WASATCH PEAK ACADEMY

Board Meeting Materials

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence.

June 18, 2026

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Wasatch Peak Academy
Electronic Board of Directors Meeting
Thursday, June 18, 2026

Zoom Link: https://us02web.zoom.us/j/87443777619?from=addon
Meeting ID: 874 4377 7619
Mobile: (669) 900-9128

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence

AGENDA

8:00 AM – INTRODUCTORY ITEMS
- Welcome & Roll Call – Marlowe Wolferstan

PUBLIC COMMENT (Comments will be limited to 3 minutes each)

CONSENT ITEMS
- May 14, 2026 Annual Board Meeting Minutes

VOTING ITEMS
- Amended and Proposed Budgets
- Amend SHiNE Policy
- Schedule A
- Ratify Board Members & Their Terms
- Ratify Board Officers

DISCUSSION ITEMS
- 2026-2027 Board Meeting Dates
    - Can we reschedule the May 13th meeting to May 20th?
- Calendaring Items
    - Next PreBoard Meeting is August 26th
    - Next Board Meeting is September 10th

CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) [IF NEEDED]

ADJOURN

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Wasatch Peak Academy
Annual Board of Directors Meeting
Thursday, May 14, 2026

Location: AW Services, 290 N. Flint Street, Kaysville, UT 84037

In Attendance: Marlowe Wolferstan, Jennifer Royall, Tristian Carlisle, Kaite Jones, Brad Wyatt (via Zoom), Emily Willey (via Zoom), Kristin Kano,

Others in Attendance: Amy Pilkington, Brandon Fairbanks, Chantel Wixon, Dawn Kawaguchi,

Wasatch Peak Academy will provide a meaningful educational experience focused on student growth to inspire students with an appreciation for community, and enthusiasm for learning, and a drive for academic excellence

MINUTES

8:20 AM – INTRODUCTORY ITEMS

- Welcome & Roll Call – Marlowe Wolferstan

There was no PUBLIC COMMENT.

REPORTS

- **Administration**
  - *State of the School* – Amy Pilkington reported on the state of the School including enrollment numbers, teacher retention, and academic achievements. Key discussion points included the lottery status with 528 enrolled, teacher retention without non-renewals, and improvements in the Spanish program. End of the year parent survey results were reviewed. Amy presented her focus for the upcoming year which are the following:
    - ★ **Academic Achievement:** Setting up and implementing a systematic, focused approach to identifying gaps in student learning and pairing it with trained, targeted instruction to close gaps in both literacy and math through a WIN program.
    - ★ **Fiscal Responsibility:** Continuing WPA's history of fiscal responsibility to have a strong pool of resources to meet students needs.
    - ★ **Community & Culture:** Focus on clarifying, strengthening and creating systems to support things that make WPA great, to enable successful replication as we prepare for a second campus.
  - ✓ *Present Gifted & Talented Grant* – Amy reported on the Gifted and Talented program. WPA's Gifted and Talented program serves K–6 students through dedicated literacy and math pathways, reaching about 175 of 525 students. Universal CogAT screening in grades 3 and 5, along with

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targeted sixth-grade assessments, guides identification and placement. The program is supported by five endorsed staff members, ongoing teacher training, and continued professional support.

- ✓ *Positive Behavior Plan Report* – Amy presented the Positive Behavior Plan report for the year, highlighting a range of fully implemented programs designed to support student well-being, resilience, character development, and substance-use prevention. It summarizes school counseling services, classroom guidance, SafeUT, Life Skills Training, Character Lab, and service-learning opportunities, showing how each initiative promotes positive relationships, mental health awareness, leadership, and healthy decision-making across the school community.

CONSENT ITEMS

- *March 12, 2026 Board Meeting Minutes* – There was no further discussion. **Jennifer Royall made a motion to approve the consent items. Tristian Carlisle seconded the motion. The votes were as follows:**

  Marlowe Wolferstan – Aye
  Emily Willey – Aye
  Brad Wyatt – Aye
  Jennifer Royall – Aye
  Kristin Kano – Aye
  Tristian Carlisle – Aye
  Katie Jones – Aye

  Motion passed unanimously.

