



CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY  
AGENDA AND SUMMARY REPORT  
June 23, 2026 - POLICY MEETING

*Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.*

55 South State Street  
Third Floor  
Clearfield, Utah

**\*\* CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) TO  
CONVENE IMMEDIATELY FOLLOWING THE POLICY MEETING SCHEDULED AT 7:00 P.M. \*\***

**CALL TO ORDER:**

Chair Nike Peterson

**PUBLIC HEARING:**

**1. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON AMENDMENTS TO THE  
FISCAL YEAR 2026 (FY26) CDRA BUDGET**

BACKGROUND: Staff has identified proposed expenditures that do not have budget authority, or which exceed FY25 budget authority and require budget amendments as allowed by Utah Code Title 10 Chapter 6 Sections 124 to 129. State law requires a public hearing before the City Council approves amendments to the City budget.

RECOMMENDATION: Receive public comment.

**SCHEDULED ITEMS:**

**2. CONSIDER APPROVAL OF RESOLUTION 2026R-03 APPROVING AND  
ADOPTING AMENDMENTS TO THE FY26 BUDGET AND APPROPRIATING  
FUNDS FOR THE PURPOSES SET FORTH THEREIN**

RECOMMENDATION: Approve resolution 2026R-03 approving and adopting amendments to the FY26 budget and appropriating funds for the purposes set forth there, and authorize the Chair's signature to any necessary documents.

**\*\*ADJOURN AS THE COMMUNITY DEVELOPMENT & RENEWAL AGENCY\*\***

Posted on June 18, 2026.

/s/Chersty Titensor, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.

The complete public notice is posted on the Utah Public Notice Website - [www.utah.gov/pmn/](http://www.utah.gov/pmn/), the Clearfield City Website - [clearfield.city](http://clearfield.city), and at Clearfield City Hall, 55 South State Street, Clearfield, UT 84015. To request a copy of the public notice or for additional inquiries please contact Nancy Dean at Clearfield City, [Nancy.dean@clearfieldcityut.gov](mailto:Nancy.dean@clearfieldcityut.gov) & 801-525-2714.

**TO:** Mayor Shepherd and City Council Members

**FROM:** Spencer Wayne Brimley, Assistant City Manager

**MEETING DATE:** June 23, 2026

**SUBJECT:** FY26 CDRA Budget Amendments

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## **RECOMMENDED ACTION**

Review and approve FY26 proposed budget amendments for the CDRA.

## **DESCRIPTION / BACKGROUND**

During a CDRA work meeting discussion on June 9, 2026 staff discussed, amongst other items, budget amendment items that will need review and approval from the Board in this fiscal year. Items for consideration have been listed below for simplicity in review and are proposed as follows:

- CED Admin
  - Transfer Other Funds (204611-691001) \$300,972 – Clearfield Station Funding
- RDA 10
  - Transfer to the General Fund (204619-691004) \$244,119 – 500 West/1st Street Extension

## **CORRESPONDING POLICY PRIORITIES**

- Providing Quality Municipal Services
- Maintaining a Highly Motivated and Well-Trained Workforce

## **LIST OF ATTACHMENTS**

- FY2026 Budget Ament June v2

## FY2026 Budget Amendment Items - June

| Fund                                             |                      |                   |               |                                                         |                           |                   |
|--------------------------------------------------|----------------------|-------------------|---------------|---------------------------------------------------------|---------------------------|-------------------|
| Division                                         | Account Title        | Division-Account# | Adjustment    | Description                                             | Source Account Title      | Source Adjustment |
| General Fund                                     |                      |                   |               |                                                         |                           |                   |
| Facilities                                       | Equipment Purchase:  | 104161-625002     | 4,550         | Arts Center Microphones - Rocky Mnt Power Grant         | Grant                     | 4,550             |
| Patrol & Investigations                          | URS back pay         | 104212-613201     | 57,952        | URS back pay                                            | Fund Balance              | 57,952            |
| Communications                                   | Texting Service      | 104612-622101     | 16,500        | Texting Service to Facilitate Communication and Engagem | Fund Balance              | 16,500            |
| Other Sources                                    | Transfer from CDRA   | 100000-381002     | (244,119)     | Reimburse GF for 500 West/1st Street Extension #282     | RDA10                     | (244,119)         |
| Total New Use of Unrestricted Fund Balance Items |                      |                   | <u>74,452</u> |                                                         |                           |                   |
| Cap Project                                      |                      |                   |               |                                                         |                           |                   |
| Capital-Park Impact Fe                           | Capital Projects     | 404521-673001     | 1,050,000     | All abilities park - part of FY27 Budget                | Impact Fees               | 1,050,000         |
| Parks Capital                                    | Capital Projects     | 454521-673001     | 120,000       | Bicentennial Renovation - Donation for basketball court | Donation                  | 120,000           |
| Parks Revenue                                    | Misc Revenues        | 450000-369001     | (120,000)     | Bicentennial Renovation - Donation for basketball court | Donation                  | (120,000)         |
| Streets Revenue                                  | Transfer from CDRA   | 450000-382001     | (300,972)     | Clearfield Station transfer from Clearfield Station CDA | CDRA Balance              | (300,972)         |
| Risk Fund                                        |                      |                   |               |                                                         |                           |                   |
| Risk Fund                                        | Claims & Damages     | 634443-624101     | 40,000        | Original budget projection too low reimbursement timing | Transfer from other Funds | 40,000            |
| CDRA                                             |                      |                   |               |                                                         |                           |                   |
| CED Admin                                        | Transfer Other Funds | 204611-691001     | 300,972       | Clearfield Station Funding                              | CDRA Balance              | 300,972           |
| RDA 10                                           | Transfer to the GF   | 204619-691004     | 244,119       | 500 West/1st Street Extension project #282              | RDA10 Balance             | 244,119           |

\* item previously communicated to the Mayor and Council

**CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY**

**RESOLUTION 2026R-03**

**A RESOLUTION APPROVING AND ADOPTING  
AMENDMENTS TO THE FISCAL YEAR 2026 BUDGET  
AND APPROPRIATING FUNDS FOR THE PURPOSES SET  
FORTH THEREIN**

WHEREAS, Clearfield Community Development and Renewal Agency (CDRA) has identified expenditures that are necessary for CDRA operations, which were not included in its current budget; and

WHEREAS, Utah state code allows the Board to make adjustments to the budget; and

WHEREAS, proper notice of the public hearing for this matter was given; and

WHEREAS, Clearfield Community Development and Renewal Agency has considered and approved the amendments;

NOW, THEREFORE, be it resolved by the Clearfield Community Development and Renewal Agency that the amendments to the Clearfield Community Development and Renewal Agency budget beginning July 1, 2025 and ending June 30, 2026 (FY26) as set forth in Exhibit "A" which is attached hereto and incorporated herein by this reference, are hereby authorized and approved.

The Chair is authorized to sign any documents reflecting those amendments.

Passed and adopted at the Community Development and Renewal Agency Board meeting held on June 23, 2026.

ATTEST

CLEARFIELD COMMUNITY  
DEVELOPMENT AND RENEWAL  
AGENCY

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Nancy R. Dean, Secretary

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Nike Peterson, Chair

VOTE OF THE BOARD

AYE:

NAY: