



Unapproved Minutes

Interagency Coordinating Council for Infants and Toddlers with Disabilities and Their Families (ICC)

May 20, 2026

9:00 am to 12:00 pm

Join Zoom Meeting (public access): <https://utah-gov.zoom.us/j/86968694035>

Meeting ID: 869 6869 4035

Future Meetings for 2026: Always 9:00 am to 12:00 pm

- September 23, 2026
- **November 18, 2026** (held a week early due to Thanksgiving holiday)

Committee Members Present:

Andi Beadles	Brandi Ruden	Chelsea Monroy	Esperanza Reyes
Jamie Brown	Jamie Sellers	Janel Preston	Jeana Burgess
Kallie Stewart	Kayla Allen	Kelly Garcia	Leah Colburn
Lisa Davenport	Mandy Zeschke	Nicole Folsom	Shaun Mower
Sondra Stegenga	Stephanie Morgan	Summer Gunn	

Excused/Absent:

Melinda Fabrizio	Robert Palmer	Janis Ferre	Tiffany Hobbs
Jennifer Dailey-Provost	Dakota Matherly	Matthew Donahoo	

Staff:

Eliza Hintze	Alexis Weight
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Guests/Public:

Ari Aryazand	Carolyn Nauta	Cherice Mendez	ASL Interpreter
Crystal Ghica	Diane Lawson-Glenn	Elizabeth Cave	Gregg Reed
Heidi Bell	Janeal Dugmore	Katie Huie	Kellie Lyon
Kris Evans	Kristy Whiteside	Lauren Ortiz	Linsy Good
Lauren Ortiz	Lupita Aguayo	Michelle Burton	Mirna Chavez
Stephanie Scholes	Summit County EI	Tammy Allred	Teresa Riley
Wendy Cross	Dr. Alyssa Palmer		



Topic	Discussion
Welcome	Sondra Stegenga opened the meeting at 9:00 am and welcomed the Committee. Eliza Hintze assisted in taking attendance.
Approval of Minutes	The minutes from the March 25, 2026, meeting were reviewed. <i>Shaun Mower made the motion to approve the minutes as written.</i> <i>Summer Gunn seconded the motion. The committee then took a vote.</i> • Outcome: Yay – 12; Nay – 0; Abstain – 1 ○ March 25, 2026, minutes approved
Guest Speaker	Dr. Alyssa Palmer (University of Utah Psychology Department) presented: <i>Meeting the Developmental Needs of Young Children Experiencing Homelessness</i>. Presentation topics included: • Defining Homelessness - While HUD generally looks at immediate, literal lack of shelter, McKinney-Vento expands the definition to include housing instability and inadequacy • Early Childhood Experience of Homelessness ○ 1.2 million 0 to 6-year-olds per year ○ Nearly HALF of children in emergency/transitional shelters are under 6 years old ○ 33% increase in family homelessness from 2023 to 2024 ○ Affordable Housing Crisis – 29 affordable and appropriately sized units for each 100 family renter households • Utah Rates of Homelessness ○ Out of 183,674 children aged 0–3 in Utah, an estimated 3,666 (or 2%) experience homelessness. ○ This is a 23% increase in a two-year period • Delays and Disabilities ○ Across 7 statewide programs, nearly a quarter (23.33%) of homeless youth (ages 3–18) have an identified disability. ▪ Students with disabilities are twice as likely to experience homelessness compared to their peers. ▪ By age 4, 31% to 65% of children experiencing homelessness were experiencing developmental delays • Utah Early Service Engagement ○ Only 1 in 10 infants and toddlers experiencing homelessness



