22 budget to avoid an audit finding, while water, sewer, and garbage funds operate as  
23 enterprise funds.  
24

25 Shane noted that the proposed amendments for FY2026 are limited exclusively to the  
26 general fund. On the revenue side, two grants received by public safety are being  
27 recognized: one for EMT supplies and a larger FEMA fire grant used for medical equipment,  
28 including ventilators, as confirmed by Chief Benson. On the expenditure side, adjustments  
29 were made to bank charges, reflecting increased online payment activity. Shane further  
30 noted that the Town is transitioning to a new merchant services arrangement that will better  
31 manage credit card processing fees, including transferring fees to the payer for large  
32 transactions such as building permits. Corresponding expenditure adjustments were made  
33 in the fire and police departments to reflect the two grants.  
34

35 Shane clarified that the public hearing is the first step; the formal amendment will be  
36 brought back for adoption at the next meeting.  
37

38 The public hearing was opened at 1:09 PM. No public comments were received. The public  
39 hearing was closed at 1:10 PM.  
40

- 41 **2. FISCAL YEAR 2027 BUDGET(S) ADOPTION.** An ordinance/resolutions adopting the  
42 FY2027 Budgets for the Town, RDA, MBA, and SSD.  
43

44 Shane Williamson, Town Treasurer, presented the FY2027 budget for adoption, noting that  
45 the Council had been working through the budget over several months and that final  
46 adoption is required by the 23rd of June. He outlined the changes made since the public  
47 hearing two weeks prior.  
48

49 The first change was an increase in general liability insurance costs, driven by pending  
50 litigation matters. Shane explained that even though no funds have been paid out, pending  
51 litigation is treated as a potential accrual by underwriters, raising the Town's liability

1 insurance premium. He expressed optimism that rates would decrease once those matters  
2 are resolved.  
3

4 The second set of changes involved the removal of the proposed property tax increase from  
5 the general fund budget. This included removing the associated revenue line, the \$150,000  
6 transfer to the capital fund, and the corresponding capital fund expenditures that had been  
7 earmarked for gravel and paved road improvements in the streets department. Lastly, the  
8 Transportation Utility Fee (TUF) fund – Fund 48 – was removed in its entirety from the  
9 proposed budget, as state law requires that all TUF revenues and expenditures be accounted  
10 for exclusively within their own fund.  
11

12 Council Member Tidwell sought clarification on the property tax and streets transfer, and  
13 Shane confirmed that the \$150,000 figure represented the same funds across all four related  
14 line items and was not an additional expenditure.  
15

16 **Town Budget Adoption**

17 **Motion:** Council Member Freeberg moved to adopt ordinance No. 26-009, approving  
18 the Fiscal Year 2027 Brian Head Town budgets as presented. Council  
19 Member Cruz seconded the motion.

20 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Council Member  
21 Freeberg, Council Member Cruz, Council Member Tidwell, Mayor Pro Tem  
22 Nyen. **Absent:** Mayor Calloway).  
23

24 **Brian Head Redevelopment Agency Budget Adoption:**

25 **Motion:** Board Member Tidwell moved to adopt resolution No. RDA-046, approving  
26 the Fiscal Year 2027 RDA budgets as presented. Board Member Cruz  
27 seconded the motion.

28 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Board Member Freeberg,  
29 Board Member Cruz, Board Member Tidwell, Chair Pro Tem Nyen. **Absent:**  
30 Chair Calloway).  
31

32 **Special Service District Budget Adoption:**

33 **Motion:** Board Member Tidwell moved to adopt resolution No. SSD-042, approving  
34 the Fiscal Year 2027 SSD budgets as presented. Board Member Cruz  
35 seconded the motion.

36 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Board Member Freeberg,  
37 Board Member Cruz, Board Member Tidwell, Chair Pro Tem Nyen. **Absent:**  
38 Chair Calloway).  
39

40 **Municipal Building Authority Budget Adoption:**

41 **Motion:** Board Member Tidwell moved to adopt resolution No. MBA-016, approving  
42 the Fiscal Year 2027 MBA budgets as presented. Board Member Cruz  
43 seconded the motion.

44 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Board Member Freeberg,  
45 Board Member Cruz, Board Member Tidwell, Chair Pro Tem Nyen. **Absent:**  
46 Chair Calloway).  
47

- 48 **3. RESOLUTION TO PICK-UP EMPLOYEE CONTRIBUTION IN THE PUBLIC**  
49 **SAFETY TIER II RETIREMENT.** A resolution picking up the employee contribution for the  
50 Public Safety Tier II Retirement.

