

JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED MINUTES

MAY 21, 2026 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Lorn Ruppe, Monty Pratt Absent: Jake Wilkins Employees: Trudy Wheeler, Travis Ruppe Community Participants: Brooks Jones (Jones & Demille Engineering), Craig Nebeker (Sunrise Engineering), Paul Hattstaedt

Agenda topics

TOPIC: REVIEW BOARD MEETING MINUTES 4/16/2026

DISCUSSION			
CONCLUSIONS	Monty made a motion to approve the meeting minutes, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For, Jake Wilkins-Absent. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: REVIEW SPECIAL PUBLIC MEETING 4/20/2026

DISCUSSION			
CONCLUSIONS	Monty made a motion to approve the meeting minutes, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For, Jake Wilkins-Absent. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: REVIEW SPECIAL PUBLIC BOARD MEETING MINUTES 5/4/2026

DISCUSSION			
CONCLUSIONS	Lorn made a motion to approve the meeting minutes, Monty 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For, Jake Wilkins-Absent. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: HATTSTAEDT – QUESTIONS ON SELLING A METER

DISCUSSION	Paul came in asking questions about if he could sell his extra meter and what charges would go along with it. We would need to dig it up with a vac truck and backhoe plus our labor. It would be charged on an hourly basis, probably around \$2500. Plus, whom he sold it to would also have vac truck, backhoe charges for their install. Currently meters sell for \$11,500 if a customer comes in and purchases one. He would sell it by himself, but we could provide his phone number for those who come in and request a water connection. We would have to approve the location as there are some areas with smaller lines or one line at full capacity.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: NEW METER CONNECTION –BOLTON 6320 E ASHLEY CREEK RD

DISCUSSION	Didn't attend		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SUNRISE ENGINEERING

DISCUSSION	Craig brought an agreement for the asset management plan. Trudy addressed the update on the Vac Truck. DDW has changed their reimbursement again. They now said that we purchase the equipment and keep track of logs (Hours, locations, pictures) and they would reimburse us after with hours used towards the lead and copper. Monty proposed to buy and keep track of everything to bill back what we can. Pull money from PTIF.		
CONCLUSIONS	Russell made a motion to approve to accept work release not to exceed \$9700, Lorn 2nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For, Jake Wilkins-Absent. Motion passed; board approved. Monty made a motion to pull \$65,000 out of PTIF for a vac truck purchase and additional supplies if needed. Lorn 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Lorn Ruppe-For, Jake Wilkins-Absent. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Discussed the Redwash project and contractor, how they aren't bedding and putting wire correctly on the pipe in the trench. Haven't been pot holing to find the lines. They have been putting shale rock under and over. Engineering was on site and it's not up to spec. The engineers have been in contact with the contractor and corrections are being made.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SAND MINE - WATER TO LEASE?

DISCUSSION	Yes, we have the water on paper but with the drought we may not have this water later in the year. The board is not interested at this time. If they are looking for the water in the future, please have them come talk to the board directly.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: AOG WATER MEETINGS

DISCUSSION	Nate Zilles with Uintah Basin Association of Governments is working on supporting a collaborative effort among entities in Duchesne, Uintah and Daggett County. He would like to get together a quarterly meeting with the entity to share water and water-related issues in our area. The board discussed this and it sounds a lot like the meeting we currently have with the county. Will reply to Nate to look into the meeting we currently have.		
CONCLUSIONS	Will reply with Trudy and a board member to attend. Asked Nate to confirm if we can combine the meetings to have less meetings.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OFFICE REPORT:

DISCUSSION	Discussed trailers in people's yard have had a few customers asking if we are charging them. Discussed rates and if we will be adding tiers to them in the future. July 2027 the state billing will kick in. Talked about the highest water usage and to have a meeting with them to see if they can cut back since they are using over a acft per month. Check with Pelorus to see if there is a report that shows customers under 6,000 per month and under 8,000 per month.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Burdick hit the line on Redwash last month, Weldon hit it earlier this month. Strata hit the line this week. Might not be the last time it gets hit before this project is done. Have raised valves up and paving has started the 1 st layer. Travis has been installing meters this past month.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review current budget - Bank Statement - Board Review and Initial - A/P Register - Board Review and Initial - PTIF Accounts - Board Review and Initial - Past Due and Shut off Notice List - Board Review and Initial 2026 Budget Worksheet Report - Board Review and Initial 2026 Ashley Valley Water Statement of Water Used Report - Board Review and Initial - G/L Account – Board Review and Initial		
CONCLUSIONS	Nothing further		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OPERATION DISCUSSIONS

DISCUSSION			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN

Monty made a motion to close the meeting, Russell 2nd the motion. Meeting adjourned.