VOTING ITEMS

- *Eide Bailly Statement of Work Letter* – Chantel Wixon stated that Eide Bailly's audit fee will increase by $650 this year, and they've shifted from using an engagement letter to issuing a Statement of Work supported by a one-time Master Service Agreement sent through DocuSign. The Form 990 will come later under its own separate SOW. Brad Wyatt commented that in his opinion, this fee is very reasonable even with the increase of $650.
- *Amend 401(k) Plan Designation* – Amy Pilkington reviewed Helpside's recent evaluation of the organization's compensation and benefits practices. Their primary recommendation is to change the retirement plan vesting schedule: instead of the current six-year vesting period for employees who participate in the matching program, employees would become fully vested within 60 days after meeting eligibility requirements. The Board agreed the change is fair, beneficial to staff, and unlikely to create significant financial impact due to current low participation rates. Amy noted that increased participation tends to correlate with employees over age 35. This vesting change would be a positive step for employee well-being and retention.
- *Summer Remodel Project* – Amy Pilkington presented the summer remodel plan aimed at improving security, instructional space, and SpEd functionality. Key changes include relocating a classroom doorway, converting the shared intervention room into smaller classrooms, restructuring nearby SpEd areas, and adding a small restroom for students who

need temporary separation. The project also involves plumbing, framing, demolition, and wall adjustments within the approved budget. Additional updates include improved cabinetry and storage in the teacher workroom and minor fixes in the kindergarten classroom to address outdated shelving and built-ins. There was a discussion about the procurement process.

- *Walk-In Freezer Purchase* – Amy Pilkington presented the walk-in freezer purchase as part of the National School Lunch Program spend-down plan, noting the need to replace the school's 20-year-old unit. Three quotes were obtained in compliance with NSLP procurement requirements, and the selected vendor met all criteria, offered the lowest price, and has a positive history with the school. The purchase aligns with the approved spend-down plan and addresses essential equipment updates.
- *Technology Purchase* – Amy Pilkington reviewed the proposed $39,985 technology purchase to update and expand classroom audio systems. Current systems, which include teacher and student microphones to improve sound amplification and instructional clarity, are approximately 20 years old and beginning to fail. The plan includes replacing outdated units and installing systems in classrooms that do not yet have them, ensuring consistent audio support throughout the building. The purchase aligns with instructional needs and supports improved learning environments.
- *2026-2027 Teacher Student Success Act Plan* – Amy Pilkington presented the TSSA Plan which is funded through state-provided "faster funding" to support teachers. The plan remains consistent with prior years, as no major changes were recommended. The allocation includes 10% for professional learning activities, 40% for teacher salaries and bonuses—the maximum allowed—and 50% for classroom TAs and curriculum support. The current structure continues to meet program goals effectively.
- *2026-2027 Sex Education Instruction Committee Membership* – Amy Pilkington reviewed the sex education instruction committee for next year. It will consist of an administrator, a teacher, the school nurse, and three parents or guardians. This committee ensures curriculum aligns with state guidelines. Amy explained that committee members are typically selected from interested or highly involved parents and staff, with the review planned for summer. Due to strict state requirements, the school—like most charter schools—uses Davis School District's digital maturation materials, giving parents full control over participation. This approach has been in place for several years and remains consistent with current charter-school practices.
- *Re-Approve Parent & Family Engagement Policy* – Amy Pilkington noted that, as a Title I school, this policy is required and should be reviewed every two years. No revisions were recommended during the current review, and the policy will proceed to re-approval as it continues to meet program requirements and support the school's needs.
- *Amend Wellness Policy* – Amy Pilkington reviewed proposed updates to the Wellness Policy following recommendations from the recent National School Lunch Program audit. A committee compared the school's current practices with the national model policy and identified needed additions, primarily documenting health-focused practices already in place. Updates include emphasizing the promotion of fresh fruits and whole grains, ensuring healthy options at school-day celebrations and fundraisers, prohibiting advertising that contradicts nutrition education, and reaffirming compliance with USDA Smart Snacks standards. The policy also clarifies guidelines for birthday treats and classroom

celebrations. Additional legislative changes are expected next year, which may require further revisions.