1 Shane Williamson, Admin. Service Director, presented the resolution for the Council's  
2 consideration. Council Member Tidwell requested an explanation of the difference between  
3 Tier 1 and Tier 2 retirement systems.

4 Shane explained that the systems were divided in 2012, when the Utah Legislature  
5 restructured public employee retirement benefits due to funding concerns. Under Tier 1,  
6 public safety employees could retire at 20 years of service with 50 percent of their average  
7 top-three-year salary. Under the revised Tier 2 system, the service requirement was  
8 extended, and for a period of approximately four years, newly hired public safety  
9 employees were placed into a system that provided only 37.5 percent of their average salary  
10 at 25 years of service—a significant reduction.

11 Chief Benson elaborated on the practical impact of this change. Chief Benson noted that the  
12 Legislature recognized the error relatively quickly, as the reduced benefit made it extremely  
13 difficult to recruit and retain law enforcement personnel. The Legislature subsequently  
14 created a "25-50" structure for newer Tier 2 hires, providing 50 percent at 25 years, which is  
15 now the standard for post-2012 hires. However, employees hired during the transitional  
16 period—sometimes referred to informally as "the lost boys"—remain locked into the 37.5  
17 percent tier. The Town explored whether those employees could be rehired under the  
18 improved tier but determined that once an employee begins in that system, they cannot be  
19 moved. The Town investigated whether affected employees could be terminated and  
20 rehired under the updated tier but confirmed that is not permissible.

21 Chief Benson stated that the Town's action to pick up the employee contribution of 5.98  
22 percent is a meaningful way to partially offset the benefit disparity these employees face  
23 and to demonstrate the Town's commitment to retaining its public safety staff. Chief Benson  
24 expressed hope that the Legislature will ultimately equalize all Tier 2 public safety  
25 employees, noting that funding sources exist but that legislative action has been slow.

26 **Motion:** Council Member Tidwell moved to adopt Resolution 26-575, electing to  
27 formally pick up the employee contributions of 5.98% required to be paid  
28 under subsection 49-23-301(2) as enacted in SB 56, Public Safety and  
29 Firefighting Tier 2 Retirement Enhancements, 2020 General Session, for all  
30 Town employees participating in the new Public Safety and Firefighter Tier 2  
31 Contributory Retirement System, effective July 1, 2026. Council Member  
32 Cruz seconded the motion.

33 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member**  
34 **Freeberg, Council Member Cruz, Council Member Tidwell, Mayor Pro Tem**  
35 **Nyen. Absent: Mayor Calloway).**

36  
37  
38 **4. FUTURE AGENDA ITEMS.** Discussion on potential items for future Council agendas.

39  
40 Town Clerk Nancy Leigh identified the following items anticipated for the next meeting  
41 agenda: the FY2026 Amended Budget adoption, an Arbor Day proclamation, Land  
42 Management Code amendments to Chapters 7 and 12, and a fraud risk assessment.

43  
44 The Council briefly discussed revisiting the camping ordinance, which had been raised at a  
45 prior retreat. Nancy noted that the camping provisions are located in Chapter 6 of the Land  
46 Management Code, which falls under parking regulations, and therefore does not strictly  
47 require Planning Commission review. However, it was agreed that seeking the Planning

1 Commission's input would be appropriate. The Council reached a general consensus that  
2 the item should be formally advanced for consideration and input from the Planning  
3 Commission.  
4  
5

6 **G. ADJOURNMENT**  
7

8 **Motion:** Council Member Freeberg moved to adjourn the regular meeting of the Town  
9 Council acting as the governing board for the Redevelopment Agency, Special  
10 Service District, and the Municipal Building Authority for June 9, 2026.

11 **Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Freeberg,**  
12 **Council Member Cruz, Council Member Tidwell, Mayor Pro Tem Nyen. Absent:**  
13 **Mayor Calloway).**  
14

15 The regular meeting of the Brian Head Town Council was adjourned at 1:30 pm on June 9, 2026.  
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19 \_\_\_\_\_  
20 Date Approved  
21

22 \_\_\_\_\_  
23  
24 Nancy Leigh, Town Clerk  
25

DRAFT