

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday June 2, 2026** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioner Matt Tippetts, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen and Clerk Larinda Isaacson attended virtually. Attorney Kent Snider attended in person. The meeting was called to order at 9:01 am by Commissioner Tippetts. The invocation was given by Peggy White. Commissioner Tippetts then led those in attendance in the Pledge of Allegiance.

Present In Person: Bryan Gibson, Cordell McCracken, Mike Musselman, Mayor Kathi Knight

Present Online or by Phone: Jeffrey McCarty with SurRise Engineering

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Lytle moved to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Citizen Comment: Mike Musselman addressed the commission to express his intention to file a formal appeal regarding the RV Dump. During the subsequent discussion, clarification was sought concerning the requirement for filings to be submitted "in triplicate," and the existence of a filing fee was noted. The appeal process was reviewed in detail. Mayor Knight pointed out that the RV Dump had been the subject of three prior public meetings, during which no opposition was voiced.

Approve Minutes: Minutes from the May 26, 2026 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to approve the minutes from May 26, 2026 Commission and RDA Meeting with the correction of Wednesday be changed to Tuesday. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA: Discussions were held regarding sewer and water services with the RDA concerning their potential development plan. This included an evaluation of the sewer system's capacity, specifically focusing on the collection infrastructure and the treatment plant. A meeting with engineers took place yesterday to review these details. Following this, engineers have begun outlining the requirements for system expansion. This work incorporates developer feedback regarding their specific plans and explores financing options, including the

developer-related PID (Public Infrastructure District) currently under consideration by the town. It is anticipated that this will be addressed next week as it pertains to Joe Mack. The county is also assessing impact fees and other logistical requirements as the project progresses. Ongoing coordination with the town is essential to align with their planning, zoning, and approval processes. Given the complexity of these interconnected details, consistent collaboration is necessary to navigate potential complications. Additionally, the RDA has requested comments on the proposed PID, which would establish a special district within the town covering properties from Sundrop through Joe Mack, raising several significant questions.

MBA: Regarding the MBA water treatment plant, Trevor has emailed the Buildings and Grounds department to coordinate the installation of county door locks and keys. He is currently working to establish a timeline for this project, as it involves the treatment plant and associated buildings within the MBA.

This matter was discussed following an email presented by Kade this morning. A primary concern is identifying the party responsible for purchasing materials; contrary to previous reports, it appears the necessary supplies are not yet on hand. There is a clear need for improved communication between the involved parties to ensure the work is completed, as several details remain unaddressed.

All parties will collaborate to resolve these logistical issues and move the project forward.

Affordable Workforce Housing: Both the county and the town continue to view this as a matter of ongoing concern.

Sheriff Office, EMS, Code Enforcement: No new reports were available for these departments at this time.

Airports: Nothing new to report at this time.

Clinic: Progress continues on the clinic project, with teams preparing for further concrete pours and interior tile work. While the previously projected mid-June completion date is no longer feasible, advancement is being made.

During the discussion, a question was raised regarding whether the facility would be finished in time for the America 250th celebration. It was noted that a definitive answer is currently unavailable, though hope remains. Recent conversations with the Hatfields indicate significant work is still required. A construction meeting is scheduled for this coming Thursday to refine the timeline and establish a firm completion date. There is considerable interest from the Governor's office and the public regarding the building's availability for upcoming events and family reunions. The commission and project leads are working to provide a certain answer as the schedule is tightened.

Roads: Christy Stall of Williams provided an update on the Wild Trail Compressor project near Dutch John on Jug Hollow Road. Although federal and Forest Service regulations initially suggested a two-year timeline, the project has been fast-tracked. Mobilization is underway, with groundbreaking set for this Thursday and trailers expected on-site June 10. Construction will proceed through the winter, aiming for mechanical completion in February and full operation by April.

