

Early Childhood Utah Advisory Council

June 30, 2026



**Department of Health
& Human Services**

Welcome & Updates

- Approve April meeting minutes

**For general
discussion**

Voices for Utah Children
landscape mapping
project

For general discussion

Subcommittee member survey responses

Survey of subcommittee members: 21 respondents

Themes:

- Need a better understanding of the role of the council, possibly through an onboarding or orientation process
- Desire for work to be aligned with data and identified areas of need, specifically the PDG needs assessment and strategic plan
- Preference for a council decision on future projects
- Focus on improving impact of work, including communicating work beyond the council

- Do we need a charter?
 - <https://le.utah.gov/xcode/Title26B/Chapter1/26B-1-S422.html>
 - <https://adminrules.utah.gov/public/rule/R402-2/Current%20Rules?searchText=402-2>
- Annual review and orientation
- Making the Advisory Council meetings more valuable for attendees
- Instead of working bottom up, work top down?
 - Choose one big issue from the needs assessment and strategic plan
 - Divide it into chunks
 - Assign it to subcommittees (subcommittees may be renamed and membership changed)
- Making the impact of our work more visible

Brainstorming for improvement

For general discussion Handbook updates

Project transition in subcommittee work

- A. Subcommittee projects
 - i. Subcommittee projects will be reviewed at least annually for alignment with the Early Childhood Utah Strategic plan.
 - ii. At any time, projects that are nearing completion shall be reviewed by the executive committee for finalization.
 - iii. If the executive committee deems the project complete, the project shall be presented to the advisory council for final approval.
 - iv. During this finalization process, the subcommittee may begin discussing plans for a following project, whether as a continuation of the completed project or in answer to a newly recognized need.

For general discussion

Project transition in subcommittee work

v. If the advisory council approves the project as complete, the subcommittee shall present plans for the coming project year to the executive committee.

vi. When project plans are approved by the executive committee, the subcommittee may begin information gathering or work on the project while awaiting approval by the Advisory Council.

vii. All projects will be approved by the Advisory Council prior to being formally adopted as an ongoing project by the subcommittee.

viii. Finalized projects will be shared with executive leadership and the public through the Early Childhood Utah Annual Report and through display on the Early Childhood Utah website.

For general discussion

“Closing the loop” additions to handbook

- A. “Closing the Loop” Best practices
 - i. During presentations to the subcommittees, parent engagement subcommittee, and Advisory Council, presenters will clearly state if the source of any feedback is from a parent representative.
 - ii. All parent representative feedback given to a subcommittee will be clearly labeled as parent feedback in subcommittee notes. Responses to that feedback will be summarized in an emailed document to the chair of the parent engagement subcommittee immediately following receipt of that response from the presenting subcommittee.
 - iii. The chair of the parent engagement subcommittee will share the documented response at the following subcommittee meeting.

For general discussion

“Closing the loop” additions to handbook

iv. In presenting to the executive committee and Advisory Council, any committee that has presented to the parent engagement subcommittee will be expected to show clearly on slides the feedback shared by parents on the projects and the committee response to that feedback. Templates for slides will be updated to facilitate this.

For general discussion

Transitions

ii. The chair will facilitate transition to the new chair and chair-elect by ensuring that they have access to all files created by the subcommittee prior to December 1 of their termination year.

iii. The chair will also meet with the new chair and chair-elect during December of the final year to share understanding of current work and future projects to be undertaken by the subcommittee.

Subcommittee updates

- Parent engagement, support, & education
- Data & research
- Social emotional and mental health
- Early care and education
- Promoting health and access to medical homes

Next Steps:

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Subcommittee updates

Jennifer Floyd

Parent engagement subcommittee will complete group leadership training in July. Currently looking for a project to work on while still giving feedback to other subcommittees.

Social, emotional and mental health subcommittee also in transition. Provider survey was presented at the Northern Utah Early Childhood Conference in June

Data and research subcommittee is on track to complete the training on data sharing by the end of the year.

Subcommittee updates, continued

Health and access to medical homes subcommittee has created a longer document with Medicaid recommendations. It will be brought to the council for final approval in October.

Early care and education has chosen their new project and will be updating the Utah Core Competencies for early education professionals to reflect advancements in best practices and licensing requirements.

Public comment and updates from members

Upcoming dates & adjourn

Executive committee meeting:

July 10, 2026 9-11 a.m.

Advisory council meeting:

In Person

October 20, 2026 1-2:30 p.m.
