

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES MEETING**

Date: April 28, 2026

Location: Electronic Board Meeting

In Attendance: Kari Malkovich, Wade Glathar, Kara Finley, Royce Kimmons

Excused Board Members: Jen Robison

Others In Attendance: DeLaina Tonks, Priscilla Stringfellow, Hannah Dorius, Sarah Lyons, Tom Rupp, Lily Peterson, Gabe Clark, Jayne Jones, Matilda Kynaston, Lily Peterson, Reid Simmons, Tayah



MINUTES

CALL TO ORDER

Kari Malkovich called the meeting to order at 12:01PM.

REPORTS

- **Directors Report**

Students in the English Quest competition were presented by Jayne Jones and Sarah Lyons. Each year they participate in a conference called StoryCon. Student authors enter into several competitions. The students go through a mock traditional publishing process. The board congratulated the students on their accomplishments.

Reid Simmons, Tayah, Matilda Kynaston, Sarah Lyons, and Lily Peterson left the meeting at 12:09PM.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) and to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d).

At 12:10PM Wade Glathar made a motion to move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a), located at the Mountain Heights Academy offices. Royce Kimmons seconded. Votes were as follows: Kari Malkovich, Aye; Wade Glathar, Aye; Royce Kimmons, Aye; Kara Finley, Aye. Motion passed unanimously.

At 12:27PM Kara Finley made a motion to move out of closed session. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Royce Kimmons, Aye; Kara Finley, Aye; Wade Glathar, Aye.

CONSENT ITEMS

- February 27, 2026 Board Meeting Minutes

Kara Finley made a motion to approve the February 27, 2026 board meeting minutes. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Wade Glathar, Aye; Kara Finley, Aye; Royce Kimmons, Aye.

VOTING AND DISCUSSION ITEMS

- **TSSA Plan 2026-2027**

The TSSA Plan is required to be reviewed and approved annually. The plan outlines how funds will be allocated to support student achievement and teacher effectiveness, with periodic amendments made as needed to align spending with identified priorities and address evolving school needs. The TSSA plan is now aligned with the previously approved strategic plan.

Royce Kimmons made a motion to approve the TSSA Plan 2026-2027. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Paraeducator Coordinator/Instructional Coach Agreement and Compensation**
This item was discussed in closed session.

Wade Glathar made a motion to approve the Paraeducator Coordinator/Instructional Coach Agreement and Compensation. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Helpside Professional Employer Agreement**

Hannah Dorius explained that Helpside is the employee benefits platform that MHA has been using for the last five years, and the contract is due for renewal. The terms of the new agreement are consistent with the expiring agreement.

Kara Finley made a motion to approve the Helpside Professional Employer Agreement. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Travel Policy**

Hannah Dorius presented the proposed amendment to the Travel Policy, which adds mileage reimbursement for the Student Success Team home visits at the IRS standard mileage rate. All other provisions of the policy remain unchanged.

Wade Glathar made a motion to approve the Travel Policy. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Policy Committee**

Kara Finley was appointed to fill the open seat on the Policy Committee, joining Wade Glathar. The Policy Committee reviews all amendments to current policies and new

policies being presented to the full board.

Royce Kimmons made a motion to approve the appointment of Kara Finley to the Policy Committee. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Genius SIS Standard Agreement 2023-2026 + Two-Year Extension**
Dr. Tonks presented the agreement. Genius SIS is the student information system platform. It integrates with Open LMS, the school's learning management system. The current agreement is being extended for two years, until 2028, at which time the school will begin the RFP process.

Kara Finley made a motion to approve the Genius SIS Standard Agreement 2023-2026 + Two-Year Extension. Wade Glathar seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Tuition Reimbursements**
Mary Mecham and Julie Crisp are furthering their education to support students. Mary Mecham is requesting a reimbursement to complete her Master's of Ed Tech. Julie Crisp is requesting a reimbursement for a School Law class as she completes her Master's of Education.

Wade Glathar made a motion to approve the Tuition Reimbursements for Mary Mecham and Julie Crisp. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **MHA Organization Chart 2026-2027**
Dr. Tonks presented the 2026-2027 organization chart and announced Lisa Boucher as the newest Assistant Director. Ms. Boucher has previously served MHA as a parent, ELA teacher, Department Team Lead, and Teacher on Special Assignment. With the school engaging about 3,000 students per year, additional administrative support will be helpful. The MHA organizational chart is an informational item for the board.
- **Replacement Teacher Desktop Devices**
Teacher computers are due to be updated. The current desktop computers are starting to break down and replacements are in order. This proposal is to purchase 130 teacher devices at a total cost of \$125,838.70.

Wade Glathar made a motion to approve the Replacement Teacher Desktop Devices for \$125,838.70. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- **Updated/Upgraded Student Laptops**
Curriculum development for a game design course requires more robust tools. This

covers the additional tools to run the industry standard devices. Total cost is \$103,380.

Royce Kimmons made a motion to approve the Updated/Upgraded Student Laptops up to. Kara Finley seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

- Math Support Tools

- Thinkverse
- Pearson MyMathLab

Dr. Tonks presented Thinkverse and MyMathLab as evidence-based math support tools recommended by the math team for the 2026-2027 school year. Total cost is \$30,000 for Thinkverse and \$60,000 for MyMathLab.

Wade Glathar made a motion to approve the Math Support Tools: Thinkverse at \$30,000 & Pearson MyMathLab at \$60,000. Royce Kimmons seconded. Motion passed unanimously. Votes were as follows: Kari Malkovich, Aye; Kara Finley, Aye; Royce Kimmons, Aye; Wade Glathar, Aye.

REPORTS

- Directors Report

Dr. Tonks presented the Directors Report to the board, sharing positive feedback from both employees and students. MHA was represented at the One Kind Act a Day Kindness Summit. Currently, enrollment has increased for the 2026/2027 school year. Mountain Heights Academy Annual Performance Determination data was presented to the board. Board members were invited to several end-of-year celebrations.

CALENDARING

- Board Meetings
 - Next meeting: June 17, 2026

Wade Glathar left the meeting at 1:08PM.

ADJOURN

At 1:09PM Royce Kimmons motioned to adjourn the meeting. Motion passed.

**MOUNTAIN HEIGHTS ACADEMY
BOARD OF TRUSTEES
CLOSED SESSION STATEMENT**



Date: April 28, 2026

Location: Electronic Board Meeting

CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Mountain Heights Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a) and to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 28th day of April, 2026.

A handwritten signature in black ink, appearing to read "Kari Malkovich", is written over a horizontal line.

Kari Malkovich, Board President