Discussion turned to the poor condition of the access road. Williams is seeking estimates via their on-site contractor, Blue Sky, to pave the road with 4 inches of asphalt. This improvement aims to handle increased traffic while decreasing county maintenance and blading requirements. The workforce will peak at roughly 65 individuals, fluctuating based on commissioning activities. Due to local tourism, many workers are currently based in Rock Springs, but they are expected to relocate closer to Dutch John as availability and winter weather on Highway 191 permit.

Williams is also coordinating with Utah DOT and Mr. Woods on an engineered approach, which includes a new 16-foot-wide cattle guard to better accommodate campers before the road transitions to Forest Service land. While the county will not pave that specific section, Williams will assist with permitting for upgrades on federal land and maintain open communication. Stall emphasized that the crew has been briefed on professional behavior; she requested direct contact if any issues arise, as she intends to prevent local disturbances.

Tourism: The Outlaw Jamboree took place this past weekend, and the event was a success despite the mud and rain on Saturday. There were 18 participants who thoroughly enjoyed the experience, with many noting it was their first time exploring these local trails, even for those living as close as Vernal. The route included Crouse Canyon, and although the specific trails on that end are unclear, the local segments like the Finches Draw Trail were well-received. Leonard Isaacson provided great entertainment and was instrumental in assisting a participant whose bike broke down on the trail.

The Area received positive media coverage yesterday from Channel 2 KUTV News, Road Trippin'. Four segments were filmed in Manila, with three more scheduled near Dutch John. Jordynn Hewitt is handling the television appearances for these.

History in the Park is on June 13th, a celebration will be held in the park starting at 11:00 am, featuring a cowboy poet who is a personal friend of Jordynn's. The museum will be open with displays focusing on the early history of Daggett County and the settlement of the Linwood area. This is part of a multi-year plan to rotate historical themes, with future years potentially focusing on the dam or other subjects, rather than covering everything—like the bandits—all at once.

Regarding the July 5th 250-year celebration, the primary need is food or monetary donations to purchase food. The county will provide a W9 to facilitate these donations. Inquiries were also made regarding the Cow Country Rodeo held over July 10th & 11th and the PRCA rodeos held over Labor Day Weekend Sept 4th & 5th. There is an open invitation to send over the necessary paperwork, as the county is eager to support these community partnerships.

Recess for MBA at 9:31 am. Returned from recess at 9:43 am.

Citizen Comment: Mike Musselman addressed the commission to express his intention to file a formal appeal regarding the RV Dump. During the subsequent discussion, clarification was sought concerning the requirement for filings to be submitted "in triplicate," and the existence of a filing fee was noted. The appeal process was reviewed in detail. Mayor Knight pointed out that the RV Dump had been the subject of three prior public meetings, during which no opposition was voiced.

Legislation: There were no new updates.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Cash Summary and Accounts Receivable Report for the County and RDA dated May 29, 2026. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Open Invoice Register dated May 28, 2026 in the amount of \$37,688.57. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: The Reimbursement Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to approve the Reimbursement Register dated May 10, 2026 to May 23, 2026 in the amount of \$184.47. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Disbursement Summary: The Disbursement Summary was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to acknowledge receipt of the Disbursement Listing as being reviewed from May 21, 2026 to May 28, 2026 for Daggett County Zion's checking in the amount of \$115,212.10 & void amount of \$869.47. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			

Commissioner Asay: X
The motion carried.

Recess for MBA at 9:55 am. Returned from recess at 10:12 am.

Calendar /Correspondence: Regarding upcoming dates, the Primary election is scheduled for June 23. Communication was received from the Dam concerning a water release. Mike Eriksson from Forestry, Fire and State Lands joined the meeting via speakerphone to discuss a recently distributed notice; this item is set for inclusion on the agenda for next week. Following some discussion, it was noted that Commissioners Matt Tippets and Jack Lytle will attend a CIB meeting this Thursday and Friday, with travel beginning tomorrow.

A leadership lunch is scheduled for next Tuesday. Assistance is needed for this event, as Peggy White will be traveling over the weekend and attending a conference in Duchesne on Monday.

