

**Beaver County
Waste Management Special Service District #5
Thursday, April 16, 2026, 7:00 PM
Milford Landfill, 7300 S 800 E
Milford, UT 84751**

Members Present: Chairman Nolan Davis, Board Members Troy Black, Kade Blackner, Robin Bradshaw (via phone), Commissioner Brandon Yardley (arrived at 8:25 p.m.)

Staff: Manager Mike Neilsen, Secretary Kaylee Acklin

Absent: Board Members John Carter, Jack McMullin, Attorney Von J. Christiansen

Call to Order

Chairman Nolan Davis called the meeting to order at 7:00 p.m.

Consent Issues

a. Consent issues including financial reports, approval of bills and payroll, approval of minutes

MOTION: Board Member Kade Blackner moved to approve the consent issues as presented. Motion was seconded by Board Member Troy Black. All were in favor, motion carried.

New Business

a. None

Old Business

a. **Review & Finalization of Bid Process for Residential Garbage Service Contract**

The Board began discussion on the review and finalization of the bid process for the residential garbage service contract.

Board Member Robin Bradshaw recommended that discussion of this item, as well as related contract matters, be conducted in executive session due to the nature of contract negotiations.

The Board entered executive session at 7:06 p.m.

MOTION: A motion was made by Robin Bradshaw to close the open meeting and move into executive session to discuss contracts. Motion was seconded by Board Member Kade Blackner. Roll call votes were as follows; Robin Bradshaw – yes, Kade Blackner – yes, Troy Black – yes.

The Board reconvened into regular session at 8:00 p.m.

MOTION: A motion was made by Board Member Robin Bradshaw to exit executive session. The motion was seconded by Kade Blackner. Roll call votes were as follows; Robin Bradshaw – yes, Kade Blackner – yes, Troy Black – yes, and Commissioner Yardley – yes.

Resolutions

a. None

Comments

Employee Comments

District Manager Mike Nelson reported on an issue regarding the disposal and recycling of batteries collected at the landfill. He explained that prior arrangements with local vendors for battery recycling were no longer available to the District.

In an effort to address the issue, batteries had been informally given to an individual; however, this raised concerns regarding transparency and public perception. Mr. Nelson acknowledged that this approach was not appropriate and informed the Board that he is actively seeking a more suitable and transparent solution for battery disposal that complies with regulations and avoids additional costs to the District.

He further noted the logistical and financial challenges associated with proper battery storage and recycling in the region.

Administrative Updates

Secretary Kaylee Acklin reported that the District has completed the necessary service agreement to add additional retirement plan options for employees through the Utah Retirement System. These options include a Roth 401(k) and a 457(b) plan.

These additions provide employees with more flexibility in retirement contributions and do not result in any additional cost to the District.

The Board acknowledged the update. Discussion included the possibility of employer matching contributions in the future; however, no action was taken at this time due to current budget constraints.

Audit Update

Secretary Acklin also reported that preparation for the Fiscal Year 2025 audit will begin. The District's audit firm, previously known as Hinton Burdick, has merged and is now operating as Squire.

Due to the District's revenue levels, a full audit will be conducted. Audit preparation is expected to begin in the coming weeks.

Board Comments

Board members discussed ongoing community cleanup efforts and noted that operations have generally been proceeding well. Minor issues were identified, including improper disposal of materials in metal recycling areas, and staff will address these concerns moving forward.

Meeting Adjourned 8:13 PM

Approved by Waste Management Board Members June 18, 2026

A handwritten signature in black ink, appearing to read "Kaylee Acklin". The signature is written in a cursive, flowing style.

Kaylee Acklin, District Secretary