

ORDINANCE NO. 14-2026

AN ORDINANCE OF WEST HAVEN CITY, UTAH, ADOPTING PAY, COMPENSATION, AND STAFFING PLANS AND SCHEDULES FOR EMPLOYEES, ELECTED OFFICIALS, AND APPOINTED OFFICIALS; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS ADOPTION AND DEPOSIT WITH THE CITY RECORDER.

WHEREAS, the City Council finds that at a regularly scheduled meeting of the City Council of West Haven City, held during May 6, 2026, under the Uniform Fiscal Procedures Act for Utah Cities, Utah Code (“UC”) §10-6-101, et. seq., as amended, the Budget Officer submitted to the City Council of West Haven City the proposed Personnel Schedules and Staffing Documents, identifying the classification and pay plan for employment positions for certain departments and/or employees within the City, including certain Non-Merit, Special employee positions with their salary ranges; and,

WHEREAS, the City Council finds that in conformance with UC §10-3-818, upon its own motion, and as part of its budget process, the City Council has reviewed and considered the compensation of certain employees and/or officers of the City together, with each salary schedule applicable to those employees and/or officers of the City, to determine whether the compensation rates or schedules as proposed should be adopted, changed, or amended; and,

WHEREAS, the City Council finds and has determined that certain compensation or compensation schedules should be adopted, changed, or amended; and,

WHEREAS, also, in compliance with applicable law, the City Council set a time and place for a public hearing at which all interested persons were given an opportunity to be heard regarding the compensation and compensation schedules for certain City employees and/or officials, said public hearing having been held at a scheduled meeting of the City Council and as otherwise required by statute; and,

WHEREAS, the City Council finds that the notices of the time, place, and purpose of the public hearing to consider the compensation and compensation schedules were published according to the requirements of the Utah State Code; and,

WHEREAS, the City Council finds that under law, after the public hearing, the Council may enact an ordinance fixing, changing, or amending the compensation of any elective or appointive officer of the municipality or adopting a compensation schedule applicable to any employee or officer or officers; and,

WHEREAS, the City Council finds that the said proposed compensation and compensation schedules, having been received by the Council during a regular City Council meeting, and as otherwise required by statute, the required public hearings thereon were initially fixed to be held during a regularly scheduled City Council meeting on June 17, 2026, at approximately 6:00 P.M., during a regularly scheduled City Council meeting held within the timeline requirements of applicable law, those proposed compensation and compensation schedules, having, as required, more than ten

(10) days prior to the public hearing, been deposited with the City Recorder as a public record where they have remained until this date; and,

WHEREAS, the City Council finds that after due publication of notices at least seven (7) days prior thereto, the City Council held a public hearing on the compensation and compensation schedules; and

WHEREAS, the City Council finds that the City Council considered for adjustment the Budget Officer's recommended employment staffing documents, employee compensation schedules, and statutory officials compensation schedules as detailed in **Attachment "A"**, attached hereto, said adjustments having been open for consideration at the public hearing, said hearing having been held and the same items and matters having been subject to review and comment by the Council at one of its public meetings as noted; and,

WHEREAS, the City Council finds that the employment staffing document, employee compensation schedules, and statutory officials compensation schedules, have been accomplished; and,

NOW, THEREFORE, the City Council Of West Haven City Hereby Ordains As Follows:

SECTION 1. Findings of Governing Body.

1. The City Council finds that the attached **Attachment "A"** specifically contains the compensation and compensation schedules for certain departments, including certain Non-Merit Special employee positions, and statutory officials' compensation schedules, and the City Council adopts the same.
2. The foregoing recitals are hereby incorporated.

SECTION 2. Effective Date. This Ordinance shall take effect immediately upon its adoption, posting, and deposit with the City Recorder.

BE IT FURTHER ORDAINED this Ordinance shall become effective on the ___ day of _____ 2026, and after posting as required by law.

DATED this ___ day of _____ 2026.

WEST HAVEN, a municipal corporation

by: _____
Mayor Robert Vanderwood

Attested and recorded

Emily Green
City Recorder

Mayor Rob Vanderwood	Yes _____	No _____
Councilmember Carrie Call	Yes _____	No _____
Councilmember Kim Dixon	Yes _____	No _____
Councilmember Nina Morse	Yes _____	No _____
Councilmember Ryan Saunders	Yes _____	No _____
Councilmember Ryan Swapp	Yes _____	No _____

RECORDER'S CERTIFICATION

STATE OF UTAH)
 : ss.
 County of Weber)

I, EMILY GREEN, the City Recorder of West Haven, Utah, in compliance with UCA §10-3-713 and UCA §10-3-714 do hereby certify that the above and foregoing is a full and correct copy of Ordinance No. ____-2026, entitled “AN ORDINANCE OF WEST HAVEN CITY, UTAH, ADOPTING PAY, COMPENSATION, AND STAFFING PLANS AND SCHEDULES FOR EMPLOYEES AND APPOINTED OFFICIALS; AND PROVIDING THAT THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON ITS ADOPTION AND DEPOSIT WITH THE CITY RECORDER.” adopted and passed by the City Council of West Haven, Utah, at a City Council meeting thereof on June 17, 2026 which appears of record in my office, with the date of posting or publication being _____, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this _____ day of June 2026.

 Emily Green
 City Recorder

(city seal)

ATTACHMENT “A”

ORDINANCE NO. __-2026

Employment Staffing Documents, Employee Compensation Schedules, and Statutory Officials Compensation Schedules Establishing the Compensation and Compensation Schedules for Certain Departments Including Certain Non-Merit Special Employee Positions and Statutory Officials’ Compensation Schedules.

DRAFT

ATTACHMENT "A"

An Ordinance of the City Council of West Haven City, Utah, Establishing the Compensation and Compensation Schedules for Each Department, Including Certain Non-Merit Special Employee Positions and Elected and Statutory Officials' Compensation Schedules.

Mayor	\$23,146.26
City Councilmembers	\$16,202.42
Planning Commissioners Chair	\$7,715.42
Planning Commissioner	\$6,108.06
City Manager	\$167,567.75
City Engineer & Storm Water Manager	\$155,411.55
Community Development Director	\$134,789.96
Parks & Recreation Director	\$125,819.38
Public Works Director	\$122,269.69
City Recorder	\$79,590.33
Deputy City Recorder	\$57,017.91