MINUTES OF THE UINTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE DISTRICT BOARD OF DIRECTORS MEETING HELD ON May 14, 2026 at 4:00 p.m., in the Uintah County Building at 152 East 100 North, Vernal, Utah 84078.

BOARD MEMBERS PRESENT: John Laursen, Nick Porter, Brent Bastian, Debra Hamaker, and Dan Olsen

STAFF PRESENT: Devin Cobb, Donna Long, Abbigayle Jackson and Colt Atwood.

STATE OF UTAH: Clay Crozier

WELCOME: Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

STANDING BUSINESS

REQUEST FOR APPROVAL OF THE MINUTES FROM THE APRIL 9, 2026, MEETING: Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. ***John Laursen moved to approve of the minutes as presented. Dan Olsen seconded the motion. The motion passed with Olsen, Bastian, Hamaker, Porter, and Laursen voting in favor.***

HORSE GATHER DISCUSSION: Clay Crozier explained he worked with Devin Cobb in putting together a contract MOU for another horse gather. This contract is essential in getting this operation to run smoothly for both the state and the shelter. Debra Hamaker is concerned with the proximity to the Uintah Ute Reservation and what their involvement would be in this event. Clay Crozier mentioned their main goal is to just get the land cleaned up and help protect the endangered cactus. The details are still very unclear, and more work needs to be done with contracts and agreements between each party involved in this event. Clay Crozier stated this problem needs to be rectified as soon as possible for the environmental impact these estray horses are causing.

REQUEST FOR THE APPROVAL OF THE NEW WINDOWS AND DOOR QUOTE: Devin Cobb explained the quote about the new windows and a door for the shelter. The windows are getting weathered and starting to sag and can cause further issues to the building if not corrected. ***John Laursen moved to approve. Dan Olsen seconded the motion. The motion passed with the following roll call vote:***

Dan Olsen ....aye;

Brent Bastian..................................aye;

Debra Hamaker...............................aye;

John Laursen..................................aye;

Nick Porter.....................................aye.

SPECIAL FUNCTIONS OFFICER COURSE DISCUSSION: Devin Cobb explained a meeting he attended about new laws for law officials and issuing citations for animal control. This class would need to be attended and passed by each Animal Control Officer before being able to issue citations and be on patrol. The board agreed that this class would be beneficial and that the animal control officers would participate.

PUBLIC BUISNESS

REQUEST TO SET THE DATE AND TIME FOR PUBLIC HEARING FOR BUDGET RE-OPENER #1 FY 2026: Devin explained the next meeting will have our budget reopener. ***John Laursen motioned to schedule the budget re-opener to be on June 11, 2026, at 4:10 P.M. Dan Olsen seconded the motion. The motion passed with Olsen, Bastian, Hamaker, Laursen and Porter voting in favor.***

POLICY & LEGISLATION

NONE

MANAGEMENT & COMMITTEE REPORTS

TREASURER REPORT: Dan Olsen read the treasurer's report as follows; $247,297.05 in the Zions account. $894,640.33.48 in the PTIF regular and $205,237.01 in the PTIF capital projects account. For a total of $1,347,174.39. The shelter has still not received a mineral release deposit. On 4/1/2026 there was a withdrawal from the PTIF regular to Zions Bank in the amount $75,000. On 4/1/2026 the PTIF Capital Projects Reinvestment Dividend got $2,826.88. On the same day, 4/30/26 the PTIF Capital Projects Reinvestment Dividend was $648.51. The district's interest rate on the PTIF is 3.8566%.

John Laursen motioned for a transfer of $33,996.90 from the capital projects account to the regular Zions account to pay the invoice for the new animal control animal transport boxes. The motion was passed with the following roll call vote:

Dan Olsen ....aye;

Brent Bastian..................................aye;

Debra Hamaker...............................aye;

John Laursen...................................aye;

Nick Porter.......................................aye.

MONTHLY PAYMENT APPROVAL REPORT: The Board reviewed the report and had no comments. ***John Laursen moved to approve. Nick Porter seconded the motion. The motion passed with the following roll call vote:***

Dan Olsen ....aye;

Brent Bastian..................................aye;

Debra Hamaker...............................aye;

John Laursen...................................aye;

Nick Porter.......................................aye.

FINANCIAL STATEMENT MARCH 2026: The Board reviewed the report and had no comments. ***John Laursen moved to approve. Nick Porter seconded the motion. The motion passed with the following roll call vote:***

Dan Olsen ....aye;

Brent Bastian..................................aye;

Debra Hamaker...............................aye;

John Laursen...................................aye;

Nick Porter.................................aye.

DRAFT FINANCIAL STATEMENT APRIL 2026: The board reviewed this statement and had no concerns.

ANIMAL CONTROL STATISTICS: Colt Atwood stated the month of April was calm but steady. The new dog boxes have been delivered and installed.

SHELTER STATISTICS: Donna Long discussed things at the shelter are going well. Adoptions for April were down but still steady. The limited hourly employee put in their two week's notice. The shelter is looking into possibly adding a seasonal position to cover the missing employee. The meet and greet area has received gravel and the fence received new privacy slats. The next steps, including the fence will be taking place in the next few weeks.

DISTRICT ACTIVITIES REPORT: Devin Cobb stated Vernal City maintenance repaired a few things around the shelter including filters and a thermostat. Devin stated he attended the Naples City council meeting for a introduction for the shelter. The shelter also replaced the washer and dryer. The shelter also signed a new MOU with a new rescue Friends of Utah Paws and Tails. The draft was still within budget. All together animal control received 203 calls for service. In total 43 dogs, 66 cats, 3 misc. and 11 livestock were impounded. During the month the shelter received 115 visitors. Devin also stated he attended the RRPC and LAPC meetings. Disease control has been very thorough and only 3 dogs tested positive for Giardia during the month but were medically treated.

MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: NONE

ADJOURN: There being no further discussion, ***Dan Olsen moved to adjourn the meeting. Nick Porter seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.***

ATTEST:

X [signature]

Chair-person

X [signature]

Secretary