Marlowe Wolferstan made a motion to approve the following:

- **Approve the Statement of Work Letter provided by Eide Bailly for the year ending June 30, 2026, and allow the Board President to sign on behalf of the school;**
- **Approve an enhanced Safe Harbor 401(k) plan with a match of 5% to go into effect January 1, 2027, and allow the Board President to sign on behalf of the School;**
- **Approve the Summer Remodel Project not to exceed $99,000;**
- **Approve the Walk-In Freezer purchase not to exceed $25,000;**
- **Approve the technology purchase not to exceed $45,000;**
- **Approve the 2026-2027 Teacher Student Success Act Plan;**
- **Approve the 2026-2027 Sex Ed Instruction Committee as follows: the Administrator, one Teacher, the School Nurse, and three parents/guardians;**
- **Re-approve the Parent & Family Engagement Policy; and**
- **Approve the Amended Wellness Policy.**

Tristian Carlisle seconded the motion. The votes were as follows:

Marlowe Wolferstan – Aye
Emily Willey – Aye
Brad Wyatt – Aye
Jennifer Royall – Aye
Kristin Kano – Aye
Tristian Carlisle – Aye
Katie Jones – Aye

Motion passed unanimously.

REPORTS (Cont.)

- **Board of Directors**
  - <u>*Financial Report*</u> – Chantel Wixon presented the financial report as of April 30, 2026. She provided a financial report showing the district is performing well, with revenue at 85% of budget and expenses at 75% of budget, resulting in a net income of $875,000. Chantel presented preliminary budgets for fiscal years 2026 and 2027, noting an increase of approximately $300,000 in expenses for 2026 due to construction projects and facility improvements.
    - ✓ <u>Review Ethics Policy</u> – Chantel Wixon stated that each year the board must agree and sign the Annual Commitment to Ethical Behavior stating that you will follow the Ethics Policy. She sent around a signature sheet for each board member to sign and Dawn will send it electronically to the online board members.
    - ✓ <u>Fraud Risk Assessment</u> – Chantel Wixon reviewed the Fraud Risk Assessment results, which showed the entity at very low risk with 375 total points, primarily due to good separation of duties controls. She explained

that board members must complete governance training every four years and noted that while the sschool doesn't have a formal internal audit function (required only for entities with over 10,000 students), they have adequate mitigating controls in place.

BOARD TRAINING

- *Governance vs. Management* – Brandon Fairbanks presented a training on governance vs. management and the importance of distinguishing between governance (setting goals and policies) and management (day-to-day operations), emphasizing that board members should focus on "how well" rather than "how will" things are done, and outlined the three key fiduciary duties required by law: good faith, care, and loyalty to the entity's interests from the Board Member Agreement which the board signs when they are appointed as a member.
- *Public Education Hotline Training* – Brandon Fairbanks explained the process for handling complaints through the public hotline system.
- *Annual Policies, Procedures, Plans & Training Review* – Brandon Fairbanks reviewed the list of annual policies, procedures, plans and trainings that the board is required to do and the frequency of how often. He also reviewed the Arrest Reporting Policy. There was a discussion on how to handle a parent/staff grievance that is sent directly to a board member.

DISCUSSION ITEMS

- *Set 2026-2027 Board Meeting Schedule* – Marlowe asked if anyone had any issues with the schedule. If something comes up, we can always make changes on a case-by-case basis.
- *Calendaring Items*
  - Next PreBoard Meeting is on May 27th
  - Rescheduled the Electronic Board Meeting on June 11th to June 18th to start at 8 a.m. Dawn will send out updated calendar invites.

Brandon Fairbanks and Amy Pilkington were excused at 9:33 a.m.

