

MINUTES of the public meeting of the Uintah County Commission held **June 9, 2026** in the Commission Chambers of the Uintah County Building at 147 East Main, Vernal, Utah. The meeting commenced at 3:00 pm.

PARTICIPANTS: Commissioners John Laursen and Sonja Norton. Willis LeFevre was absent.

ATTENDANCE: Mike Wilkins, Derrick Jaramillo, Wendi Long, Gennie Bird, Erika Calder, Melissa Yergensen, Jess Hermann, Bart Jensen
Minutes by Sheri Allen.

WELCOME: Commissioner Laursen, Chair, welcomed everyone to the meeting.

PRAYER by Mike Wilkins.

PLEDGE OF ALLEGIANCE by Commissioner Laursen.

1. APPROVAL OF MINUTES: June 2, 2026 and June 3, 2026 work session

Commissioner Norton moved to approve the minutes for June 2, 2026 and June 3, 2026. Motion passed unanimously.

2. APPROVAL OF WARRANTS – Mike Wilkins, Clerk-Auditor

Warrants dated June 4, 2026 in the amount of \$789,084.34. Payments of note are \$33,438.00 for a forklift for Facilities, \$25,000.00 to Dinosaur Roundup Rodeo, and \$66,319.80 to Intermountain Bobcat for the Landfill.

Commissioner Laursen moved to approve the warrants as presented by Mike Wilkins. Motion passed unanimously.

3. TAX MATTERS:None

4. 2026 TAX SALE RATIFICATION - Mike Wilkins, Clerk-Auditor

Mike Wilkins, Clerk-Auditor, requested ratification for the 2026 Tax Sale held on May 28, 2026. Five parcels were sold during the annual sale. Parcel 06:099:0012 sold to Kaden and Tonya Jones for \$31,000.00; \$25,866.73 to be sent to state unclaimed properties. Parcel 06:102:0009 sold to Stuntz Valley Ranch for \$6,000.00; \$4,128.41 to be sent to state unclaimed properties. Parcel 13:025:0007 sold to Tyler Justin Harris for \$627.49. Parcel 14:013:0004 sold to the Reary Family Trust for \$800.00; \$127.22 to be sent to state unclaimed properties. Parcel 17:062:0036 sold to Adam J. Kendall for \$4,700.00; \$4,078.74 to be sent to state unclaimed properties.

Commissioner Norton moved to ratify the 2026 Tax Sale as presented by Mike Wilkins. Motion passed unanimously.

5. AWARDING INVITATION FOR BID UC26-09: Commercial Diesel Generator 400kW - Gennie Bird, Purchasing & Grants

Gennie Bird, Purchasing & Grants, requested approval to award bid UC26-09 for a 400kW commercial diesel generator for Western Park. The County issued an Invitation for Bids (IFB) on April 22, 2026, and received six bids. America's Generators Triton: \$102,009.52, Native: \$123,872.79, ECB: \$128,205.00, Cummins: \$131,209.00, Graybar: \$131,004.84, and Emergency Management Vendor: \$148,384.00.

The purchasing office reviewed the bids for compliance, and America's Generators Triton was determined to be the lowest bid and best overall value. Project managers at Western Park have

reviewed the specifications and confirmed it fits the current infrastructure. Commissioner Norton inquired regarding budget allocation and Gennie confirmed that a line item covers this expense.

Commissioner Laursen moved to award the IFB to America's Generators Triton as presented by Gennie Bird. Motion passed unanimously.

6. CANCELING REQUEST FOR PROPOSAL UC26-10: Ballroom carpet replacement with modular tile at the Uintah Conference Center - Gennie Bird, Purchasing & Grants
Gennie Bird, Purchasing & Grants, explained that Uintah County issued a Request For Proposal (RFP) for carpet replacement at the Uintah Conference Center UC26-10. Two proposals were received, reflecting a significant price variance. After review, it was determined there was insufficient information to establish fair and reasonable pricing or evaluate best value. Therefore, the Purchasing Department is canceling the solicitation and rejecting all bids. The County will pursue other procurement methods such as re-solicitation or state contract vendors. This item is for notification and requires no formal Commission action.

7. PROFESSIONAL SERVICE AGREEMENT JONES & DEMILLE: Engineering for Cemetery Storage Building Design - Gennie Bird, Purchasing & Grants
Gennie Bird, Purchasing & Grants, requested approval for a professional service agreement with Jones & DeMille for engineering services related to the Vernal Memorial Park Cemetery storage building, which was funded by a 2025 Community Impact Fund Board (CIB) grant. A Request for Qualifications (RFQ) process was conducted, and Jones & DeMille was selected after receiving the highest overall score from the scoring committee. The agreement includes \$84,500 for professional services, plus an additional \$11,000 for geotechnical services to be performed by a sub-consultant.

Commissioner Laursen moved to approve the professional service agreement with Jones & DeMille as presented by Gennie Bird. Motion passed unanimously.

8. UTAH COUNTY NEW YORK HCRA CONTACT CHANGES - Melissa Yergensen, Human Resources
Melissa Yergensen, Human Resources, requested authorization to update the County's contact information with the New York State Department of Health Public Goods Pool. This administrative update is required by the County's health insurance plan to facilitate coverage for members and dependents while in New York. The update will designate the Human Resources Director as the contact, replacing William Stringer, as recommended by GBS.

Commissioner Norton moved to approve the authorization as presented by Melissa Yergensen. Motion passed unanimously.

9. SML STRATEGIC CONTRACT
This item was tabled.

10. PUBLIC COMMENT: None

ADJOURN: The meeting adjourned at approximately 3:13pm.


JOHN LAURSEN, CHAIR


MICHAEL W. WILKINS, CLERK – AUDITOR

