

Records Management Committee Meeting

Monday, June 22, 2026

1:00 p.m. to 2:00 p.m.

Utah Division of Archives and Records Service

346 S Rio Grande St

Salt Lake City, Utah 84101

[Google Hangouts Meet](#)

AGENDA

Business

- Approval of May 2026 meeting minutes

Retention Schedule Review and Approval

- Statewide transportation improvement program (STIP) annual submittal and approval records (SSRS 31513)—New
 - Submitted by Alyssa Stringham on behalf of UDOT
- State Engineer records ([GRS-16600](#))—New agency-specific general retention schedule for the Department of Natural Resources
 - Submitted by Alyssa Stringham on behalf of DNR, Water Rights

Other Business

- Next meeting scheduled: July 20 or July 27?
- Committee members' attendance polled for next meeting, quorum verification

This agenda is subject to change up to 24 hours prior to the meeting. Timings and order listed are approximate and may be adjusted, accelerated, or delayed.