

Jun 16, 2026 | 📅 Jun 2026 - MSA Board Meeting

Attendees: Carlos VacaGuzman Mikale Williamson Carrie Hoelzer Madeline Poulsen
Patrick Freeman Board Emilee Krupa Camden Maxon Elizabeth Anis [Tayler Palfreyman](#)
bcates@redapplefinance.com

Mountain Sunrise Academy Charter Council Meeting Agenda

Jun 16, 2026

Location: 1802 E 145 N, Saratoga Springs, UT 84045

Virtual Meeting:

Join Zoom Meeting

<https://zoom.us/j/6633207867?pwd=USUUNvmZbtO3ZQr8mla9RNh6ivEkQ7.1>

Meeting ID: 663 320 7867

Passcode: W5AX7i

1. Meeting Call to Order - **3:48 pm**
 - Confirmation of a quorum
2. Public Comment Period
 - No public comments at this time.
3. Financial Review: Brian from Red Apple Finance
 - Brian from Red Apple shares the financial report, highlighting strong cash reserves and interest rates over 4%.
 - The forecasted operating margin for the current year is 3.5%, with revenues tracking well and expenses managed responsibly.
 - Enrollment remains unchanged at 459, and next year's projected budget is discussed, with a focus on employee costs and benefits.
 - Significant decreases in local revenue are noted, with conservative budgeting for donations and investments.
 - Brian explains the revenue breakdown, noting a decrease in local revenue due to reduced donations and conservative budgeting.
 - State revenue is expected to increase by 3.5% due to legislative estimates, while federal revenue remains unchanged.
 - Emilee inquires about local revenue, which includes donations, contributions, fundraising, and investments.

- Brian discusses the largest cost driver, personnel, with a projected 3% increase in benefits related costs.
 - Significant drops in other expense categories are noted, with a 38% increase in property services.
 - A healthy margin of 5.5% is projected for the next year, based on a conservative enrollment estimate of under 500.
 - The board discusses the final FY 26 budget and the preliminary FY 27 budget, with a vote to approve both.
 - 4:03 PM Carlos Motions to approve Budget Tayler seconds the motion. The motion passes unanimously
4. Executive Director's Report: Carrie Hoelzer
- *Carrie and Cam provided operational updates, including the completion of spring break work and the installation of support beams.*
 - *The sprinkler alarm design is delayed due to classroom redesign, and a separate HVAC system is installed for the new classroom.*
 - *Construction plans have been submitted to Sunrise Engineering for review, with framing and rough work proceeding.*
 - *Cam updates on construction progress, noting the installation of whiteboards, soundproofing, and door locks.*
 - *Carrie thanks Cam for his work on painting and office area improvements.*
 - *Carrie reports on enrollment, noting 503 students and the addition of another fourth-grade class.*
 - *The incoming fourth-grade class is already at 82, with more enrollments expected.*
 - *Emilee inquires about support for new teachers and the impact on Grace's class, with Carrie explaining the new hires and instructional coaches.*
 - *The social worker position has been replaced, with two social workers now available to support students.*
 - *Carrie mentions the hiring of a new fourth-grade teacher and the curriculum update for Step Up to Writing.*
5. Board Discussion and/or Action Items:
- *4:19 PM Vote To approve may 19th Mins Carlos motion to approve I Tayler second Pass unanimously*
 - *4:20 Carlos Motions for Ryan Larson to become treasurer Skylar seconds motion passes unanimously.*
 - *4:21 PM Roll Call for the OPMA Training For Ryan he completed it.*
 - *4:21 PM Roll Call for the Land Trust Training for Ryan he completed it.*
 - *Carlos introduces the curriculum discussion, noting board members Tayler and Emilee had meetings with the admin and Curriculum Committee Chair Elizabeth to further understand the proposal.*
 - *4:26 PM Elizabeth explains the curriculum adoption process, starting with a committee review of potential writing curriculum.*

- *Step Up to Writing was chosen for its flexibility, alignment with state standards, and ability to integrate with Waldorf philosophy.*
- *Parents were invited to review materials, with limited attendance but no significant concerns raised.*
- *Carlos and other board members ask questions about the curriculum's alignment with Waldorf principles, cost, and long-term sustainability.*
- *5:00 PM Carlos motions to approve the Step Up to Writing curriculum, with Emilee seconding the motion.*
- *The vote passes, with one abstention, and Carlos thanks the board for their input and support.*

6. Adjournment at: 5:01 PM

The next board meeting is scheduled for Tuesday Aug 18 @ 3:45pm 2026