9:33AM – Marlowe Wolferstan made a motion to enter a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an pursuant to Utah Code 52-4-205(1)(a) at AW Services. Tristian Carlisle seconded the motion. The roll call votes were as follows:

Marlowe Wolferstan – Aye
Jennifer Royall – Aye
Tristian Carlisle – Aye
Katie Jones – Aye
Kristin Kano – Aye
Brad Wyatt – Aye
Emily Willey – Aye

Motion passed unanimously.

10:50 AM – Marlowe Wolferstan made a motion to exit the CLOSED SESSION and ADJOURN. Jennifer Royall seconded the motion. The votes were as follows:

Marlowe Wolferstan – Aye
Emily Willey – Aye
Brad Wyatt – Aye
Jennifer Royall – Aye
Kristin Kano – Aye
Tristian Carlisle – Aye
Katie Jones – Aye

Motion passed unanimously.

Wasatch Peak Academy
Board of Directors
Closed Session Statement
Thursday, May 14, 2026

Location: AW Services, 290 N. Flint Street, Kaysville, UT 84037

CLOSED SESSION SWORN STATEMENT:

*At a duly noticed public meeting held on the date listed above, the Board of Directors for **WASATCH PEAK ACADEMY** entered int a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual and/or to discuss deployment of security personnel, devices, or systems in accordance with Utah Code Ann. 52-4-205(1)(a)&(f) respectively.*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 14th day of May, 2026, at Kaysville, Utah.

Marlowe Wolferstan
Board Chair

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In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

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WPA Board of Director's Meeting
Thursday, June 18, 2026

Action Item: *Amended and Proposed Budgets*

Background:

An annual budget for Wasatch Peak Academy must be approved by the Board of Directors. Any adjustments made to the annual budget must also be approved by the Board before the end of the fiscal year.

Action Item:

Approval of a final amended 2025-2026 operating budget is needed to comply with state law prohibiting actual expenditures from exceeding budgeting expenditures. USBE (Utah State Office of Education) evaluates charter school performance on a number of financial metrics, one of those is expense budget variance. In order to maintain compliance, schools are not allowed to have total expenditure exceed budget. Additionally, schools cannot overspend their budget.

The current operating budget is the original budget that was prepared and adopted in the June 2025 board meeting. Since that time, there have been additional revenues and expenses, approved by the board, necessitating a final amended budget to comply with state law. The proposed final amended budget for Wasatch Peak Academy is reflective of to date actual revenue and expenses plus projections for the remainder of the school year.

An operating budget for the 2026-2027 school year is required by state law to be adopted by the Wasatch Peak Academy Board of Directors in the June meeting. Working closely with the administration, the proposed 2026-2027 budget is conservatively prepared with focus on teacher retention, student needs, and technology. The proposed operating budget for Wasatch Peak Academy is reflective of conservatively forecast revenues and expected annual expenses for the coming fiscal year.

Recommendations:

It is recommended the Board approve the 2025-2026 Final Amended Budget and approve the proposed 2026-2027 Annual Operating Budget as presented.

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Wasatch Peak Academy
Proposed Final FY26 and Initial FY27 Budgets
For Board Consideration and Approval at June 18, 2026 Board Meeting

	Year Ending 6/30/2025	Annual 6/30/2026	Annual 6/30/2026	Year Ending 6/30/2027	7/01/2025 - 5/31/2026
	PY Actuals	CY Approved	CY Final Budget	26-27 Prelim Budget	CY Actuals YTD
Net Income					
Income					
Revenue From Local Sources	323,729	171,859	305,995	219,500	298,565
Revenue From State Sources	5,809,750	5,964,565	6,000,445	6,011,923	5,479,806
Revenue From Federal Sources	207,073	175,734	233,520	185,203	112,508
Revenue from Other Sources	6,540,644	0	0	0	0
Total Income	12,881,195	6,312,158	6,539,959	6,416,626	5,890,879
Expenses					
Instruction/Salaries	2,809,234	3,176,712	3,189,890	3,417,540	2,688,842
Employee Benefits	700,652	861,982	833,160	836,426	661,599
Purchased Prof & Tech Serv	383,498	423,965	434,140	441,015	393,217
Purchased Property Services	923,947	340,500	369,000	272,000	266,726
Other Purchased Services	116,855	139,228	105,452	106,700	87,572
Supplies & Materials	617,076	624,944	574,434	553,350	442,792
Property	562,057	0	174,557	25,071	87,618
Debt Services & Miscellaneous	4,867,649	455,907	484,057	493,113	441,516
Total Expenses	10,980,969	6,023,238	6,164,690	6,145,215	5,069,882
Total Net Income	**1,900,227**	**288,920**	**375,269**	**271,411**	**820,997**

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WPA Board of Director's Meeting
Thursday, June 18, 2026

Action Item: *Amending SHiNE Policy*

Issue:

Annual review of the Salary Supplement for Highly Needed Educators Program (SHiNE) Policy.

Background:

By law, the school must update or re-approve its SHiNE Policy annually. Administration is proposing that Advanced or Accelerated Math be added to the school's designated high-needs areas for the 26-27 SY. In addition, in consultation with accounting and legal, some proposed provisions have been added to the policy regarding payment of the salary supplement in certain circumstances, including: (a) if an eligible teacher's employment with the school ends *before* the salary supplement is paid (e.g., a teacher quits or is fired mid-year), the teacher will receive only a prorated portion of the salary supplement based on the portion of the school year the teacher worked at the school; and (b) if an eligible teacher begins employment with the school *after* the certified list of salary supplement recipients is finalized, the teacher is not automatically entitled to a salary supplement but the administrator may in their discretion and subject to SHiNE funding award the teacher a prorated salary supplement. A couple other minor revisions to the policy are recommended as well.

Recommendation:

It is recommended that the Board approve the Amended Salary Supplement for Highly Needed Educators Program Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

Wasatch Peak Academy
Policy: Salary Supplement for Highly Needed Educators Program Policy
Adopted: May 14, 2025

Purpose

The purpose of this policy is to describe how Wasatch Peak Academy (the "School") administers the Salary Supplement for Highly Needed Educators ("SHiNE") Program. This policy is meant to comply with the requirements of Utah Code § 53F-2-504.

Definitions

"Eligible teacher" means a teacher who:
(a) has a qualifying assignment;
(b) qualifies for the teacher's assignment in accordance with an LEA's policy; and
(c) is a new employee or has not received an unsatisfactory rating on the teacher's three most recent evaluations.

"Qualifying assignment" means a teacher who is assigned to a high-needs area.

"High-needs area" means at least two and up to five teaching assignments that an LEA designates in a policy as challenging to fill or retain.

Policy

High-Needs Areas

The following teaching assignments are designated as high-needs areas at the School:

(a) Special Education; ~~and~~
(b) Spanish; and
(c) Advanced or Accelerated Math.

Process for Determining if a Teacher is an Eligible Teacher

The School's Director or his/her designee shall perform due diligence in determining whether a teacher meets the definition of eligible teacher as set forth in this policy. Due diligence includes, at a minimum, verifying that a teacher:

(a) is assigned to teach in one of the high-needs areas listed above;
(b) is qualified to teach in the high-needs area (qualification factors to consider include, but are not limited to, licensure, training, education, experience, and skills); and

(c) is a new employee of the School <u>or</u> is not a new employee of the School but has not received an unsatisfactory rating on the teacher's three most recent evaluations from the School.

On an annual basis, the School's Director or his/her designee shall create a list of all teachers who have been determined to meet the definition of eligible teacher under this policy.

<u>Process for Certifying a List of Eligible Teachers to be Awarded a Salary Supplement</u>

On an annual basis, the School's Director or his/her designee shall review the list of all teachers who have been determined to meet the definition of eligible teacher under this policy and shall make any changes to the list he/she feels is necessary. The list is considered certified by the School's Director or his/her designee when he/she <u>finalizes the list with accounting or human resources</u>~~sends, or causes to be sent, the list to payroll for processing of the salary supplement payment under the SHiNE Program~~.

