



MINUTES
Springville City Council Work/Study Meeting - May 19, 2026

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MAY 19, 2026, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard Excused

Elected Officials in Attendance: Karen Ellingson Excused
Logan Millsap
Jake Smith
Mike Snelson Excused
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, Public Safety Director Lance Haight, Planner/Economic Development Carla Weise, Assistant Public Works Director Jake Nostrom, and Water Superintendent Tyson Bartlett.

Councilmember Millsap motioned for Councilmember Smith to serve as Mayor Pro Tem for this evening's meetings. **Councilmember Wright seconded** the motion. **Vote Yes:** Councilmember Ellingson ABSENT, Councilmember Millsap, Councilmember Smith, Councilmember Snelson ABSENT, and Councilmember Wright. The motion **Passed Unanimously, 3-0 with 2 absent.**

CALL TO ORDER - Mayor Pro Tem Smith welcomed everyone and called the Work/Study meeting to order at 5:35 p.m.

COUNCIL BUSINESS

1. Calendar

- May 25 - Memorial Day Observed (Civic Center Closed, Monday)
- Jun 02 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Jun 06-13 - Art City Days Celebration
- Jun 08 - Art Loops Ribbon Cutting 6:00 p.m.

Mayor Pro Tem Smith asked for the location of the Art Loops Ribbon Cutting. Emily Larsen responded that the ribbon cutting would be at 200 South Main Street. Mayor Pro Tem Smith confirmed Councilmember Ellingson would be in attendance for the 7:00 p.m. regular meeting.

2. DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS

- a) Invocation - Councilmember Ellingson
- b) Pledge of Allegiance - Councilmember Wright
- c) Consent Agenda
 - 4. Approval of the minutes for the May 05, 2026 work meeting and regular meeting
 - 5. Approval of executing a settlement agreement regarding a class action lawsuit involving opioid manufacturers/dispensers - John Penrod, Assistant City Administrator/City Attorney

Mayor Pro Tem Smith asked if there was any discussion on the consent agenda. There was none.

3. WORK MEETING DISCUSSIONS/PRESENTATIONS

a) **Statewide Literacy Initiative - Dan Mickelson, Library Director**

Library Director Mickelson reported on the lifelong impact of literacy and stated that reading ability affects outcomes beyond the classroom. He explained that low literacy is associated with poverty, poor health, and disengagement, while strong literacy is associated with stability, well-being, and lifelong participation. He reviewed recent Utah literacy data, noting that 50% of Utah third graders read below grade level, and highlighted research identifying key factors in developing strong readers.

Director Mickelson reported that the library dedicates significant resources and time to support literacy efforts. He stated that 80% of households have a library card, the average patron read 23 library books in 2025, and 68% of Springville third graders are reading at or above grade level. He encouraged residents to participate in the library's summer read-a-thon.

b) **Dog Training and Boarding Business License - John Penrod, Assistant City Administrator/City Attorney; Carla Wiese, Planner/Economic Development**

Attorney Penrod reported that a citizen approached staff requesting permission to have more dogs than currently allowed by city code and to operate a dog kenneling business at their residence. He reviewed the current city code and noted an increasing number of residents who own dogs and are interested in dog-related businesses. Attorney Penrod stated staff believed a proposal could be developed to allow more than two dogs per residence for uses such as dog training and daycare, while emphasizing that any regulations would need to be enforceable to prevent nuisances. The Council agreed to have staff prepare a proposal and return with the item for further discussion.

c) **Open Meetings Law - John Penrod, Assistant City Administrator/City Attorney**

City Attorney Penrod gave a presentation on open and public meetings law as required annually by state law. He explained the importance of transparency and reviewed considerations related to exercising legislative and administrative authority.

d) **Supplying Culinary Water to Residents in Hobble Creek Canyon - Tyson Bartlett, Water Superintendent**

Water Superintendent Tyson Bartlett provided a brief history of the water system serving the Bartholomew Springs area in the left-hand fork of Hobble Creek Canyon. He explained that the state classifies systems with more than fourteen connections as community or private water systems and identified two master meters in the left-hand fork area that are subject to the same sampling and monitoring requirements as municipal systems.

Superintendent Bartlett stated that the Holiday Hills Water District, formerly the Holiday Hills HOA established in the 1970s, has unclear records regarding the transfer of water rights or infrastructure to the City. He reported that Holiday Hills recently received funding for system upgrades and that, to finalize

the funding, the state is requiring a surplus agreement. He reviewed the proposed agreement and noted the state is requesting a forty-year term.

Tyson provided an update on the water line replacement project at Canyon Road and Houtz Avenue. He reported that the project had secured funding and that the previous contractor had been removed due to an inability to meet contractual obligations. A new contractor has been selected; however, the cost to complete the project with the same scope has increased, resulting in a funding shortfall of approximately \$600,000.

He further explained that the South Main project, scheduled for 2028, is also expected to face funding constraints. Staff stated they would review the project scope and funding sources to maintain progress on the South Main project while addressing current needs. He indicated that staff is considering reallocating funds from the South Main project to help cover costs for the Canyon Road project.

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Pro Tem Smith asked if there was any further discussion.

ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

Motion: Councilmember Wright moved to adjourn the work meeting at 7:00 p.m. Councilmember Millsap seconded the motion. Vote Yes: Councilmember Ellingson ABSENT, Councilmember Millsap, Councilmember Smith, Councilmember Snelson ABSENT, and Councilmember Wright. The motion **Passed Unanimously, 3-0 with 2 absent.**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, May 19, 2026. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, May 19, 2026.

DATE APPROVED: June 02, 2026



Kim Crane
City Recorder