	- is enrolled in a program ○ Estimated total population of children 0-3 experiencing homelessness enrolled in an early childhood program • Early Childhood Screening: Data Integration ○ Existing screening protocol ○ Added EF screening measures ○ Administrative Data • Executive Function (EF) Mediates Risk of Homelessness to Third Grade Academic Achievement • Variable-Centered vs Person-Centered Approaches to Screening ○ Variable-Centered approaches ▪ Obscure whole child functioning ▪ Unable to evaluate relationship between developmental skills ○ Person-Centered approaches ▪ Assess for sub-populations where specific combinations of functioning are more prevalent ▪ More aligned with real world developmental assessments • Children who experience risk are present in all profiles ○ Early childhood experiences of homelessness ▪ 4 times higher likelihood of being in a below average compared to above average profile ▪ 63% lower change of being in average compared to below average profile • Multisystem Resilience Theory ○ Resilience of an individual depends on the resilience of interconnected systems ○ Relationships, social supports, and societal structures are vital • Policy Recommendations ○ Mitigate poverty-related harm ○ Increase early screening ○ Connect families to preventative and intervention services • Conclusion: With deliberate, sustained, and responsive investment we can disrupt the cycle of homelessness to promote child resilience
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	Discussion • Lisa Davenport asked who conducts early childhood screenings in Minnesota, and how the process works. Dr. Palmer said the education system is the primary safety net, aiming to screen all children before kindergarten. However, screenings can also be completed by pediatricians (who submit paperwork to the school district) and community pop-ups (held in local neighborhoods and shelters to improve access). • Andi Beadles asked for recommendations on sharing information with homeless families. Dr. Palmer suggested: ○ Universal Offering: Offer information to everyone universally rather than targeting specific families, which reduces shame. ○ System-Based Education: Provide information in spaces where families already engage, framing it as support rather than criticism ("You're doing a great job, this is not your fault"). ○ Patience with Resistance: Families may initially react defensively to concerns about developmental delays. Staff should be educated to anticipate this reaction and stay engaged, as families often find the services incredibly helpful once they enroll.
Finance Subcommittee	Shaun Mower summarized the topics discussed during the latest Finance Subcommittee meeting. The following topics were discussed: • Program Challenges: A survey of 7 out of 15 reporting programs revealed significant fiscal distress, with five programs grading themselves a "D" or "F." Common concerns were: ○ Medicaid Declines: Post-COVID policy changes and re-application processes have lowered Medicaid funding statewide. ○ Staffing Shortages: Low pay and a lack of Cost of Living Adjustments (COLA) cause high burnout and uncompetitive wages compared to the private sector or neighboring states. ○ Rigid Funding Formula: Restricts cash flow and prevents programs from flexibly spending down allocations, forcing them to mistakenly look like they are "returning" funds to the state. Some programs face monthly cash-flow shortages. • Funding and Formula Updates



	○ New Funds: Secured \$1.5 million in ongoing funding (\$500,000 more than last year). Fiscal Year 2027 contracts have been distributed. ○ Formula Reform: The committee is looking to update the 2017 funding formula to build in annual COLA adjustments, manage Medicaid fluctuations, and allow for flexible use of reserve funds. ● Next Steps ○ Annual Fiscal Survey: An open (non-anonymous) survey will launch between late August and September to collect program-specific financial health data. ○ Leadership Transition: Discussions are underway to transition the committee chair role to Mandy Zeschke, who can better represent providers at regular meetings. ○ Next Meeting: August 25th, 10:00 AM – 12:00 PM
Child Find Subcommittee	Esperanza Reyes provided updates from the Child Find Subcommittee, specifically touching on the Baby Watch EI Services referral process. Slides from the presentation can be found here. ● Goals for Child Find Subcommittee 1. Supporting the unity of Child Find 2. Expanding community awareness 3. Improving the NICU/pediatric referral process 4. Adopting successful practices ● Current focus is on Goal 3: Improving the Referral Process by creating a structured feedback template for local programs. ● Ms. Reyes shared a draft Baby Watch Early Intervention referral follow-up template and asked the ICC Committee for its input. They discussed: ○ Several design and language options, including the greeting, level of detail, and format. ○ The ICC Committee gave its full support to the Child Find Subcommittee to continue with working on the form and meeting in the future to see a more finalized draft for vote.
Nomination and vote for new co-chairs	Sondra Stegenga led the nomination and voting for new committee co-chairs



	• Sondra Stegenga nominated Janel Preston for committee co-chair ○ Ms. Preston accepted the nomination <i>Sondra Stegenga made the motion to vote on Janel Preston’s appointment as co-chair of the ICC Committee. Summer Gunn seconded the motion. The committee then took a vote.</i> • Outcome: Yay – 13; Nay – 0; Abstain – 0 ○ Motion to appoint Janel Preston as co-chair passed Discussion Lisa Davenport suggested that Summer Gunn remain on the committee by applying for an open personnel prep position, citing her role at Utah State and her extensive knowledge of Part C early intervention. Ms. Davenport added that if appointed to this new role, Ms. Gunn could also continue serving as co-chair to provide leadership continuity for the upcoming year. Ms. Gunn expressed her willingness to apply for the personnel prep position once it opens. However, she noted the need to ensure her workload allows for it and suggested checking if anyone else is interested. The committee agreed to table the co-chair nomination and vote until their next meeting in September. In the meantime, they will sort out the logistics regarding when Ms. Gunn's current term officially ends and how to handle her transition.
BabyWatch Report	Lisa Davenport reviewed the DMS Audit Report: Utah Part C Findings: • On-site audit in November 2024 ○ Document submission June 2024 • Auditors monitored Baby Watch’s general supervision system ○ Encompasses the State’s responsibilities to ensure that the State and their subgrantees and contractors meet the requirements of the Individuals with Disabilities Education Act (IDEA) (34 CFR Parts 300 and 303) • OSEP examined the State’s policies and procedures and State-level implementation of policies and procedures regarding the following monitoring priorities and components of general supervision: ○ Monitoring and Improvement ○ Data including the State Performance Plan/Annual Performance Report (SPP/APR) ○ Fiscal Management: Single Line of Responsibility



- Dispute Resolution

- Based on a review of available documents, information, and interviews conducted (i.e., ICC, local EI program leadership and providers, Utah Parent Center), OSEP identified eleven findings of noncompliance with IDEA requirements

Summary of Monitoring Priorities and Outcomes

- Finding 1. Provision of Early Intervention Services
 - **1.1** OSEP finds that the State cannot ensure that all early intervention services as identified on the IFSPs of infants and toddlers with disabilities are individualized to meet the needs of the child and family as determined by the IFSP team, and that early intervention services are provided to all eligible infants and toddlers with disabilities and their families in a timely manner.
 - **1.2** OSEP finds that the State does not ensure a timely comprehensive, multidisciplinary evaluation and assessment of each child under the age of three who is referred for evaluation or early intervention services under IDEA Part C and suspected of having a disability.
 - **1.3** OSEP finds that the State does not ensure that Individualized Family Service Plans (IFSPs) include all the required content.
- Finding 2. Monitoring and Improvement
 - **2.1** OSEP finds that the State is not timely identifying noncompliance when monitoring EIS programs or providers.
 - **2.2** OSEP finds that the State is not verifying that the EIS program or provider is correctly implementing the specific regulatory requirements (i.e., achieved 100 percent compliance with the relevant IDEA requirements) based on a review of updated data and information.
 - **2.3** OSEP finds that the State does not make annual determinations about the performance of each EIS program in the State.
- Finding 3. Data
 - **3.1** OSEP finds that the State does not have a reasonably designed system to collect valid and reliable data to report annually to the Department.
- Finding 4. Fiscal Management: Single Line of Responsibility