<u>Salary Supplement Amount</u>

All teachers at the School determined to be eligible teachers under this policy (i.e., all teachers on the certified list described above) shall receive a salary supplement under the SHiNE Program in an amount ~~commensurate~~<u>consistent</u> with <u>this policy and</u> the funds allocated to and received by the School under the SHiNE Program.

Eligible teachers who are assigned 1.0 FTE in a high needs area shall receive the full salary supplement. Eligible teachers who are assigned less than 1.0 FTE in a high needs area shall receive a prorated salary supplement based on the percentage of their FTE in the high needs area. <u>However, if an eligible teacher's employment with the School ends before the salary supplement is paid, the teacher shall receive only a prorated portion of the salary supplement based on the portion of the school year the teacher worked at the School.</u>

<u>In addition, an eligible teacher who begins employment with the School after the certified list described above has been finalized shall not be entitled to a salary supplement. However, the Director may, in the Director's sole discretion and subject to available SHiNE Program funding, award such teacher a prorated salary supplement based on the portion of the school year the teacher worked at the School.</u>

The School may increase the amount of funds the School provides to eligible teachers if the School:

(a) first ensures proper distribution of funds the School receives under the SHiNE Program to the School's eligible teachers; and
(b) experiences a carry forward or leftover balance.

<u>Appeals</u>

If the School's Director or his/her designee determines that a teacher does not meet the definition of eligible teacher and therefore does not qualify for a salary supplement under the SHiNE Program, the teacher may appeal that decision in writing to the School's Board of Directors (the "Board") if the teacher:

(a) believes he/she does meet the definition of eligible teacher under this policy; or
(b) has a teaching assignment at the School that is substantially equivalent to a high-needs area and otherwise meets the definition of eligible teacher under this policy.

When submitting an appeal, a teacher is required, at minimum, to provide transcripts and other documentation to the Board in order for the Board to determine if the teacher is an eligible teacher with a qualifying teaching background.

The Board shall make a decision on the appeal within thirty (30) school days.

<u>Administrative Procedures</u>

Each school year the Director shall establish, through administrative procedures, the salary supplement amount that each eligible teacher will receive for that school year.

<u>Updating Policy</u>

The School shall update this policy annually and provide notice of any changes to the policy to teachers within the School.

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WPA Board of Director's Meeting
Thursday, June 18, 2026

Action Item: *Schedule A*

Issue:

The Board is going to submit a Schedule A to the State Charter School Board and will need to approve the document which includes the charter agreement prior to submission.

Background:

The State Charter School Board has released the newest version of the charter agreement, which now includes Schedule A, formerly known as Exhibit A. Schedule A is a critical component of the agreement that outlines key elements unique to a charter school. Also included in Schedule A are details regarding the structure and makeup of the governing board as well as any enrollment preferences.

Schedule A serves as the foundation for how a charter school will be held accountable to the state moving forward. It defines the essential components of the charter school's model and operations.

It is important to note that Schedule A will be a primary reference during charter fidelity reviews conducted by the state. This review assesses the school's adherence to its approved charter, ensuring alignment between what is outlined in Schedule A and the school's practices.

Recommendation:

It is recommended that the board approve Schedule A.

SCHEDULE A

Name of Charter School:	Wasatch Peak Academy
Location of Charter School:	414 N Cutler Dr, North Salt Lake UT 84054
Charter School's Mission Statement:	The mission of Wasatch Peak Academy is to create a high-quality learning environment where students are academically challenged, engaged in authentic learning, and foster real-world connections.
Charter School's Purpose:	**Improve student learning opportunities by providing access to advanced and accelerated curricula, foreign language instruction, and service-learning opportunities.**
Key Elements of the Charter School:	Academic rigor that challenges **all** students on the level they are at through the following options: identification of gifted students through universal screening, specialized classes, small group instruction, and intervention for advanced and gifted students. Support global connections by offering regular Spanish instruction to all students. Authentic learning experiences and community impact through service learning, such as community clean-up projects, organizing donation drives, and maintaining the school garden. Ongoing access to education and growth opportunities for staff as they model lifelong learning for students, such as additional endorsements, weekly trainings, tuition reimbursement, and transition to teaching programs.