POLICY AND LEGISLATION

Discussion And Consideration Of Financial Commitment For 2026 Co-op Marketing Grant: Jordynn Hewitt is applying for this it is a 50% match it will come primarily from TRT. Jordynn is applying for \$70, 000. This letter is required to apply. Commissioner Lytle motioned to approve the Financial Commitment of \$70,000 for the 2026 Co-op Marketing Grant. Commissioner Asy seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Partnership And Sponsorship With Daggett Heritage PRCA Rodeo & Celebration: There was some discussion. This has been a yearly contribution and partnership. Commissioner Tippets motioned to approve the partnership and sponsorship of \$15,000 with Daggett Heritage PRCA Rodeo & Celebration. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:			X	
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of Bylaws Of The Silver Lining Senior Center: There was some discussion. It was decided that Commissioner Lytle would sign as the representative of the Commission. Commissioner Tippets motioned to approve the decision to have Commissioner Lytle sign the Bylaws of the Silver Lining Senior Center. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of MOA With The Silver Lining Senior Center: There was some discussion. Attorney Kent Snider will forward a change of verbiage in section 4 to Mayor Kathi Knight. Commissioner Lytle motioned to approve the MOA with this change. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion And Consideration Of State Of Utah Contract Assignment Of Court Bailiffs-Contract And Costs: Commissioner Lytle motioned to approve the State of Utah Contract Assignment of Court Bailiffs- Contract and Costs. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippets:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion Of Town Of Manila's New Ordinances And The Senior Meeting Plans: Time was given to Mayor Kathi Knight. Mayor Kathi Knight was given the floor to discuss recent municipal developments. She presented several ordinances passed by the Town of Manila the previous evening regarding water conservation, domestic animals, and fireworks. The fireworks ordinance, notably prohibits the use of aerial fireworks.

Mayor Knight noted that several county residents attended the town meeting and expressed a desire for similar county-level ordinances. The Commission acknowledged that while the county has existing fire regulations, they may not be as comprehensively drafted as the town's new measures. Mayor Knight also mentioned that attendees favored the town's enforcement of water conservation and leash laws for dogs.

Regarding enforcement, Mayor Knight intends to personally oversee initial compliance efforts to avoid overburdening the Sheriff's Office during the busy summer season. However, the Commission emphasized that the town currently lacks the authority to enforce municipal ordinances without a formal Memorandum of Agreement (MOA) with the Sheriff's Office. It was noted that past enforcement issues arose from citing county or speeding ordinances within town limits that were legally unenforceable. The Commission offered to provide a template to help establish a proper MOA to ensure town ordinances can be legally enforced. Following the presentation, there was additional discussion regarding town regulations. It was clarified that all dogs must be on a leash and livestock is strictly prohibited within the Town of Manila.

Transportation for the Seniors was also discussed.

Opening And Awarding Sealed Bids For Search And Rescue Surplused Items: A total of three sealed bids were submitted for consideration.

Item B: A 14' single axle bumper pull utility trailer with a minimum bid requirement of \$400. One bid was received from Burk Pallesen for \$410.00.

Item C: A yacht club snowmobile trailer paired with a non-running Arctic Cat JAG snowmobile (missing carburetor), with a minimum bid of \$250. This item attracted two bids:

- Burk Pallesen submitted a bid of \$260.00.
- Don Allphin Jr. submitted a bid of \$300.00.

Commissioner Lytle motioned to award Item B to Burk Pallesen for \$410.00 and Item C to Don Allphin Jr. for \$300.00. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session was needed for the Purpose of Purchase, Exchange or Lease of Real Property.

Commissioner Lytle motioned to go into Closed Session for the purpose stated. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Closed Session at 11:05 am.

Commissioner Lytle motioned to go into Open Session. Commissioner Asay seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Session at 12:19 pm.

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation at 12:21 pm.

/s/Matt Tippetts

Commissioner/Matt Tippetts

/s/Larinda Isaacson

Clerk/Larinda Isaacson

/s/Randy Asay

Commissioner/Randy Asay

/s/Jack Lytle

Commissioner/Jack Lytle