	○ 4.2 OSEP finds that the State does not have a general supervision system that is reasonably designed to ensure fiscal compliance with Federal fiscal requirements. ● <u>Finding 5. Dispute Resolution</u> ○ 5.1 OSEP finds that the State does not have a Statewide system that includes written procedures for the timely administration of complaints through mediation, State complaint procedures, and due process hearings consistent with the IDEA regulations. ○ 5.2 OSEP finds that the State’s procedural safeguards and prior written notice form are inconsistent with requirements. Next Steps: The State must submit responses for each of the findings (i.e., revised policies, procedures, memorandums to stakeholders, training, etc.) by June 23, 2026. Evidence of Implementation: As soon as possible, but no later than March 25, 2027, the State must submit to OSEP evidence demonstrating implemented practices (i.e., relevant training and actual monitoring reports, etc.) Ms. Davenport mentioned the annual application for Part C funding — which was due this day — was successfully submitted the day before, and receipt has been officially confirmed. The application was posted publicly online for approximately 60 days prior to submission, and then Ms. Davenport expressed appreciation for the questions and feedback received during that time.
Community Partners Updates	Utah Parent Center: Esperanza Reyes ● Family Festival, Tracy Aviary, June 12th ○ Free to families ○ 60 Resource tables ● Mental Health Conference, June 26th, in Sandy, UT ○ Emotional regulation ○ Coping mechanisms supporting youth and parents Department of Health & Human Services (DHHS), Office of Early Childhood: Dakota Matherly ● Dakota was unable to attend. No updates.



	Utah Schools for the Deaf and Blind (USDB): Jamie Brown • No updates. Child Care Licensing: Melinda Fabrizio • No updates Utah Schools for the Deaf and Blind (USDB): Jamie Brown • No updates Children’s Mental Health: Leah Colburn • Reminder: Looking for Certified Peer Support Specialists (CPSS) ○ https://sumh.utah.gov/education/certification/peersupportspecialists/ • Utah Behavioral Health Planning Council - https://sumh.utah.gov/data-reports/behavior-health-commission/utah-behavioral-planning-council/ • Utah Behavioral Health Commission - https://sumh.utah.gov/data-reports/behavior-health-commission/ Part B: Chelsea Monroy • No updates Early Head Start: Kallie Stewart • No updates
Public Comment	No public comments were received
Adjourn	<i>Sondra Stegenga made a motion to adjourn the meeting. Leah Colburn seconded the motion. The committee then took a vote.</i> • Outcome: Yay – 13; Nay – 0; Abstain – 0 ○ The meeting adjourned at 11:36 am.
Minutes Approved	



Note: These minutes are not intended to be a verbatim transcript but are to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Meeting Scheduling and Links

1. Baby Watch is no longer able to provide ICC Meeting calendar invitations to stakeholders and members of the public.
2. It is preferred that ICC members participate at the anchor location. If unable to attend in person ICC members should use the individualized Zoom "panelist" link sent to them prior to each meeting.
3. Members of the public must join the ICC meeting either in person or using the link provided on the Utah Public Meeting website.
4. Members of the public are encouraged to sign up for automated ICC Meeting notifications on the Utah Public Meeting website. Instructions available on babywatch.utah.gov > Learn About the ICC.

Webinar Format and User Interface

1. Virtual participation in ICC Meetings will be facilitated through Zoom Webinars.
2. Only ICC Council Members, Invited Guests/Presenters, and ASL Interpreters will appear in the Zoom Gallery.
3. ICC Council Members are identified in the Gallery by name tags that feature their name and the ICC composition requirement they fulfill.
4. The Chat feature is disabled throughout the ICC Meeting.
5. During Public Comment, members of the public can use the Q&A feature to communicate with the Council. All meeting participants will be able to view Q&A messages on screen.
6. The Zoom Meeting Host can enable audio/video for members of the public as needed.

Attendance Procedures

1. ICC Executive Secretary will take attendance at the beginning of each meeting, using the ICC Membership list for roll call.
2. ICC members must be present for roll call in order to be listed as participants in the ICC meeting minutes.
3. ICC Executive Secretary must verify that a quorum is present before the ICC can vote or conduct Council business.



4. ICC Council Members must notify the ICC Executive Secretary by email at least 24 hours before a meeting, if they are unable to attend.

Distribution of Meeting Materials

1. The ICC Executive Secretary will distribute the meeting agenda, unapproved minutes, and membership list to appointed Council members only.
2. Members of the public can access meeting agendas, minutes, membership lists, audio/video recordings, and other related documents on the Utah Public Meetings website.

Subcommittees

1. ICC Subcommittees must meet outside of ICC meeting time because they are not public meetings.
2. Subcommittees can request to be included on the meeting agenda as needed throughout the year.