Opening date of Charter School:	2005-2006 SY
Grade Levels Served:	K-6
Maximum Enrollment: **If the Charter School has satellite Charter Schools, the maximum number of students that will be collectively served by the Charter School is reflected as the Maximum Enrollment number.*	1050 (This includes 2 campuses)
The Charter School's enrollment preferences shall be as follows:	Enrollment preferences permitted: a. children or grandchildren of founding members, b. siblings of students currently enrolled, c. children of school employees.
The structure of the governing board shall be as follows:	**Number of members:** 5-7 members
	How members are appointed: elected by current board Appointment of board members: At least 25% of the members of the Board will be parents, grandparents or guardians of children who attend WPA appointed by vote of the standing board. Board members' terms of office: Two or Four year terms.
	Term of office: 2 or 4-year terms
The Utah State Board of Education has waived the following administrative rules for the Charter School:	None

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WPA Board of Director's Meeting
Thursday, June 18, 2026

Action Item: *Ratify Board Members & Their Terms*

Issue:

The Board must ratify all members and their terms annually.

Background:

Each year at the Annual Board Meeting, the board must ratify all members and their terms. This year, Marlowe Wolferstan and Brad Wyatt are up for a new 4-year term to expire in June 2030. The board must approve their new term. Below are the board members and their terms.

- Marlowe Wolferstan – *NEW* 4-year term to expire July 1, 2030
- Brad Wyatt – *NEW* 4-year term to expire July 1, 2030
- Kristin Kano – amend to expire July 1, 2029 (to create continuity)
- Tristian Carlisle – July 1, 2028
- Katie Jones – July 1, 2028
- Emily Willey – July 1, 2027
- Jennifer Royall – July 1, 2027

Recommendation:

It is recommended that the Board approve Marlowe Wolferstan & Brad Wyatt with new 4-year terms to expire July 1, 2030, amend Kristin Kano's term to expire July 1, 2029, ratify Tristian Carlilse & Katie Jones with terms to expire July 1, 2028, and ratify Emily Willey & Jennifer Royall with terms to expire July 1, 2027.

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WPA Board of Director's Meeting
Thursday, June 18, 2026

Action Item: *Board Officers*

Issue:

The Board must ratify or elect board officers annually.

Background:

According to the School's Bylaws, the officers of the corporation, shall be chosen at the annual meeting of the Board by and shall serve at the pleasure of the Board, and shall hold their respective offices until their resignation, removal or other disqualification from service, or until their respective successors shall be elected. The current officers are as follows:

- Marlowe Wolferstan – Board President
- Emily Willey – Board Vice President
- Brad Wyatt – Board Financial Coordinator
- Jennifer Royall – Secretary

If an officer would like to be relieved of their duty, this is the time to discuss and nominate to elect a member to fulfill the open position. Otherwise, the board would just approve the officers as presently constituted.

Recommendation:

It is recommended that the Board approve the Board officers as presently constituted.

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Board of Directors
PROPOSED
2026-2027 Board Meeting Dates

Board Meeting Date	PreBoard	Time
September 10, 2026	Aug 26th @ 10 a.m.	8:15 a.m.
November 12, 2026	Oct 28th @ 10 a.m.	8:15 a.m.
January 14, 2027	Mon, Jan 4th @ 10 a.m.	8:15 a.m.
March 11, 2027	Feb 24th @ 10 a.m.	8:15 a.m.
May 20, 2027 *Annual Board Meeting @ Academica West*	May 5th @ 10 a.m.	8:15 a.m.
June 17, 2027 *Typically, an Electronic Board Meeting*	June 2nd @ 10 a.m.	8:15 a.m.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.